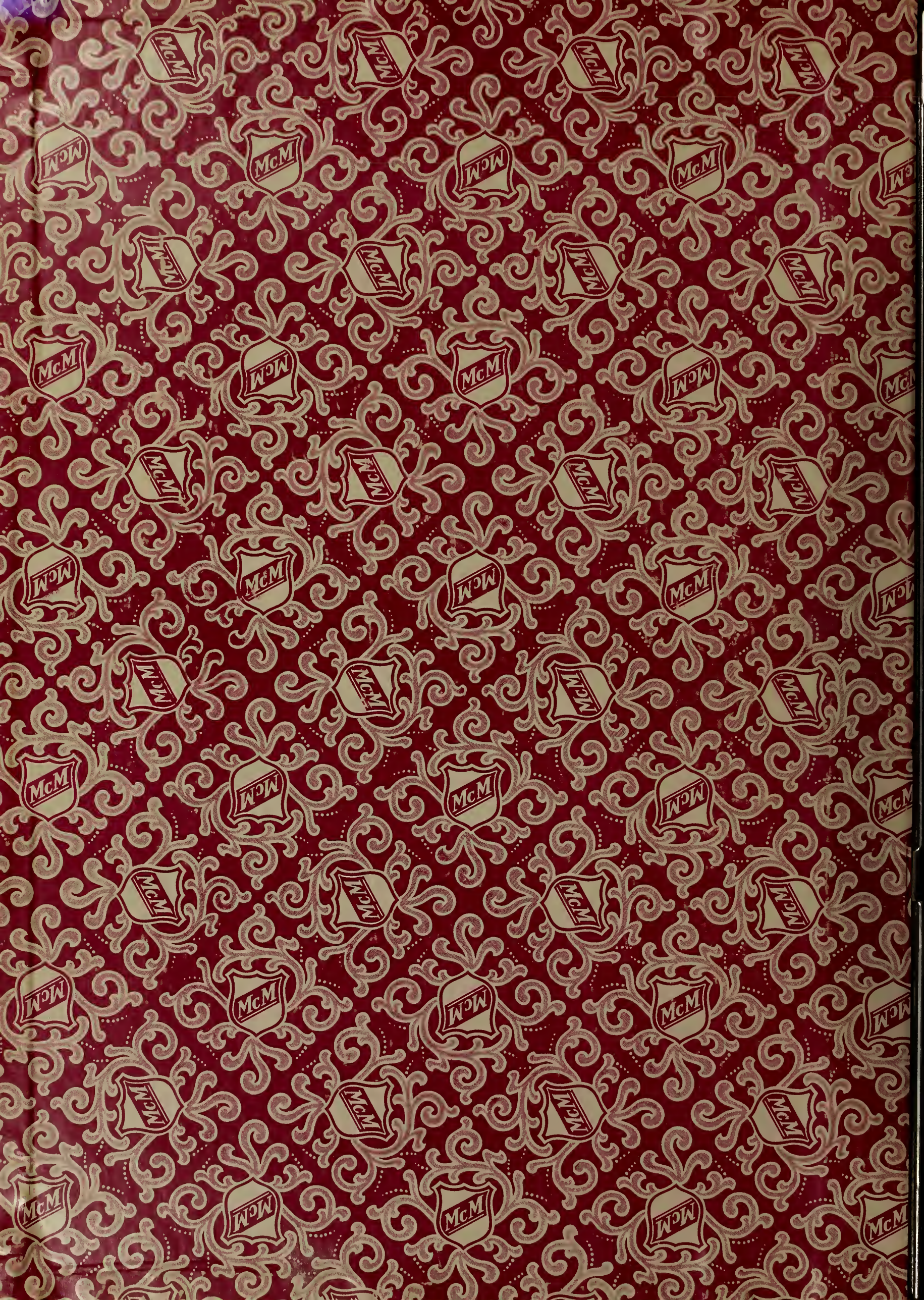


BOARD OF GOVERNORS  
UNIVERSITY OF TORONTO

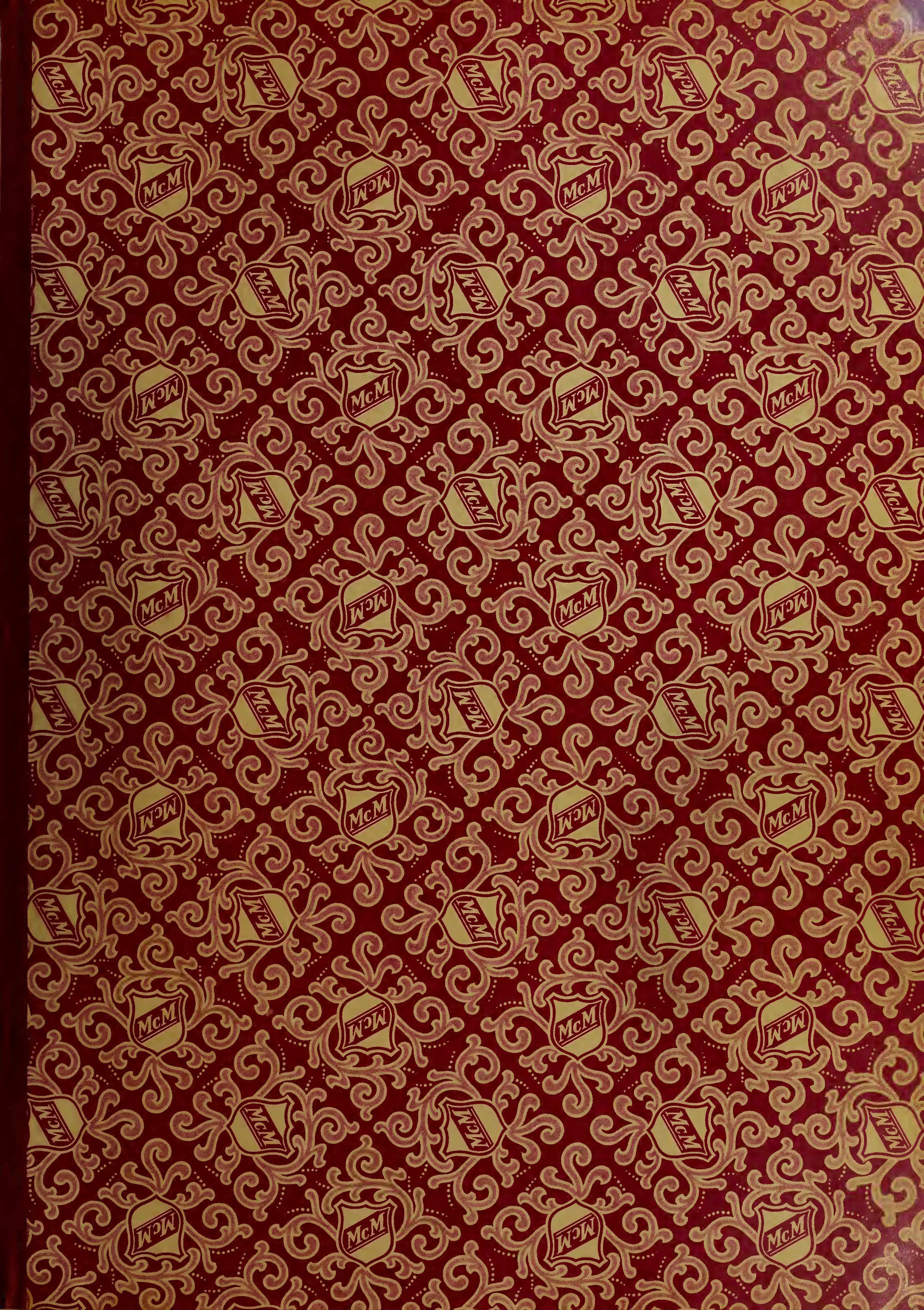
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MINUTE BOOK

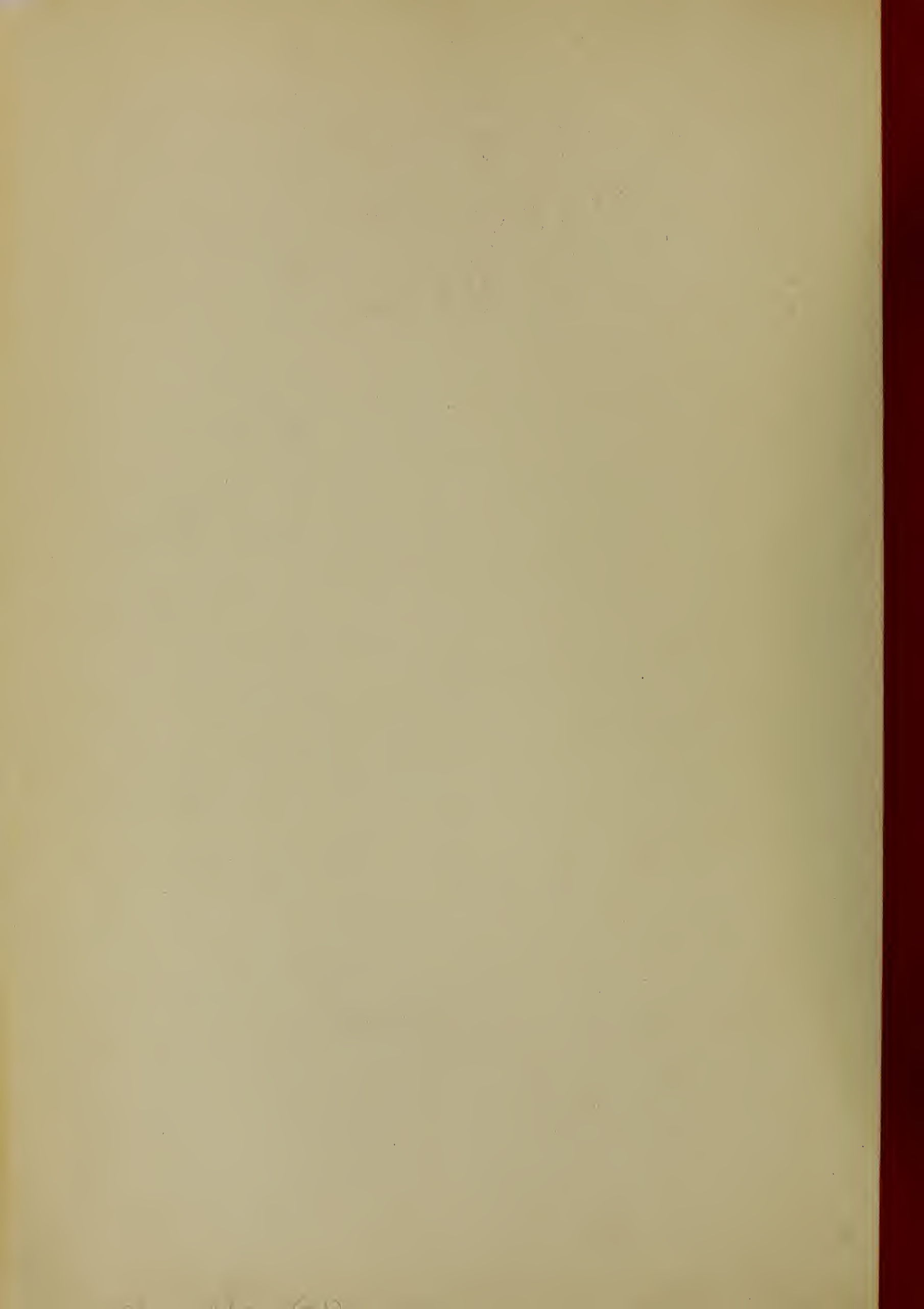






















Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on Thurs-  
day, January 26th, 1950, at 3:30 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Urquhart
The President	Mr. Fennell
Mr. Borden	Mr. Duncan
Dr. McCullagh	Mr. Vaughan
Mr. Burns	Mr. Matthews
Mr. LaBine	Dr. Tory
Mr. Osbourne	Hon. Dr. Bruce
Dr. Neilly	Mr. Ross

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Minutes  
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. Matthews,  
Seconded by Mr. Duncan,

were confirmed.

Executive  
Committee  
minutes  
adopted  
as tabled

The minutes of the Executive Com-  
mittee meeting held at the York Club, on Friday, January 13th, at  
1 p.m., were presented and -

Upon motion of Mr. Vaughan,  
Seconded by Dr. Tory,

were adopted as tabled.

Press  
Committee  
Report  
No. 16

Owing to the absence through  
illness of Mr. Justice Hope, Chairman of the Press Committee, Mr.  
Burns presented Report Number 16 of the Committee, and -

Upon motion of Mr. Burns,  
Seconded by Mr. LaBine,

the report was approved as follows:-



Press  
Committee  
Report  
No. 16

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, December 20th, 1949, at 4 p.m., at which the following were present:-

Mr. Justice Hope	Mr. R. E. Spence,
(in the Chair)	Comptroller
The Chairman of the Board	Mr. C. E. Higginbottom,
(Colonel Phillips)	Secretary
The President	Mr. A. G. Rankin,
Mr. C. F. W. Burns	Manager of the Press
Mr. G. A. LaBine	

1. Report of the last meeting

The report of the meeting held on June 3rd, 1949, was presented and -

Upon motion of the President,  
Seconded by Mr. LaBine,

was confirmed.

2. Audited Financial Statements for the year ended June 30, 1949

Your Committee considered the Audited Financial Statements of the University Press for the year ended 30th June, 1949, which indicated for the first time a net loss on the year's operations amounting to \$2,874.00. Furthermore, the Auditors qualified their acceptance of the financial statements with the words 'subject to the valuation of the Book Department inventory'. This serious qualification casts some doubt on past operating results. Mr. A. G. Rankin stated that a complete inventory of the Book Department will be carried out on December 27th, 28th and 29th. This inventory will be carefully analyzed for slow moving and obsolete stock. The purpose of this forthcoming inventory is to arrive at a proper valuation of the book inventory and to inaugurate a new system of inventory control at the Book Store based on retail selling price. Heretofore the Book Store has operated without inventory control in spite of the fact that the J. D. Woods & Gordon report outlined a retail price method of control. Final consideration of the Auditor's report was deferred to the next meeting of the Committee when it was hoped that a full report on December's stocktaking would be available.

3. Financial Statements for the five months ended November 30, 1949

The Committee considered the Financial Statements of the Press for the five months ended 30 November, 1949, showing a net profit of \$11,533.50 as against \$24,906.32 for the same period last year, the reduction being in part accounted for by a drop of \$6,376.51 in the profit of the Book Store following allowance of a 10% discount to students, and increased loss of \$2,936.35 in the Publications Department.

4. Book Department

(a) Discount Policy: In discussing the discount policy at the Press the Manager informed the Committee that he was quite satisfied with the arrangements recently made, as the sales had increased and the students were pleased with the present arrangements, but that it was possible that as conditions varied further changes might



Press  
Committee  
Report  
(Cont'd)

be necessary. It was agreed that the existing policy regarding discounts, as follows -

10% discount to students of the University of Toronto on prescribed textbooks purchased for cash - be continued for the present academic year.

(b) Agencies: 1. Williams & Wilkins - The Committee was informed that the University Press had acted as exclusive agents for Williams & Wilkins for approximately 30 years on a 40% discount, and that the Press had been advised that this arrangement was to be terminated on January 15, 1950, this agency having been transferred to the firm of Burns & MacEachern, of which the former Manager of the Press, Mr. A. Gordon Burns, was a member. Mr. Rankin stated that he was unable to locate any agreement or correspondence regarding the arrangements between Williams & Wilkins and the Press. The Committee requested him to obtain any information he could from the former Manager's secretary, and to go to Baltimore and discuss with Williams & Wilkins the reason for the change, and see if there is any possibility of continuing the existing arrangements. It was also recommended that Mr. Rankin make personal calls on all business connections of the Press to inform them of the change in management and to discuss business relations generally.

II. Wiley & Sons - The Committee was informed that the Press had received notice to the effect that in accordance with the terms of the agreement with Wiley & Sons, providing for a 90-day notice of any change, the 25% discount included in the contract would be reduced to 20% beginning January 1, 1950. Wiley & Sons state that this change will bring our discount into line with discounts granted to other College Book Stores in Canada.

5. Printing Department

(a) Labour Negotiations: The Manager stated that the agreement in connection with labour negotiations expired on October 31st, 1949, and that he had appointed the Toronto Graphic Arts to represent the University Press, reserving the right to accept or reject final agreements. Negotiations are still pending.

(b) Proof Readers and accommodation for same: The Manager reported that there had been a duplication of work in proof reading. By the elimination of two union proof readers earning \$60 each per week and hiring one additional assistant in the Editorial Department at \$35 per week, the proof reading requirements of the Press are being effectively met. It will be necessary to arrange accommodation for the proof readers in another part of the building outside of the composing room.

(c) Purchase of Multilith Machine: The Manager informed the Committee that considerable work at the Press could be done by multilithing rather than by a letter press, and that he was desirous of obtaining an additional multilith machine. It was pointed out that the Connaught Medical Research Laboratories had recently purchased similar equipment which might be made available and the matter was referred to the Chairman of the Board, Colonel Phillips, to take up with the Connaught Committee and to ascertain if the Connaught Laboratories equipment might be transferred to the Press and their printing work done at the Press in future.

(d) Work done at the Press for Departments: There was raised the question of why some University Departments had work done outside which might be done at the Press, and your Committee requested the Comptroller and Manager of the Press to prepare a questionnaire for distribution to and completion by all departments of the University so as to obtain a complete survey of the requirements of the University and bring additional work to the Press.



Press  
Committee  
Report  
(Cont'd)

6. Arthur Papers as published by the Toronto Public Library

While the Press was in process of printing Vol. III of the Arthur Papers, Mr. Sanderson, Chief Librarian, requested an overall cost on this project. Mr. A. G. Burns, then Manager, quoted a cost of \$980.00 and invoiced accordingly. The account was paid. Some two months later in August, 1949, when the work was completed the total costs were \$2,647.00. The Accountant, having no knowledge of the final invoice as rendered by Mr. Burns, sent a final billing indicating a balance owing of \$1,667.00. In September Mr. Sanderson called on Mr. Rankin, produced correspondence, and invoice showing final costs of \$980.00. Mr. Sanderson stated that the further billing of \$1,667.00 would place him in a most embarrassing position with his own Committee. After investigation, Mr. Rankin assured Mr. Sanderson that the total printing charge of \$2,647.00 was proper and reasonable for the work performed, but in view of the statements of the former Manager the Press would be willing to make some concession, possibly in the form of a contribution to the publication of the Arthur Papers. Your Committee authorized Mr. Rankin to continue negotiations with Mr. Sanderson, the Chief Librarian.

7. Publications Department - Office for Editor and Furniture

The Manager pointed out that in order to expedite matters it was desirable that the Editor have an office and suitable accommodation, and the Committee gave authority for these arrangements, together with the purchase of necessary furniture, if possible from surplus stores now with the University.

8. The Memorial Volume to Dr. Gallie

The Committee was informed that the Memorial Volume to Dr. Gallie, which was in the process of preparation, had been considerably increased in size since the order was placed. The Manager read a letter which he had drafted to be sent to the Memorial Committee, setting out the altered circumstances of publication, and the resulting increased cost of publication.

Upon motion of Colonel Phillips,

Seconded by the President,

the Committee approved of the letter being sent, and the President was asked to discuss with Dean MacFarlane the advisability of obtaining adequate contributions from interested surgeons to cover increased costs resulting from the considerable increase in size of the volume over what was originally contemplated.

9. Publication Accounting

The Manager drew attention to the matter of Publication Accounting in connection with the allocation of cost, etc., and your Committee agreed that the present method be continued for the time being.

10. Grant for Christmas Dinner to Staff

The Committee approved of the expenditure of \$200.00 for a Christmas Dinner to the members of the staff of the Press.

11. Expression of Appreciation to Mr. Rankin

Your Committee commended Mr. Rankin for the work he had done in connection with the above matters.



Press  
Committee  
Report  
(Cont'd)

12. Confirmation of Report

Your Committee requests the confirmation by the Board of the matters set out in this report.

All of which is respectfully submitted.

(Sgd) J. A. Hope,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

December 20, 1949.

Inventory  
of volumes  
in the  
Bookstore

Mr. Burns reported that a physical inventory of volumes in the Bookstore had been completed at the end of December, but stated that the Manager of the Press felt it would be impossible for him to evaluate the saleability of the books in stock. The Board therefore approved of the appointment of Mr. A. H. Petrie at a salary of \$3,000 per annum so that he could by discussion with the academic staff, ascertain which volumes in stock were unsaleable and obsolete. Mr. Burns stated further that it was hoped Mr. Petrie would prove to be a suitable person to take over the management of the Bookstore as the present Manager was not wholly satisfactory.

Payment  
of an  
allowance  
to Mr. J.  
B. Bicker-  
steth,  
former  
Warden of  
Hart House

At the Chairman's request Mr. Borden read the following draft of a letter which had been prepared by the Committee appointed to deal with the many letters received by the Chairman in connection with the discontinuance of an allowance to Mr. J. B. Bickersteth, former Warden of Hart House:-

University of Toronto

"The Board of Governors,  
Office of the Chairman

January 1950

Dear Mr.

I beg to acknowledge your letter of .....  
I have received similar letters in connection with the question of Mr. Bickersteth's pension and it seems to me that there may be some misapprehension as to the facts. Mr. Bickersteth voluntarily retired as Warden of Hart House prior to reaching the retirement age set out in the pension plan of which he was a member. Had it been established, at the time of his retirement, that he was physically unable to continue



Payment of  
allowance  
to Mr. J.B.  
Bickersteth  
(Cont'd)

in that office, the full pension payable under the regulations would automatically have become due and payable. This fact, however, was not established and he withdrew from the pension fund, in accordance with its provisions, the total amount of his prior contributions thereto, with interest. He thus received promptly the full benefits to which he was entitled under the regulations governing his early voluntary retirement.

Despite this action on Mr. Bickersteth's part, however, the Board of Governors, in appreciation of his special services rendered to the University in successfully interpreting the wishes and plans of the generous donor of Hart House during the formative period of that great institution, did twice approve the grant to him of a compassionate annual allowance following his retirement. It was then proposed to convert these ex gratia payments into a permanent capitalized annuity to which effect could not be given because such action was beyond the powers of the Board to do for any person, no matter what degree or kind of service he might have rendered to the University. No action has since been taken with respect to any further annual payments on a compassionate basis.

I appreciate your interest in writing me regarding this matter or any other matter affecting the welfare of the University and assure you that most careful consideration has been given to the matter. You will appreciate, of course, that in dealing with the claim of any individual to be treated on a compassionate basis, regard must be had to many aspects of policy.

Yours sincerely,

W. E. Phillips"

(#)

Mr. Matthews moved that authority be given for the payment to Mr. Bickersteth out of Hart House funds of an allowance at the rate of \$1,200 per annum, for the twelve months commencing with July 1st, 1949. Dr. Neilly expressed the opinion that Mr. Matthews' motion could not be dealt with as it involved the reversal of a previous decision of the Board and therefore it called for a notice of motion in accordance with provisions of By-Law IV (17) of the General By-Laws. After discussion, the motion was accepted with the unanimous consent of the Board and the motion being seconded by Mr. Duncan was approved.

In connection with the letters received by the Chairman on behalf of Mr. Bickersteth, he referred particularly to one from Mr. G. G. Crean of Kingston, a graduate of the University (Law 1932-36), and it was suggested that the Chairman reply to Mr. Crean's letter.

(#)

Note: See page 23 for change in minute.



Payment of allowance to Mr. J.B. Bickersteth (Cont'd)

It was agreed that recommendations for future payments to Mr. Bickersteth would be dealt with automatically by inclusion in the Hart House annual estimates, and -

Upon motion of Mr. Urquhart,  
Seconded by Mr. Fennell,

Allowances to staff members in retirement to be submitted for approval

it was agreed that at the time the annual estimates were presented to the Board a detailed list of all allowances to staff members in retirement would be specifically submitted for approval. Dr. Neilly suggested that next year a sufficient number of copies of the estimates be prepared and made available to members of the Board upon request.

Recommendations of President

Recommendations of the President

were approved as follows:-

Appointments

(a) Appointments - 1949-50:

Faculty of Arts:

F. S. Spendlove

- Special Lecturer in Art and Archaeology without salary

G. Ezra

- Assistant Mechanician in Physics, Apr. 1 to June 30 \$1,750 a year

Zoology:

Class Assistants, Spring Term:

L. Dickie	\$350	J. F. S. Bendell	\$300
Miss M. Bowman	300	Miss L. Rao	300
F. Rigler	300	H. Robinson	300
R. W. Stark	300	H. Godfrey	270
Miss A. Warren	250	A. McCombie	225
N. D. Martin	200	L. A. Probert	200
F. H. Schultz	185	A. C. Brooks	175
M. P. Shepard	170	J. R. Brett	150
A. Lawrie	150	Miss A. McGregor	150
L. R. Pickering	150	P. J. Pointing	150
M. Tyndall	150	N. W. Y. Watson	150
J. Finlay	100	Miss T. Jensen	100
J. Price	100	Miss M. Smart	100
G. R. Underwood	100	H. Welch	100
N. S. Baldwin	75	A. De Vos	75
W. Gunn	50	Mrs. M. Hatton	50
Miss I. Uchida	50	Mrs. A. Fowle	25
G. H. Lawler	25	E. H. McEwan	25
R. O. Standfield	25		

Faculty of Medicine:

Miss G. Simpson

- Secretarial Assistant in Banting and Best Medical Research, Jan. 15 to June 30 \$1,600 a year



Faculty of Medicine (Cont'd):Medicine:

J. R. Bingham	) Clinical Teachers,	\$1,200
J. D. L. FitzGerald	) 1 Jan. to 30 June	400
N. W. Scratch	) Fellows, 1 Jan.	500
D. Mowat	) to 30 June	500
R. Watson-Jones	- Visiting Professor in Surgery, Feb. 21 to 28 without salary	

Faculty of Applied Science and Engineering:

D. J. Salt	- Instructor in Applied Physics, Jan. 1 to Apr. 30	\$500
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Faculty of Forestry:

T. C. E. H. Buckley	- Demonstrator, Easter Term, 1950	\$200
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School of Architecture:

A. Elken	- Lecturer in Architecture, Jan. 1 to May 15,	\$350 a month
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School of Hygiene:

A. M. Fisher	- Associate Professor of Physi- ological Hygiene, from Jan. 1, 1950	\$500 a year
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The Library:

Miss I. E. Fraser	- Assistant, Feb. 16 to June 30	\$1,750 a year (transferred from Registrar's Office)
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Resigna-  
tions(b) Resignations:The Library:

Mrs. R. Wolfe	- Assistant, from Feb. 15, 1950 (salary \$1,750)	
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Registrar's Office:

Miss I. E. Fraser	- Assistant, from Feb. 15, 1950 (salary \$2,200) (transferred to Library)	
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University  
Extension  
Courses(c) University Extension Courses:Course in Occupational Therapy:

H. Campbell	- Burns and Plastic Surgery (4 lectures)	\$40
N. Easton	- Shock Therapy (2 lectures)	20
Miss R. Lewis	- Speech Therapy (15 lectures)	150
H. Couch	- Surgery (5 lectures)	50
Mrs. Joan MacLean	- Chronic Conditions (2 lectures)	20
T. G. Heaton	- Tuberculosis (5 lectures)	50
E. J. Maltby	- Arthritis (8 lectures)	80
R. Kerr	- Medicine (8 lectures)	80
D. P. Murnaghan	- Cardiac Conditions (5 lectures)	50
Miss L. Bartley	- Application of Occupational Therapy (4 lectures)	40
E. H. Botterell	- Brain Injuries (4 lectures)	40

Course in Horticulture for students in III Year,  
Occupational Therapy:

P. Bone	- 4 lectures	40
J. Hall	- 6 "	60
L. Minshall	- 5 "	50
Miss M. E. Dove	- 2 "	20
A. Gray	- 5 "	50



University  
Extension  
Courses  
(Cont'd)

Business Courses:

J. A. Green	- Metallurgy Laboratory	\$75
S. Sandler	- Principles of Lubrication	45
M. Fairman	- Public Relations - \$15	
	Travelling Expenses - 50	65
P. S. Peak	- Lectures	50
C. W. Gilchrist	- Public Relations - \$15	
	Travelling expenses - 25	40
F. Winn	- Public Relations - \$15	
	Travelling expenses - 25	40
B. F. Meglaughlin	- Public Relations - \$15	
	Travelling expenses - 50	65

Appropriations

(d) Additional appropriation and deduction in appropriation:

Athletics and Physical Education - Women:

An additional appropriation of \$350 for "Supplies";  
and a deduction of \$350 from "Salaries".

Statutes  
of Senate

(e) Statutes of Senate:

- Numbers 1993 - respecting the Helen L. Vanderveer Fellowship  
1998 - respecting the Pro Liberis Prize  
1999 - respecting the Academy of Dentistry Prize  
2000 - respecting the Mary Adele Daly Scholarship  
2001 - respecting the Dr. John P. Mitchell Trust  
2002 - respecting certain amendments to the courses  
of study as contained in the Calendar of  
the Faculty of Arts for the Session 1949-50  
2003 - respecting amendments to the courses in  
Music as contained in the Calendar of the  
Ontario College of Education for the Session  
1949-50  
2004 - respecting an amendment to section 4 (3)(a)  
of Statute Number 1844 respecting the School  
of Graduate Studies  
2006 - respecting the H. S. Robertson Scholarship  
2007 - respecting the Prosthodontia First Dental  
Year Prize (amendment).

Amendment  
to By-Law  
of Toronto  
General  
Hospital

The President informed the Board

that the Trustees of the Toronto General Hospital had been giving thought to the collection of fees for professional services for patients in the public wards, where a patient has insurance for such professional services, or where a patient has a claim for indemnity against a third party. In order to make provision for this the Trustees of the Hospital wish to amend the hospital by-law, but under the agreement between the University and the Hospital no change should be made in the by-law without first obtaining the consent in writing of the University.

Upon motion of the President,  
Seconded by Dr. Bruce,

approval was given to the amended by-law as follows:-



Amendment  
to By-Law  
of Toronto  
General  
Hospital  
(Cont'd)

THE TRUSTEES OF THE TORONTO GENERAL HOSPITAL

BY-LAW

WHEREAS by Clause 3 of the By-Law respecting the Medical Staff of the Hospital it is provided that there shall be no remuneration to members of the Visiting Staff;

AND WHEREAS by Clause 11 of the Agreement dated 1st December, 1910, between the Governors of the University of Toronto and the Trustees of the Toronto General Hospital, it is provided that no change in the said By-Law shall be made without the consent in writing of the University unless at least one month's notice in writing of the proposed change shall have been first given to the University;

AND WHEREAS pursuant to the said Clause 11 one month's notice in writing of the proposed change was given to the University on the nineteenth day of December, 1949;

BE IT ENACTED by the Trustees of the Toronto General Hospital:

1. That Clause 3 of the By-Law respecting the Medical Staff of the Hospital and reading as follows: "There shall be no remuneration to members of the Visiting Staff", be amended by striking out the words "There shall be no remuneration to members of the Visiting Staff" and substituting therefor:

"3. Members of the Visiting Staff shall not charge for professional services rendered to a public ward patient except in the following circumstances:

(a) They may charge a public ward patient for professional services where the patient has insurance against such charge or has a claim for indemnity for such charge against a third person.

(b) The Hospital shall collect the charge in the name of the individual member of the Visiting Staff and shall deposit the moneys so collected in a special trust account of the Hospital, to be paid out in the manner and for the purposes from time to time determined by the Board of Trustees of the Hospital, free from any claim of the individual member of the Visiting Staff."

ENACTED THIS 17th day of January, 1950.

TRUSTEES OF THE TORONTO GENERAL HOSPITAL

(Sgd) Norman C. Urquhart,  
Chairman

(Sgd) R. W. Longmore,  
Secretary.

Institute  
of Radio-  
therapy of  
Toronto

The President reported the receipt of a letter from the Ontario Cancer Treatment and Research Foundation advising that at the organization meeting held on January 16th in connection with the proposed new Institute of Radiotherapy in Toronto, the following resolution was passed:-



Institute  
of Radio-  
therapy of  
Toronto  
(Cont'd)

"Moved by Dr. Smith, Seconded by Dr. Magner, that subject to the providing of adequate financial support for the new Institute of Radiotherapy in Toronto, this meeting record the approval of the principle set forth in the memorandum for the establishment of the Institute of Radiotherapy, and that the various representatives present at the meeting recommend to their respective governing bodies that these bodies appoint representatives to the Supervising Committee of the proposed Institute of Radiotherapy and notify the Foundation of these appointments. Carried."

In the above-mentioned memorandum it was proposed that two members of the Supervising Committee would be appointed by the Board of Governors of the University from among its members.

Upon motion of the President,  
Seconded by Dr. Neilly,

the Chairman was given authority to make such appointments, and he accordingly appointed President Sidney Smith and Mr. Henry Borden.

George  
Herbert  
Allen  
Bequest  
for  
Cancer  
Research

In connection with the follow-

ing bequest under the Will of George Herbert Allen -

To divide all the rest and residue of my estate into ten (10) equal parts.

To pay and transfer one (1) such part to the Cancer Research Foundation of the University of Toronto -

the President stated that he had written to the Chairman of the Ontario Cancer Treatment and Research Foundation proposing that in view of the ambiguity of the terms of the bequest the amount involved be paid over to the Foundation, to be held in trust for the support of cancer research work in the University of Toronto out of the capital and/or income of the fund. The Foundation agreed to this proposal and after the question of procedure had been submitted to the solicitors for the Foundation and the University an agreement was drawn up between the University and the Foundation covering the proposed arrangements. The Board approved of the signing of this agreement, and of the form of direction to the Executors of the Estate to pay the bequest to the Foundation. The President was also authorized to sign a statutory



George  
Herbert  
Allen  
Bequest  
(Cont'd)

declaration to the effect that to the best of his knowledge the only organizations which could reasonably qualify as the beneficiaries under the bequest are the University of Toronto and the Ontario Cancer Treatment and Research Foundation.

Gray  
Lecture,  
1950

The President informed the Board that the Gray Lecture will be delivered this year by the Most Rev. Maurice Roy, Archbishop of Quebec and Chancellor of Laval University, on Tuesday, February 28th, in Convocation Hall at 8:30 p. m.

President's  
Annual  
Report for  
1948-49

The President presented his Annual Report for the Session 1948-49 upon the academic work of the University.

Administra-  
tive matters  
approved

Administrative matters were approved as follows:-

Promotion

(a) Promotion:  
J. F. Westhead

- Assistant in Superintendent's Department (Operations) with an increase in salary from \$2,890 to \$3,200 per annum plus bonus, effective Feb. 1, 1950 (reorganization of Superintendent's Department).

Appropriations

(b) Additional appropriations and deductions in appropriations:

U.C. Women's Residences and Union:

1. An additional appropriation of \$250 for "Food Service, Maintenance of Equipment; and a deduction of \$250 from "Food Service, Equipment".
2. An additional appropriation of \$250 for "Hutton House, Furnishings"; and a deduction of \$250 from "Hutton House, Maintenance of Furnishings".

Banting and Best Medical Research:

An additional appropriation of \$1,500 for "Medical Research Best - Supplies"; and a deduction of \$1,500 from "Medical Research Best - Apparatus".



Medical  
Examina-  
tion Fee,  
Ontario  
College  
of Educa-  
tion

- (c) Inclusion in the Incidental Fees of the Ontario College of Education of a \$2.00 Medical Examination Fee for admission to the Ontario College of Education, formerly collected at the College for the Department of Education; the costs of such medical examination, which have in the past been paid by the Department of Education, to be included in the budget of the O.C.E. at the Government's request.

By-Law pro-  
viding for  
expropria-  
tion of  
Dr. I.R.Smith  
lease re  
116 College  
Street

- (d) By-Law providing for expropriation of perpetual lease held by Dr. I. R. Smith re 116 College Street, the proposed site for the Charles H. Best Institute, as follows:-

BY-LAW

By-Law providing for expropriation of the Dr.  
I. R. Smith Lease of 116 College Street, Toronto.

- - - - -

WHEREAS The Governors of the University of Toronto are the owners in fee simple of the lands and real property hereinafter described, subject to a lease made by the said The Governors of the University of Toronto to one Issacher Ruebert Smith dated the 5th day of February, 1927, and registered in the Registry Office for the Registry Division of Toronto on the 2nd day of February, 1928, as Number 14168 E.P. for a term of twenty-one years, from and inclusive of the 1st day of October, 1926, and the interest, if any, thereunder of the said Issacher Ruebert Smith, who remains in possession of the said lands and real property.

AND WHEREAS The Governors of the University of Toronto deem it necessary for the purposes of the University of Toronto, to enter upon, take, use and expropriate the said lands and real property and any right, title or interest therein of the said Issacher Ruebert Smith under the said lease or otherwise, and any right, title or interest of any other person or persons therein.

NOW THEREFORE The Governors of the University of Toronto hereby enact as follows:

ALL the estate, right, title and interest of the said Issacher Ruebert Smith, under the said lease or otherwise howsoever and of any other person or persons whomsoever in the following lands and real property, namely:-

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the City of Toronto, in the County of York and Province of Ontario, being composed of part of Lot 21 according to a plan filed in the Registry Office for the Registry Division of Toronto as number D-18, the boundaries of the said parcel being described as follows:

COMMENCING at a point in the northerly limit of College Street as widened by By-Law Number 12270 of the Corporation of the City of Toronto where the same would be intersected by the limit between the east and west halves of the part of the said Lot 21,



By-Law re  
expropria-  
tion of  
Dr. I. R.  
Smith  
lease, 116  
College St.  
(Cont'd)

which lies south of the gore, the said point of intersection being distant Fifty-two feet Five and five-eighths inches ( $52' 5\frac{5}{8}"$ ) more or less measured westerly along the said limit of College Street as widened from the easterly limit of the said Lot 21;

THENCE Northerly along the said limit between the east and west halves of the part of the said lot lying south of the gore, a distance of One hundred and forty-nine feet and one-quarter of an inch ( $149' \frac{1}{4}"$ ) more or less to a point in a line drawn parallel to the original southerly limit of the said Lot 21 from the northerly end of the limit between Lots 18 and 21 according to the said plan;

THENCE Westerly along the said parallel line Fifty-two feet Five and five-eighths inches ( $52' 5\frac{5}{8}"$ ) more or less to the said limit between Lots 18 and 21;

THENCE Southerly along the last mentioned limit One hundred and forty-nine feet and One-quarter of an inch ( $149' \frac{1}{4}"$ ) more or less to the said northerly limit of College Street as widened;

THENCE Easterly along the said northerly limit of College Street as widened Fifty-two feet Five and five-eighths inches ( $52' 5\frac{5}{8}"$ ) more or less to the point of commencement, are hereby expropriated for the purposes of the University of Toronto.

ENACTED by The Governors of the University of Toronto this 26th day of January, 1950.

THE GOVERNORS OF THE UNIVERSITY OF TORONTO:

(Sgd) W. E. Phillips,  
Chairman

(Sgd) C. E. Higginbottom,  
Bursar.

Athletic  
Injury  
Service

At the meeting of November 24

the Board approved in principle of the recommendation that some provision should be made to underwrite medical and dental costs incurred by students suffering injuries while participating in athletic pursuits, and it was agreed that the Comptroller would submit concrete proposals as to how this policy would be implemented. At today's meeting the Board considered the following statement submitted by the Comptroller, to which the federated colleges have agreed and which it is proposed to insert in the University Calendar:-

Athletic  
Injury  
Service  
(Cont'd)

Proposed paragraph on Athletic Injuries for Health  
Service Insert in the University Calendar

Athletic Injury Service

The University does not accept any responsibility for injuries sustained by students while engaged in physical education classes or in University athletic activities, but through the Student Health Service provides for treatment within the following limits. Minor conditions are treated at its offices and at Hart House Surgery during certain hours. In the case of more serious injuries requiring specialist or hospital care, it will provide further treatment within the limits set out hereafter, provided such treatment is taken under the direction and care of staff retained by the Health Service. Treatment is limited to students who have paid the Health Service fee, and who suffer accidents while engaged in, and which arise out of, University physical education classes, and competitive athletics or physical recreational activities, other than skiing, sponsored by the University of Toronto Athletic Association, the Women's Athletic Association, and by the Hart House Squash Club. Members of the University and Interfaculty Ski Squads, if registered as such with the University of Toronto Athletic Association, are covered while skiing as members of such squads.

In order to qualify for these benefits, it is necessary to notify the Health Service of injuries within twenty-one days of their occurrence. It shall be the student's responsibility to provide proof of his eligibility for this treatment.

Benefits:

If such injuries shall necessitate within 90 days from the date of accident any of the following benefits, the Health Service will provide:

1. Hospital and Infirmary Benefits

The actual cost of confinement to a licensed hospital or a University Infirmary, but not exceeding \$7.00 per day in the case of hospital and \$5.00 per day in the case of infirmary; and for a total period not exceeding 90 days in respect of any one accident to any one student.

2. Certified Specialist Fees

The proper fees of legally qualified and certified specialists in any branch of medicine or surgery, but not exceeding the fees provided for such services in the Ontario Medical Association Schedule of Fees; and in no event exceeding \$200 if such injured student is hospitalized for twenty-four or more hours, or \$100 for all other cases.

3. Miscellaneous Expenses

The amount expended but not exceeding \$100 in any one case for the services of an anaesthetist, the use of an operating room, x-rays, surgical dressings or medicine, if such services and supplies shall be provided in a licensed hospital. Ambulance charges are included in the above.

4. Dental Fees

The cost of dental x-rays and dental fees not exceeding \$100 for the treatment of injury to sound, natural teeth.

5. Other Insurance

Where a student is eligible for similar benefits under any other prepaid plan, the University Health Service shall be responsible only for that amount in excess of those other benefits and up to the limits above stated.



Athletic  
Injury  
Service  
(Cont'd)

Exclusions:

The benefits provided by the Athletic Injury Service shall not cover injuries sustained in transit to or from the specified activities. Nor shall it cover hernia or bacterial infections (except pyogenic infections which shall occur through an accidental cut or wound) or any other kind of disease. Nor shall it cover any injury caused directly or indirectly, wholly or partly, by wilful misconduct or rowdyism, or by bodily or mental infirmity. Nor shall it cover any costs the result of accident causing miscarriage, abortion, or aggravation of pregnancy.

Upon motion of Dr. Neilly,  
Seconded by Mr. Fennell,

these arrangements were approved, and authority was given for an increase in the Health Service fee from \$5.00 to \$6.00, effective with the Session 1950-51, to cover the cost of the enlarged Athletic Injury Service.

Increase  
in the  
Health  
Service  
Fee

Financial  
Statement,  
December

The Financial Statement for  
December, 1949, was presented.

Connaught  
Laborat-  
ories Fin-  
ancial  
Statements

Connaught Medical Research  
Laboratories Financial Statements for the six months end-  
ed September 30, 1949, were tabled.

Upon motion of Dr. McCullagh,  
Seconded by Mr. Burns,

authority was given for an Accountable Warrant of \$900,000 for the month of February, 1950.

Donations -

Donations were reported as fol-  
lows and were accepted with thanks and appreciation:-

From -

The Will of the late Dr. William Goldie, a bequest of the residue of the estate to be used by the Department of Medicine to further the study of physical diagnosis and clinical investigation.

Miss Vernon Ross, the hood presented to her father, the late R. A. Ross, when he received the degree of Doctor of Science, Honoris Causa, in 1926.

Mr. A. R. Clute, K.C., an offer of approximately 1,200 volumes of law reports, English and Canadian.

Eli Lilly and Company, the sum of \$50,000 (U.S. funds) received as a contribution for equipping the Banting and Best Department of the new Charles H. Best Institute.

Donations  
(Cont'd)

From -

Burroughs Wellcome & Company (U.S.A.) Inc., an offer of \$25,000 to the Associates of the University of Toronto, Inc. to equip in whole or in part a pilot plant in the new Charles H. Best Institute.

Illuminating Engineering Society Research Fund, the sum of \$3,000 (U.S. funds) for a grant covering research on "The effect of the Spectral Composition of Illumination on Visual Performance" under the direction of Dr. D. Y. Solandt.

Mr. & Mrs. Joseph Yolles, the sum of \$1,000 received to establish the "Louis Yolles Memorial Fund in Cardiology" in memory of their son, the late Louis Yolles, to enable the Professor of Medicine to supplement his present funds for work in cardiology. The funds are to be used at the rate of \$100 per year, the first payment to be made early in 1950 and annually thereafter. The donors intend to supplement the fund.

Mr. C. W. Edmonds and Miss Dorothy Edmonds, the sum of \$700 received to form the nucleus of the "Harold S. Edmonds Memorial Fund" in memory of their brother; the fund to be used exclusively for a prize to be awarded annually to the student in second year Forestry who attains the highest academic standing; the principal of the fund, which is to be increased to \$1,500 early in 1950, to be maintained intact in perpetuity.

Massey-Harris Company, Limited, the sum of \$500 received for two scholarships for students in third year Mechanical Engineering, or Engineering and Business Courses, the Scholarships to be awarded in the Session 1949-50, to be held in the Session 1950-51.

Dr. J. K. W. Ferguson, the sum of \$200 received for expenses in connection with research for the Institute of Aviation Medicine, R.C.A.F.

The National Foundation for Infantile Paralysis, Inc., New York, the following offers:-

\$28,990 to provide further assistance for the research work of Dr. A. J. Rhodes for 14 months, effective November 1, 1949;

\$5,150 to provide further assistance for the research work of Dr. D. Y. Solandt for one year, effective January 1, 1950.

Spruce Falls Power & Paper Co. Ltd., the sum of \$6,00 received as the fourth annual payment towards their fellowships in Forestry and Applied Science & Engineering, under the agreement dated March 25, 1947.

Dr. C. A. Chant, Professor Emeritus of Astronomy, the sum of \$3,548.37 received as a further donation for the purchase of certain property for the Dunlap Observatory at Richmond Hill.

The Nutrition Foundation, Inc., the sum of \$3,500 (U.S. funds) received as the second payment of the grant to Dr. Erich Baer, entitled "Synthesis and Metabolism of Fats (phospholipids)".

Mr. J. H. Gundy, the sum of \$1,500 received to cover the fifth award of the William E. Wilder Fellowship.

Swift (Canadian) Company, the sum of \$1,200 received for a Fellowship to be assigned to Dr. Elizabeth Chant Robertson to further her research studies and to complete the writing of her book on Nutrition Education.



Donations  
(Cont'd)

From -

Mr. Percy Hermant, an offer to continue in the Session 1950-51 the Percy Hermant Fellowships in Ophthalmology of a combined value of \$3,500.

Silknet Limited and Mr. M. H. Epstein, the sums of \$2,000 and \$1,000, respectively, received as further donations to the Norma Epstein Foundation.

Dr. A. E. MacDonald, the sum of \$1,000 received as his third annual donation to the library fund of the proposed Eye Centre in Ophthalmology.

International Nickel Co. of Canada, Ltd., an offer to continue their scholarship in the Session 1950-51.

Kiwanis Club of West Toronto, the sum of \$200 received for a bursary in the School of Social Work, to be awarded to a student or students concentrating in the area of group work and recreation or community organization.

An anonymous donor, the sum of \$200 received to continue the award of the Mary Keenan Award for the Session 1950-51.

Mr. Robert A. Bryce, an offer to continue the U.T.S. Engineering Scholarship in the Session 1950-51.

White Pine Bureau, the sum of \$100 received to continue their scholarship in Forestry in the Session 1950-51.

Dr. H. R. McAlister, the sum of \$50 received as a contribution to the Meds 2T4 Scholarship Fund.

Various donors for the Institute of Industrial Relations:

Paid - \$ 76,530.50

Promised - \$100,300.50

Building  
Programme,  
1945-1953

The following statement on the

Building Programme, 1945-1953, was presented by the Comptroller:-

BUILDING PROGRAMME 1945-1953

(Excluding O.C.E. Extension, Archives & School of Nursing Buildings)

FINANCING

	<u>Total</u>	<u>Special Funds</u>	<u>General Funds</u>
A. FUNDS RECEIVED IN CASH & PLEDGED FOR BUILDING PROGRAMME AS OF JANUARY 14, 1950			
Proceeds of Debenture Issue	\$ 7,275,000		7,275,000
Cash from Provincial Government	1,250,000		1,250,000
Varsity Appeal	1,588,477		1,588,477
Various Funds earmarked for specific buildings	2,214,000	\$2,214,000	
Total Cash Received	\$12,327,477	\$2,214,000	10,113,477
Pledges under Varsity Appeal	2,780,833		2,780,833
	<u>\$15,108,310</u>	<u>\$2,214,000</u>	<u>12,894,310</u>

Building  
Programme,  
(Cont'd)

	Source of Funds		
	Total Cost	Special	General
<b>B. COST OF BUILDING PROGRAMME</b>			
<u>Buildings Completed or in course of Construction</u>			
Burton Wing	\$ 724,310		\$ 724,310
Wallberg Building	4,307,010	\$1,000,000	3,307,010
Mechanical Building	1,367,387		1,367,387
War Memorial	24,500		24,500
Central Power Plant	1,600,000		1,600,000
Alterations to Mining Building, etc.	60,250		60,250
Interest on Bank Overdraft and Other Expenses	150,000		150,000
	<u>\$ 8,233,457</u>	<u>\$1,000,000</u>	<u>\$ 7,233,457</u>
 Estimated Cost of Buildings Programme approved at Property Committee meeting, June 21, 1949, and confirmed by Board on June 23, 1949			
Charles H. Best Institute	\$ 1,725,000	\$ 675,000	\$ 1,050,000
Extension to Library	1,500,000		1,500,000
U.C. Men's Residence	1,600,000	206,000	1,394,000
Women's Building	800,000	333,000	467,000
Arts Building	500,000		500,000
Office and Other Sundry Costs	50,000		50,000
	<u>\$14,408,457</u>	<u>\$2,214,000</u>	<u>\$12,194,457</u>
Site for School of Nursing (approved by the Board on November 24, 1949)	150,000		150,000
Total Estimated Cost of Approved Programme	<u>\$14,558,457</u>	<u>\$2,214,000</u>	<u>\$12,344,457</u>
<u>Less cash on hand</u>	<u>12,327,477</u>	<u>2,214,000</u>	<u>10,113,477</u>
	<u>\$ 2,230,980</u>	<u>-</u>	<u>\$ 2,230,980</u>
Pledges under Varsity Appeal	2,780,833	-	2,780,833
Unallocated Reserve of Funds	<u>\$ 549,853</u>	<u>-</u>	<u>\$ 549,853</u>

**C. POSSIBLE DATE OF COMMENCEMENT OF CONSTRUCTION**

Charles H. Best Institute	September, 1950
Extension to Library	July, 1951
(#) U.C. Men's Residence	July, 1951
(#) Women's Building	May, 1952
(#) Arts Building	May, 1952
( # ) Construction of these buildings is dependent on receipt of the \$2,000,000 grant from the City of Toronto.	

**D. ESTIMATED COST OF BUILDING MAINTENANCE**

Charles H. Best Institute	\$ 23,000
Extension to Library	22,500
Women's Building	34,000
Arts Building	22,400
	<u>\$101,900</u>

The cost of maintaining the U.C. Men's Residence is not shown as this expense will be covered by Student Fees.



Increased  
costs in  
building  
maintenance

During consideration of this matter Dr. Neilly emphasized the increasing maintenance charges involved in new buildings, and referred particularly to the possible future decrease in funds available for the operations of the proposed Best Institute as a result of decreased revenue from Insulin royalties. At the suggestion of Dr. Neilly the Chairman agreed to write the Provincial Government and inform them of the effect on University expenditures of additional building maintenance costs resulting from the building programme which commenced in 1946. Subject to that action being taken, the building programme as outlined in the minutes of the meeting of the Property Committee held on June 21st, 1949, should be proceeded with under the direct supervision of the Property Committee and under the control of the Board with respect to major decisions.

Mental  
Health  
Grant  
and  
Budget,  
1950-51

The President presented the Mental Health Programme Budget for 1950-51 for consideration. This budget was approved as follows, and it was agreed that it be transmitted to the Provincial Government:-

Department of Psychiatry	\$124,625
Department of Medicine	13,300
Department of Paediatrics	16,340
Department of Pathology	6,050
Department of Psychology	83,000
School of Social Work	45,230
School of Nursing	34,315
Institute of Child Study	5,100
Institute of Industrial Relations	5,000
Ontario College of Education	18,500
Administrative Costs	1,000
Total	<u>\$352,460</u>

In connection with this grant the President stated that the Government required all persons receiving bursaries and fellowships to sign an

Mental  
Health  
Grant  
and  
Budget  
(Cont'd)

agreement to the effect that after completion of training they would only accept employment within the Province of Ontario. He stated that he was strongly opposed in principle to the granting of financial assistance with the addition of any such conditions and the Board approved of his proposal to write to the Minister of Health and Welfare of the Federal Government indicating that the University would not be prepared to accept the Mental Health Grant if they were required to enter into the proposed agreement with the recipients of bursaries and fellowships.

Executive  
Committee  
Recommendations

Recommendations of the Executive

Committee were approved as follows:-

Agreement  
re Metal-  
lurgical  
Research

- (a) An agreement with the National Research Council for study of and research in metallurgical work at the University of Toronto, the Council to provide the sum of \$3,200 to cover the salary of a technician and general expenses.

Institute  
of Aero-  
physics  
revised  
Budget

- (b) The following revision in the budget of \$31,750 for the Institute of Aerophysics for 1949-50:-

	Present Allocation	Revised Allocation
Salaries	\$20,750.00	\$22,000.00
Supplies	3,000.00	4,750.00
Heat, Light and Water	4,000.00	1,500.00
Power	1,000.00	1,000.00
Building Maintenance	1,500.00	1,500.00
Transportation and Travelling Expenses	1,500.00	1,000.00
	<u>\$31,750.00</u>	<u>\$31,750.00</u>

The meeting adjourned at 6:10 p. m.

*Indorsed  
M.B.*

Minutes confirmed.

February 23<sup>rd</sup> 1950

*B. Z. Phin*

Chairman

*E. Higgins*

Secretary.





Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on Thurs-  
day, February 23rd, 1950, at 3:30 p. m.

Present -

The Chairman (Colonel Phillips)  
The Chancellor  
The President  
Mr. Burns  
Mr. LaBine  
Dr. Neilly

Mr. Bryce  
Mr. Duncan  
Mr. Clarke  
Mr. Kelly  
Dr. Tory

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Minutes  
confirmed  
after no-  
tation in  
the case  
of Mr. J.B.  
Bickersteth

The minutes of the last meeting  
were presented and at the request of Dr. Neilly the Secretary  
read the minute regarding the granting of an allowance for the  
current year to Mr. J. B. Bickersteth. Dr. Neilly called atten-  
tion to the fact that when Mr. Matthews' main motion was first  
presented, he (Neilly) expressed the opinion that the action  
contemplated constituted a reversal of a previous decision of  
this Board and could not be introduced without formal notice.  
Argument followed and finally Mr. Urquhart presented a motion  
that was duly seconded, that the Board do now unanimously suspend  
the rules of procedure, waive the necessity for notice and pro-  
ceed to consideration of Mr. Matthews' motion. The Urquhart  
motion was carried unanimously. Subject to this notation, the  
minutes of the previous meeting were then approved.

McCharles  
Prize Com-  
mittee  
Report  
No. 8

At the request of the Chairman  
the Secretary presented Report Number 8 of the Committee of Award  
in connection with the McCharles Prize, and -



McCharles  
Prize  
Committee  
Report  
(Cont'd)

Upon motion of Mr. Bryce,  
Seconded by Dr. Neilly,

the report was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, February 10th, 1950, at 4:30 p.m., at which the following were present:-

Hon. Mr. Justice Laidlaw  
(in the Chair)

Mr. W. P. Dobson

Mr. C. E. Higginbottom,  
Secretary

Professor H. E. T. Haultain

1. Report of the last meeting

Upon motion of Professor Haultain,

Seconded by Mr. Dobson,

the report of the last meeting, held on November 16th, 1949, which had been presented to the Board of Governors at their meeting on November 24th, 1949, was taken as read and approved.

2. Consideration of correspondence

Letters which had been received from Dr. R. S. Jane with regard to his nomination of Mr. A. C. Holm, and from Mr. R. W. Diamond with regard to his nomination of Mr. W. S. Kirkpatrick, copies of which had been sent out to the members of the Committee before the meeting, were considered. Professor Haultain suggested that, since the Board of Governors had approved on November 24th, 1949, that the McCharles Prize for the year 1949 be awarded to Dr. Christian Lapointe, and also had decided that there should be only one award of the Prize made in any year, the award for 1950 be made to Mr. Kirkpatrick.

The nomination of Mr. Holm was then considered again, in the light of Dr. Jane's letter, and the Committee was of the opinion that it be suggested to Dr. Jane that he might renew the nomination of Mr. Holm at a future date when Mr. Holm's work has been proved to be of special merit on a practical scale.

Your Committee then considered again Mr. Diamond's nomination of Mr. W. S. Kirkpatrick, together with his letter and -

Upon motion of Professor Haultain,

Seconded by Mr. Dobson,

your Committee recommends that the McCharles Prize for 1950 be awarded to Mr. W. S. Kirkpatrick for his development of methods for the economic recovery of sulphur from gases of low sulphur dioxide concentration, this accomplishment coming within the terms and conditions in the bequest in the Will of the late Aeneas McCharles, dated June 7, 1906, viz:

'To any Canadian from one end of the country to the other, and whether student or not, who invents or discovers any new and improved process for the treatment of Canadian ores or minerals of any kind, after such process has been proved to be of special merit on a practical scale.'

3. Certificate of Award

Your Committee considered a draft of a Certificate of Award which the Secretary had prepared to be presented to the winner of the McCharles Prize, and re-

McCharles  
Prize  
Committee  
Report  
(Cont'd)

requested the Secretary to make a final draft to be engrossed and ready for presentation with the Prize.

#### 4. Presentation of Award

The Secretary read a letter from Dr. Lapointe stating that he would be in Toronto to attend the annual convention of the Canadian Institute of Mining and Metallurgy on April 17th, and suggesting that this occasion might be well suited for the presentation of the Prize. The Committee discussed this suggestion, and recommends that the Prize be presented preferably by the Chairman of the Board of Governors or by some member of the Board at the dinner of the Institute on April 17th. The Committee agreed that Professor Haultain discuss with Mr. Van H. Smith, Chairman of the Metallurgical Division of the Institute, the arrangements for the presentation of the Prize.

#### 5. Publicity

After discussing the question of publicity to be given to the award of the 1949 Prize, your Committee recommends that there be a sub-committee of Professor Haultain and Mr. Parkinson who, together with the Director of Publicity, will consult with the President about the preparation, by the University Press, of an appropriate announcement regarding the award of the McCharles Prize to Dr. Lapointe, to be given to the members of the Canadian Institute of Mining and Metallurgy at the dinner.

Your Committee also recommends that any announcement in connection with the award of the 1950 Prize to Mr. Kirkpatrick be withheld until the completion of arrangements regarding the presentation of the Prize to him.

All of which is respectfully submitted.

(Sgd) R. E. Laidlaw,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

February 10, 1950.

Leave of  
Absence

Leave of absence from the Febru-

ary and March meetings of the Board was granted to Mr. Borden and Mr. Osbourne.

Resolution  
regarding  
Mr. G. H.  
Ross

The following resolution was

passed in connection with Mr. George H. Ross, a member of the Board, who died suddenly on February 14th:-

"The welfare and the progress of the University of Toronto have been founded in the devotion and the calibre of the thousands who have served it. To that select company George Henry Ross belonged. His contribution to its advancement has always been acknowledged: it will not be forgotten. His life may be characterized by that noble sentiment: "He loved his fellowmen". A wise discerner of abiding values, he found his best investments in promoting causes, religious, educational, social and governmental, that underlie the good society. He brought his talents



Resolution  
regarding  
Mr. G. H.  
Ross  
(Cont'd)

to the fulfilment of his responsibilities as a member of the Board of Governors. During his Chairmanship of the Finance Committee he helped immeasurably in piloting the University in stormy financial seas.

A loyal friend, a co-operative colleague, he gave for others, with constant unselfishness, of his time and his energy even until death. The Board of Governors, bereaved in his passing, grateful for his service and conscious of his example, unanimously record their loss, and they express to his widow and to his family their deepest sympathy."

New Central  
Power Plant

Upon motion of Mr. Duncan,  
Seconded by Dr. Neilly,

unanimous consent was given for the Chairman to introduce a matter not on the Agenda, in order to allow him to report on the new Power Plant. He stated that a site had been selected on the south side of Russell Street west of St. George Street, and it was proposed to erect thereon a steam generating plant at an approximate cost of \$1,600,000 including the cost of land, which would replace the existing plant as far as the generation of steam was concerned. In answer to a query from Dr. Neilly regarding a previous proposal to erect a new plant at a cost of some \$2,500,000 the Chairman stated that funds were not available for such a project and it had been necessary to plan for a reduced capital cost. The proposed plant would contain two 75,000 lb. boilers which would meet the existing needs of the University and also any capacity required on completion of the building programme as presently planned. Because of the necessity of cutting costs the scope of the renovation of the electrical distribution system as called for in the larger scheme had been reduced, and if any future work appeared to be desirable it would have to be carried out when funds were available. It was also reported that the power generating units in the existing plant would continue to be used until such time as power could be purchased from the Hydro system. Negotiations for the acquisition of the necessary

New  
Central  
Power  
Plant,  
etc.  
(Cont'd)

site are proceeding and the Chairman stated that the preliminary construction schedule called for completion of the plant by December 1951. Following the decision of the Board at its meeting on January 26th, when the Chairman agreed to write the Provincial Government regarding the effect on University expenditures of additional building maintenance, the Chairman said that he had discussed the whole matter with the Prime Minister and hoped to submit at the next meeting the letter which he intended writing to him.

Recommendations  
of the  
President

Recommendations of the President

were approved as follows:-

(a) Appointments - 1949-50:

Appoint-  
ments

Faculty of Medicine:

J. C. Sinclair

- Clinical Teacher in Medicine,  
Jan. 1 to June 30 \$1,200 a year

A. Miller

- Clinical Teacher in Psychiatry,  
Jan. 1 to June 30 \$150 a year

C. A. Stephens

- Resident Fellow in Surgery,  
Jan. 1 to June 30 \$450

Faculty of Applied Science and Engineering:

Chemical Engineering:

Demonstrators:

W. S. Karpinski

- May 1 to June 30 \$230 a month

E. H. Snider

- Feb. 13 to Apr. 30 \$220 " "

Instructors:

J. G. Fraser

) May 1 to June 30 \$275 " "

S. Sandler

) \$260 " "

Miss H. Litterick

- Stenographer and Assistant Librarian, from Feb. 1, 1950 \$1,500 a year

Electrical Engineering:

Demonstrators:

L. F. Smith

) Jan. 3 to Apr. 30 \$250

D. J. Salt

) \$125

M. Price

- Demonstrator in Mechanical Engineering, Mar. 1 to Apr. 30 \$200 a month

Ontario College of Education:

Mrs. R. F. S. Baird

- Instructor in the University of Toronto Schools, Feb. 1 to June 30 \$250 a month

Faculty of Dentistry:

E. R. Crocker

- Technician in Orthodontia,  
Mar. 1 to June 30 \$188 a month

School of Law:

R. M. Sedgewick

- Demonstrator \$50

School of Architecture:

H. Elte

- Special Lecturer, Feb. 1 to May 15 \$290 a month



Appoint-  
ments  
(Cont'd)

School of Nursing:

Mrs. E. C. Robertson - Lecturer \$225  
J. D. Atcheson - Lecturer 150

School of Hygiene:

C. G. Gould - Laboratory Assistant in  
Physiological Hygiene,  
Jan. 19 to June 30  
\$1,320 a year

Physiological Hygiene:

Miss R. E. Gray - Laboratory Assistant, Feb.  
6 to June 30 \$100 a month  
A. T. Selfe ) Laboratory Assistants, \$1,500  
C. Thompson ) Jan. 23 to June 3 \$1,320  
a year

Resigna-  
tions  
(Cont'd)

(b) Resignations:

Faculty of Medicine:

R. M. Taylor - Clinical Teacher in Medicine,  
(salary \$2,400) Jan. 31, 1950

Faculty of Applied Science and Engineering:

J. Renard - Demonstrator in Chemical  
Engineering (salary \$220 a  
month) Feb. 15, 1950

Electrical Engineering:

Demonstrators:

P. E. Kevill - (salary \$1,400) Dec. 31, 1949  
W. H. Rempel - (salary \$1,400) Dec. 31, 1949  
T. A. Ewing - Demonstrator in Mechanical  
Engineering (salary \$200 a  
month) Mar. 31, 1950

Faculty of Dentistry:

A. A. Nygren - Technician in Orthodontia  
(salary \$169.50 a month)  
Feb. 28, 1950

The Library:

Mrs. B. Ball - Assistant (salary \$1,750)  
Jan. 31, 1950

Leave of  
Absence

(c) Leave of Absence:

Faculty of Arts:

Griffith Taylor - Professor of Geography and  
Head of the Department,  
from Mar. 1 to June 30, 1950,  
on full salary, with the  
University continuing its  
contributions to the pension  
fund.

University  
Extension  
Courses

(d) University Extension Courses:

Evening Tutorial Classes:

Miss V. Clark - The Canadian House  
(1 lecture) \$15  
J. N. Emerson - Indians before Columbus 150  
Attendants:  
A. Burns )  
Miss J. Butler ) to be paid at the rate of  
Miss B. Hake ) \$150 per evening  
Mrs. P. Henwood )

University Extension Courses (Cont'd)	Teachers' Classes - Pass Course for Teachers: K. S. Bernhardt - Psychology 2b	\$200
	Course in Institutional Management:	
	Mrs. Louise Girvan )	110
	V. F. Mason )	80
	F. Baldwin )	15
	W. A. Stead )	140
	T. H. R. McNally ) Operating	10
	Miss E. Cowan )	35
	B. R. Proulx )	170
	H. W. Shea )	10
	L. Aitken )	10
	D. J. Caswell )	40

Appropriations

- (e) Additional appropriations and deductions in appropriations:  
Obstetrics and Gynaecology:  
 An additional appropriation of \$700 for "Supplies"; and a deduction of \$700 from "Salaries".  
Ontario College of Education:  
 An additional appropriation of \$400 for "Books, Periodicals, etc."; and a deduction of \$400 from "General Supplies for Classroom use, etc."  
University Library:  
 An additional appropriation of \$400 for "Supplies"; and a deduction of \$400 from "Library Fines".

Statutes of Senate

- (f) Statutes of Senate:  
 Numbers 2020 respecting the Medical Alumni Association Scholarships and Bursaries  
 2021 respecting the Percy Hermant Fellowships in Ophthalmology  
 2022 respecting the William Pakenham Fellowship in Education  
 2023 respecting the Harold S. Edmonds Prize

Other recommendations of the Pre-

sident were approved as follows:-

Registration, 1st  
Premedical  
Year  
and  
1st Pre-  
dental Year

- (a) That registration in the First Premedical Year of the Faculty of Medicine for the Session 1950-51 be offered to approximately 150 students.  
 (b) That for the Session 1950-51 registration in the Faculty of Dentistry be offered to approximately 65 students in the First Predental Year.

Graduate  
Course,  
Faculty  
of Medicine

- (c) That an Advanced Graduate Course be given in Medicine, Surgery, and Obstetrics & Gynaecology, from August 28th to October 13th, 1950, the fee for which shall be \$200 for each student.

Conferences  
by Institute of  
Industrial  
Relations

- (d) That the following conferences be held by the Institute of Industrial Relations in Hamilton during the months of March and April, and that the fee shall be \$15 for each student:-  
 1. Group conference series on human problems in industrial organization;  
 2. Group conference series on the personnel function.



Amounts in  
estimates  
for scien-  
tific  
research  
and  
research  
in Human-  
ities and  
Social  
Sciences

(e) That the sum of \$75,000 be set aside in the estimates for the Session 1950-51 for scientific research, to be allocated by the Advisory Committee on Scientific Research, as follows:-

\$25,000 from the Wallberg Fund  
\$50,000 from general funds.

(f) That the sum of \$9,000 be set aside in the estimates for the Session 1950-51 for research in the Humanities and Social Sciences.

Resolution  
regarding  
Professor  
H. W. Price

The following resolution was  
passed in connection with the recent death of Professor  
H. W. Price, Professor Emeritus of Electrical Engineering:

"The death of Harold Wilberforce Price, Professor Emeritus of Electrical Engineering in the University of Toronto, on Tuesday, February 14th, 1950, brought to a close a long record of service to the University. On his graduation, Professor Price joined the staff in Electrical Engineering as a demonstrator, and later was appointed Lecturer, Associate Professor, Professor and finally Head of the Department in 1936 until his retirement in 1946.

Professor Price was not only a gifted teacher, but a gifted research worker as well. In 1935, he was awarded the McCharles Prize for an invention for the control of frequency, which was used by the Hydro-Electric Power Commission of Ontario. With his characteristic generosity, he refused to take any compensation for his invention, and the Hydro Commission endowed a \$10,000 fellowship at the University in his honour. During the last war Professor Price collaborated with the late Sir Frederick Banting and others on the designing of an accelerator for the purpose of blackout tests of R.C.A.F. pilots, in conjunction with the Aviation Medical Research Committee. For this work he was awarded the M.B.E.

He served successive generations of students faithfully and well, and his friendly personality was an inspiration to all who worked with him.

BE IT RESOLVED that this testimony of our appreciation be recorded on the minutes of the Board of Governors and that a copy of it be sent to Mrs. Price, with an expression of our deepest sympathy to her and to the family."

Report by  
President  
on visits  
to Alumni  
Branches

The President reported on his  
recent visits to the following Alumni Branches in Western  
Canada during the period January 28th to February 16th:-

Winnipeg  
Regina  
Calgary  
Vancouver

Victoria  
Edmonton  
Saskatoon

Report by  
President  
on visits  
to Alumni  
Branches  
(Cont'd)

The President stated that he was much impressed with the loyalty to the University as a whole, and not only to the particular faculties in which the members had graduated.

Adminis-  
trative  
matters -

Administrative matters were ap-

proved as follows:-

Appoint-  
ments

(a) Appointments and Promotions:  
Superintendent's Office:

- |                    |   |
|--------------------|---|
| Mrs. H. Marshall   | - Assistant Pay Clerk - Trades,<br>from Mar. 1, 1950 at<br>\$1,300 a year   |
| Mrs. M. MacArthur  | - Pay & Order Clerk, from Mar. 1,<br>1950, at an increase in salary<br>from \$1,300 to \$1,400 a year                   |
| Miss M. Macpherson | - Merchandise Distribution Clerk,<br>from Mar. 1, 1950, at an in-<br>crease in salary from \$1,350<br>to \$1,400 a year |

Appropri-  
ations

(b) Additional appropriation:  
Faculty of Dentistry:

An additional appropriation of \$10,725.00 for equipment for the Graduate Clinic.

Use of  
Aura Lee  
Grounds

(c) The use of the Aura Lee Grounds by the Canada Life Assurance Company for the Season of 1950 at a rental of \$800.00.

Leave of  
Absence

(d) Leave of absence for Miss Marion Walker, Production Assistant, Hart House Theatre, for four months from March 1st, 1950, without salary, Miss Walker to pay her contributions to the Administrative Pension Scheme during this period, and the University to continue its contributions on her behalf.

Financial  
Statements

Financial Statements were pre-

sented for the seven months ended January 31st, 1950.

Accountable  
Warrant

Upon motion of Mr. Burns,  
Seconded by Mr. Duncan,

authority was given for an Accountable Warrant of \$900,000.00 for the month of March, 1950.

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-



## Donations -

## From -

The Board of Directors of Masaryk Memorial Hall, Inc., an offer to donate two scholarships, totalling \$150 yearly, to be called the Masaryk Memorial Scholarships, for competition in the Czech evening class; to be awarded on the basis of a competitive written examination to the two best students of the class, the first award to be \$100 for the student who stands first, and the second award to be \$50 for the student who stands second.

The Estate of the late Mrs. Helen Shepard, the sum of \$50,000 received on account of the University's share of the Estate for the Ann Shepard Memorial Scholarships.

S. S. Kresge Company Limited, the sum of \$1,200 received to cover their fellowship for the Session 1950-51.

Mr. C. W. Edmonds and Miss Dorothea M. Edmonds, the sums of \$600 and \$200 respectively received, to be added to the Harold S. Edmonds Memorial Fund, which now totals \$1,500.

Imperial Oil Limited, an offer to continue the R. V. LeSueur Fellowship for the Session 1950-51.

Toronto Lodge No. 836 B'Nai B'Rith, the sum of \$350 received for their Scholarships for the Session 1950-51.

Anaconda American Brass Limited, an offer to continue their Scholarship for the Session 1950-51.

School of Social Work Alumni Association, the sum of \$100 received to cover the second instalment of their Scholarships payable in the present Session, and an offer to continue the award for the Session 1950-51.

Anonymous donor, the sum of \$50 received to continue the Urwick Prize in Commerce & Finance and the Urwick Prize in Political Science & Economics for the Session 1950-51.

Dr. Frank L. Cole, an offer to place the Prosthodontia Essay Prize in the Faculty of Dentistry on a permanent basis.

Mr. P. E. Hopkins, the sum of \$5.00 received as a contribution towards the Hugh Gall Award.

Various donors for the Institute of Industrial Relations:

Paid	- \$ 76,425.50
Promised	- \$100,300.50

Agreement  
re endowment  
fund for  
Canadiana  
Gallery

Authority was given for the execution of an agreement with Samuel, Son & Co. Limited, and the Canada Trust Company, whereby Samuel, Son & Company undertake to pay to the Trust Company the sum of \$100,000 within three years, to be held as an endowment fund in perpetuity to be invested and the income therefrom to be utilized for the benefit of the Canadiana Gallery in the Archives Building.

Agreement  
with City  
of Toronto  
covering  
alterations  
on West  
side of the  
Park

Authority was also given for the execution of an agreement with the City of Toronto regarding alterations on the West side of Queen's Park to be carried out by the City, including changes in the position of the roadway and the construction of the bridge over Old King's College Road; the City to restore all roadways, sidewalks, etc. damaged by progress of the work, including University property.

Agreement  
with Bank  
re debenture  
register  
deferred

The Board deferred for further consideration until after the method of provision of a sinking fund for the debenture issue had been settled, an agreement with the Canadian Bank of Commerce in connection with the keeping of a register for the debentures.

Agreement  
with Inter-  
national  
Union of  
Operating  
Engineers,  
Local 796,  
A.F. of L.

Authority was given for the execution of an agreement with the International Union of Operating Engineers, Local 796, A. F. of L., following certification by the Ontario Labour Relations Board, whereby the University recognizes the Union as the exclusive bargaining agent of all licensed stationary engineers and licensed firemen in the employ of the University, save and except chief engineers. The increased wage rates outlined in the agreement are to be retroactive to December 1st, 1949, but all other provisions are effective as of the date of execution, and authority was given for an additional appropriation of \$5,350.00.

Agreements  
covering  
heat, light  
and power  
to Victoria,  
Knox and  
Wycliffe  
Colleges

The Chairman explained to the Board the conditions of the agreements covering the provision of heat, light and power to Victoria, Knox and Wycliffe Colleges. He indicated that under these agreements the University was committed to provide the Colleges concerned with steam in perpetuity, and they could not be required to contribute towards the capital costs of the proposed new Power Plant even though their payments



Agreements  
covering  
heat, light  
and power  
to Victoria,  
Knox and  
Wycliffe  
Colleges  
(Cont'd)

on account of capital as provided for in the agreements only covered the existing plant which has been declared obsolete and would no longer be utilized. The agreements asked for the payment by the Colleges, in perpetuity, of small amounts for maintenance, replacements, etc., which would be totally inadequate if considered as payments on account of capital. It was pointed out that the Colleges could terminate the agreements at will but the University enjoyed no such right. The University, therefore, could only obtain a contribution towards the cost of the new plant by negotiation and as a matter of grace. It was agreed that in any matters relating to the Colleges vis-à-vis the University due consideration should be given to the exceptional benefits accruing to them under these agreements.

Request  
from  
Trinity  
College  
for pro-  
vision  
of steam  
from new  
Power  
Plant

The Chairman then notified the Board that Trinity College had requested the University to provide them with steam from the new Power Plant on the understanding that they would be required to pay their proportionate share of the capital cost of the plant which had been calculated at \$118,000. The Board approved of the provision of steam to the College on this basis, it being understood that the life of the plant was to be fixed at 25 years and Trinity would, after the expiry of this term, be required to pay any capital costs necessarily incurred to allow the University to continue the supply of steam to the College. The College would be charged at cost for steam consumed.

Authority  
to trans-  
fer to a  
special  
account  
interest  
earned on  
Samuel  
donation

The Chairman reported the receipt of a request that interest earned on the \$150,000 which was donated for the Archives Building be used for the purchase of exhibits for the Canadiana Collection. The Board approved of the transfer of such interest to a special account for this purpose.

Result of  
appeal  
from  
Succession  
Duties re  
Chisholm  
Estate

The Comptroller reported that the University's appeal in the Exchequer Court from assessment to Succession Duties under the Dominion Succession Duty Act, in the case of the Chisholm Estate, had been dismissed, and it was decided to take no further action in the matter and no appeal will be made to the Supreme Court.

*Indefinite  
M.B.*

The meeting adjourned at 5:20 p. m.

Minutes confirmed.

*March 23<sup>rd</sup> - 1950*

*W. H. Miley*  
Acting Chairman

*C. F. Higgins*  
Secretary





Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
March 23rd, 1950, at 3:30 p. m.

Present -

Dr. Neilly (in the Chair)  
The Chancellor  
The President  
Mr. Clarke  
Dr. Tory  
Mr. Urquhart

Hon. Dr. Bruce  
Mr. Burns  
Mr. Gordon  
Mr. Kelly  
Mr. Matthews

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Dr. Neilly  
appointed  
Acting  
Chairman

Upon motion of Dr. Tory,  
Seconded by Mr. Urquhart,

Dr. Neilly was appointed Acting Chairman of the Board during the  
absence of the Chairman and the Vice-Chairman.

Minutes  
confirmed

The Minutes of the last meeting

were presented and -

Upon motion of the Chancellor,  
Seconded by Mr. Burns,

were confirmed.

Press  
Committee  
Report  
No. 17

In the absence of Mr. Justice Hope

Press Committee Report Number 17 was presented by Mr. Burns as  
follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in  
the Board Room, Simcoe Hall, on Wednesday, March 8, 1950, at  
4:30 p.m., at which the following were present:-

Mr. Justice Hope (in the Chair)  
The President  
Mr. C. F. W. Burns

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary  
Mr. A. G. Rankin,  
Manager of the Press



Press  
Committee  
Report  
(Cont'd)

1. Report of the last meeting

The report of the meeting held on December 20, 1949, was presented and confirmed.

2. Report on information obtained from questionnaire on Printing and Duplicating needs of University departments

In accordance with the Board's approval of the Committee's recommendation that a survey be obtained of the printing requirements of the University with a view to bringing additional work to the Press, Mr. Rankin, the Manager, informed the Committee that a questionnaire had been sent out to the various departments and that of the 88 replies received, 47 stated that all their work was sent to the Press, 24 had some work done outside, and 24 did their own duplicating or used the services of other departments. Mr. Rankin also stated that he was making an effort to have more of the work which had previously been done outside transferred to the University Press.

3. Labour Negotiations

During the recent labour negotiations with the Pressmen's Union, in which the Toronto Graphic Arts Association, as usual, represented the University Press, an agreement was reached which calls for a 10¢ per hour wage increase retroactive to last October, and an additional .07½¢ increase on October 15, 1950. Certain clauses in the contract provide that the employer must hire a union man if available, and if a non-union man is employed he must join the Union within thirty days. As these terms in effect call for a union shop, Mr. Rankin, after consultation with the Comptroller, sought professional advice from Mr. J. C. Adams, K.C., of the Industrial Relations Institute. A letter was read from Mr. Adams which stated in part -

'I do not think that an institution such as the University of Toronto should enter into any union-shop arrangements. I do not know of any public authorities or institutions depending upon Government grants for their operation, except some municipal corporations, who have ever entered into union-shop arrangements with any union.

Where an institution is not operated for gain and is really a public service organization, and particularly where it is assisted by Government grants, it does its full duty when it places no restrictions upon its employees with respect to their choice of union. I can think of no logical reason why such an organization should compel its employees to belong to a union nor why it should agree that any new employees which may be engaged should be obliged to join a union as a condition of employment.

You may, of course, be compelled to agree to such arrangements for illogical reasons, e.g. you may not be able to hire any employees except under such conditions.

I suggest, therefore, that you should not raise the issue at all, simply make the wage increase which has been made effective generally throughout the printing industry in Toronto, and let the union raise the matter of signing a contract or becoming a party to it if it wishes to do so. You were able to maintain your position last year without any disturbance, and I think it is probable the same result will follow this year.'

Press  
Committee  
Report  
(Cont'd)

It was the opinion of the Press Committee that the Manager of the Press should proceed as suggested by Mr. J. C. Adams, namely, to pay the increased wage rates but to decline signing an agreement at the present. If the Union pressed for signature, the matter would once again come before the Committee.

4. Financial Statements for the seven months ended January 31, 1950

Your Committee considered the Financial Statements of the Press for the seven months ended January 31, 1950, together with a report thereon showing the following comparative statement of Sales and Net Profits for the past three years:-

<u>Sales</u>				
<u>Seven months ended</u>	<u>Printing Dept.</u>	<u>Book Dept.</u>	<u>Publications Dept.</u>	<u>Total</u>
Jan. 31, 1950	\$198,395	\$269,100	\$ 49,103	\$516,598
Jan. 31, 1949	220,013	295,015	65,754	580,782
Jan. 31, 1948	171,826	311,317	54,936	538,079

<u>Net Profit</u>				
Jan. 31, 1950	\$ 13,807	\$ 3,433	(\$ 14,385)	\$ 2,855
Jan. 31, 1949	21,537	20,859	( 17,168)	25,228
Jan. 31, 1948	26,272	36,047	( 13,670)	48,649

The Manager submitted the following explanations in this regard:-

- (1) Printing Department - The reduced turnover reflects the general policy throughout the University to cut expenditures and a slight recession in the printing trade generally; as regards the lower net profit it was pointed out that full effect has been given in the Financial Statements to the retroactive wage increases, but in previous years this adjustment was not made until the year end.
- (2) Book Store - Reduced sales and profit are due almost entirely to the introduction of a 10% discount on textbook sales to students.

5. Book Store Price Policy

Mr. Rankin informed the Committee of an article which had appeared in 'Quill and Quire' (the Trade Magazine for Booksellers and Publishers), directing certain criticisms at the Press for its discount policy, and read a letter which he had drafted drawing attention to certain erroneous statements made therein. It was agreed that this letter should be forwarded to 'Quill and Quire' after the Manager had made some amendments thereto, and he had submitted it to the President for his approval.

The Committee again considered the discount policy at the Press - a 10% discount to students of the University of Toronto on prescribed text books purchased for cash. The Committee endorsed the present policy although it means that a large number of essential texts cannot be carried because Macmillan's, Oxford University Press and Nelson's will not sell to the University Book Store as long as discounts are allowed. In an attempt to obtain necessary texts it was agreed that second hand books should be purchased from students, from the United States and the United Kingdom.



Press  
Committee  
Report  
(Cont'd)

6. Personnel - Messrs. D. J. Ross and J. J. Finnigan

Your Committee was informed that the services of Mr. J. J. Finnigan, who had been appointed Supervisor of the Book Store from July 4, 1949, had not been satisfactory, and the Committee recommends that the Manager of the Press be given authority to terminate Mr. Finnigan's employment at a suitable date. The Manager recommended that Mr. Petrie, presently engaged on a survey of the book inventory, be appointed in due course to this post on a temporary basis.

The Manager stated that it had been necessary to replace Mr. D. J. Ross as Foreman of the Bindery, and as a result of this change efficiency in the department had been increased considerably. Because of Mr. Ross's 39 years of service with the Press it was agreed that the Manager endeavour to obtain other employment for Mr. Ross either at the Press or in some other University department, and report back to the Committee before taking any further action.

7. Multilith Equipment

The Manager informed the Committee that the Multilith equipment at the Connaught Medical Research Laboratories, referred to in the last report of the Committee, had been taken over by the Press where it was now installed and in operation; and also that the Press had taken over a veritytype machine costing \$2,300 which had been ordered by the Connaught Laboratories. Your Committee recommends these matters for confirmation, and also recommends that the appreciation of the Board be transmitted to the Connaught Committee for its co-operation.

8. Setting up of Addressograph Department

It was reported that the Addressograph equipment, which had previously been set up in the Registrar's Office and operated under the direction of the Alumni Association, was now installed at the Press, as the equipment could then be used to capacity with the Press in a position to provide mailing service in connection with periodicals printed by them, and promotion of book sales. It was also stated that the Press had taken over from the Alumni Association their Postage Meter Machine at a cost of \$680.

9. Advance made to James F. Gillespie

Your Committee recommends that the Manager of the Press be reimbursed for the sum of \$39.45 advanced on behalf of Mr. James F. Gillespie in order that he might be placed in good standing as regards his Union dues. As a member in good standing his wife was entitled to death benefits on his death which occurred shortly after.

10. Evaluation of Inventory

The Manager informed the Committee that Mr. A. H. Petrie, who had been employed at the Press in connection with an evaluation of the Book Store inventory, was making progress and had completed about one third of his survey. Present indications were that the volume of unsaleable stock might not be as high as anticipated, but there was a considerable surplus of saleable stock in excess of current needs.

All of which is respectfully submitted.

(Sgd) J. A. Hope,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

March 8, 1950.

Press  
Committee  
Report  
(Cont'd)

Upon motion of Mr. Burns,  
Seconded by Mr. Kelly,

the foregoing report was received. Mr. Clarke then made some comments regarding the policy of the Press in allowing a 10% cash discount to students on purchases of text books and expressed his opposition to this practice especially as it was being followed by an organization which, being exempt from taxes, held a preferred position in relation to other book retailers. It was pointed out that with the exception of C. Cole & Co. Ltd. no retailer in the City was interested in the sale of text books, and that this company was the one who originally allowed discounts to University students. It was further stated that the brief presented to the Board by the Students' Administrative Council requesting lower text-book prices was largely prompted by the fact that books could be obtained at a lower price off the Campus. Mr. Clarke also expressed his concern at the possibility of use being made of Alumni mailing lists by the Press now that the Addressograph equipment was located there, and the President gave his assurance that these lists would not be used for any commercial purposes. The Press Committee report was then approved, Mr. Clarke requesting that he be recorded as being opposed to its adoption.

Letters  
of thanks

Letters of thanks were presented

from -

- (a) Mr. J. B. Bickersteth for the allowance granted to him.
- (b) Mrs. Ross for the resolution in connection with her husband, the late Mr. G. H. Ross.
- (c) Mrs. Price for the resolution in connection with her husband, the late Professor H. W. Price.

Leave  
granted  
to mem-  
bers  
absent  
from  
last  
meeting

Leave was granted to the following

members of the Board who were absent from the previous meeting:-

Dr. Bruce  
Mr. Fennell  
Mr. Gordon  
Mr. Justice Hope  
Dr. Johnson

Dr. McCullagh  
Mr. Matthews  
Mr. Morrow  
Mr. Urquhart  
Mr. Vaughan



## Recommendations of the President

were approved as follows:-

## Appointments

(a) Appointments - 1949-50:Faculty of Medicine:

Miss D. Strachan	- Technician in Pathological Chemistry, March 1 to June 30	\$135 a month
D. W. Perry	- Technician in Psychiatry, Feb. 27 to June 30	\$1,400 a year

School of Hygiene:Physiological Hygiene:

W. Callahan	) Research Fellows,	\$500
P. Rosen	) Jan. 1 to June 30,	200
S. Y. Shirley	)	500

Registrar's Office:

Miss D. G. Cullen	)	\$1,315 a year
J. T. H. Kendall	)	1,000 " "
Miss M. H. Rayfield	) Clerks,	1,275 " "
Mrs. W. J. Ring	) from Apr. 1, 1950	1,300 " "
Miss G. K. Simmie	)	1,315 " "
Mrs. D. C. Smith	)	1,100 " "

## Resignations

(b) Resignations:Faculty of Medicine:

Miss R. Quinn	- Technician in Pathological Chemistry (salary \$135 a month)	Mar. 31, 1950
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Faculty of Dentistry:

Mrs. K. Routley (nee Miss B. B. D. Smith)	- Dental Nurse (salary \$1,230)	Apr. 15, 1950
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## Leave of absence

(c) Leave of Absence:School of Social Work:

C. E. Hendry	- Professor, from Apr. 15 to Oct. 1, 1950, with salary; the University to pay its portion of the pension contribution.
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## Appropriations

(d) Additional appropriations and deductions in appropriations:Mining Engineering:

An additional appropriation of \$800 for "Apparatus"; and a deduction of \$800 from "Supplies".

University Library:

An additional appropriation of \$600 for "Supplies"; and a deduction of \$600 from "Library Fines".

## Statutes of Senate

(e) Statutes of Senate:

Numbers 2029	respecting the Alpha Omega Fraternity Medal
2033	respecting the Degree of Master of Library Science and the Courses of Instruction leading thereto
2034	respecting the hood for the Degree of Master of Library Science

University  
Extension  
Courses(f) University Extension Courses:

## Course in Institutional Management:

Mrs. S. F. Cork	- Maintenance	\$140
D. S. MacDonald	- Psychology	150

## Short Courses - Principles of Case Work:

Miss E. R. Godfrey	- 12 lectures	240
--------------------	---------------	-----

(approval also given for a fee of \$10 for this course)

Other recommendations of the President

were approved as follows:-

Fees for  
degree of  
Master of  
Library  
Science(a) Schedule of fees for the degree of Master of Library Science  
as follows:-

Registration	\$ 5.00
Tuition	150.00
Tuition for summer session	50.00
Tuition for one subject	35.00 (#)
Library	10.00
Health Service	6.00
Graduate Students' Union	1.00
Examination	20.00
Degree	10.00

(#) For partial courses the tuition fee is \$35.00 per course, but the total tuition fee shall not exceed \$150.00. Part-time students are required to pay the Registration, Library, Health Service and Graduate Students' Union fees for each academic year in which they are enrolled.

A library deposit of \$2.00 payable at the Library School is required of all students.

Fee for  
recrea-  
tional  
swimming  
abolished

## (b) The abolition, in the Department of Athletics and Physical Education for Women, of the fee of \$3.00 for recreational swimming at present required from women students registered in the second, third and fourth years.

Revised  
budget  
for the  
Training  
Course  
in Nursery  
Education

## (c) Revised budget of the Training Course in Nursery Education, Institute of Child Study, for 1949-50 as follows:-

Students' fees	\$1,810.00
Less: Administration (10%)	<u>181.00</u> \$1,629.00
Library and Printing	\$ 250.00
Supplies	450.00
Salaries	<u>750.00</u> \$1,450.00

One-day  
Conference  
in Insti-  
tute of  
Industrial  
Relations

The Board approved of the President's recommendation that a One-day Conference be held in the Institute of Industrial Relations on May 5th, 1950, similar to those held in each of the last two years. The fee will be \$10.00 and the number will be limited to 200, of which 25 will be guests. Approval was also given to the following budget for this conference:-

# Note: The following change in wording was later approved by the President:-

"Tuition for one subject (2 terms) - \$35.00"

"For partial courses the tuition fee is \$17.50 for a one-term subject, but the total tuition fee shall not exceed \$150."



One-day  
Conference  
in Insti-  
tute of  
Industrial  
Relations  
(Cont'd)

Estimated Revenue

\$1,750.00

Appropriations:

Fees and travelling expenses for  
the Massachusetts Institute of  
Technology group

\$600

Meals

750

Administration (room rent,  
printing, postage, possibly  
recording, etc.)

400

\$1,750.00

George  
Herbert  
Allen  
Bequest

The President informed the  
Board that the arrangement agreed upon in connection with  
the bequest under the Will of the late George Herbert  
Allen, viz:

"that the amount be paid over to the Ontario Cancer  
Treatment and Research Foundation, to be held in  
trust for the support of cancer research work in  
the University of Toronto out of the capital and/  
or income of the fund"

had fallen through. The Executors have decided to recon-  
sider the disposition of this matter and have come to the  
conclusion that it would be necessary to apply for the ad-  
vice and direction of the Court.

Upon motion of the President,  
Seconded by Mr. Urquhart,

the Board approved of the President's recommendation that  
the University Solicitor be instructed to act for the Uni-  
versity in a reference to the Court for an interpretation  
of the clause in question in the hope there would be a de-  
cision in favour of the University. Failing this it was  
the hope of the Board that the Judge at least could find a  
general charitable intention and that he would be willing  
to adopt the arrangement referred to above as a reasonable  
application of the principle of cy pres.

Conferring  
of honor-  
ary degrees  
at Convo-  
cation

The President stated that honorary degrees would be conferred upon the following persons at Convocation on Friday, June 9th, 1950:-

The Right Honourable L. S. St. Laurent - Prime Minister of Canada  
His Honour Sir Leonard Cecil Outerbridge - Lieutenant-Governor of Newfoundland  
His Excellency Sir Oliver Franks - British Ambassador at Washington  
The Honourable T. L. Kennedy - Minister of Agriculture, Ontario Government  
President J. E. W. Sterling - Stanford University, California  
J. D. Falconbridge, Esq., K.C., M.A., LL.B.

Personnel  
of Super-  
vising  
Committee,  
Toronto  
Institute  
of Radio-  
therapy

Upon motion of the Chancellor,  
Seconded by Dr. Bruce,

the Board ratified the following change in the representatives of the University on the Supervising Committee of the Ontario Cancer Treatment and Research Foundation in connection with the Toronto Institute of Radiotherapy:-

President Sidney Smith  
C. G. McCullagh, Esq., LL.D.

in place of -

President Sidney Smith  
Henry Borden, Esq., K.C.

Report of  
Joint  
Committee  
established to consider  
Senate's  
report  
re elec-  
tion of  
Chancellor

The President read the following report from the Secretary of the Joint Committee established to consider the Senate's recommendation regarding the election of the Chancellor:-

"To the Board of Governors:

On February 24th, 1950, a meeting was held of the Joint Committee representing the Board of Governors, the Senate and the Alumni Association, established to give consideration to the recommendation of the Senate that the Chancellor be elected by the graduates of the University.

The composition of the Committee was as follows:

<u>Board</u>	<u>Senate</u>	<u>Alumni</u>
The Chairman	Principal Taylor	Dr. Selby
The President	Professor Pounder	Mr. Clarke
Dr. Bruce	Professor Gordon	Mr. Carruthers
Mr. Justice Hope	Mr. Hermant	Mr. Stoddart
Dr. Tory	Dr. Deadman (absent)	Dr. Breslin



Report of  
Joint  
Committee  
establish-  
ed to con-  
sider  
Senate's  
report re  
election  
of the  
Chancellor  
(Cont'd)

There was free discussion of the advantages and disadvantages to be found in various methods of selecting the Chancellor. There was unanimity in the Committee that because the date of selection of a Chancellor for the term 1950-1953 is imminent, it would be undesirable to seek from the Legislature during its current session an amendment to the University of Toronto Act. A formal motion was unanimously adopted that no action be taken at this time but that the Committee meet again in the autumn of 1950 to give further consideration to the recommendation of the Senate.

Various suggestions by which clarification of Section 62 (mandatory or discretionary) might be obtained were put forward. It was agreed informally that it would be a wise course to trust to the good judgment of the Board, the Senate and their respective chairmen.

(Sgd) J. C. Evans  
Secretary,  
Joint Committee"

March 9th, 1950.

Appointment  
of six re-  
presentat-  
ives of the  
Board on  
Committee  
of Nomina-  
tion re  
office of  
Chancellor

There was also presented a report from the Secretary of the Committee of Nomination recommending that as nominations for the office of Chancellor for the term July 1, 1950, to June 30, 1953, would be received up to and including April 5th, 1950, the Board of Governors appoint its representatives on the Committee before that date. The President read the minute covering the appointment of the Board's representatives to this Committee in 1947, and -

Upon motion of Mr. Urquhart,  
Seconded by Mr. Matthews,

the following gentlemen were again appointed to the Committee of Nomination:-

Mr. Henry Borden  
Hon. J. A. Hope  
Hon. Dr. H. A. Bruce

Mr. C. F. W. Burns  
Mr. R. A. Bryce  
Mr. O. D. Vaughan

Leaflet  
for dis-  
tribution  
overseas

The President presented a leaflet which had been prepared in co-operation with the Canadian British Education Committee to give British men and women students general information about the University of Toronto. This Committee, under the Chairmanship of Lt.Col. H. H. Hemming, has been formed in London to advise students who may think of coming to the University of Toronto.

Folder re  
University  
courses

The President also presented a folder for general distribution containing information pertaining to the various courses at the University of Toronto, which had been prepared to reduce the tremendous expenditure involved in the disposition of the University calendars.

E. R. Wood  
property  
devised to  
University

The President informed the Board of the following devise of the E. R. Wood property as contained in the Will of the late Mrs. Wood:-

"I GIVE AND DEVISE to the Governors of the University of Toronto (hereinafter in this Codicil referred to as the 'Board'), the lands and premises comprising my residence known as Glendon Hall, in the Township of North York in the County of York, with the exception of the lands and premises described in Schedule 'A' hereto, which lands and premises I have dealt with in my Codicil dated 8th October, 1942, and except the lands described in Schedule 'B' hereto.

I DECLARE that it is my intention that no chattel property, other than fixtures, shall pass under this my Codicil.

It is my wish that the Board shall use the property devised, in whole or in part, in connection with the work of the Department of Botany of the University of Toronto, or in such way as it may think best for the purposes of the University, its teaching staff and students, but in stating my wish in this way I do so without intending to create any trust.

If in the opinion of the Board it should become impossible, inadvisable or impracticable to apply the property herein given for the purposes set out in the preceding paragraph, or if the Board is of the opinion that part of the said property is not required for such purposes, the Board shall use the said property or such part thereof in such manner as in their discretion may seem for the best advantage of the University for other purposes consonant with the spirit and intention of this gift."

The President stated that he and the Chairman had discussed the possibility of this property being used as a residence for graduate students, but that he was not prepared to make a definite recommendation at the present time. It was agreed that after the President had had an opportunity of giving further consideration to the matter it might be referred to the Property Committee. The Chairman expressed the Board's appreciation to Dr. Bruce for his efforts in having this property devised to the University.



Invitation  
to members  
of Legis-  
lative  
Assembly  
to visit  
the Univer-  
sity

In connection with the invita-  
tion extended by the President to the members of the Legis-  
lative Assembly to visit the University, the President  
stated that he had discussed this matter on two or three  
occasions with the Minister of Education, but that in view  
of the pressure of business connected with the present  
Session of the Legislature it did not appear that the mem-  
bers would have an opportunity of accepting the invitation.

Life Insur-  
ance plan  
proposed  
for members  
of graduat-  
ing classes

The President reported that he  
had been approached by Mr. M. W. Sparling, the Executive  
Director of the Alumni Association, in connection with the  
establishment of a Life Insurance plan for graduating  
classes, this to be used to stimulate the activities of  
the Alumni Association, and that proposals had been made by  
the New York Life Insurance Company in this connection.  
Other universities such as Yale and Princeton had adopted  
such a programme, whereby a student on the day of gradua-  
tion would take out a policy for 25 years, naming the Uni-  
versity as the beneficiary, with premiums ranging from \$10  
to \$50 a year which are exempt from taxation. The Board  
felt that any consideration given to such a programme  
should include coverage by Canadian companies as well as  
others, and it was suggested that it be referred to the  
Finance Committee. The matter was tabled and it was  
agreed that further information be obtained for consider-  
ation by the Board upon the Chairman's return.

Administrative matters were  
approved as follows:-

- Appoint-  
ment
- (a) Appointment:  
University Health Service:  
Dr. G. E. Wodehouse - Assistant Director (part time)  
from Apr. 1, 1950 \$3,600 a year
- Resigna-  
tion
- (b) Resignation:  
University Health Service:  
Dr. W. B. Stiver - Assistant Director (salary \$7,000)  
Mar. 31, 1950
- Retire-  
ment on  
pension
- (c) Retirement on Pension:  
Superintendent's Office:  
A. J. Wright - Caretaker, Biological Building  
(salary \$2,034) June 30, 1950
- Appropri-  
ations
- (d) Additional appropriations and deduction in appropriations:  
Chief Accountant's Office:  
An additional appropriation of \$750 for "Stamp Taxes,  
Meter Rental and Exchange".  
Applied Physics:  
An additional appropriation of \$400 for "Supplies"; and a  
deduction of \$400 from "Apparatus".
- Account-  
able  
Warrant
- (e) An Accountable Warrant of \$900,000.00 for the month of April,  
1950.
- Conser-  
vatory  
Estimates
- (f) Estimates of the Royal Conservatory of Music for the year  
1950-51.
- Leave of  
absence
- (g) Leave of absence with pay for the month of March, 1950, to  
Edward Dean, Caretaker of the Electrical and Mechanical  
Buildings, on account of illness.
- Financial  
Statements
- The Financial Statements of the Uni-  
versity for the eight months ended February, 1950, were tabled.
- Agreement  
re Devon-  
shire  
Place
- The Board confirmed the signing of  
the agreement with the City of Toronto re Devonshire Place.
- Return to  
the Crown  
of inven-  
tory at  
Ajax
- Upon motion of Mr. Matthews,  
Seconded by Mr. Burns,  
approval was given to the signing of the final report dealing with  
inventory at Ajax returned to the Crown under the terms of the  
agreement of October 1st, 1945.
- Donations -
- Donations were reported as follows  
and were accepted with thanks and appreciation:-



## Donations -

## From -

- Mr. Norman H. Wickson, a painting of the Rev. Arthur Wickson, the first Registrar of King's College, the picture to be hung in University College.
- A. E. Wicks Limited, the sum of \$200 received as the first of five annual donations of a similar amount, to be used for basic research in Spruce Regeneration in Ontario by the Faculty of Forestry.
- Mr. P. C. Armstrong, the sum of \$200 received for a Prize to be competed for by graduate and undergraduate students of either sex. Six entries are to be permitted, each of which must be approved by the Head of the Department of Political Economy, and each competitor will attempt a summary and appraisal of the philosophy expressed by Professor Ludwig von Mises in his book "Human Action"; in addition to the cash prize, 6 copies of the book, with a list price of \$13, are to be provided for the use of the entrants and are to remain the property of entrants who complete a thesis.
- Carswell Company Limited, an offer of a yearly prize of books to the value of \$60, this amount to be divided and awarded to honour students in the School of Law at the discretion of the Dean of the School of Law.
- Robert Gould Research Foundation, Cincinnati, Ohio, notification that a grant-in-aid has been made for continuation of Dr. E. W. McHenry's research in Abnormalities of Nutrition in Pregnancy, Department of Public Health Nutrition, School of Hygiene, in the amount of \$4,000; these funds to be available immediately but need not be spent in the calendar year 1950 but used for research until the amount is exhausted.
- The Executors of the Estate of Dr. Neil B. McGillivray, the sum of \$5,000 received in settlement of the bequest to the University, the net proceeds therefrom to be used by the Department of Medicine for the purpose of medical research.
- Canada Cycle & Motor Company Limited, and Canadian Acme Screw & Gear Limited, an offer to donate \$500 each to continue the T. A. Russell Memorial Research Fellowship for the Session 1950-51.
- Professor Lachlan Gilchrist, the sum of \$500 in Dominion of Canada 3% Bonds received for the Garnet W. McKee - Lachlan Gilchrist Loan and Scholarship Fund which now totals \$50,000.00.
- Delta Delta Delta Fraternity, notification that the \$75 Bursary, previously donated by them for 3 years, is to be awarded annually to a woman student of University College.
- The Minister of Switzerland in Canada, Dr. Victor Nef, six books by French-speaking Swiss authors received for prizes for students who have distinguished themselves in the study of the French language.
- Various donors for the Institute of Industrial Relations:
- |          |               |
|----------|---------------|
| Paid     | - \$76,975.50 |
| Promised | - \$99,550.50 |

Connaught  
Labora-  
tories  
Estimates

Dr. Tory, as Chairman of the Connaught Committee, presented a statement of the estimated revenue and expense of the Connaught Medical Research Laboratories for the fiscal year beginning April 1st, 1950, which he explained in detail. The statement was tabled.

Financial  
Statements  
of Connaught  
Laboratories

The Financial Statements of the Connaught Laboratories for the nine months ending December 31st, 1949, were also tabled.

Resolution  
amending  
former  
resolution  
in connec-  
tion with  
expropria-  
tion of  
properties  
on Central  
Power Plant  
Site

The Comptroller informed the Board that in connection with the expropriation of properties on the site of the new Central Power Plant it would be necessary to amend the resolution passed by the Board on November 24, 1949, as it has been decided that the University will not require No. 46 St. George St. The Comptroller presented the following resolution, which was passed by the Board:-

"WHEREAS the Governors of the University of Toronto, by resolution dated the 24th day of November, 1949, expropriated the real property therein described for the purposes of the University; and

WHEREAS a part only of the said real property is required for purposes set forth in the said resolution;

THEREFORE the Governors of the University of Toronto enact as follows:

The resolution of the Governors of the University of Toronto dated the 24th day of November, 1949, expropriating the real property therein described is hereby amended by deleting therefrom the word 'FIRSTLY:' and the words 'SECONDLY: the northerly forty feet (40') throughout from front to rear of Lot A according to a plan filed in the Registry Office for the Registry Division of Toronto as Number D-252' so that the said resolution shall read as follows:

'The lands described as follows, namely:

ALL AND SINGULAR those certain parcels or tracts of land and premises situate, lying and being in the City of Toronto, in the County of York and Province of Ontario, more particularly described as follows,-

That part of Park Lot Number 14, in the First Concession from the Bay, formerly in the Township of York but now in the said City of Toronto, commencing at a point in the southerly limit of Russell Street distant Three hundred and twenty feet (320') measured easterly thereon from the east limit of Huron Street; THENCE southerly



Central  
Power  
Plant  
(Cont'd)

and parallel with Huron Street One hundred and twenty-one feet (121') to a point in the northerly limit of a lane fifteen feet (15') wide; THENCE westerly along the northerly limit of said lane and parallel with Russell Street One hundred and sixty-five feet (165') to a point in the easterly limit of another lane fifteen feet (15') wide, the easterly limit of which is distant One hundred and fifty-five feet (155') easterly from and measured at right angles to the east limit of Huron Street; THENCE northerly along the easterly limit of said last named lane and parallel with Huron Street One hundred and twenty-one feet (121') more or less to a point in the southerly limit of Russell Street distant One hundred and fifty-five feet (155') measured easterly thereon from the east limit of Huron Street; THENCE easterly along the southerly limit of Russell Street One hundred and sixty-five feet (165') to the place of beginning together with a right-of-way over, along and upon the said first named lane for the purpose of ingress and egress to the above described lands for vehicular and pedestrian traffic;  
are hereby expropriated for the purposes of the University of Toronto."

Cancellation of costs by Succession Duty Department re appeal in Chisholm Estate

The Comptroller reported that the Succession Duty Department, Taxation Division of the Department of National Revenue, are not demanding costs awarded to them by the Honourable Mr. Justice Cameron in the Succession Duty Appeal in the matter of the Chisholm Estate. The Secretary was requested to convey to the Department the Board's appreciation.

*Indorsed  
in B.*

The meeting adjourned at 5:35 p. m.

Minutes confirmed.

*April 27<sup>th</sup> 1950*

*B. J. Plummer*  
Chairman

*C. H. Higginbotham*

Secretary.

Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
April 27th, 1950, at 3:30 p. m.

Present -

The Chairman (Colonel Phillips)  
The Chancellor  
The President  
Mr. Osbourne  
Dr. Neilly  
Mr. Clarke  
Mr. Vaughan  
Hon. Mr. Justice Hope

Mr. Urquhart  
Mr. Matthews  
Mr. LaBine  
Mr. Gordon  
Hon. Dr. Bruce  
Mr. Burns  
Dr. Tory  
Mr. Duncan  
  
Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Minutes  
confirm-  
ed sub-  
ject to  
addition  
of Mr.  
Clarke's  
statement  
on his  
remarks  
concern-  
ing the  
Press  
Committee  
report

The minutes of the last meeting were  
presented, and Mr. Clarke submitted the following statement, which  
he requested to have recorded, in connection with his remarks on  
the Press Committee report as contained in the résumé of the minutes:-

"Mr. Chairman:

While I commend our Secretary on his accuracy  
in reporting my comments (or some of them, at least) on  
Press Committee Report No. 17, I feel that the impression  
given in the résumé of the Minutes of the meeting of 23rd  
March, that my point respecting the principle governing  
the present practice of the Press was effectively answered  
by reference to the reported attitude of the booksellers,  
is regrettable. I do not agree that my point was answered  
in principle at all, for a practice is either right and  
expedient or wrong and inexpedient, regardless of the  
attitude or actions of competitors. I believe that the  
attitude of the booksellers - their apparent lack of in-  
terest in text books - as reported in the résumé has been  
misunderstood, but quite apart from that I believe that  
the present practice of the Press is wrong and inexpedient,  
and that it is bound to have harmful effects within the  
University community, and, by force of example, elsewhere  
as well."

As the wording of the résumé in this  
matter was a true copy of the minute -



It was moved by Mr. Matthews,  
Seconded by Mr. Urquhart,  
And Carried -

that subject to the above addition the minutes be confirmed.

Property  
Committee  
Report  
No. 256

# Property Committee Report

Number 256 was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Thursday, March 30, 1950, at 3:30 p.m., at which the following were present:-

Mr. O. D. Vaughan  
(in the Chair)

The Chancellor

The President

Mr. Arthur Kelly

Mr. C. F. W. Burns

The Hon. Dr. H. A. Bruce

Mr. R. E. Spence,  
Comptroller

Mr. C. E. Higginbottom,  
Secretary

Mr. A. D. LePan,  
Superintendent

## 1. Report of the last meeting

The report of the meeting held on November 14, 1949, was presented, and -

Upon motion of Dr. Bruce,  
Seconded by the Chancellor,  
was confirmed.

## 2. Alterations to University Avenue

The Chancellor enquired if any information had been received regarding the proposed treatment of the central boulevard on University Avenue, and the Comptroller read to the meeting a letter received from Mr. Tracy LeMay, Commissioner of City Planning, enclosing a plan of the proposed layout for the central boulevard. The Chancellor suggested that a simple grass lawn would be all that was required in landscaping the boulevard, and he also gave his opinion that it would be more satisfactory if trees of some size, such as maple and elm, were planted instead of smaller trees as provided for in the City plan. The Committee requested the Chairman to pass on these suggestions to the Commissioner of City Planning.

## 3. Tender for Stadium Grandstand Construction

The Comptroller informed the Committee that after receiving approval of the Chairman of the Board and the Chairman of the Property Committee, a contract had been placed with George Hardy Limited for the wrecking of the old grandstand at Varsity Stadium and for construction of the foundations for the new stand. He also reported that in accordance with authorization received from the Board, orders had been placed for all structural steel required.

The Committee was informed that tenders for the main contract for erection of the grandstand and bleacher extensions had been received from W. B. Sullivan Construction Ltd., in an amount of \$468,700.00, and from George Hardy Limited at a figure of \$410,728.00. The

Property  
Committee  
Report  
(Cont'd)

Comptroller then outlined the following summary of the cost of the complete project:-

Commitments entered into for wrecking, foundations, steel, engineers' fees and miscellaneous items	-	\$212,600.
Lowest tender for main construction contract - George Hardy Limited	-	410,728.
Estimated cost of check room and dressing room fixtures	-	10,000.
	Total	\$633,328.
Estimate for unforeseen items	-	6,672.
	Total	<u>\$640,000.</u>

The cost of construction of the two bleacher sections amounts to \$45,350., and therefore the main grandstand only can be completed for \$594,650., which is within the expenditure of \$600,000 approved by the Board. The Committee therefore authorized the acceptance of the tender received from George Hardy Limited, after exclusion of the cost of the bleacher sections, leaving a reduced amount of \$365,378.

The Comptroller pointed out that the cost per seat in the main stand was approximately \$66.00, and the seat cost in each of the bleacher sections was \$22.00 and \$25.00 respectively. He also reported that because of the satisfactory operating results of the Athletic Association for the current year, it would be possible for them to provide from their reserves the additional \$45,350 required to complete the project, and it would not be necessary for them to ask for a loan from the University in excess of the \$450,000 approved by the Board. Under these circumstances, your Committee recommends to the Board that construction of the bleacher sections be approved at a cost of \$45,350., it being understood that the sum of \$190,000 in excess of the loan from the University of \$450,000 required for the complete project be made available from the estimated reserve on hand at the Athletic Association as of June 30, 1950, in an amount of \$248,779.

4. Report on Central Power Plant

The Comptroller stated that he was proceeding with the acquisition of properties required for the Central Power Plant and asked for confirmation of the purchase of the following properties which had been made after receiving approval from the Chairman of the Committee:

No. 7 Russell Street - \$6,000  
No. 15 Russell Street - \$7,650

The University's agents in this matter, W. H. Bosley and Company, have recommended the following additional purchases:

No. 5 Russell Street - \$6,800  
No. 11 Russell Street - \$9,700  
No. 13 Russell Street - \$8,500

Upon motion of Mr. Burns, your Committee recommends that authority be given for the purchase of the above property.

5. Report of the School of Nursing Building

The Comptroller informed the Committee that no further progress had been made in respect to the School of Nursing building, but following a meeting held in the President's Office with the Chairman of the Board and representatives of the School of Nursing Alumnae, it was hoped that the Director of the School of Nursing would be able to present a list of requirements for the new building which would keep the cost of



Property  
Committee  
Report  
(Cont'd)

the building within the limit of \$600,000 which was available. It is expected that these new proposals will call for a building providing administrative and classroom facilities without any residence accommodation.

The Committee was informed of an offer to sell No. 48 and No. 50 St. George Street which formed part of the proposed School of Nursing site, for an amount of \$37,500. It was agreed that no action could be taken in this matter until more progress had been made in the plans for the new building.

#### 6. Parking Regulations

The Comptroller submitted a memorandum dealing with proposed parking recommendations to be put into force before the beginning of the next academic session. The President stated that this subject had been discussed at two meetings of the Committee set up to establish liaison between the students and the Caput, and it was agreed that parking on the main campus and certain other parking lots would be restricted for the use of the staff and disabled students, and other students if space were available. After considering the Comptroller's memorandum, your Committee recommends that commencing September 1, 1950 -

(a) Parking be allowed in designated areas to staff and certain students who will be allotted windshield stickers to indicate authority to park in these areas.

(b) All areas, except the following, to be restricted for the use of those having stickers:

1. Royal Ontario Museum parking area, excluding a section reserved for staff and buses.
2. Economics Building and Arena yard, except for the area set aside for staff.
3. Road north of Peace Tower.

(c) Parking be permitted only on one side of University roads.

(d) The entrance to the Campus from College Street between the Electrical and Hygiene Buildings will be closed between 8: a.m. and 4:00 p.m., and a guard will be placed on duty between these hours on the easterly entrance at the overpass and the southerly entrance on College Street between the Wallberg and Mining Buildings. Other restricted areas will be patrolled as far as possible through the day.

The Comptroller, in his memorandum, recommended that a system of fines should be levied on students for infringement of these regulations, but it was agreed that initially an attempt would be made to enforce the regulations without the imposition of fines. It was also recommended that a charge be levied on persons granted the right to park in restricted areas and decision as to the amount of the charge was left in the hands of the President and Comptroller.

It is estimated that additional expenditures of about \$4,000 would be incurred in enforcing the above regulations.

#### 7. Grounds Lighting

A recommendation was received from the Superintendent's Office that improved lighting facilities should be provided on the University grounds at a cost of approximately \$10,000., including the price of additional light standards and rehabilitation of underground feeders.



Property  
Committee  
Report  
(Cont'd)

The Comptroller stated that he could not recommend this expenditure in view of the call upon University funds for what appeared to him to be more urgent problems, and the Committee agreed that the Superintendent's proposals as to lighting could not be proceeded with at this time. It was agreed, however, that the rehabilitation of the underground feeders could be carried out from funds available in the appropriation for 'Grounds' for the current year.

8. Plans of the United States Consulate Building on University Avenue

Under the terms of a frontage license agreement issued to the Canada Life Assurance Company Limited on November 27, 1929, plans of the new United States Consulate Building were submitted for the approval of the Board, and the plans are herewith recommended by the Committee for approval. This building is to be erected on Lots 10, 11 and 12.

9. Additional Appropriations for Ontario College of Education Extension

Your Committee recommends for approval additional appropriations on Construction Account for the Ontario College of Education Extension in the amounts of \$719.50 and \$511.85. These additional expenditures are represented by minor changes made in the design of the original building at the request of the Dean of the College.

10. Name of Road between Physics and Mechanical Engineering Buildings

Consideration was again given to a name for the road running between the Physics and the Mechanical Engineering Buildings, including that of 'University College Road'. After discussion, your Committee recommends adoption of the President's suggestion that this road be called 'King's College Road'.

11. Sale of No. 320 King Street West

Your Committee recommends for confirmation the sale of the vacant lot at No. 320 King Street West to the Canadian General Electric Company Limited for \$40,000.

12. Frontage License of Nos. 18 and 20 College Street

Your Committee also recommends for confirmation the issue of a frontage license to Twenty College Limited in respect to Nos. 18 and 20 College Street, at the rate of \$60 per foot.

13. The Charles H. Best Institute

The Committee discussed progress made to date in plans for the Charles H. Best Institute, and the Superintendent was asked to request the Architects, Mathers and Haldenby, to prepare as soon as possible preliminary plans and specifications for this building. The Chancellor suggested that when these preliminary plans were considered by the Property Committee, the Architects should be invited to attend the meeting. The Comptroller stated that following the passing of an Expropriation By-law for the acquisition of the perpetual lease held by Dr. I. R. Smith, in respect of No. 116 College Street, he had received a claim as follows:-

Present value of the building	- \$25,000.
Loss of profits from the building	- 10,000.
Damages for breach of the covenant to renew the lease in perpetuity	- 5,000.
	<u>\$40,000.</u>

The Committee recommends that the Comptroller be instructed to complete negotiations as soon as possible for the acquisition of the building and the perpetual lease.



Property  
Committee  
Report  
(Cont'd)

#### 14. Extension to University Library

In answer to a question raised by the President, the Superintendent stated that the Architects for the addition to the Library were experiencing difficulty in meeting the needs of the Library Committee within the limits dictated by the sum of money available.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

March 30, 1950.

Upon motion of Mr. Vaughan,  
Seconded by Dr. Bruce,

the report was approved subject to the following:-

Stadium  
Grandstand

#### Clause 3 - Tender for Stadium Grandstand Construction

It was agreed to refer to the Committee on Undergraduate Activities for confirmation and approval the recommendation of the Property Committee that construction of the two bleacher sections be approved at a cost of \$45,350., and that the sum of \$190,000 in excess of the loan from the University of \$450,000 required for the complete project be made available from the estimated reserve on hand at the Athletic Association as of June 30, 1950, in an amount of \$248,779.00.

School of  
Nursing  
Building

#### Clause 5 - Report on the School of Nursing Building

The Board authorized that an option be obtained on properties Nos. 48 and 50 St. George Street which had been offered for sale and which might be required for the new School of Nursing Building.

Parking  
Regula-  
tions

#### Clause 6 - Parking Regulations

In the Committee's recommendation that "a charge be levied on persons granted the right to park in restricted areas", the words "if any" were inserted after the word "charge" at the request of the Chairman of the Committee.

Ontario  
College of  
Education  
Extension

#### Clause 9 - Additional Appropriations for Ontario College of Education Extension

Mr. Gordon referred to the fact that cash on hand to cover construction costs of the O.C.E. Extension were insufficient by an amount of \$110,000., and enquired how the additional sum would be made available. The Chairman stated that the Department of Education expected the University to issue debentures for this amount on the understanding that provision for their retirement would be a first charge in the O.C.E. budget. As the University has agreed not to ask the Province to guarantee any additional debenture issues the Chairman said he would try to obtain the balance required from the Province in cash.

Press  
Committee  
Report  
No. 18

Press Committee Report Number 18

was presented and -

Upon motion of Mr. Justice Hope,  
Seconded by Mr. LaBine,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, April 11th, 1950, at 4:30 p.m., at which the following were present:-

Mr. Justice Hope  
(in the Chair)  
The President  
Mr. A. Kelly  
Mr. G. A. LaBine

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary  
Mr. A. G. Rankin,  
Manager of the Press

1. Report of the last meeting

The report of the meeting held on March 8th, 1950, was presented and confirmed.

2. Labour Negotiations

The Manager of the Press reported that in accordance with instructions received at the last meeting of the Committee the Press declined the signing of agreements with the Toronto Printing Pressmen and Assistants' Union No. 10 and the International Brotherhood of Bookbinders and Bindery Women, Local Union No. 28, through the medium of the Toronto Graphic Arts Association. As a result of the refusal to sign, Mr. Ford Brand, President of the Bookbinders' Union, and Mr. Bert Groves, Secretary-Treasurer of the Bookbinders' Union, called on the Manager of the Press on Thursday, March 16th. These two Union representatives stressed the fact that their Unions will insist on a formal agreement with the University Press, either in conjunction with the Toronto Graphic Arts Association or on an individual contract basis with each Union. The Manager of the Press pointed out that as a public institution the University Press wished to operate as an open shop. Mr. Groves pointed out that as a signatory to the agreement that was drawn between the Toronto Graphic Arts Association and his Union, the bindery of the Press would still function as an open shop. Mr. Brand pointed out that inasmuch as the men in the pressroom of the University Press were 100% Union men, his Union would demand a contract, the terms of which gave a certain measure of Union security but was not, in his opinion, a closed shop. This is a very debatable point. Mr. Brand strongly recommended that the Press become a signatory to the agreement as drawn between the Toronto Graphic Arts Association and his Union. Failing this, he would press for an individual contract between his Union and the University Press. Mr. Brand undertook to write a letter to the Manager, outlining the position of his Union with respect to the Press, which was tabled at the meeting.

Mr. Fred Eckersley, President of the Toronto Typographical Union, No. 91, was unable to be present at the meeting of March 16th and he called at the Press on Tuesday, March 21st. He had two demands -



Press  
Committee  
Report  
(Cont'd)

- (1) That the University Press complete a formal contract with his Union. The terms of this contract, Mr. Eckersley feels, do not constitute a closed shop. The Manager of the Press cannot agree with his interpretation. Under this contract no compositor can enter the Press without a permit from the Union.
- (2) Mr. Eckersley demanded that some action be taken in respect of three persons employed in the compository of the Press, who are not presently members of his Union, namely Mr. Weir, the Foreman, Miss Black, a monotype keyboard operator, and Mr. Reed, a linotype operator. The Manager of the Press maintained that these three employees were free to join the Union or not as they wished, and that it was not a requirement of employment that they be members of the Toronto Typographical Union. Furthermore, there was no understanding or contractual obligation on the part of the University Press to force Mr. Eckersley's wishes. Mr. Eckersley made it plain that he would press for these two demands and undertook to express his wishes in a letter to the Manager, which was tabled at the meeting.

In checking with the Executive-Secretary of the Toronto Graphic Arts Association, the Manager was informed that members of the Toronto Graphic Arts Association were only required to express in writing their intention to pay Union scale wages and to maintain certain hours of work and vacation as agreed upon with the Toronto Typographical Union. In the opinion of Miss Ottaway, the Executive-Secretary, Mr. Eckersley's demands were unjustified.

After considering the matter at length the Committee felt that as long as the University was engaged in similar pursuits to those of commercial firms, our labour relations should be similar to those adopted by the majority of them. Therefore, in respect of the Pressmen and the Bookbinders, your Committee recommends to the Board that the University of Toronto Press become a signatory to the contracts as drawn between the Toronto Graphic Arts Association and the Toronto Printing Pressmen and Assistants' Union No. 10 and the International Brotherhood of Bookbinders and Bindery Women, Local No. 28, and that the Manager of the Press inform the Unions of this recommendation.

In respect of the Toronto Typographical Union, your Committee is not in sympathy with their demands as presented by Mr. Eckersley. Mr. Rankin reports that the Toronto Graphic Arts Association are so concerned over the demands which Mr. Eckersley has made to the University of Toronto Press that they are holding a special meeting to discuss the problem. Since the Toronto Graphic Arts Association wishes to take this matter in hand on our behalf, your Committee recommends no action at this time and that the Manager of the Press continue negotiations and inform the Union that the matter is under discussion with the Toronto Graphic Arts Association.

Press  
Committee  
Report  
(Cont'd)

### 3. Painting of Bindery

The Manager of the Press informed the Committee that the bindery, located on the third floor of the Press building, had not been painted for some considerable time, and that its present condition is more unsatisfactory from a standpoint of morale and efficiency. He stated that a good painting would brighten the whole department, and he prefers to have the work done by the University Superintendent's department. Mr. Rankin said that he had received tenders from different sources varying from \$600 to \$794, the University Superintendent's quotation being \$612. Your Committee recommends that authority be given for this work, and that the Superintendent's department be requested to carry it out.

### 4. Annual Convention of Association of American University Presses

The Committee was informed that Mr. A. Gordon Burns, former Manager of the Press, had invited the Association of American University Presses to convene its 1950 annual meeting in Toronto, this meeting usually being held in May. In October last Mr. Rankin declined the task for the year 1950, but informed the Association that as the year 1951 would mark the Fiftieth Anniversary of the University of Toronto Press this would be an appropriate time for the meeting to be held here. Your Committee recommends that the Manager of the Press be authorized to extend an invitation to the Association to hold its 1951 meeting in Toronto. Mr. Rankin stated that he would like to have some provision made for entertaining the guests, and that he would be in a better position to make definite recommendations in this respect after attending the annual meeting of the Association this year, which is being held at Chapel Hill, North Carolina.

### 5. Articles on Fiftieth Anniversary of the Press

In connection with the Fiftieth Anniversary of the Press in 1951, the Manager stated that the President of the magazine 'Publishers Weekly' had suggested that pressmen from New York be invited to prepare material in this respect. Your Committee is of the opinion that considerable benefit would be derived in the way of public relations.

### 6. Orders from United Nations Organization

The Manager of the Press informed the Committee that he had been in touch with the United Nations authorities in order to obtain orders for some of their work, and that he had received an encouraging reply.

All of which is respectfully submitted.

(Sgd) J. A. Hope,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

April 11th, 1950.

Expendi-  
ture  
authoriz-  
ed for  
Fiftieth  
Anniver-  
sary of  
the Press,  
etc.

In connection with the Committee's recommendation in Clause 4 that the Manager of the Press be authorized to extend an invitation to the Association of American University Presses to hold its 1951 meeting in Toronto, this year marking the Fiftieth Anniversary of the Press, it was decided that the amount to be expended in connection with the meeting and the anniversary should not exceed \$1,000.00.



Finance  
Committee  
Report  
No. 176

# Finance Committee Report

Number 176 was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, April 17, 1950, at 4 p.m., at which the following were present:-

Mr. Walter Gordon  
(in the Chair)

Mr. R. E. Spence,  
Comptroller

The President

Mr. W. A. Osbourne

Mr. C. E. Higginbottom,  
Secretary

Mr. C. F. W. Burns

## 1. Report of the last meeting

The report of the meeting held on December 12, 1949, was presented and -

Upon motion of Mr. Burns,

Seconded by the President,

was confirmed.

## 2. Confirmation of Bond Transactions

Your Committee recommends for confirmation the following bond transactions made since the last meeting:-

### (a) Bonds Purchased:

#### For Banting Research Foundation

\$102,000	3½%	Dominion of Canada,	due June 1, 1956-66	@	\$103.75
18,400	3%	do.	due Oct. 1, 1959-63	@	\$102.75
36,000	3%	Province of Ontario,	due Nov. 1, 1963-65	@	\$100.875
33,000	3%	do.	due Nov. 1, 1963-65	@	\$100.625
500	3%	Ontario Hydro-Electric			
		Power Commission,	due Dec. 15, 1963-65	@	\$100.875
500	3%	do.	due Dec. 15, 1963-65	@	\$100.625

#### For Trust Endowment

\$ 50,000	3%	Province of Ontario,	due Nov. 1, 1954-56	@	\$100.50
100,000	3%	do.	due Nov. 1, 1965	@	\$100.625

#### For General Endowment

\$100,000	3%	Province of Ontario,	due Nov. 1, 1963-65	@	\$100.50
100,000	3%	do.	due Apr. 15, 1962-65	@	\$100.625
60,000	3%	Ontario Hydro-Electric			
		Power Commission	due Jan. 15, 1966-68	@	\$100.00

#### For Building Fund

\$100,000	1½%	Dominion of Canada,	due Nov. 1, 1950		
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### (b) Bonds Sold:

#### For Banting Research Foundation

\$ 98,500	3%	Dominion of Canada,	due May 1, 1954-57	@	\$102.40
15,000	3%	do.	due Mar. 1, 1952-54	@	\$103.10
3,000	3%	do.	due Nov. 1, 1953-56	@	\$103.30
600	3%	do.	due June 15, 1950-51	@	\$101.25
28,000	3%	do.	due June 15, 1950-51	@	\$101.40
2,000	3½%	do.	due Feb. 1, 1950-52	@	\$102.80
5,000	5%	City of Sudbury	due Apr. 1, 1950	@	\$100.25
24,000	3%	Province of Ontario,	due Sept. 15, 1952-55	@	\$101.70
7,000	3%	do.	due Dec. 1, 1951	@	\$101.50
5,000	3½%	do.	due May 1, 1952-55	@	\$102.05

#### For Account of Provincial Government Grant - Ontario College of Education and Archives Buildings

\$100,000	1½%	Dominion of Canada,	due Nov. 1, 1950		
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Finance  
Committee  
Report  
(Cont'd)

### 3. Recommendations re Investments

Your Committee recommends -

(a) Upon motion of Mr. Burns,

Seconded by Mr. Osbourne,

that in addition to the sale and purchase of the \$100,000 1 $\frac{3}{4}$ % Dominion of Canada Bonds, due Nov. 1, 1950, referred to above, there be sold \$150,000 1 $\frac{3}{4}$ % Dominion of Canada Bonds, due Nov. 1, 1950, from Provincial Government Grant, Ontario College of Education and Archives Buildings Fund, at book value, and purchased for the Building Fund.

(b) the purchase for General Endowment of \$30,000 3% Ontario Hydro-Electric Power Commission Bonds, due Apr. 1, 1968-70.

### 4. Investment Policy

Your Committee discussed the question of whether further consideration should be given to the University's present investment policy. It is recommended that this be taken up again with our Investment Counsel but before doing so it would be helpful to have the views of the members of the Board.

### 5. Budget for 1950-51

The Board of Governors at a meeting held on May 12, 1949, approved of the Finance Committee's recommendation that a new approach be made to the method of preparing the annual estimates. It was proposed that the heads of each department be requested to submit to the President a budget within certain minimum amounts determined by the Board, together with a list of any additional items of expenditure which they might think were necessary or desirable, in order of priority.

In implementing the policy referred to above, the Board approved a target budget at a meeting held on December 15, 1949, which showed a balance to be covered by supplementary Provincial grants (exclusive of interest and sinking fund on debentures) of \$3,189,000.

The actual budget estimates for 1950-51 submitted herewith show an improvement of \$101,726 over the target -

	Approved target	Actual Estimates	Improve- ment
Expenditures - allocated	\$6,731,066		
- unallocated	402,407		
Total expenditures	<u>\$7,133,473</u>	<u>\$7,046,360</u>	<u>\$ 87,113</u>
Revenues	\$3,744,473	\$3,759,086	\$ 14,613
Estimated D.V.A. Supple- mentary grant	200,000	200,000	
	<u>\$3,944,473</u>	<u>\$3,959,086</u>	<u>\$ 14,613</u>
Balance (exclusive of in- terest and sinking fund on debentures) to be covered by supplementary Provincial grant	<u>\$3,189,000</u>	<u>\$3,087,214</u>	<u>\$101,726</u>

It should be noted that since the target figures were established and approved, two Unions were certified as bargaining agents for certain groups of University employees, and it has been necessary to add to the expenditures contemplated in the target budget an estimated amount of \$63,100 to cover additional labour costs which will be incurred when wage settlements with the Union are reached. In effect, therefore, the revised estimates represent an improvement over the target budget of \$164,826.



Finance  
Committee  
Report  
(Cont'd)

The Committee believes this to be a notable achievement on the part of the President and his associates which should be brought to the attention of both the Minister of Education and the Provincial Treasurer. It is clear evidence of the fact that the administrative officials of the University are making a sincere and effective effort to reduce the costs of the University's operations.

The Committee believes the new approach to the preparation of the annual budget has been a big improvement and should be adopted as a pattern for the future. It is suggested that as a matter of standard practice, a target budget should be presented to the Board in November or December each year.

The Committee recommends that the budget for 1950-51 as presented herewith be approved by the Board. In doing so, the Committee wishes to report specifically on the following matters:

- (a) Included in the enrolment figure of 11,823 are those persons taking occasional subjects in Arts and also those attending Teachers' Classes. In addition, students enrolled in the Colleges of Pharmacy and Optometry who receive instruction in certain subjects at the University are included in this total. Students in these categories total 978.
- (b) The School of Graduate Studies has now been built up to 1,350 or 12% of the total enrolment. It should be appreciated by the Board that a considerable part of the costs of the various faculties, including a substantial percentage of demands for additional facilities, relates to the activities of graduate students. These costs relating to graduate students are not segregated and it follows that the figures included in the statement showing revenue and expenses of the various faculties and schools are misleading to a substantial degree.
- (c) The Committee again reports that the estimates are predicated on no change being made in the present scale of tuition fees.
- (d) In this connection the fees of the Graduate School, particularly, are relatively low, viz:
  - Master's Degree - A tuition fee of \$150 in each of two years with a registration fee of \$5 and examination and degree fees of \$30 payable in the final year.
  - Doctor's Degree - A tuition fee of \$150 is payable in the first year and \$125 in the second and third year together with a registration fee each year of \$5. An examination degree fee of \$50 is payable in the final year.

In each case where courses extend over the second or third year, the only additional charge is a registration fee of \$5 per annum. (A number of students take individual courses for which varying rates of fees are charged.)

Finance  
Committee  
Report  
(Cont'd)

Many graduate students receive bursaries and fellowships to assist them in their studies and payment of fees, and they also receive remuneration as demonstrators and research assistants on the University staff. As staff members they are entitled to a reduction of \$25 in fees payable.

With the approval of the President the Committee recommends that the Graduate School tuition fees be increased to, say, \$200 per student, which it is estimated should increase revenues by approximately \$40,000. At the same time the Committee recommends an increase of \$10,000 in Bursaries to be earmarked for Graduate students.

- (e) All salary increases are within the prescribed scale and the Committee has examined lists of all increases amounting to \$150 and over. Your Committee is of the opinion that the prescribed formula for salaries, including the present cost of living bonus, should be reviewed early next Autumn.
- (f) The statement summarizing the academic estimates shows income from Special Funds of \$424,564. This does not include the numerous research grants which are received and which are not included in the general operating budget. At this time the extent of the grants available for 1950-51 is not known but on the basis of the current year they are estimated as follows:-

Mental Health Grant	\$350,000
National Research Council and Defence	
Research Board Grants	350,000
Cancer Research Foundation of Ontario	50,000
National Cancer Institute	30,000
Research Council of Ontario	60,000
Sundry Grants	80,000
	<u>\$920,000</u>

These grants cover the cost of salaries, apparatus and supplies, but do not provide for building maintenance and services and administrative overhead. It is estimated that building maintenance and administrative overhead approximates 20% of Direct Expenditures.

- (g) All items of a more or less special nature are included in the statement headed 'Miscellaneous' and amount in total to \$426,698 including \$225,109 for pension costs. The Committee believes these items are in order but suggests that they be scrutinized in detail by the Board.

#### 6. Financial Position vis-à-vis Provincial Government

At the present time the Provincial Government owes the University \$604,303 to cover the approved budget to June 30, 1950, plus interest on the debenture issue of \$7,500,000 for six months to February 15, 1950. The Comptroller has taken this matter up with the Provincial Auditor, and it is expected that a cheque will be received for the full amount owing before the end of the month.

The Government's budget for its fiscal year ending March 31, 1951, includes the following grants for the University of Toronto:-

Statutory Grants	\$ 517,000
Supplementary Grants	2,250,000 (#)
Royal Ontario Museum	250,000
	<u>\$3,017,000</u>

(#) Note: We understand that the Supplementary Grants include an additional amount of \$500,000 to cover annual interest on the University debentures and as a provision for a sinking fund.



Finance  
Committee  
Report  
(Cont'd)

As on other occasions, the Committee points out that the total of grants provided for in the Provincial budget is \$1,087,274 short of the requirements for the University year 1950-51 according to the budget now under consideration. The Committee recommends that this fact should be brought to the attention of the Minister of Education and the Provincial Treasurer when the budget is presented for approval.

The Committee also points out that the Government has not as yet taken any action to establish a sinking fund for the debenture issue on any formal basis.

#### 7. Establishments

The Committee again raises the question of developing some kind of rough and ready or flexible 'establishments' for academic and administrative departments as recommended last year, and suggests that the Board might be interested in hearing the President's views on this matter.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

April 17, 1950.

Upon motion of Mr. Gordon,  
Seconded by Mr. Osbourne,

the report was approved subject to the following:-

Investment  
Policy

#### Clause 4 - Investment Policy

The Board saw no reason for any change in the University's present investment policy.

Tuition  
fees in  
School of  
Graduate  
Studies

#### Clause 5 - Budget for 1950-51

(d) - It was agreed that fees in the School of Graduate Studies would not be increased in 1950-51 and any action in respect of the following year would be deferred until the Autumn.

Expression  
of thanks  
to Mr.  
Gordon on  
Finance  
Committee  
report

The Chairman expressed sincere thanks to Mr. Gordon for such a complete and comprehensive presentation of details contained in the Finance Committee report.

Placement  
Service  
and Pub-  
licity  
Department

The President reported on the work of the University Placement Service and of the Publicity Department, provision for which is made in the Estimates for 1950-51.

Grant to  
Alumni  
Associa-  
tion  
and a  
review  
of needs,  
etc.

In connection with the grant to  
the Alumni Association included in the Estimates for 1950-51,  
Mr. Osbourne, President of the Association, reviewed at the  
Chairman's request the needs, activities and position of the  
Association.

Report of  
Committee  
on Under-  
graduate  
Activities

Report Number 6 of the Committee  
on Undergraduate Activities (Hart House) was presented and -

Upon motion of Mr. Burns,  
Seconded by Mr. Duncan,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in  
the Board Room, Simcoe Hall, on Tuesday, April 25, 1950, at  
4:30 p.m., in connection with Hart House, at which the follow-  
ing were present:-

Mr. R. A. Bryce  
(in the Chair)  
The President  
Mr. A. Kelly  
The Hon. J. A. Hope  
Mr. C. F. W. Burns

From Hart House:  
Mr. N. Ignatieff, Warden  
Mr. W. R. Cowan, Comptroller

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

### 1. Report of the last meeting

The report of the meeting held on November 28,  
1949, which had been submitted to and approved by the Board of  
Governors on December 15, 1949, was presented, and -

Upon motion of Mr. Kelly,  
Seconded by Mr. Justice Hope,  
was confirmed.

### 2. Problem of Thieving

The Warden informed the Committee that a consider-  
able amount of thieving had taken place in Hart House during  
the year, which resulted in the loss of approximately 160  
coats, and that efforts had been made to curb this practice by  
the use of check rooms and co-operation with City detectives  
and the University police. After discussing this matter the  
Committee agreed that in order to stop this extensive thieving  
it might be necessary to employ private detectives. As the  
problem would not again be acute until next term, it was agreed  
that this matter be left with the Warden for further consider-  
ation and a recommendation as to what action should be taken  
in the Fall.

### 3. Estimates for 1950-51

Your Committee considered the Estimates of Hart  
House for the year 1950-51 which show estimated revenues of  
\$515,774.00, and expenditures of \$514,499.05, leaving a sur-  
plus of \$1,274.95. The Comptroller of Hart House stated that



Report of  
Committee  
on Under-  
graduate  
Activities  
(Cont'd)

these Estimates were based on a male student enrolment of 7,000 as against 8,680 for the year 1949-50. He also pointed out that Food Services were estimated to produce a small surplus of \$378.00, and as usual this was made up of a loss in Dining Hall operations and a surplus from sales in the Tuck Shop.

A note is included in the Estimates of two changes to be made to Reserve for Contingencies covering the salaries of the Director of Educational Programme and the Chaplain. It was agreed last year that the salary of the former would be charged to this account. The Committee discussed at some length the matter of the appointment of a Chaplain for Hart House at a salary of \$3,500.00. It was explained that for two years the Hart House Chaplain had been paid from donations received from outside sources for this purpose, but during the current year no such appointment was made. Your Committee approves in principle of the appointment of a full-time Chaplain for 1950-51, and it was recommended that a letter be addressed to the President by the Board of Stewards and the Warden requesting the appointment, for 1950-51, on an annual basis, of the Rev. E. M. Nichols, a United Church minister, his salary to be charged to the Reserve Account.

Upon motion of Mr. Justice Hope,

Seconded by Mr. Burns,

the Estimates for 1950-51 were approved and passed to the Finance Committee for its consideration.

The Committee concurs in a recommendation of the Board of Stewards that the sum of \$1,000 be included in the Estimates for 1949-50 for the painting by V. W. Varley of a portrait of Dr. Hardolph Wasteneys, for many years a member of the Board of Stewards and of the Finance Committee of Hart House.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

April 25, 1950.

Explosion  
in Physics  
Building

The Chairman gave a brief report on the explosion which occurred in the Physics Building on March 24th, and informed the Board that the amount of the damages, approximately \$5,000., would probably be recovered under the boiler policy carried with the Boiler Inspection and Insurance Company.

Future  
Board  
Meetings  
to be  
held at  
4 p. m.

Consideration was given to the recent change of holding one Board meeting a month instead of two as formerly. The members felt that a monthly meeting was adequate, but as 4 o'clock was more convenient for the majority than 3:30 p.m., it was decided to hold future meetings at 4 p.m.

Leave  
granted  
to mem-  
bers  
absent  
from  
last  
meeting

Leave was granted to the following members of the Board who were absent from the previous meeting:-

The Chairman  
Mr. Borden  
Mr. Bryce  
Mr. Duncan  
Mr. Fennell  
Mr. Justice Hope

Dr. Johnson  
Mr. LaBine  
Dr. McCullagh  
Mr. Morrow  
Mr. Osbourne  
Mr. Vaughan

Recommen-  
dations  
of the  
President

Recommendations of the President

were approved as follows:-

(a) Appointments:

Appoint-  
ments

Faculty of Arts:

Miss U. Martius

Miss B. C. Darling

Faculty of Medicine:

D. E. Cannell

School of Law:

W. G. Friedmann

J. B. Milner

School of Architecture:

Mrs. H. Ingram

School of Physical and Health Education:

Miss M. I. R. Pratt

School of Hygiene:

Physiological Hygiene:

S. J. Freeman

J. Grimaldi

K. C. MacMillan

- Fellow in Physics, Feb. 1 to June 30, 1950 \$1,500 a year
- Secretary in Psychology, Apr. 1 to June 30 \$160 a month
- Professor of Obstetrics and Gynaecology and Head of the Department, from July 1, 1950 \$11,000 a year
- Professor of Law, from Sept. 1, 1950 \$9,000 a year
- Assistant Professor in Law, from July 1, 1950 \$4,490 a year
- Office Assistant, May 1 to June 30, 1950 \$140 a month
- Clerical Assistant, May 1 to June 30, 1950 \$100 a month
- Research Fellow, June 1 to Sept. 30, 1950 \$150 a month
- Laboratory Assistant, from May 1, 1950 \$1,500 a year
- Research Fellow, May 15 to Sept. 15, 1950 \$150 a month



Appoint-  
ments  
(Cont'd)

School of Hygiene (Cont'd):

Public Health Nutrition:

- Miss I. Hutchison - Research Fellow, Apr. 1 to Mar. 31, 1950  
\$150 a month
- R. Lau - Research Fellow, Apr. 1 to June 30, 1950  
\$150 a month

Institute of Child Study:

- Mrs. P. Karal - Research Assistant, Apr. 1 to June 30  
\$200 a month

Library:

- Mrs. J. Silcox - Assistant, Apr. 1 to June 30, 1950  
\$1,750 a year

Resigna-  
tions

(b) Resignations:

Faculty of Arts:

- Miss M. N. Tucker - Secretary in Psychology from Nov. 30, 1949  
(salary \$160 a month)

Faculty of Medicine:

- Miss H. Keown - Technical Assistant in Pathology and Bacteriology (salary \$1,400)  
Mar. 31, 1950
- D. W. Perry - Technician in Psychiatry (salary \$1,400)  
Mar. 31, 1950

Faculty of Applied Science and Engineering:

- E. H. Snider - Demonstrator in Chemical Engineering (salary \$220 a month)  
Mar. 31, 1950
- J. L. Sanna - Instructor in Engineering Drawing (salary \$250 a month)  
Apr. 30, 1950

School of Physical and Health Education:

- Miss C. H. Layton - Secretary (salary \$2,200)  
June 30, 1950

School of Hygiene:

- Mrs. P. E. Davies - Research Fellow in Hygiene and Preventive Medicine (salary \$1,800)  
Mar. 31, 1950
- C. Thompson - Laboratory Assistant in Physiological Hygiene (salary \$1,320)  
Apr. 6, 1950
- Mrs. A. Steckley - Research Fellow in Public Health Nutrition (salary \$150 a month)  
Apr. 30, 1950

The Library:

- Mrs. M. Macdonnell - Assistant (salary \$1,900) May 31, 1950
- Mrs. M. E. Low - Assistant (salary \$1,750) Mar. 31, 1950

Leaves  
of  
Absence

(c) Leaves of Absence:

Faculty of Arts:

P. H. Brieger

- Professor of Art and Archaeology and Head of the Department, from Aug. 1, 1950, to Jan. 31, 1951, with salary

M. A. Peacock

- Professor of Geological Sciences, from July 1 to Dec. 31, 1950, with salary

R. Flenley

- Professor of History, July 1, 1950, to June 30, 1951, on half salary; the University to continue its contributions on his behalf to the pension fund at the full rate, and deductions from his salary to be made at the full rate

J. T. Wilson

- Professor of Geophysics, Department of Physics, from Aug. 1 to Oct. 31, 1950, with salary

R. M. Dawson

- Professor of Political Economy, from July 1, 1950, to June 30, 1951, on half salary; the University to continue its contributions on his behalf to the pension fund at the full rate, and deductions from his salary to be made at the full rate

K. C. Fisher

- Associate Professor of Zoology, from July 1, 1950, to June 30, 1951, without salary; the University to continue its contributions on his behalf to the pension fund

F. V. Winnett

- Associate Professor of Oriental Languages from Sept. 1, 1950, to June 30, 1951, with half salary; contributions to the pension fund, both individual and University, to be continued at the full rate

Faculty of Medicine:

Mrs. J. M. Fisher

- Assistant Professor in Biochemistry, from July 1, 1950, to June 30, 1951, without salary; the University to continue its contributions on her behalf to the pension fund

Faculty of Applied Science and Engineering:

A. Legge

- Laboratory Attendant in Mechanical Engineering, from Apr. 15 to June 30, 1950, with salary

Ontario College of Education:

J. L. Gill

- Instructor in English in the University of Toronto Schools, from Apr. 15 to June 30, 1950, with salary

University  
Extension  
Course

(d) University Extension Course:

Social Work - Workshop on the Institutional Care of Children:

Mrs. March Dickens - \$50

Miss J. Watters - 30

J. Haddad - 20

authority given to charge a fee of \$30 per person.



Statutes  
of Senate(e) Statutes of Senate:

- Numbers 2012 respecting the Courses of Study in Pharmacy for the Session 1950-51  
 2019 respecting the Courses of Study in the School of Graduate Studies for the Session 1950-51  
 2040 respecting the Courses of Study in Household Science offered at the Ontario Agricultural College, Guelph, for the Session 1950-51

## Appropriations

(f) Additional appropriations and deductions in appropriations:Chemical Engineering:

An additional appropriation of \$1,500 for "Supplies"; and a deduction of \$1,500 from "Salaries".

Faculty of Dentistry:

An additional appropriation of \$2,500 for "Infirmary Supplies"; and a deduction of \$2,500 from "Repairs and Renewals".

School of Hygiene: - Hospital Administration:

An additional appropriation of \$350 for "Apparatus"; and a deduction of \$350 from "Supplies".

Institute of Industrial Relations:

An additional appropriation of \$1,000 for "Research"; and a deduction of \$1,000 from "Salaries".

Other recommendations of the

President were approved as follows:-

Honorarium  
to Prof.  
H. J. C.  
Ireton

- (a) That an honorarium of \$500 be paid to Professor H. J. C. Ireton for additional services in administering the Department of Physics since the resignation of Professor Bullard as Head of the department.

Use of Hol-  
wood Hall  
as U.C. Men's  
Residence

- (b) That the use of Holwood Hall, 78 Queen's Park, as a Men's Residence for University College, be continued for the Session 1950-51.

Payments  
from the  
Foster  
Bequest

- (c) That the following amounts be paid from the Foster Bequest:

From the income for 1950-51:

To the Department of Banting and  
Best Medical Research for Dr.

Franks and Dr. Hartroft \$8,100.00

To the Department of Anatomy for  
Dr. Ham

4,000.00

To the Department of Zoology for

Professor Fisher and Dr. Engelbert 2,400.00

\$14,500.00

Payment  
from dona-  
tion by  
Rebekah  
Assembly

Also, that the funds donated by the Rebekah Assembly of Ontario, amounting to \$1,751, be paid to Dr. R. C. Parker of the Connaught Laboratories, together with \$440 from the Foster Bequest.

Institutes  
of Business  
Administra-  
tion and  
Industrial  
Relations

- (d) That as from July 1, 1950, there be established the Institute of Business Administration, and that the Institute of Industrial Relations be abolished.

The President presented Progress

Reports on  
grants from  
Committee  
for Research  
in the Human-  
ities and  
Social Sci-  
ences

Reports from members of the staff who received grants-in-aid from the Committee for Research in the Humanities and Social Sciences during the academic session of 1948-49. The President invited the members of the Board to take home a copy of these reports in order to acquaint themselves with the work outlined.

Engineering  
Society  
Lectures

The Board approved of the proposals in connection with the Engineering Society Lectures as presented by the President, these lectures being made possible by a donation from Professor H. E. T. Haultain, Professor Emeritus of Mining Engineering.

Notice of  
Motion to  
amend regu-  
lation  
relating  
to retire-  
ment in  
clinical  
depart-  
ments

The President presented the following notice of motion to amend the regulation relating to retirement of members of certain clinical departments in the Faculty of Medicine:-

RESOLVED that the following regulation relating to the retiring age of members of the teaching staffs in certain clinical departments in the Faculty of Medicine, adopted by the Board of Governors on February 13th, 1947:

"BE IT RESOLVED that any member of the teaching staffs of the Departments of Medicine, Surgery, Obstetrics and Gynaecology, Ophthalmology, and Otolaryngology in the Faculty of Medicine, appointed or promoted after the 31st day of December, 1946, shall retire from the University on attaining the age of sixty years"

be repealed and that there be substituted for it the following:

"BE IT RESOLVED that any member of the teaching staffs of the Departments of Medicine, Surgery, Obstetrics and Gynaecology, Ophthalmology, Otolaryngology and Anaesthesia in the Faculty of Medicine, appointed or promoted after the 31st day of December, 1946, shall retire from the University on attaining the age of sixty years.

"Notwithstanding the foregoing regulation, the retiring age for any member of any of the teaching staffs or any of the aforementioned departments may be extended, annually, under exceptional circumstances, when so recommended by the Joint Hospital Relations Committee and ap-



proved with a two-thirds vote of those present at a meeting of the Board of Governors. In no event shall the retiring age for any such member be extended beyond the age of sixty-two years."

Administra-  
tive mat-  
ters  
approved

Administrative matters were

approved as follows:-

Appoint-  
ments

(a) Appointments:

University College Women's Residences and Union:

Miss M. G. Brydon - Secretary, from Apr. 1, 1950, @ \$1,440 a year plus bonus

Miss A. M. Wells - Assistant Dietitian from Sept. 1, 1950, @ \$1,500 a year plus bonus, with living valued at \$400

Termina-  
tion of  
Employ-  
ment

(b) Termination of Employment:

Photographic Service:

R. P. Somerville - Photographer (salary \$2,000 a year) Apr. 30, 1950

J. W. Young - Assistant (salary \$1,500 a year) Apr. 30, 1950

Leave of  
absence

(c) An extension for the month of April, 1950, of the leave of absence with pay to Edward Dean, Caretaker of the Electrical and Mechanical Buildings, on account of illness.

Addition-  
al appro-  
priation  
for Women's  
Residences

(d) An additional appropriation of \$1,169.00 for "Repairs and Renewals" for the Women's Residences - Whitney Hall.

Advance  
appropria-  
tions for  
1950-51

(e) Advance appropriations for 1950-51 in the Department of Chemical Engineering as follows:-

"Supplies" - \$3,000.00

"Apparatus" - \$2,000.00

Accountable  
Warrant  
for May

Upon motion of Mr. LaBine,  
Seconded by Mr. Matthews,

an Accountable Warrant of \$900,000.00 was authorized for the month of May, 1950.

Financial  
Statements

Financial Statements of the

University for the nine months ended March 31st, 1950, were presented.

Residence  
Dues in  
School of  
Nursing

Approval was given to the Comptroller's recommendation that commencing with the Session 1950-51 the residence dues for the School of Nursing be fixed at a weekly rate of \$12.50 throughout the year. At present the residence dues are calculated on a term basis for the first two terms and after that charges are based on a weekly rate of \$12.50 because of the varying length of time during which students are in residence for the remainder of the year, and the term rate works out at approximately \$10.50 a week.

Donations

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

Dominion Government:

Grants received:

\$2,650. - representing a 25% payment on account of grant renewed in the amount of \$10,450 for "Methods of Determining Radon in the Breath of Human Beings working in the Uranium and Radium Industries - Ferguson"

\$ 625. - representing a 25% payment on account of grant renewed in the amount of \$2,500 for "Accumulation of Radio Active Material - Dymond"

Grants approved:

\$3,100. - "Gravimetric study of ultra basic bodies in Eastern Township, Quebec - Wilson"

\$1,500. - "The Analytical and Inorganic Chemistry of the Platinum Metals - Beamish"

\$1,500. - "Dielectric constants of adsorbed vapours on solids - McIntosh"

\$1,500. - "Transference and Conductances of Electrolytes in Methanol and other Anhydrous Solvents - Gordon"

\$1,000. - "Construction, Calibration and Use of Differential Thermal Analysis for Clay Mineral Research - Corbett"

\$1,000. - "Mechanism of the synthesis of enzymes - Crocker"

\$1,000. - "Stereochemistry of cis and trans 2-Aminocyclopentanol and hexanols - McCausland"

\$ 900. - "Swelling of porous glass rods caused by physical adsorption - McIntosh"

\$ 600. - "Mathematical investigation of the earth's failure - Wilson"

\$ 600. - "Nuclear Moments and Isotope Shifts from Hyperfine Structure - Crawford"

\$ 562.50- "Limited liquid flows in packed adsorption towers - Minard"(Continuation of G-49-70)

\$ 500. - "Electromagnetic Model Studies - Pashler"

\$ 500. - "Mono - and zero-valent complexes of transition group elements - Lister"



Donations  
(Cont'd)

From -

Dominion Government (Cont'd):

Grants renewed:

\$2,385. - "Polymerization Studies - LeRoy"  
\$ 75. - "Canadian Geophysical Bulletin -  
Wilson"

National Cancer Institute of Canada:

Grants received:

\$3,000. - To renew the grant for Fellowship No.  
8 - Bardawill  
\$3,000. - for Fellowship No. 14 - Stewart  
\$1,625. - representing half the grant of \$3,250  
for Project No. 80 - Rothfels

Ladies' Auxiliary of the Academy of Dentistry, the  
sum of \$846.43 received, to be used for any purpose  
pertaining to the treatment of dental abnormalities  
in needy children in the Clinic of the Faculty of  
Dentistry.

Dr. W. C. Leggett, \$500 received for the Faculty of  
Dentistry with recommendation that it be used for  
the support of research projects which involve  
animal experimentation. Dr. Leggett hopes to con-  
tinue this annual donation of \$500.

Estate of Dr. John S. Chisholm, the sum of \$4,000  
received on account of income, for Chisholm Memorial  
Fund.

Miss Elsie Watt, the sum of \$312.50 received, being  
the first of four instalments of similar amount for  
a second Watt Scholarship in the School of Nursing.

Mr. Harry S. Parkinson, the sum of \$200 received, to  
be used at the discretion of the Dean of the School  
of Law as a Bursary for needy students pursuing a  
course of studies in the School.

Various donors for the Institute of Industrial Rela-  
tions:

Paid - \$77,275.50  
Promised - \$99,550.50

Increases  
in salary  
for the  
President  
and the  
Comptroller

The President, Comptroller

and Bursar were then requested to leave the room. The  
Chairman asked the Board to consider the question of  
salaries paid to the senior executive officers and fol-  
lowing a discussion of this matter, it was moved, secon-  
ded and resolved, that, effective July 1, 1950, the

salary of the President be increased from \$17,500 to \$20,000, and that of the Comptroller from \$8,350 to \$9,000.

*Indefinite*  
*M.B.*

The meeting adjourned at 6:40 p. m.

Minutes confirmed.

*May 25<sup>th</sup> 1950*

*[Signature]*  
Chairman

*[Signature]*

Secretary





Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on  
Thursday, May 25th, 1950, at 4 p. m.

Present -

The Chairman (Colonel Phillips)  
The President  
Hon. Dr. Cody  
Mr. Osbourne  
Hon. Mr. Justice Hope  
Mr. Bryce  
Mr. Burns

Mr. Urquhart  
Mr. Gordon  
Hon. Dr. Bruce  
Mr. Borden  
Dr. Neilly  
Mr. Matthews  
Mr. Clarke

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Minutes  
confirmed

The minutes of the last meet-

ing were presented and -

Upon motion of Mr. Urquhart,  
Seconded by Mr. Osbourne,

were confirmed.

Order-in-  
Council  
appoint-  
ing Dr.  
H.J.Cody  
to the  
Board

The Chairman read an Order-in-Council approved by His Honour the Lieutenant-Governor, appointing the Reverend and Honourable Henry John Cody, C.M.G., M.A., LL.D., D.D., D.C.L., to the Board of Governors for the unexpired portion of the term, ending on June 19th, 1950, of the late George Henry Ross, Esquire, and for a further term of six years commencing June 20th, 1950. On behalf of the Board the Chairman extended a welcome to Dr. Cody, who made a fitting reply.

Report Number 7 of the Committee on Undergraduate Activities was presented as follows:-



Report No.  
7 of the  
Committee  
on Under-  
graduate  
Activities

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, May 1st, 1950, at 4:30 p. m., in connection with the Athletic Association, at which the following were present:-

Mr. Beverley Matthews (in the Chair)	Professor T. R. Loudon, President, Athletic Association
Mr. C. F. W. Burns	Mr. J. P. Loosemore, Secretary, Athletic Association
Mr. Arthur Kelly	Mr. Warren Stevens, Direc- tor of Athletics
The Hon. J. A. Hope	
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom, Secretary

1. Report of the last meeting

The report of the meeting held on November 7, 1949, which had been submitted to and approved by the Board of Governors on November 24, 1949, was presented, and -

Upon motion of Mr. Burns,  
Seconded by Mr. Justice Hope,  
was confirmed.

2. Construction and Financing of the two Bleacher Sections for the Stadium

Your Committee was informed of the action of the Board of Governors in approving, subject to the confirmation and approval of the Committee on Undergraduate Activities, of a recommendation of the Property Committee that construction of the two bleacher sections at the Stadium be approved at a cost of \$45,350., and that the sum of \$190,000 in excess of the loan from the University of \$450,000 required for the complete project, be made available from the estimated reserve on hand at the Athletic Association as of June 30, 1950, in an amount of \$248,779.

Upon motion of Mr. Burns,  
Seconded by Mr. Justice Hope,  
your Committee confirms and approves of these arrangements.

3. Use of Varsity Arena on Sundays

The Financial Secretary of the Athletic Association brought up the question of the use of Varsity Arena on Sundays by the University Skating Club, a previous application in 1947 having been refused in view of a conviction in the case of Icelandia Limited for violating the Lord's Day Act in this regard. The Committee now recommends that the University entertain an application for the use of the Arena from the University Skating Club for Sunday skating, on condition that no admission fee is charged, and that the Arena is used for Club purposes only, provided that a clearance is obtained from the University Solicitor that this action does not constitute any breach of the law.

4. Estimates of the Athletic Association for 1950-51

Your Committee has carefully considered the Estimates of the Athletic Association for the year 1950-51. Included in the Estimates is an item of \$2,500 for

Report of  
Committee  
on Under-  
graduate  
Activities  
(Cont'd)

'Public Relations' which the representatives of the Association informed the Committee was being included to foster the interest of secondary school students in the University of Toronto by showing them the athletic facilities available, and making them aware of the advantages the University has to offer; and also inviting selected groups of secondary school students to football, hockey and basketball games, and entertaining them modestly while guests of the Athletic Association. It is also suggested that expenses of staff members and representatives of the Athletic Association be paid while travelling on speaking engagements outside the Toronto area, and that schools be conducted for secondary school coaches.

Your Committee recommends the Estimates to the Finance Committee for its consideration and approval before submission to the Board. It is further recommended that the salary of Mr. J. P. Loosemore, the Financial Secretary, be increased from \$5,250 to \$5,500 from July 1, 1950.

All of which is respectfully submitted.

May 1st, 1950

(Sgd) Beverley Matthews,  
Vice-Chairman of Committee.  
(Sgd) C. E. Higginbottom,  
Secretary"

Upon motion of Mr. Matthews,  
Seconded by Mr. Bryce,

the foregoing report was adopted with the exception of the item for \$2,500 for "Public Relations" included in the Estimates of the Athletic Association for 1950-51, and which it was agreed would be discussed later in the meeting when the Finance Committee report was being considered.

Press  
Committee  
Report  
No. 19

Press Committee Report Number

19 was presented and -

Upon motion of Mr. Justice Hope,  
Seconded by Mr. Burns,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, May 17, 1950, at 4 p.m., at which the following were present:-

Hon. Mr. Justice Hope  
(in the Chair)

The President  
The Chancellor

Mr. C. E. Higginbottom,  
Secretary

Mr. A. G. Rankin,  
Manager of the Press



Press  
Committee  
Report  
(Cont'd)

1. Report of the last meeting

The report of the meeting held on April 11, 1950, which had been submitted to and approved by the Board of Governors on April 27, 1950, was presented.

2. Contract with the United Nations, Lake Success

The Manager reported that in February last he had received an invitation to submit a tender for United Nations printing business. The tender of the University of Toronto Press was subsequently accepted in respect of composition and printing but not bindery work. At the request of the United Nations, Mr. Rankin, the Manager, went to Lake Success to discuss the new contract. Mr. Rothman, Chief of the Printing Division of the United Nations, told Mr. Rankin that he was very pleased to receive a tender from the University of Toronto Press as they were anxious to place business in Canada, but few firms had responded to the invitation to tender. Mr. Rothman indicated that the amount of business the Press would receive under this contract would be dependent upon the amount of time and machine hours which the Press could place at the disposal of the United Nations. The Press has now received two jobs from Lake Success with the promise of two additional projects just as soon as we are able to undertake the work. Arrangements are being made to commence a night shift at the Press to cope with the large volume of work on hand.

3. Appointment of new Manager for Book Store

As recommended in Report No. 17 of the Press Committee, dated March 8, 1950, the Manager informed your Committee that he had obtained the resignation of Mr. J. J. Finnigan, dated May 17, 1950, and effective May 29, 1950, as Supervisor of the Book Store, and your Committee transmits to the Board for their approval the Manager's recommendation that Mr. A. H. Petrie, who has been engaged on a survey of the book inventory at a salary of \$250.00 per month, be appointed as Supervisor of the Book Store at a salary of \$275.00 per month, effective June 1, 1950.

4. Labour Negotiations

In accordance with instructions from this Committee and the Board of Governors, the University of Toronto Press became signatory to the contracts as negotiated by the Toronto Graphic Arts Association with the Toronto Printing Pressmen and Assistants' Union No. 10 and International Brotherhood of Bookbinders and Bindery Women, Local No. 28.

The dispute with the Toronto Typographical Union No. 91, I.T.U., was referred to the Labour Committee of the Toronto Graphic Arts Association and a meeting was convened on May 16th at the offices of the Toronto Graphic Arts Association. As a result of this meeting the Toronto Typographical Union agreed to accept the status quo, that is to say they will accept the fact that three members of the Composing Room at the Press are not members of their Union, and the Manager of the Press agreed to curb any anti-union sentiment that might exist in the Press. In view of the foregoing, the Manager of the Press reports that in his opinion the differences of opinion between the Press and the three Unions concerned have been solved in a satisfactory manner for the present at least.

Press  
Committee  
Report  
(Cont'd)

#### 5. Annual Convention of Association of American University Presses

The Manager of the Press informed the Committee that he, Professor George Brown and Miss E. T. Harman of the Editorial Department, had attended the Annual Convention of the Association of American University Presses at Chapel Hill, North Carolina, and had extended an invitation to the Association to hold its 1951 annual meeting in Toronto. He stated that the Executive of the Association had taken this matter under advisement.

#### 6. Magazine Sales at the Book Store

The Committee was informed that there were only three magazines on sale at the Book Store, viz: 'Time', 'Life', and 'Fortune'. The Publishers of these magazines have pursued a promotion scheme aimed at college students by offering special rates to students. Your Committee recommends that the Manager of the Press explore the question of a subscription service to students on a broader basis, particularly as to Canadian publications and academic and technical periodicals.

#### 7. Estimates for 1950-51

Detailed estimates for the Printing, Book and Publishing Departments were presented. A subsidiary schedule supporting salary increases, as incorporated in these estimates, was submitted where the salary increase exceeds \$140.00 per annum. The Manager's comments and the estimates are attached hereto. Your Committee recommends these estimates as amended be sent to the Finance Committee for its consideration and approval, before they are submitted to the Board.

#### 8. Report of Book Store Inventory

Following a complete physical stocktaking at December 31, 1949, Mr. A. H. Petrie was assigned the task of analyzing this inventory to determine its saleability. After consulting with members of the Faculty, Mr. Petrie sub-divided the inventory into three categories -

- (a) Saleable stock required at this University
- (b) Saleable stock surplus to requirements here
- (c) Obsolete stock

The values within these categories were as follows:

(a) Saleable stock required here	\$110,943	77%
(b) Saleable stock surplus to requirements here	21,403	15%
(c) Obsolete stock	11,931	8%
	<u>\$144,277</u>	<u>100%</u>

With this information in hand, the Book Store will now devote its attention to moving the obsolete stock almost immediately at whatever sacrifice is needed. More time and attention will be given in the disposition of saleable stocks which are surplus to our requirements by circularizing to College Bookstores, wholesale jobbers, and other retailers with a list of these books, in the hope that a buyer may be found.

Attached is a detailed summary by subject classification of the results of the analysis.

All of which is respectfully submitted.

(Sgd) J. A. Hope,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

May 17, 1950.



Amendment  
in estim-  
ated loss  
in Book  
Department  
of the  
Press

The Board concurred in the Press Committee's approval of the Manager's recommendation that the estimated loss in the Book Department of \$3,984.00 be amended to read \$6,984.00, as the Press Committee felt that the budgeted amount of \$3,000.00 for inventory depreciation and obsolescence was inadequate, and that a figure of \$6,000 would be more realistic.

Oxford  
University  
Press sell-  
ing books  
to the  
University

The Chairman informed the Board that the Oxford University Press, one of the firms which refused to sell books to the University as long as the 10% discount was allowed, was now supplying books to us.

Finance  
Committee  
Report  
No. 177

Finance Committee Report Number 177 was presented, and -

Upon motion of Mr. Gordon,  
Seconded by Mr. Urquhart,

was adopted as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, May 19th, 1950, at 4 p.m., at which the following were present:-

Mr. Walter Gordon	Mr. R. E. Spence,
(in the Chair)	Comptroller
The Chairman	Mr. C. E. Higginbottom,
The President	Secretary
Mr. N. C. Urquhart	

1. Report of the last meeting

The report of the meeting held on April 17, 1950, which was submitted to and approved by the Board at its meeting on April 27th, was taken as read.

2. Investment Recommendations

The Committee recommends to the Board the purchase of the following securities from funds which will be available for investment before June 30, 1950. Where purchases of long term Ontario Hydro issues have been approved, the Comptroller is authorized to substitute any new Ontario Hydro issues which may be offered before the end of June, if the terms are more favourable and are within the policy of the Board:-

Finance  
Committee  
Report  
(Cont'd)

Connaught Medical Research Laboratories

General Fund

\$200,000	1½%	Dominion of Canada	due Mar.	1, 1953
200,000	3%	do.	due June	1, 1957-60
600,000	3%	Ontario Hydro-Electric Power Commission	due Apr.	1, 1968-70

Pension Fund

\$ 50,000	3%	do.	due Apr.	1, 1968-70
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Trust Pool

\$153,000	3%	do.	due Nov.	1, 1967-69
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Trust Endowment

\$200,000	3%	Province of Ontario	due Nov.	1, 1964-66
224,000	3%	Ontario Hydro-Electric Power Commission	due Nov.	1, 1967-69

Royal Conservatory of Music

\$ 2,000	3%	Ontario Hydro-Electric Power Commission	due Apr.	1, 1968-70
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Specific Investments - Annie L. Laird Scholarship

\$ 1,500	3%	Ontario Hydro-Electric Power Commission	due Apr.	1, 1968-70
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Attention was drawn to the fact that in the case of the Trust Pool nearly fifty per cent of the investments were callable in the next seven years, and nearly ninety per cent within eleven years, indicating a fairly short term position in this portfolio. The Comptroller was instructed to obtain the views of the University's Investment Counsel, Mr. J. T. Bryden, on the advisability of trading some short term holdings for longer term issues.

3. Dr. William Goldie Estate

(a) In connection with the bequest to the University of the residue of the Dr. William Goldie Estate, the Executors, the National Trust Company, consulted the University before selling his former residence, 24 Strath Avenue, and after receiving several offers finally sold the property for \$25,000.00, the University consenting to this sale. The Committee recommends to the Board that this action be confirmed.

(b) There was presented a list of unrealized securities belonging to the Estate, showing the approximate market value and requesting the Board's instructions with regard to the same. Your Committee recommends that the Executors be requested to sell these securities to the best advantage of the Estate, and to pay over to the University proceeds of the sales.

4. Increase in Students' Administrative Council Fee

Your Committee considered a request from the Students' Administrative Council for authorization to increase its annual fee from \$3.00 to \$6.00 per student in order to meet increased operating costs. The President and Comptroller reported that they had considered in some detail the original budget submitted by the Council, based on a \$3.00 increase in fee, and following discussions with the Secretary-Treasurer of the Council a revised budget has been presented, providing for a surplus of \$3,592.00 after allowing for a \$2.00 increase in fee. Your Committee recommends approval of the increase in the annual fee from \$3.00 to \$5.00, on the understanding that the Students' Administrative Council be notified that no further application for increase in fee would be considered in the next few years.



Finance  
Committee  
Report  
(Cont'd)

5. Pension Funds

The Comptroller then reported that the quinquennial valuations of the academic and non-academic Pension funds which are administered by the University indicated the existence of actuarial deficits of \$63,500 and \$404,900 respectively. The Comptroller read to the meeting a short report he had prepared on these University administered pension plans, and reference was made therein to the accrued liability of \$165,000 on account of past service of male employees at the time the non-academic pension fund was created in 1929. It was recommended that the reserve appearing in the University Balance Sheet for this liability be incorporated in the Pension Fund and, in addition, that the liability of Hart House of \$5,300 and that of the Athletic Association of \$8,300 be paid to the University before June 30, 1950. It was evident from the Actuary's Report that as long as the present inflationary trend prevails and salaries continue to increase, an additional actuarial deficit will be disclosed at the end of each five-year valuation, and your Committee recommends that no new administrative employees be allowed to join the non-academic pension fund. This restriction is already in force in the case of the academic pension fund, as no new members are being admitted at this time. It has already been established that because of legal problems which would arise it is not possible to change the terms of the non-academic pension plan, and it was recommended that members of this plan be approached with the suggestion that they transfer by individual agreement to the new academic pension and group life insurance plan. The Comptroller was instructed to consider this proposal from the financial and legal aspects, and pending receipt of a report from him on the feasibility of this idea, it was agreed that no further consideration should be given to the liquidation of the actuarial deficits at present existing in the two funds in question.

It was reported that petitions had been received from women members of the non-academic pension plan requesting changes in the plan, and it was agreed that the general review of the situation to be undertaken by the Comptroller would incorporate a consideration of this petition.

6. Estimates of Ancillary Units for 1950-51

After discussing the estimates for various ancillary units of the University -

(a) your Committee recommends the estimates for 1950-51 for Hart House to the Board for approval.

(b) in considering the Athletic Association estimates for 1950-51, it was moved and seconded that the item of \$2,500 for 'Public Relations', to foster the interest of secondary school students in the University of Toronto be deleted, and subject to this change your Committee recommends that these estimates be approved.

(c) your Committee recommends the estimates for 1950-51 for the University of Toronto Press to the Board for approval.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

May 19, 1950.

Item for  
"Public  
Relations"  
deleted  
from es-  
timates of  
Athletic  
Associa-  
tion

A lengthy discussion took place in connection with the item of \$2,500 for "Public Relations", which the Finance Committee recommended be deleted from the estimates of the Athletic Association. It was felt that the University of Toronto should continue its policy of refraining from offering any inducements for athletic ability to students contemplating attending the University, and -

Upon motion of Mr. Matthews,  
Seconded by Mr. Bryce,

it was resolved that the item of \$2,500 be deleted.

Officials  
of the  
Athletic  
Associa-  
tion  
to be  
reimbur-  
sed for  
travell-  
ing  
expenses

At the same time it was agreed that officials of the Athletic Association should be reimbursed for expenses entailed in connection with their attendance at meetings of secondary schools, etc., to which they are invited, where no provision has been made for such expenses.

Report of  
Committee  
of Nomin-  
ation for  
the office  
of Chan-  
cellor

The following report was pre-  
sented from the Registrar, as Secretary of the Committee of  
Nomination for the office of Chancellor, and -

Upon motion of the President,  
Seconded by Dr. Bruce,

was approved:-

"To the Board of Governors of the University:

Under the authority of The University of Toronto Act,  
1947, sections 62, 63, 66 and 67, the Committee of  
Nomination nominates

The Right Honourable Vincent Massey,  
C.H., M.A., LL.D., D.C.L., F.R.S.C.  
for the office of Chancellor of the University for  
the triennium commencing July 1st, 1950.

(Sgd) W. E. Phillips,  
Chairman

(Sgd) J. C. Evans,  
Secretary"

April 21, 1950.

In this connection the Presi-  
dent presented the following letter to Mr. Massey advising him,  
on behalf of the Board and the Senate, of his appointment:-



Letter to  
Rt. Hon.  
Vincent  
Massey  
advising  
him of  
his ap-  
pointment  
as Chan-  
cellor  
of the  
University

University of Toronto

Toronto 5, Ontario  
May 25, 1950

The Rt. Hon. Vincent Massey,  
C.H., M.A., LL.D., D.C.L.,  
Batterwood House,  
Port Hope, Ontario.

Dear Mr. Massey:-

On behalf of the Board of Governors and the Senate, of which we are the respective Chairmen, we are indeed happy to inform you that you have been appointed, pursuant to Section 62 of The University of Toronto Act, 1947, Chancellor of the University for a three-year term commencing with the first day of July, 1950. The University is singularly fortunate in your Chancellorship.

Yours faithfully,

(Sgd) W. E. Phillips,  
Chairman,  
Board of Governors

(Sgd) Sidney Smith,  
President

Interim  
report  
on the  
new  
Central  
Power  
Plant

The Chairman presented the following interim report on the new Central Power Plant:-

May 25, 1950

1. Site

Eight properties are to be Purchased

- (1) Purchase has been completed and vacant possession obtained of four properties.
- (2) Options obtained and legal details to be completed on three properties.
- (3) It is necessary to expropriate one property and arbitration proceedings are in the hands of the lawyers.

2. Boilers

Tenders have been received for boilers, firing equipment and combustion control equipment and these are being checked by H. G. Acres & Company Limited.

3. Agreement with the City has been executed allowing for the crossing of St. George Street with a heating tunnel.

4. The Engineers have commenced the design of this tunnel.

Report on  
new Power  
Plant  
(Cont'd)

5. Specifications and plans were prepared and tenders advertised for the installation of a new permanent high pressure steam line from the Medical Tee to the Arena Tee. This will permit steam to be carried to the new Stadium obviating installation of a boiler. These tenders close today but the pipe, expansion joints, etc. have been ordered for the job to ensure delivery.

Agnes Euphemia Wood property to be used by some University departments including rehabilitation of main house for a residence for Graduate students

In connection with the use of the Agnes Euphemia Wood property - Glendon Hall - devised to the University, the President reported that the Department of Botany was very much interested in using the nurseries, and that the Faculty of Forestry could use sections of the property. He suggested that in view of the large registration in the School of Graduate Studies the property would make a splendid residence for possibly the top 100 students who apply for admission.

Upon motion of Mr. Borden,  
Seconded by Mr. Urquhart,

the Comptroller was authorized to obtain architectural assistance in planning rehabilitation of the main house for conversion into a suitable residence.

Leave of absence granted to members absent from previous meeting

Leave was granted to the following members who were absent from the previous meeting:-

Mr. Borden  
Mr. Bryce  
Mr. Fennell  
Dr. Johnson

Mr. Kelly  
Dr. McCullagh  
Mr. Morrow

Recommendations of the President -

Recommendations of the President were approved as follows:-



Appoint-  
ments(a) Appointments: from 1 July, 1950 -Faculty of Arts:

J. W. Graham	- Associate Professor of Art and Archaeology	\$4,500 a year
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## Botany:

R. F. Cain	) Assistant	\$3,500 " "
K. H. Rothfels	) Professors	3,500 " "

Annual  
Salary

D. J. Le Roy	- Professor of Chemistry	\$5,500
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C. T. Bissell	- Associate Professor of English	5,500
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## French:

H. L. Humphreys	- Professor	5,500
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D. M. Hayne	- Assistant Professor	3,500
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M. D. C. Tait	- Professor of Greek	5,500
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J. M. Sharp	- Assistant Professor, Italian, Spanish & Portuguese	4,000
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M. M. Rossi	- Visiting Professor, Philosophy, July 1, 1950 to June 30, 1951	\$5,800
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## PHYSICS:

M. F. Crawford	- Professor	5,500
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Miss N. K. Reed	- Secretary and Librarian	2,100
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Miss O. E. Innes	- Clerical Assistant & Records Keeper	1,500
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Miss N. Farah	- Clerical Assistant & Assistant Librarian	1,450
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B. Clark	- Mechanician	3,300
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## Assistant Mechanicians:

G. Woodward	-	2,750
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A. Owen	-	2,700
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F. Shepherd	-	2,650
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A. Holland	-	2,250
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B. Legg	-	2,200
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R. G. Carter	-	2,200
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G. Ezra	-	1,800
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J. Ellery	- Senior Laboratory Assistant	1,800
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R. H. Chappell	- Glassblower	3,300
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H. W. Tonkin	- Lecture Assistant	2,400
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H. C. Christie	- Laboratory and Lecture Assistant	1,800
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Miss D. Perryman	- Clerical Assistant (Geophysics)	1,350
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D. Beuk	- Technician (Geophysics)	2,300
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W. C. Hood	- Assistant Professor, Political Economy	3,500
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## Psychology:

J. D. Ketchum	- Professor	5,500
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A. H. Shephard	- Assistant Professor	3,800
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F. P. Ide	- Associate Professor, Zoology	4,500
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Appoint-  
ments  
(Cont'd)

Faculty of Medicine:

		<u>Annual Salary</u>
C. G. Smith	- Professor of Anatomy	\$5,500
B. F. Crocker	- Associate Professor of Biochemistry	4,500

Medicine:

H. A. Dixon	- Associate Professor	300
R. C. Dickson	)	500
A. R. Hagerman	)	250
R. I. Macdonald	) Assistant Professors	250
J. C. Richardson	)	250
K. J. R. Wightman	)	5,000
N. M. Wrong	)	250
W. A. Oille	)	500
H. E. Pugsley	) Associates	200

Obstetrics & Gynaecology:

L. T. Armstrong	)	300
W. G. Cosbie	) Associate Professors	300
D. M. Low	)	300
M. C. Watson	- Associate	200
H. J. Barrie	- Associate Professor, Pathology & Bacteriology	4,500
J. Campbell	- Associate Professor, Physiology	4,000
A. Zinovieff	- Associate, Therapeutics without salary	
A. Zinovieff	- Director of the Course in Physical and Occupational Therapy	3,000

Faculty of Applied Science and Engineering:

Institute of Aerophysics:

Miss H. J. Sherman	- Stenographer	1,560
H. H. J. Sawyer	- Metal Worker	2,400
I. I. Glass	- Research Associate, July 1, 1950, to June 30, 1951	3,500
R. M. Husband	- Assistant Professor, Chemical Engineering	4,000
J. W. Melson	- Professor of Civil Engineering: Surveying and Geodesy	5,500

Electrical Engineering:

G. Sinclair	- Associate Professor	4,500
P. Yachimec	- Instructor, Apr. 20, 1950 to June 30, 1950	\$285 a month
S. F. Love	- Demonstrator, May 1, 1950 to June 30, 1950	\$243 a month
W. J. T. Wright	- Professor of Engineering Drawing and Head of the Department	\$6,500

Ontario College of Education:

G. A. Kirk	) Instructors, University	3,500
J. R. Life	) of Toronto Schools	2,900
R. J. McMaster	)	2,600
C. D. S. Bate	)	2,600
G. A. Dobson	- Instructor in Educational Research	4,000

Faculty of Dentistry:

J. E. Moser	- Associate Professor of Dental Radiology	4,600
W. G. McIntosh	- Assistant Professor in Periodontology	2,040



Appoint-  
ments  
(Cont'd)

Faculty of Dentistry (Cont'd):

Annual  
Salary

Pedodontics:

G. Nikiforuk	- Associate Professor	\$4,600
E. R. W. Bilkey	} Associates	720
M. G. Boyes		720

Dentistry:

G. A. C. Adams	} Associates	720
W. O. Nursey		870
W. M. Twible		720
S. J. Lesco	- Associate in Orthodon- tics	460

School of Hygiene:

Public Health Nutrition:

Miss J. R. McKerrow	} Research Fellows, May 1, 1950 to Mar. 31, 1951	1,500
Miss F. I. Smith		1,500
A. A. Chaplan		
	- Laboratory Assistant, Physiological Hygiene, May 15 to Sept. 15, 1950	\$125 a month

Hart House:

E. M. Nichols	- Chaplain to Hart House, July 1, 1950 to June 30, 1951	\$3,500
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Appointments - for the Session 1950-51:

Faculty of Arts:

Salary

Anthropology:

E. S. Carpenter	} Lecturers	\$3,400
J. N. Emerson		3,000

Art and Archaeology:

Special Lecturers:

S. J. Key	-	1,300
P. Haworth	-	800
J. A. Hall	-	600

Without salary:

L. C. M. Baldwin	Mrs. K. B. Brett
Miss H. E. Fernald	F. St.G. Spendlove
R. J. Williams	

J. A. Baird	} Instructors	2,000
F. E. Winter		2,000
Mrs. B. C. Haworth	- Assistant	400
Mrs. I. H. Whitley	- Reader	200
Miss E. M. Burson	- Secretary-Librarian	1,000

Astronomy:

R. L. Baglow	} Lecturers	2,350
Miss R. Northcott		2,450
Mrs. H. S. Hogg	- Lecturer and Research Associate	2,150
G. F. Longworth	- Technical Assistant	2,400
J. B. Gunn	- Secretary-Observer	1,415

Botany: (July 1, 1950 to June 30, 1951)

Miss E. R. Dearden	- Lecturer	2,650
R. Duffy	- Assistant Horticul- turist	2,150

Demonstrators (Oct. 1, 1950 to May 30, 1951)

W. G. Benedict	\$750	W. P. Campbell	750
A. G. Davidson	750	E. Eggertson	750
T. W. Fairlie	750	F. R. Forsyth	750
D. L. McIntosh	750	K. C. MacMillan	750
H. S. Thompson	750	Miss L. Weresub	750
N. J. Whitney	750	W. G. Ziller	750

Appoint-  
ments  
(Cont'd)

Chemistry:

Miss E. V. Eastcott	- Lecturer	\$2,700
Demonstrators (Sept. 21, 1950 to May 21, 1951):		
M. R. Berlie	\$800	J. R. G. Bryce 800
M. Cluett	800	H. L. Cohen 800
W. E. Cooke	800	R. J. Cvetanovic 800
W. G. Forbes	800	G. R. Hoey 800
Miss M. M. Hollander	800	E. C. Horswill 800
J. D. Nickerson	800	H. P. Schreiber 800
D. A. Shearer	800	N. Allentoff 720
A. P. Blackmore	720	A. W. Craig 720
N. A. Graham	720	S. Kasman 720
M. W. Kirkwood	720	H. B. Morley 720
V. B. Sefton	720	W. Smeltzer 720
J. G. Smith	720	K. G. Teeter 720
N. Stollow	720	

East Asiatic Studies:

Mrs. R. Watts	- Instructor	1,500
Mrs. R. Wu	- Librarian (part time)	550
Mrs. M. M. Smith	- Assistant	440

Geography:

D. P. Kerr	)	3,200
W. C. Wonders	) Lecturers	2,700
J. Spelt	)	2,800
Miss M. K. Moore	- Cartographer	1,500
Miss M. J. Warren	- Secretary	1,500

Geological Sciences:

W. M. Tovell	- Lecturer	2,640
P. A. Peach	)	2,000
W. H. Gross	) Instructors	2,000

Assistants:

E. G. Robinson	\$600	J. McAndrew 600
J. L. Harvey	300	H. D. Carlson 300
R. W. Boyle	300	G. H. MacDonald 300
J. S. Ross	300	L. G. Phelan 300
K. D. Lawton	300	R. L. Christie 300
D. H. Gorman	300	E. P. Henderson 300
K. R. Dawson	300	J. F. Davies 300
J. G. Copeland	300	

History:

R. A. Spencer	- Lecturer	3,000
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Italian, Spanish and Portuguese:

U. Leo	- Special Lecturer	3,500
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Lecturers:

N. H. Tayler	-	2,600
Miss B. Corrigan	-	2,400
J. A. Molinaro	-	2,400
L. C. Dawson	-	2,200
K. L. Levy	)	1,900
T. B. Barclay	)	1,800
Miss W. A. Campbell	) Instructors	1,600
J. K. McDonald	)	1,400
Miss E. Rugg	)	1,400
M. W. Ukas	)	1,200
G. S. Barkley	- Teaching Fellow	1,000
Mrs. C. B. Guild	- Assistant	400

Mathematics:

W. T. Tutte	)	3,300
A. J. Coleman	) Lecturers	3,100
R. G. Stanton	)	3,100
G. G. Lorentz	)	1,200
D. B. DeLury	) Special	without salary
D. B. W. Reid	) Lecturers	" "



Appoint-  
ments  
(Cont'd)

Mathematics (Cont'd):

J. R. Pounder	- Instructor	\$1,200
G. E. N. Fox	)	800
H. S. Heaps	)	900
J. E. LeBel	) Teaching Fellows	700
G. M. Petersen	)	800
R. J. Semple	)	700
G. Feldman	)	100
K. W. Smillie	) Assistants	100

Military Studies:

J. H. Millar	- Assistant, Sept. 15, 1950 to May 15, 1951	1,100
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Physics:

J. O. Wilhelm	) Special	without salary
A. Thomson	) Lecturers	" "
B. N. Brockhouse	- Lecturer	2,600
G. D. Garland	- Lecturer (Geophysics)	2,700
Miss E. Cohen	- Instructor	2,000
Mrs. D. Elson	- Demonstrator	1,000

Political Economy:

Lecturers:

Miss J. R. Burnet	\$2,400	E. Chinoy	2,400
R. H. Fleming	2,600	Miss A. Kemp	2,100
R. J. Sutherland	2,400	Miss M. E. Wallace	2,500
K. B. McRae	2,500		

E. Hardy	- Instructor	800
D. A. MacGibbon	- Visiting Professor	1,500

Psychology:

H. O. Steer	)	3,400
M. W. Wright	)	2,500
D. L. Sampson	- Teaching Fellow	800
R. C. Joyner	- Demonstrator	800

Assistants:

Miss D. Millichamp	\$400	H. M. Fowler	400
E. T. Alderdice	400	A. E. Cox	400
M. F. Grapko	400	J. D. Neill	400
J. A. Tuck	400	D. L. G. Yule	400
G. A. M. Bryenton	300	K. D. Childerhose	300
D. M. Graham	300	D. W. G. Jones	300
D. J. Procunier	300		

W. G. Clark	- Technician	2,650
Miss D. D. Hearn	- Laboratory Attendant	1,500
Miss G. M. Hearle	- Secretary	1,600
Miss E. M. Gratton	- Library Attendant	250

Slavic Studies:

W. Litwinowicz	- Special Lecturer, Sept. 20, 1950 to Apr. 14, 1951	750
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A. Leblovic	- Special Lecturer, Sept. 20 to Dec. 16, 1950	650
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J. P. Odin	)	2,250
G. N. Kulikovsky	) Lecturers	2,250
L. I. Strakhovsky	- Visiting Professor, July 1 to June 30	5,500

Zoology:

Miss C. M. Sullivan	)	3,000
G. M. Neal	) Lecturers	3,300
Mrs. L. W. Lennox	)	2,000

Appoint-  
ments  
(Cont'd)

Zoology (Cont'd):

Technical Assistants:

A. Quantrill	\$2,400	Miss M. E. Hearst	\$2,150
Miss J. Watt	1,900	W. Brygider	1,850
Mrs. A. Shortt	1,700	Miss A. Cookeram	1,550
Miss J. Hallett	1,300	S. Tomanek	1,300
E. Dynowski		- Assistant in Vivarium	1,300
A. Prince		- Chief Laboratory Assistant	2,550
W. Smith		- Stores Manager	1,950
Miss R. E. Jenkins		- Secretary	2,150
Mrs. M. Sullivan		- Stenographer & Librarian	1,550
Miss M. Harris		- Secretarial Assistant	1,000

University College:

Classics:

R. Shepherd	)		2,500
D. F. S. Thomson	)	Lecturers	2,500
F. M. Heichelheim	)		3,200

English:

R. L. McDougall	)		3,000
E. Rhodes	)	Lecturers	2,400
E. Schanzer	)		1,500
J. S. Baxter	)	Instructors	1,500
G. Cotter	)		1,500
R. G. Baldwin	)		700
R. F. B. King	)		700
H. D. Weaver	)	Teaching Fellows	700
A. E. Malloch	)		700
H. A. McPherson	)		700

French:

Lecturers:

C. R. Parsons	\$3,100	M. Sanouillet	2,400
Miss I. G. Balthazard	2,700	Miss M. MacDonald	2,700

German:

H. N. Milnes	)		3,100
Miss M. Sinden	)	Lecturers	3,100
P. F. Veit	)		2,000

Oriental Languages:

E. Schild	)		1,200
M. T. Newby	)	Instructors	800

U.C. Women's Residences and Union:

Miss A. M. Wells	- Assistant Dietitian	1,500
	with living valued at \$400	
Miss M. G. Brydon	- Secretary	1,440

Faculty of Medicine:

Dean's Office:

Miss A. Ruddy	- Clerical Assistant	1,500
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Anatomy:

Miss K. I. McMurrich	)		2,200
J. V. Basmajian	)	Lecturers	3,500
R. MacKenzie	-	Senior Demonstrator	1,200

Demonstrators:

P. G. Ashmore	\$950	F. D. Goad	950
R. D. Jeffs	500	O. J. Mirehouse	850
J. C. Pearson	950	J. G. Robinson	950
M. I. Armstrong	600	M. M. Mosbaugh	950
H. deW. Ball	500		
D. McCreath	- Technician		1,300

Art as Applied to Medicine:

Miss E. Blackstock	- Asst. Medical Artist and Instructor	2,900
Mrs. L. Gordon	- Fellow	2,350
Miss M. Drummond	- Instructor	150
Miss G. Huffman	- Secretary	1,300



Appoint-  
ments  
(Cont'd)

Biochemistry:

Fellows:

Miss P. Blake	\$1,000	L. H. Cohen	\$1,100
K. A. A. Degen	1,000	R. Hurst	1,100
Mrs. M. A. Packham	1,200		

Committee on Experimental Research:

W. Cowan	- Chief Technician	2,500
L. Hughes	- Laboratory Assistant	1,200

Hygiene and Preventive Medicine:

A. M. Goulding	)	1,300
C. O. Siebenmann	) Lecturers	100
Miss L. N. Farrell	)	100
Miss G. Mickle	- Senior Laboratory Assistant	2,060
Miss E. J. Lindner	- Laboratory Assistant	1,284
Miss C. W. Christian	- Laboratory Attendant	1,100

Medicine:

Clinical Teachers:

A. F. W. Anglin	\$ 150	J. R. Bingham	2,400
C. B. Brown	150	C. R. Burton	150
A. M. Doyle	150	J.D.L. FitzGerald	1,200
D. C. Graham	150	C. C. Gray	500
W. F. Greenwood	3,000	W. E. Hall	1,000
I. M. Hilliard	150	W. H. Jacques	150
D. B. Moran	500	D. P. Murnaghan	1,200
J. F. Paterson	150	W. A. Rowland	150
J. C. Sinclair	1,200	A. H. Squires	250
J. L. Uren	150	O. H. Warwick	150
J. G. Watt	2,400		

Without salary:

J. G. Falconer

J. W. Scott

Dept. Ed.-Ven.Dis:

H. C. Hair	2,500	D. J. MacKenzie	2,500
R. C. Smith	2,500		
M. W. Johnston	- N. R. C. Fellow		
M. A. Ogryzlo	- Can. Rh. and Arth. Association		150

Fellows:

C. J. Bardawill	- Cancer Research Foundation	
W. T. W. Clarke	-	1,500
W. B. Spaulding	-	1,500
H. Kalant	)	
A. D. McKelvey	) N. R. C. Fellows	
P. M. O'Sullivan	)	
W. Wong	- without salary	
R. L. Mac Millan	) Fellows (part time) and	500
	) Demonstrators in Clinical	
I. Rother	) Microscopy	500
N. W. Simmons	- Demonstrator in Clinical	
	Microscopy	250
Miss M. I. Hanna	- Senior Technician	2,000
Miss L. Dawson	- Technician	1,550
G. W. Smith	- Fellow (Insulin Trust Fund)	3,000

Obstetrics and Gynaecology:

W. H. Allemang	- Fellow (Resident)	540
Miss M. E. Clarke	- Technician	1,600
Miss M. E. Smith	- Secretary, Aug. 22 to June 30	1,500 a year

Appoint-  
ments  
(Cont'd)

Obstetrics and Gynaecology (Cont'd):

Clinical Teachers:

A. D. T. Purdy	\$200	W. H. Murby	\$200
R. B. Meiklejohn	150	F. P. McInnis	150
W. E. Apted	150	T. C. Jewell	150
E. S. Macdonald	150	Miss G. Maloney	150
C. B. Shier	150	J. Rogers	150
D. J. Van Wyck	150		

Ophthalmology:

Clinical Teachers:

T. H. Hodgson	200	J. F. A. Johnston	200
J. S. Crawford	200	J. C. Hill	200
O. B. Richardson	-	Eye Pathology	1,200
H. L. Ormsby	-	Eye Bacteriology	1,200

Fellows:

G. A. Thompson	- (C.N.I.B.)	1,400
G. G. Clusineau	- (Hermant)	1,400
P. H. Koziak	- (Hermant) July 1 to Dec. 31	700

Oto-Laryngology:

Clinical Teachers:

Clinical Teachers:			
R. D. Bell	- Jan. 1 to June 30		75
G. A. Fee	\$200	G. A. Henry	200
K. McAskile	200	A. M. McLeod	200
G. C. Snell	200	W. B. Wallace	200
P. Statten	150	F. H. Steele	150
J. B. Whaley	200		

Fellows:

D. P. Bryce	-	1,500
H. H. Barber	- Jan. 1 to June 30 (E. P. Taylor)	800
B. Smith	- (part time) July 1 to June 30 (E. P. Taylor)	1,000

Paediatrics:

Clinical Teachers:

W. W. Barraclough	\$250	Mrs. E. C. Roberston	200
M. A. Cox	150	J. R. Ross	200
W. A. Hawke	200	J. F. McCreary	150
H. E. Edwards	150		

Without salary:

A. L. Chute	J. P. Fletcher
B. Allan	B. Laski
J. Keith	

S. H. Jackson

Miss W. M. Johnstone

Miss R. Pocock

Miss W. Leightner

Mrs. J. Wightman

Pathological Chemistry:

Fellows:

I. G. Walker	\$1,100	M. Kovalik	1,200
R. H. Sheppard	1,200	T. B. Robson	1,200

Demonstrators:

J. S. Wilson	500	M. O. O'Sullivan	450
Mrs. H. Wallace	-	Technician	1,650
Mrs. C. McCallum	)	Attendants	450
W. A. Lawrence	)	(Laboratory)	1,250
Miss P. Webber	-	Secretary	1,500



Appoint-  
ments  
(Cont'd)

Pathology and Bacteriology:

Pathology:

W. L. Donohue	- Lecturer	\$300
W. Anderson	- Senior Fellow	1,500
Miss C. L. Aszkanazy	)	1,200
R. M. Bremner	) Fellows	1,200
E. R. Yendt	)	1,200
Mrs. V. Laughlen	)	100
Mrs. E. A. M. Morgan	) Demonstrators	100
A. J. Blanchard	)	100
G. Chomyn	- Attendant (Laboratory and Museum)	1,200

Bacteriology:

Miss R. M. Price	)	3,200
G. H. Hawks	) Lecturers	2,200
J. H. Dickinson	- Fellow	1,200
T. E. Roy	- Demonstrator	125

Neuropathology:

J. J. Swihart	- Fellow	1,200
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Pharmacology:

H. W. Smith	)	3,000
W. Paul	) Lecturers	1,500

Physiology:

M. A. Ashworth	- Lecturer	) July 1	2,500
A. Rappaport	) Research	) to	2,500
B. Kinash	) Assistants	) June 30	1,600
W. N. Lotto	- Fellow, Sept. 18 to June 30		1,000
Miss K. B. Richardson	- Librarian, July 1 to June 30		1,700

From July 1 to June 30:

R. S. Smith	- Chief Technician	2,650
J. H. Royce	) Senior	2,300
R. Donovan	) Technicians	1,800
E. B. Johnson	- Technician	1,600

Psychiatry:

Clinical Teachers:

W. E. Boothroyd	\$3,000	A. Miller	250
E. J. Rosen	250	Mrs. R. M. Franks	100
Miss D. Leggett	- Secretary		600

Radiology:

Clinical Teachers:

K. F. MacEwen	\$150	O. B. Millar	150
D. G. Wollin	150	R. B. Holmes	150

Therapeutics:

W. T. W. Clarke	- Research Fellow	1,800
J. C. Laidlaw	)	75
R. Bell-Irving	) Assistants	75
J. H. Crookston	)	75
Miss L. K. Snyder	- Secretary	1,420

Clinical Teachers in Anaesthesia:

G. R. Balfour	\$150	G. D. M. Boddington	150
H. W. Boyes	150	W. E. Brown	150
C. G. Bryan	150	W. A. Butt	150
S. M. Campbell	150	J. Chassels	150
N. S. Clark	150	S. J. Evelyn	150
R. A. Gordon	150	H. R. Hargrave	150
R. H. Meredith	150	H. E. Robinson	150
L. A. Stubensey	150	J. A. F. Vining	150
A. R. Wilkins	150		

Appoint-  
ments  
(Cont'd)

Therapeutics (Cont'd):

Assistants in Anaesthesia: (without salary)

D. C. Bastow	H. E. Hopkins
F. L. Junkin	I. M. MacKay
P. Marchant	F. Rossiter
G. F. Smith	

Miss D. C. Madgett	- Assistant in Physical Therapy	\$330
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Physical and Occupational Therapy:

Miss L. Pollard	- Chief Instructor in Physical Therapy	3,300
Miss H. P. LeVesconte	- Chief Instructor in Occupational Therapy	3,100
Miss M. Harland	) Instructors in	2,500
Miss M. Spence	) Physical Therapy	2,400
Miss I. M. Robinson	) Instructors in	2,300
Miss G. Watts	) Occupational Therapy	2,300
Miss D. C. Madgett	- Demonstrator	620
Miss J. E. Allen	- Fellow	600
Miss F. Laidlaw	- Secretary	1,800

Special Lecturers:

V. F. Stock	- Medical Ethics and Economics	100
K. G. Gray	)	
W. L. Robinson	) Medical Jurisprudence	350
S. L. Lawson	)	
Without salary:		
J. G. Falconer	- Life Insurance	
H. Wasteneys	- Humanities in Medicine	
H. B. Van Wyck	- do.	

Faculty of Applied Science and Engineering:

Aeronautical Engineering:

D. G. Allan	- Lecturer, July 1 to June 30	\$3,000
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Special Lecturers - Oct. 1 to Apr. 30:

W. Czerwinski	\$600	R. D. Hiscocks	600
W. Jackson	600	R. B. McIntyre	400

Applied Physics:

Lecturers - July 1 to June 30:			
J. T. N. Atkinson	\$3,400	F. B. Friend	2,900
J. J. Klawe	2,900		
Mrs. G. Becker	- Secretary & Librarian	1,650	
D. J. McConnell	- Mechanician	1,300	
G. L. Grieve	- Assistant Mechanician	1,000	

Chemical Engineering:

J. G. Fraser	) Lecturers, Sept. 1 to	2,200
S. Sandler	) Apr. 30	2,200
Miss L. I. Cowan	) Instructors, Sept. 1	2,000
D. MacDowell	) to Apr. 30	2,080
M. J. Mann	- Demonstrator	1,920

Demonstrators - Sept. 6 to Apr. 21:

W. V. Bowerman	\$825	J. Ciric	825
G. M. Dalton	825	A. David	562.50
J. Foort	562.50	R. F. Knott	562.50
H. R. Jenkins	562.50	W. B. Maxwell	825
R. S. O'Connor	825	O. C. Samuel	562.50
W. A. Sweeney	825		

J. Czerny	- Assistant, Sept. 1 to Apr. 30	1,320
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Appoint-  
ments  
(Cont'd)

Civil Engineering: Municipal and Structural:

A. E. Berry - Special Lecturer in Municipal Engineering, July 1 to June 30 \$1,000

Special Lecturers - July 1 to June 30:

R. K. Cleverdon \$3,500 A. C. Davidson 3,500  
C. W. Dillane 3,500 C. Hershfield 3,500  
W. Storrie 500 W. M. Walkinshaw 3,500

A. H. S. Adams ) Instructors, Sept. 1 2,300  
D. C. Hume ) to Mar. 31 2,300

Civil Engineering: Surveying and Geodesy:

W. H. Carr ) Lecturers, July 1 to 2,700  
B. J. Haynes ) June 30 2,700

D. J. McConnell - Mechanician, July 1 to June 30 1,300

G. R. Grieve - Assistant Mechanician, 1 July to June 30 550

Electrical Engineering:

Lecturers - July 1 to June 30:

H. A. Courtice \$3,300 C. E. Doeringer 2,700  
A. J. Kravetz 3,200 H. F. Philp 3,200

S. F. Love ) Instructors, Sept. 1,800  
P. Yachimec ) 19 to Apr. 18 2,100

F. G. Buckles ) Demonstrators, Sept. 1,600  
Miss D. Ellis 19 to Apr. 18 1,600

Mrs. S. Mosher - Demonstrator and Laboratory Attendant, Sept. 19 to Apr. 18 1,100

J. E. Lane ) Demonstrators, Sept. 1,000

J. L. Woodward ) 19 to Apr. 18 700

Miss I. Conroy - Laboratory Attendant, Sept. 19 to Apr. 1 800

G. Cox - Assistant Electrician, July 1 to June 30 1,750

T. M. Davenport - Radio Technician, July 1 to June 30 1,950

Engineering Drawing:

W. F. Haehnel ) Special Lecturers, 3,500  
C. A. Wrenshall ) July 1 to June 30 3,500

Instructors - Sept. 15 to May 15)

E. E. Noonan \$2,400 H. R. Frizzle 2,600  
A. M. Sheppard 2,400 A. W. Walker 2,700

Mechanical Engineering:

R. O. King - Honorary Lecturer, July 1 to June 30 without salary

Lecturers - July 1 to June 30:

J. W. Church \$3,200 D. G. Huber 3,100  
H. M. McFarlane 3,000 R. T. Waines 3,200

W. T. Thompson 3,100

Sept. 15 to May 14:

F. C. Hooper 2,600 W. E. Morley 2,900

A. J. Wood - Special Lecturer, Sept. 15 to May 14 3,000

Instructors - Sept. 15 to May 14:

J. C. Corkery 1,900 D. G. Quan 2,000

M. I. Rand 2,000

Appoint-  
ments  
(Cont'd)

Mechanical Engineering (Cont'd):

Demonstrators - Sept. 15 to Apr. 14:

W. J. Brooy	\$1,500	O. O. Cochkanoff	\$1,500
M. W. Hattin	1,500	G. T. Keys	1,400
S. S. Lazier	1,500	W. J. Moroz	1,500
G. R. Masson	1,500	R. Y. Pogontcheff	1,400
I. D. Smith	1,500	B. J. Wiacek	1,500

Metallurgical Engineering:

E. Thall	- Lecturer, July 1 to June 30	3,400
Miss M. F. Satterly	- Demonstrator, Sept. 15 to May 14	1,850

Special Lecturers:

R. R. Grant	- Accounting and Business, Jan. 1 to Apr. 30	1,500
P. H. Mills	- Engineering Law, Oct. 1 to Dec. 31	1,000

Faculty of Dentistry:

Demonstrators:

R. E. Breen	\$ 720	R. Brown	360
J. T. Crouch	405	R. B. Dunlop	360
R. O. Green	840	A. B. Hord	360
R. A. Hugill	720	E. E. Johns	405
R. W. Marshall	720	J. F. Methven	720
A. C. Robinson	360	W. K. Shultis	641
F. W. Tropea	540	Miss C. Whitney	720
A. J. Blanchard	- Demonstrator in Dental Pathology and Bacteriology		800
W. P. Dykes	) Technicians, July 1 to		2,500
E. R. Crocker	) June 30		2,400
Miss D. M. Banks	- Technician in Radiology (10 mos.)		1,500

Special Lecturers in Surgery:

H . W. Wookey	\$ 20	S. D. Gordon	100
E. H. Botterell	10	P. E. Ireland	10
C. L. Ash	70	D. M. Tanner	40
W. J. Linghorne	) Special Lecturers		30
C. H. Moses			20
G. A. McMullen	- Special Lecturer in Public Speaking		160
H . M. Worth	- Lecturer in Radiography		450
W. E. Secord	- Lecturer in Principles of Accounting; and Instructor in Typewriting, Class in Dental Nursing		216
			266
Miss W. M. Leask	- Supervisor of Dental Nurses in Training (10 Mos.)		1,500
Mrs. J. Philpott	) Nurses in Surgery,		1,500
Miss I. O'Brien	) (10 mos.)		1,400

Dental Nurses (10 mos.):

Mrs. M. Haley	\$1,500	Miss A. G. Godfrey	1,250
Miss M. M. Graham	1,250	Miss B. M. Johnston	1,350
Miss C. A. McNabb	1,250	Miss D. M. Pringle	1,250
Miss J. Cooper	1,200	Miss S. G. Nott	1,200
Miss P. Trenwith	1,200	Miss A. H. Rose	1,340
Miss M. L. Gwyn	- Clerk in Secretary's Office, July 1 to June 30		1,600
Miss C. J. Lukes	- Stenographer in Secretary's Office, July 1 to June 30		1,525
Miss H. O'Neill	- do.		1,525



Appoint-  
ments  
(Cont'd)

Faculty of Forestry:

A. D. Hall	- Lecturer	\$3,100
M. M. Dixon	) Instructors	1,000
J. A. C. Grant	)	1,850
F. G. Jackson	- Senior Technician	2,354

Ontario College of Education:

V. C. Massey	- Instructor in Univer- sity Schools, Sept. 1 to June 30	2,200
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Medical Research Best Fund - Dept. of Physiology:

W. R. Feasby	- Lecturer (part time) July 1 to June 30	300
W. J. Linghorne	- Research Associate (part time) July 1 to June 30	1,000
J. E. C. Dorchester	- Research Assistant, Sept. 1 to June 30	800
Fellows - July 1 to June 30:		
F. C. Monkhouse	\$2,400 J.B. Firstbrook	500
Miss M.T. Nishikawara	300	
Fellows - July 1 to Aug. 31:		
Miss K. Drechsler	250 G. Weber	250
Miss D. M. Secord	- Secretary, July 1 to June 30	200
Technical Assistants - July 1 to June 30:		
Miss N. R. Hearn	\$1,300 E. T. Pennells	1,900
Mrs. F. Lutton	1,300 Mrs. M. Lindsay	1,250
H. Smith	- Attendant, Operating Room, July 1 to June 30	1,500
A. Hartop	- Attendant, Animal Room, July 1 to June 30	1,400

Resigna-  
tions

(b) Resignations:

Faculty of Arts:

Miss J. G. Wright	- Assistant Professor in Botany (salary \$3,800) being retired on pension June 30, 1950
E. de Chasca	- Associate Professor in Italian, Spanish and Por- tuguese (salary \$4,900) June 30, 1950
P. E. Pashler	- Assistant Professor in Physics (salary \$3,500) June 30, 1950

Psychology:

C. H. Haagen	- Assistant Professor (salary \$3,900) June 30, 1950
Miss M. D. Salter	- Assistant Professor (salary \$3,700) June 30, 1950

Faculty of Medicine:

Mrs. C. Pivnick	- Psychologist in Psychiatry (salary \$200 a month) Feb. 28, 1950
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Resigna-  
tions  
(Cont'd)Ontario College of Education:

- J. R. Willis - Instructor in University of  
Toronto Schools (salary  
\$4,400) June 30, 1950
- Miss E. Weber - Lecturer in Library Science  
(salary \$3,300) June 30, 1950

School of Hygiene:

- S. H. Chapman - Laboratory Assistant in Physi-  
ological Hygiene (salary \$1,500)  
Apr. 30, 1950

Leaves of  
Absence(c) Leaves of Absence:Ontario College of Education:

- W. A. Stickland - Instructor in University of  
Toronto Schools, for 1950-51  
without salary, pension contri-  
butions to be paid by the College  
of Education

Faculty of Forestry:

- A. S. Michell - Assistant Professor for 1950-51  
on half salary, pension contribu-  
tions, both on his behalf and the  
University, to be continued at  
the full rate

Re-appoint-  
ment for  
one year  
of those  
65 years  
of age  
or over(d) Re-appointment for one year from July 1, 1950, of the follow-  
ing members of the staff:-

	Age as at July 1, 1950
Professor G. Norwood	69
Professor G. Taylor	69
Professor H. Wasteneys	69
Dr. W. J. Dunlop	69
Professor H. A. Hoskin	69
Professor W. A. Riddell	68
Dean S. Beatty	68
Professor T. J. Meek	68
Principal W. R. Taylor	68
Professor C. Martin	68
Professor T. L. Rowe	67
Professor W. M. Treadgold	67
Professor P. V. Jermyn	67
Professor H. S. Jackson	66
Professor T. R. Loudon	66
Professor A. MacLean	66
Professor A. G. Huntsman	66
Professor E. Fidler	66
Dr. H. A. Ross	66
Mr. W. S. Wallace	66
Miss W. G. Barnstead	65
Professor R. S. Woollatt	65
Professor W. Boyd	65

University  
Extension  
Courses(e) University Extension Courses:Summer Courses for staff members of Children's Aid Societies:

- Miss M. E. Hatch - Director of Courses and  
Instructor in Case Work  
and Community Organization \$600
- Miss S. Rhinewine - Instructor in Case Work 400
- E. J. Rosen - Mental Hygiene, 6 lectures 60
- (A fee of \$30 for each of two courses was authorized)



University  
Extension  
Courses  
(Cont'd)

Additional  
appropria-  
tions and  
deductions  
in appro-  
priations

- (e) University Extension Courses (Cont'd):  
Course in Occupational Therapy:  
 H. J. Barrie - Instructor in Pathology \$140

- (f) Additional appropriations and deductions in appro-  
priations:

Zoology:

An additional appropriation of \$550 for "Office Equipment, Furnishings, etc."; and a deduction of \$550 from "Supplies".

Pathology and Bacteriology:

An additional appropriation of \$398 for "Apparatus and Equipment"; and a deduction of \$398 from "Supplies".

University Library:

An additional appropriation of \$1,500 for "Apparatus and Equipment".

An additional appropriation of \$600 for "Supplies"; and a deduction of \$600 from "Library Fines".

Ontario College of Education:

An additional appropriation of \$800 for "Books and Periodicals"; and a deduction of \$800 from "Salaries".

An additional appropriation of \$800 for "Office Supplies"; and a deduction of \$800 from "Salaries - Demonstrators".

School of Law:

An additional appropriation of \$450 for "Supplies"; and a deduction of \$450 from "Salaries - Demonstrators".

An additional appropriation of \$300 for payment of an honorarium of this amount to Professor F. E. La Brie for lectures given to students in Optometry.

Miscellaneous:

An additional appropriation of \$300 for the "Income Account" of the Department of Art as Applied to Medicine; and a deduction of \$300 from "Health Education Equipment" in the School of Physical and Health Education.

University Extension:

Additional appropriations of \$500 and \$200 for "Business Courses" and "Short Courses" respectively; and a deduction of \$700 from "Evening Tutorial Classes".

An additional appropriation of \$1,000 for "Business Courses"; and a deduction of \$1,000 from "Evening Tutorial Classes".

Statutes  
of Senate

- (g) Statutes of Senate:  
 Numbers 2011 respecting the Courses of Study in the Faculty of Medicine for the Session 1950-51  
 2017 respecting the Courses of Study in the Faculty of Forestry for the Session 1950-51  
 2031 respecting the Courses of Study in the School of Law for the Session 1950-51  
 2036 respecting the Diploma in Medical Radiology

Statutes  
of Senate  
(Cont'd)

Statutes of Senate (Cont'd):

- Numbers 2039 respecting the Courses of Study in the Faculty  
of Household Science for the Session 1950-51  
2042 respecting the General Course in the Faculty  
of Arts  
2043 respecting the Carswell Company Limited Prizes  
2044 respecting the Insurance Company of North  
America Prize  
2045 respecting the Harold G. Fox Prizes

General  
Course  
in the  
Faculty  
of Arts

In connection with Statute of  
Senate Number 2042 respecting the General Course in the Faculty of  
Arts, the President referred to the report of Professor Edgar  
McInnis, Chairman of the Committee to investigate the Pass and Gen-  
eral Courses, copies of which report had been mailed to the members  
of the Board previous to the meeting. The President stated that  
this General Course would become effective as of July 1st, 1951.

Convoca-  
tions of  
1950

The President informed the Board  
that Convocations would be held from June 6th to June 9th inclusive.

Rt. Hon.  
L. S.  
St. Laurent  
and Pre-  
sident  
Sterling  
to receive  
honorary  
degrees  
in Fall

He stated that the Rt. Hon. L. S. St. Laurent and President J. E. W.  
Sterling of Stanford University, who were among those listed to re-  
ceive honorary degrees at the Convocation of June 9th, would be un-  
able to attend but expected to be present some time in the Fall to  
receive their degrees.

Diploma  
Course  
in  
Medical  
Radiology

Approval was given to the Presi-  
dent's recommendation that the course leading to the Diploma in  
Medical Radiology be lengthened from one year to two years, the  
total fees for the course to remain the same but to be divided as  
follows:-

First Year	- \$150
Second Year	- 125
Fee for the diploma	- 20

Sugges-  
tions re  
future  
donations

The President presented the fol-  
lowing suggestions in connection with future donations, which the  
Senate had received from its Executive Committee and approved:-



Sug-  
gestions re  
future  
donations  
(Cont'd)

Bursaries, Prizes, Scholarships and Fellowships

The following suggestions are submitted as general principles only, to be followed by administrative officers and others in advising prospective benefactors. It is the opinion of the Committee that these principles should not be followed rigidly, but that they might serve as useful guides for persons concerned.

- |             |   |
|-------------|---|
| Medal       | A medal may be of any value, and should be awarded entirely on the basis of scholarship.  |
| Prize       | A prize may be of any value up to but not exceeding \$100, and should be awarded entirely on the basis of scholarship.  |
| Scholarship | A scholarship should have a value of at least \$100, and should be awarded primarily upon academic performance, though other factors may be taken into consideration by the Committee of Award. If the instalments of a scholarship are distributed over more than one session, the holder should be required to obtain first-class honours or equivalent standing at each final examination in order to continue enjoyment of the scholarship. |
| Bursary     | A bursary may be of any value consistent with the wishes of the donor, and the award should be made primarily upon proof of financial need, academic performance being satisfactory but not necessarily outstanding.  |
| Fellowship  | A fellowship should have a value of at least \$500, and in view of present conditions every effort should be made to increase the value of fellowships. Awards should be based chiefly on scholarship and on special aptitude, and should enable the Fellow to do graduate or research work in his chosen field.  |

Upon motion of the President the Board approved of this procedure as a guide but not necessarily a binding and exclusive regulation.

Grant from  
Central  
Mortgage  
& Housing  
Corporation for  
work in  
School of  
Social  
Work

Upon the recommendation of the President the Board accepted with appreciation a grant of \$9,000.00 from the Central Mortgage and Housing Corporation for the purpose of carrying out a study of "Local Housing Survey Technique" in the School of Social Work under the following conditions:-

Central  
Mortgage  
& Housing  
Corporation  
grant  
(Cont'd)

The Central Mortgage and Housing Corporation offers to the University of Toronto a grant of \$9,000 to finance the study of local housing survey techniques. The following conditions are proposed:

1. The study will be carried on through the School of Social Work under the administrative direction of the Director of the School and under the immediate direction of Professor Albert Rose, who will be Research Director of the project.

2. The period of the study will be approximately May 1, 1950, to October 31, 1950, subject to such extension of time as the Corporation may agree to be reasonable in order to permit Professor Rose to complete his report.

3. The Research Director will consult with the Central Mortgage and Housing Corporation and the Ontario Department of Planning and Development, in recognition of the interest of these organizations in the outcome of the study.

4. An Advisory Committee of well informed persons under the chairmanship of the Director of the School of Social Work will be set up to advise the Research Director of the planning of the project and of the appraisal of the results.

5. The attached budget which has been worked out between the Research Director and the Corporation will be used as a guide to the expenditure of the grant, with the understanding that there will be flexibility within the budget involving transfer of funds between the specific items should this prove to be necessary.

6. The financial and other aspects of the administration of the scheme will be carried on in accordance with the rules and procedures of the University of Toronto, with all expenditures being authorized by the Director of the School of Social Work and with financial records and disbursements being handled by the Accounting Office of the University. Staff appointments, travelling expenses and other items of administration will be handled through the same channels according to University rules unless there has been explicit agreement to the contrary as in the case of the salary of the Research Director and the remuneration of field workers (as specified on the attached budget sheet). Changes in these previously agreed items may be made within the total budget by agreement between the Director of the School of Social Work and the Chairman of the Research Committee of the Corporation.

7. The balance of funds remaining from the grant on completion of the project may be applied to further research on housing under the direction of Dr. Rose, which is agreeable to the Chairman of the Research Committee of the Corporation but if no such agreement is reached the balance will be returned to the Corporation by the University.

#### Proposed Budget

Research Director	Full time, 3½ mos. @ \$400	\$1,400
	Part time, 1½ mos.	250
Research Associate	5 mos. @ \$275	1,375
Secretary	5 mos. @ \$160	800
Field Workers	Team of students or graduates probably six, to be employed at the rates currently paid by CMHC	3,000
Travelling	Research staff to Ottawa, Brantford, etc.	\$275
	Field workers to Brantford	75
	Forward	<u>350</u>
		<u>\$7,175</u>



	Forward	-	\$7,175
Expenses during	Research staff	\$ 400	
Field work	field workers	<u>1,200</u>	1,600
Office and field			
work supplies			225
	Total	-	<u>\$9,000</u>

Amendment  
to the  
Constitu-  
tion of  
Athletic  
Association

The President presented a notice of motion to amend the Constitution of the University of Toronto Athletic Association, and following the unanimous consent of the Board to waive the notice of motion -

It was moved by Mr. Borden,  
Seconded by Dr. Bruce,

And Resolved - That the following recommendation of the President be approved:-

That Section 1 of Article IV of the Constitution of the University of Toronto Athletic Association, as enacted by the Board of Governors on October 28th, 1920, and as amended by the Board of Governors, be amended by deleting the following words:

"Two representatives from the Faculties of the University and the affiliated colleges appointed by the President of the University"

and substituting therefor the following words:

"Seven representatives from the Faculties of the University and the affiliated colleges appointed by the President of the University".

Withdrawal  
of notice  
of motion,  
and approval  
of amendment  
to regula-  
tion re  
retiring  
age of mem-  
bers of  
clinical  
departments,  
Faculty of  
Medicine

The President stated that in order to give further thought to the matter he wished to withdraw the notice of motion given at the last meeting to amend the regulation relating to the retiring age of members of the teaching staffs in certain clinical departments in the Faculty of Medicine. The Board approved of the President's request that the Chairman appoint a Special Committee to consider the matter.

Upon motion of the President,  
Seconded by Mr. Urquhart,  
It was Resolved -

Amendment  
to regula-  
tion re  
retiring  
age of  
members of  
clinical  
departments,  
Faculty of  
Medicine  
(Cont'd)

THAT the following regulation relating to the retiring age of members of the teaching staff in certain clinical departments in the Faculty of Medicine, adopted by the Board of Governors on February 13th, 1947:

BE IT RESOLVED that any member of the teaching staffs of the Departments of Medicine, Surgery, Obstetrics and Gynaecology, Ophthalmology, and Otolaryngology, in the Faculty of Medicine, appointed or promoted after the 31st day of December, 1946, shall retire from the University on attaining the age of sixty years

be amended by adding thereto the following:

WHEREAS Dr. R. I. Harris, a member of the teaching staff of the Department of Surgery in the Faculty of Medicine, Dr. John Hepburn and Dr. A. A. Fletcher, members of the teaching staff of the Department of Medicine in the Faculty of Medicine, have attained the age of sixty years,

AND WHEREAS these members of the teaching staff were promoted to the rank of Associate Professor as from July 1st, 1948,

AND WHEREAS it is desirable in the interests of the teaching of medical students and the care of patients that certain younger men in the Department of Surgery and the Department of Medicine should receive further experience and training under their direction,

BE IT RESOLVED that, notwithstanding the regulation of February 13th, 1947, hereinbefore recited, the appointments of Drs. Harris, Hepburn and Fletcher shall be renewed for one additional year, that is, until June 30th, 1951, and that in no way shall this action ever be considered as a precedent.

Administra-  
tive  
matters  
approved

Administrative matters were

approved as follows:-

(a) Additional appropriations and deductions in appropriations:

Agnes Euphemia Wood Property - Bayview:

Additional appropriations for a period of six months:

Equipment	-	\$2,450
Salaries	-	4,170
Maintenance	-	830

Miscellaneous:

An additional appropriation for "Hart House Sundries - Repairs and Renewals" of \$700; and a deduction of \$700 from "Contingencies".

Advance  
appropria-  
tions  
for  
1950-51

(b) Advance appropriations for 1950-51:

Chief Accountant's Office:

"Supplies" - \$1,000

Royal Ontario Museum of Palaeontology:

"Supplies" - \$ 550

Leave of  
absence  
to Edward  
Dean

(c) Leave of absence for May and June, 1950, without salary for Mr. Edward Dean, Caretaker of the Electrical and Mechanical Buildings, the University to pay both contributions to the Pension Fund.



Payment to  
Estate of  
Dr. Hollie  
McKinnon

(d) Payment to the Estate of Dr. Hollie McKinnon, a sessional member of the Health Service staff, who died on April 29th, of her salary of \$275 for the month of May, 1950.

Steroid  
Estimations  
Account,  
Pathologic-  
al Chemistry

(e) Any amounts collected for estimations done in the new laboratory in Steroid Chemistry to be credited to a trust account to be known as "Pathological Chemistry, Steroid Estimations Account", and monies to be expended against this account on receiving requests from the Dean of the Faculty of Medicine.

Increase in  
fee for  
Courses for  
Graduate  
Nurses

(f) An increase of \$10.00 in the academic fee for Courses for Graduate Nurses in the School of Nursing.

Accountable  
Warrant

Upon motion of Mr. Osbourne,  
Seconded by Mr. Gordon,

approval was given for an Accountable Warrant for \$950,000.00 for the month of June, 1950.

Financial  
Statements

Financial Statements were presented for the ten months ended April 30, 1950.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

Consolidated Mining and Smelting Co. of Canada, the gift of a model Sink Float apparatus to the Department of Mining Engineering.

Liquor Control Board of Ontario, an offer of \$1,000 for scholarships in the School of Social Work for 1950-51, the fund to be divided into from 2 to 4 awards ranging from \$200 to \$400 each. The final selection of research projects for which the scholarships are to be awarded is to be made in consultation with the Director of Research of the Liquor Control Board, and the donor reserves the right to publish, in full or in part, any project in respect to which an award has been made.

The Nutrition Foundation Inc., an offer to renew the grant made to Dr. C. H. Best, entitled "The Physiological lipotropic factors - choline, betaine, methionine and inositol", in the amount of \$10,000 annually for the years 1950, 1951 and 1952.

Canadian Institute of Steel Construction, a notification that they will continue their Fellowship for the Session 1950-51.

Donations  
(Cont'd)

From -

The Ontario Hockey Association, a letter agreeing to a change in the eligibility clause for their War Memorial Scholarship to provide for those who served in the second World War or their descendants, and also descendants of any servicemen who might serve Overseas at any time in the future, as well as for those who served in the 1914-1918 War, as follows:- "To a male student who has served Overseas with the Canadian Forces, or to a student who is a son or daughter of one who has so served".

Various donors for the Institute of Industrial Relations:

Paid - \$72,275.50  
Promised - \$99,550.50

Supplemen-  
tary grant  
from  
National  
Foundation  
for Infan-  
tile  
Paralysis  
for over-  
head  
expenses

The Comptroller reported, for the information of the Board, that in the case of research grants from The National Foundation for Infantile Paralysis, Inc., supplementary grants had been received as contributions towards indirect expenses incurred by the University in carrying out their research programmes. This matter is of particular interest as it is the first occasion on which donors of funds for research have recognized the existence of overhead costs which must be borne by the University.

Letter  
from the  
Ontario  
Minister of  
Highways  
and Public  
Works re  
University  
vacating  
No. 7  
Queen's  
Park

The Chairman read a letter from the Hon. G. H. Doucett, Minister of Highways and Public Works, regarding No. 7 Queen's Park, as follows:-

"Colonel Eric Phillips,  
Chairman, Board of Governors,  
University of Toronto,  
Toronto, Ontario.

Parliament Buildings,  
Toronto 2, Ontario,  
May 4th, 1950.

Dear Sir:-

RE: No. 7 Queen's Park Crescent,  
School of Nursing

By an agreement between the Province of Ontario and the University of Toronto, made February 15th, A.D. 1944, and approved by Order-in-Council on the 18th day of February A.D. 1944, the Province agreed to loan to the University of Toronto, for the duration of World War II and for a period of six months thereafter, the brick building known as Number 7 Queen's Park Crescent, situate on Lots 20 and 21, Plan D 18, and the privilege to erect a portable school building on the premises, all as described in the above referred to Agreement made February 15th, 1944, and all to be used by the said University for the purposes of a School of Nursing.



Letter from  
Government  
re Univer-  
sity  
vacating  
No. 7  
Queen's  
Park  
(Cont'd)

The period of the above referred to Agree-  
ment is now, of course, considerably past, and while  
the Province regrets to have to cause the University  
any inconvenience, it, nevertheless, must bring to  
your attention its desire to have the above referred  
to premises returned to its own use and occupancy to  
help provide a measure of relief for its problem of  
shortage of office space in the Parliament Buildings  
group.

You may have noticed in the newspapers  
that the Department of Public Works is now studying  
a building project of considerable size which will be  
erected on the south side of Grosvenor Street for  
Treasury Department purposes, and it is projected  
that another office section will be extended south-  
westerly on a line with the Crescent from the west-  
erly end of the Treasury Block to a point consider-  
ably to the south of the School of Nursing known as  
No. 7 Queen's Park.

The starting of this project makes it im-  
perative that we get the use of the Nursing School  
at Number 7 to provide quarters for the occupants of  
Number 11 Queen's Park Crescent, which is to be dem-  
olished, and as soon as the Main Treasury Block is  
erected the building known as Number 7 will require  
to be pulled down to make way for the new office  
block which is to be erected as a south-westerly wing  
to the above referred to Treasury Building.

Will you please look into this matter and  
advise me as to the earliest date you can arrange to  
vacate the Nursing School premises, as referred to  
above, at Number 7 Queen's Park Crescent.

Yours truly,

(Sgd) Geo. H. Doucett,  
Minister of Public  
Works and Highways"

It was agreed that the Uni-  
versity could not vacate No. 7 Queen's Park before  
December 1952, and it would be hoped that the School of  
Nursing might retain occupancy of this building for some  
time after this date.

Resolution  
in connec-  
tion with  
the late  
Professor  
Cowling

The following resolution was  
passed in connection with the late Professor T. Cowling,  
Assistant Dean of the Faculty of Dentistry:-

"The death of Thomas Cowling, Assistant  
Dean of the Faculty of Dentistry and Professor of  
Dental Technology and Metallurgy, on April 16th  
was a serious loss to the University. Dr. Cowling  
had been a member of the staff of the Faculty of  
Dentistry since 1925; indeed, he received his first

Resolu-  
tion in  
connec-  
tion with  
the late  
Professor  
Cowling  
(Cont'd)

teaching post in 1913, as a member of the staff of the College of Dentistry of the Royal College of Dental Surgeons. In 1942, he was appointed Assistant Dean of his Faculty, and served on the Senate of the University from 1937 until the time of his death.

Dr. Cowling was a man of many parts. After his graduation in Dentistry, he felt the need of a broader education, and took his Bachelor of Arts degree extramurally at McMaster University, later qualifying for the degree of Bachelor of Pedagogy at the Ontario College of Education.

He was a gifted teacher and was held in warm affection by his students, and by the many graduates whom he taught throughout the years. His quiet kindliness will long be remembered, and he will be sorely missed from the University.

BE IT RESOLVED that this testimony of our appreciation be recorded on the minutes of the Board of Governors, and that a copy of it be sent to the surviving members of the family, with an expression of our sincere sympathy."

Matters  
deferred

Owing to the lateness of the hour the following matters on the Agenda were deferred:-

- (a) Financing of the Charles H. Best Institute.
- (b) Recommendation that staff members be allowed to request that their salary as included in their contract of employment be replaced by a salary and an expense account.
- (c) Future of the Equipment Inventory Control Department.

*Indiged  
M.B.*

The meeting adjourned at 6:45 p. m.

Minutes confirmed.

*June 15<sup>th</sup> 1950*

*B. J. Phin*

Chairman

*R. Higginbotham*

Secretary





Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on  
Thursday, June 15th, 1950, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Fennell
The Chancellor	Mr. Clarke
The President	Mr. Kelly
Mr. Vaughan	Hon. Dr. Bruce
Mr. Gordon	Hon. Mr. Justice Hope
Mr. Osbourne	
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the previous

meeting were presented and -

Upon motion of Mr. Clarke,  
Seconded by Mr. Fennell,

were confirmed.

Letter  
from Rt.  
Hon.  
Vincent  
Massey  
accept-  
ing his  
appoint-  
ment as  
Chancel-  
lor

The Chairman informed the Board  
that he had received the following letter from the Rt. Hon. Vin-  
cent Massey in connection with his appointment as Chancellor:-

"Lieut-Col. W. E. Phillips, Esq., C.B.E., LL.D.,  
University of Toronto,  
Office of the President,  
Toronto 5, Ontario.

Ottawa, May 31, 1950  
Laurentian Building

My dear Mr. Chairman:-

May I thank you for the letter which  
I have received, signed by yourself as Chairman of the  
Board of Governors of the University and by Dr. Sidney  
Smith as President and Chairman of the Senate, informing  
me that I have been appointed Chancellor for the term  
commencing on the first of July next.

I accept the appointment with a deep  
sense of the honour and responsibility which it involves.

Yours sincerely,

(Sgd) Vincent Massey"



Order-in-Council re-appointing the Governors whose term expires in 1950

The Chairman reported that the Bursar had received a copy of the Order-in-Council, approved by His Honour the Lieutenant-Governor, re-appointing the following Governors for a period of six years commencing June 20th, 1950:-

Henry Borden, C.M.G., K.C., B.A.  
Charles Fowler Williams Burns, Esq.  
Edward Johnson, C.B.E., LL.D., Mus.Doc.  
Gilbert Adalore LaBine, O.B.E.  
William Andrew Osbourne, B.A.Sc.

Annual Report for year ended June 30, 1949

The Annual Report of the Board of Governors for the year ended 30th June, 1949, was presented, and copies were available for the members.

Financial Statements of Connaught Laboratories for year ended March 31, 1950

The Audited Financial Statements of the Connaught Medical Research Laboratories for the year ended 31st March, 1950, together with the Auditor's Report thereon, were tabled; the annual reports of the Chairman of the Connaught Committee and the Director to be presented for consideration at a meeting of the Board in the Fall. The Chairman stated that he had arranged with Dr. Tory to have their financial statements presented more frequently and in detail similar to the University statements.

Leave of absence to members not at previous meeting

Leave of absence was granted to the following members of the Board who were not at the previous meeting:-

The Chancellor  
Mr. Duncan  
Mr. Fennell  
Dr. Johnson  
Mr. Kelly

Mr. LaBine  
Dr. McCullagh  
Mr. Morrow  
Dr. Tory  
Mr. Vaughan

Recommendations of the President

Recommendations of the President were approved as follows:-

Appoint-  
ments(a) Appointments - from July 1, 1950:

		Annual Salary
<u>Faculty of Arts:</u>		
Miss D. Davis	- Secretary in Botany	\$1,400
<u>Geological Sciences:</u>		
E. W. Nuffield	) Assistant	3,850
F. G. Smith	) Professors	3,850
W. H. Watson	- Professor and Head of the Department of Physics	8,500
<u>Faculty of Medicine:</u>		
<u>Surgery:</u>		
F. G. Kergin	) Associate	300
D. R. Mitchell	) Professors	300
W. G. Bigelow	- Associate	5,000
<u>Faculty of Applied Science and Engineering:</u>		
<u>Electrical Engineering:</u>		
<u>Research Assistants:</u>		
L. A. Borth	- June 1 to Aug. 31, 1950	210 a month
J. Wilbur	- June 1 to Sept. 15, 1950	160 a month
<u>Ontario College of Education:</u>		
<u>Associate Professors:</u>		
C. C. V. Pitt	- Education	4,700
A. P. Haig	- Music	4,700
G. E. Tait	- Elementary Education	4,700
H. A. McGuire	- Associate Professor of Education and Supervisor of Practice Teaching	5,300
Miss F. B. Murray	- Assistant Professor in Library Science	3,500
Mrs. A. Black	) Clerical Assistants	1,825
Miss J. Constable	) in Educational	1,825
Miss D. Martin	) Research	1,600
Miss O. Woundy	)	1,600
<u>Faculty of Music:</u>		
G. F. Loughlin	- Associate Professor	5,000
<u>School of Graduate Studies:</u>		
L. Rosenhead	- Visiting Professor in Mathematics, Michael- mas Term, 1950	3,000
<u>School of Physical and Health Education:</u>		
Miss M. I. R. Pratt	- Secretary	2,200
<u>School of Social Work:</u>		
A. Klein	- Associate Professor	4,500
Miss O. V. Boynton	- Assistant Professor (part time)	2,000
<u>School of Nursing:</u>		
Miss E. M. Howard	- Assistant Professor	3,500
<u>School of Hygiene:</u>		
<u>Associates:</u>		
A. L. Tosoni	- Chemistry in Relation to Hygiene	150
V. C. R. Walker	- Public Health Adminis- tration	150
J. R. Beaton	- Public Health Nutrition	800
G. Dempster	- Virus Infections	100



Appoint- ments (Cont'd)			Annual
			Salary
	<u>Institute of Business Administration:</u>		
	T. C. Graham	- Professor	\$6,000
	A. W. Currie	) Associate	4,800
	S. G. Hennessey	) Professors	4,700
	W. S. Thomson	)	3,600
	J. C. Sawatsky	) Assistant	3,500
	E. M. Ballon	) Professors	3,500
	V. W. Bladen	- Director and Professor of Political Economy	7,001
	<u>University Library:</u>		
	Miss J. Lampel	)	1,850
	Miss J. Finlay	)	1,800
	Miss I. Fraser	)	1,800
	Miss E. Findlay	)	1,800
	Miss E. Page	) Assistants	1,800
	Miss F. Rodman	)	1,800
	Mrs. J. Silcox	)	1,800
	Miss F. LeSueur	) Clerical Assistants	1,500
	Miss B. Blackhurst	)	1,400
	<u>University Health Service:</u>		
	G. E. Wodehouse	- Director	6,000
	W. F. MacKenzie	- Assistant Director	3,600
	J. G. Dewan	- Psychiatric Consultant	2,000
	<u>Registrar's Office:</u>		
	Miss M. McCrea	- Stenographer (trans- ferred from Bursar's Office)	1,456
	<u>Miscellaneous:</u>		
	J. L. Richardson	- University Carillon- neur	725

Appointments - for the Session 1950-51:

<u>Faculty of Arts:</u>			
Mrs. M. C. Pirie	- Instructor, Anthropol- ogy		1,500
Miss W. Needler	- Special Lecturer, Art and Archaeology		with- out salary
<u>History:</u>			
<u>Lecturers:</u>			
J. B. Conacher	\$3,200	M. R. Powicke	\$3,200
G. M. Craig	3,100	G. Bennett	3,000
H. I. Nelson	3,000	G. C. Paterson	2,800
Miss M. Albright	2,400	V. Moudry	2,500
Miss F. C. Hahn	- Secretarial Assistant (9 mos.)		1,400
<u>Philosophy:</u>			
F. M. Doan	)		2,600
E. I. Fackenheim	) Lecturers		2,800
J. C. S. Wernham	)		2,800
<u>Political Economy:</u>			
P. J. Giffen	- Lecturer		2,500
Miss I. McTaggart	)		1,670
Mrs. C. Ball	) Secretaries		1,570
<u>University College:</u>			
<u>English:</u>			
<u>Fellows:</u>			
A. J. MacDonald	\$700	G. H. Thomson	700
A. G. Bedford	700	R. A. Montgomery	700
Miss S. J. Stevenson	700	D. F. Theall	700

Appoint-  
ments  
(Cont'd)

Faculty of Medicine:

Medicine:

Miss L. Lloyd	)	\$1,200
J. Cole	) Fellows	1,500
O. Kofman	)	1,000
Miss B. Mallett	- Technician, Sept. 1 to June 30	1,600

Obstetrics and Gynaecology:

F. J. O'Leary	- Associate Professor	300
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Psychiatry:

B. Eglitis	- Technician	1,400
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Surgery:

Clinical Teachers:

L. Barclay	\$150	J. W. Brennan	150
H. H. Campbell	150	H. S. Coulthard	150
M. I. Davis	150	C. S. Day	150
D. A. Duckworth	150	J. C. Gray	150
S. R. Lowrey	150	P. F. McGoe	150
H. R. C. Norman	150	F. B. Plewes	150
H. F. Robertson	150	J. L. Russell	150
H. V. Slemon	150	W. D. Smith	150
C. M. Spooner	150	C. R. B. Crompton	200
D. R. Wilson	- July 1 to Dec. 31	\$100 a month	

Fellows:

L. B. Macdonald	\$2,000	D. L. MacIntosh	2,000
R. A. Mustard	1,500	D. C. Robertson	2,400
C. W. Taylor	1,200	G. H. Clowes	4,000

Fellows (part time):

N. C. Delarue	\$ 600	F. P. Dewar	1,200
G. H. C. Joynt	900	W. T. Mustard	600
C. G. Robson	1,200	E. B. Tovee	600

Fellows (Resident):

C. A. Stephens	\$ 500	R. C. Harrison	500
O. V. Gray	900	W. J. Horsey	1,000

School of Hygiene: Physiological Hygiene:

Mrs. R. C. Partridge	- Lecturer (part time)	500
J. H. Horwood	- Senior Technician	2,300
Miss E. R. Mills	- Secretary	1,700

Laboratory Assistants:

D. Stapells	) 1 July to 30 June	1,500
K. N. Wesley	)	1,320
M. J. Weisenberg	- July 1 to Sept. 15	\$100 a month

Research Fellows:

V. B. Brooks	- July, August and September	\$200 a month
P. Rosen	- July 1 to October 31	\$150 a month
R. E. White	- July 1 to June 30	\$1,500

Epidemiology and Biometrics:

Mrs. M. R. Richardson	- Fellow	2,100
Miss G. E. Stenhouse	- Laboratory Assistant	1,185
Miss D. L. Muller	- Secretary	1,600

Chemistry in Relation to Hygiene:

Miss M. J. Holland	- Laboratory Assistant	1,500
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Public Health Nutrition:

W. J. McGanity	- Lecturer (part time)	1,800
Mrs. L. Shier	- Secretary	1,800

Parasitology:

R. G. Struthers	- Special Lecturer	200
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Appoint-  
ments  
(Cont'd)

School of Hygiene (Cont'd):

Public Health Administration:

Special Lecturers:

D. S. Puffer	\$100	E. L. Barton	\$100
G. C. Brink	100	W. G. Brown	100
G. A. Edge	150	A. L. MacNabb	150
A. H. Sellers	100		

Miss E. Cryderman - without salary

D. S. Caverly - Demonstrator 300

Mrs. J. M. Musson - Secretary 1,720

Hospital Administration:

Miss M. E. Holmes - Secretary 1,600

Rockefeller Fund VI -

Public Health Administration:

Miss J. J. Broddy - Statistical Assistant 1,850

National Cancer Institute of Canada -

Public Health Nutrition:

J. Barsky - Research Fellow 1,800

Miss D. E. Hosler - Laboratory Assistant 1,320

National Foundation for Infantile Paralysis -

Physiological Hygiene:

J. Grimaldi - Laboratory Assistant 1,500

Robert Gould Research Foundation -

Public Health Nutrition:

Miss L. Hipson - Laboratory Assistant 1,200

Illuminating Engineering Society -

Physiological Hygiene:

P. Rosen - Research Fellow, July 1  
to Oct. 31 \$150 a month

National Research Council Grant, M.P. 184 -

Physiological Hygiene:

J. B. Gallagher - Research Fellow 1,500

National Research Council Grant, M.P. 287 -

Public Health Nutrition:

Miss E. Bourne - Laboratory Assistant 1,380

National Research Council Consolidated Grant -

Physiological Hygiene:

Mrs. N. Hornstein - Research Fellow 1,620

Miss M. Gibson ) 1,320

C. G. Gould ) Laboratory Assistants 1,500

D. B. Meister ) 1,500

Public Health Research Grants -

Chemistry in Relation to Hygiene:

K. H. Geiger - Senior Research Fellow 3,300

Public Health Nutrition:

Mrs. M. J. Cavan - Research Fellow 1,800

Public Health Research Grant 605-5-116 -

Hygiene and Preventive Medicine:

E. Kovacs - Research Fellow, from  
Apr. 1st \$2,800 a year

Faculty of Medicine:

Surgery:

Division of Experimental Surgical Research:

Chisholm Bequest:

E. H. Simmons - Research Fellow 1,200

Defence Research Board Grant 125 -

J. E. McBirnie - Research Fellow -

Defence Research Board Grant 125 -

D. Hughes - Laboratory Attendant 1,400

Appoint-  
ments  
(Cont'd)

Faculty of Applied Science and Engineering:

Chemical Engineering:

A. J. Gunn	- Instructor, Sept. 1 to Apr. 30	\$2,080
C. J. Huang	) Demonstrators, Sept. 6	825
K. D. Hester	) to Apr. 21	562.50

Civil Engineering: Surveying and Geodesy:

F. Mooney	- Instructor, Survey Camp, Aug. 12 to Sept. 16	300
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Electrical Engineering:

L. F. Smith	) Demonstrators,	1,400
F. C. Barnes	) Sept. 19 to Apr. 18	1,600
S. Bond	)	700

Faculty of Household Science:

Household Science:

Lecturers:

Mrs. E. H. Smith	\$2,900	Miss H. Coatsworth	2,700
Miss J. Dix	2,200	Miss M. McKellar	3,100
Miss F. Burkholder	- Research Assistant		1,100
Miss J. Karstedt	- Assistant		1,000
Miss H. Hall	- Secretary		1,450

Faculty of Music:

Assistants:

C. L. Bird	\$150	A. A. Smith	150
B. L. Turvey	150	C. M. Wilson	150

School of Architecture:

Lecturers:

G. Englesmith	\$2,800	H. Owen	2,800
H. Fliess	2,800	W. J. McBain	2,800
M. Bach	2,800	G. Robb	2,700
J. A. Hall	2,700	A. Elken	2,700
S. Kent	- Lecturer and Secretary of the School		3,250

Instructors:

F. Coates	- 8 mos. from Sept. 1	2,300
G. A. McMullen	- 6 mos. from Oct. 1	300
C. R. Worsley	- 8 mos. from Sept. 15	1,350
J. Record	- Attendant	1,900
Mrs. H. Ingram	- Office Assistant and Librarian, 11½ mos. from July 1	1,470
Miss D. J. Corson	- Office Assistant, 11 mos. from Aug. 1	1,353

School of Social Work:

Miss E. R. Godfrey	) Lecturers	3,360
Miss D. Grotewohl	)	3,400
Summer Term:		
J. S. Morgan	)	800
A. F. Klein	) Instructors	750
Miss L. Massoth	)	950

School of Nursing:

Lecturers:

Miss H. A. Bennett	\$3,000	Miss H. M. Carpenter	3,000
Miss M. I. Tresidder	3,000	Miss M. C. Masters	2,400
Lecturers, with living valued at \$400 each:			
Miss M. Bird	\$2,145	Miss M. J. Greenslade	2,100
Miss J. E. Watson	2,300		
Miss D. K. Duff	- Lecturer and Secretary of the School, \$2,600 with living valued at \$200		



Appoint-  
ments  
(Cont'd)

School of Nursing (Cont'd):

Mrs. L. M. Clarkson - Secretary to the Director \$1,900

Secretarial Assistants:

Miss D. J. Stacey \$1,900 Miss N. Press 1,500  
Miss H.M.Meadows 1,560 Miss B. J. Brown 1,456  
Miss D. L. Hogle - Supervisor of Health  
Service and Residence  
Nurse, \$1,800 with living  
valued at \$400  
Miss J. O. Allison - Assistant Residence Nurse,  
\$1,500 with living valued  
at \$400  
Miss F. Chapple - Dietitian-Housekeeper, \$2,000  
with living valued at \$400  
Miss K. S. Cowan - Supervisor and Assistant  
Residence Nurse at Gren-  
ville House, \$1,712 with  
living valued at \$400

School of Physical and Health Education:

Administration:

Miss J. Bain - Office Assistant \$1,600

Hygeiology:

J. H. Ebbs - Special Lecturer 1,000

Hygiene and Preventive Medicine:

R. J. Wilson - Lecturer 300

Institute of Business Administration:

S. G. Murray - Lecturer 1,500

K. C. Livingston - Lecturer (12 mos.) 2,250

Mrs. D. A. E. Ruwald - Secretary with bonus 1,800

Miss S. McDonagh - Librarian with bonus 1,500

with bonus

Institute of Child Study:

Miss D. I. McKenzie ) 1,800

Miss R. R. Keith ) Lecturers 1,700

Miss M. L. Northway ) 1,100

Mrs. F. L. Johnson - Lecturer (part time) 500

Miss H. Shepherd - Research Assistant 1,310

Mrs. M.L.Kirkpatrick - Dietitian and Lecturer 770

Mrs. M. Wood - Secretary, Nursery

School Division 1,700

Mrs. A.M.R.Foster ) 1,000

Mrs. M. W. Brown ) Parent Education 700

Miss H. Boothe ) Assistant 1,600

Miss G. Evans - Office Assistant 414

Mrs. J. Partridge - Research Assistant 1,700

Miss M. R. McKeown - Secretary, Parent

Education Division 1,100

Miss E. C. Brown - Teacher 1,000

University Library:

Miss D. J. Ironside - Assistant 1,800

Athletics and Physical Education - Men:

Instructors (10 mos.):

L. B. Smith \$3,000 J. R. Kennedy 2,700

J. G. Nick 2,700 W. F. Clayson 2,600

R. Mitchell 2,500 K. A. W. Wipper 2,400

Instructors (Sessional):

J. Primeau 200 A. D. White 50

D. M. Graham - without salary

J. R. Rimmer - Assistant Locker and

Attendance Clerk

(12 mos.) 2,560

Locker Attendants:

L. Green ) 12 mos. 2,000

J. Brown ) 1,800

Appoint-  
ments  
(Cont'd)

Athletics and Physical Education - Men (Cont'd):

P. Robb - Locker Attendant (10 mos.) \$1,338  
Mrs. M. Penny - Clerical Assistant  
(8 mos.) 1,000

Athletics and Physical Education - Women:

Assistants:

Miss K. Oswald \$2,000 Miss N. Simpson 2,000  
Miss J. Greig 800 Miss H. De Jardine 600  
C. Walters 200  
Mrs. E. Scott - Clerical Assistant 800  
Miss A. E. M. Parkes - Secretary-Treasurer, Women's  
Athletic Association 600

University Advisory Bureau for Ex-Service Students:

W. C. Jones - Executive Secretary 3,400  
Miss M. Munro - Interviewer 1,800

Ontario College of Education:

Instructors:

Miss L. H. Smith - Work with Boys and Girls 615  
Miss F. Trotter - Story-Telling 270  
W. S. Wallace - College and University  
Libraries 375

University Health Service:

Mrs. M. Attack - Staff Physician - Women,  
Sept. 1 to May 31 2,475  
P. Leitch - First Aid Attendant -  
Hart House Surgery, Sept.  
15 to Apr. 15 550  
Mrs. J. Warner - Nurse - Women's Infirmary,  
Oct. 1 to May 31 550

University Organist:

H. Willan - 1,000

Banting and Best Department of Medical Research:

Medical Research Banting Fund:

Miss J. H. Ridout - Lecturer and Associate 2,800

Research Associates:

Miss J. M. Lang \$1,900 O. Sirek 2,400  
J. E. Goodwin ) without stipend  
A. E. MacDonald )  
G. H. A. Clowes - part time 2,000

Research Assistants:

Miss E. Eldridge \$1,500 Miss J. Patterson 1,600  
D. C. O'Connell - part time 1,700  
R. R. Tasker - Fellow (part time) 720  
Mrs. M. G. Cornell - Librarian 1,900  
Miss F. F. Herbert ) Secretarial Assistants 1,650  
Miss G. Simpson ) 1,600  
H. M. Douglas ) 1,850  
D. A. Elliott ) Senior Technicians 2,200  
D. A. Noonan ) 1,750  
Miss A. Crooks - Laboratory Assistant 1,450  
Mrs. A. Moffitt - Laboratory Attendant 1,000

Sub-Department of Cellular Physiology:

Miss M. Mishikawara - Research Assistant, Sept. 1  
to June 30 1,700

Ontario Cancer Research Foundation - Mendel:

Miss J. M. Lang - Research Associate (part  
time) 240  
R. E. Monforton - Technical Assistant 1,100

Dominion Government Grant M.P. 197 -

D. K. Myers - Research Assistant, July 1  
to Mar. 31 \$116.66 a month



Appoint-  
ments  
(Cont'd)

Banting and Best Department of Medical Research  
(Cont'd):

Sub-Department of Synthetic Chemistry in Relation  
to Medical Research:

F. Martin	- Technician	\$1,500
National Research Council - Baer -		
H. Stancer	- Research Assistant, July 1 to Mar. 31	\$100 a month

Miscellaneous:

Dominion Government Grant D.R. 22 - Best -		
W. J. Linghorne	- Research Associate (part time) July 1 to Mar. 31	\$2,000 a year

D. C. O'Connell	- Research Assistant (part time) July 1 to Mar. 31	\$1,100 a year
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National Cancer Institute, Project 31 - Best/Sellers -		
F. Longbottom	- Animal Caretaker	\$1,600
O. George	- Technician	1,440

N.R.C. Consolidated Best -		
Miss M. Henderson	- Research Assistant, July 1 to Mar. 31	\$125 a month
Miss B. Karger	- Research Assistant, July 1 to Aug. 31	\$125 a month
D. H. Beaton	- Senior Technician, July 1 to Mar. 31	\$220 a month
W. Wilson	- Technician (part time) July 1 to Mar. 31	\$83.33 a month
Mrs. K. M. Robertson	- Technician (part time) July 1 to Mar. 31	\$100 a year

Nutrition Foundation, Inc. Fund - Best -		
Miss P. Merritt	- Research Assistant	\$1,560
Mrs. D. A. Shepherd	)	1,400
Miss D. Bayley	) Technical Assistants	1,300

Canadian Life Insurance Officers' Association -		
J. Firstbrook	- Research Associate	3,000
Miss V. Gaston	- Technician	1,300

Ontario Cancer Franks I -		
A. Rodgman	) Research Assistants,	\$166.66
J. Skublics	) July 1 to Mar. 31	141.66
C. P. Arnott	- Technical Assistant, July 1 to Mar. 31	165.00

National Cancer Consolidated - Franks -		
G. A. Meek	- Research Associate	\$3,144
Miss M. M. Shaw	- Research Assistant	1,944
Miss J. McDougall	)	1,400
Mrs. K.M. Robertson	) Technical Assistants	1,500
Miss G. Thomson	)	1,400

Ontario Cancer Franks III - Monthly		
R. Bather	- Research Assistant, July rate	150
	1 to Mar. 31	

W. Wilson	- Technical Assistant (part time), July 1 to Mar. 31	75
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Miss E. O'Neail	- Technical Assistant, July 1 to Mar. 31	166.66
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N.R.C. Graduate Medical Fellowship -		
W. G. B. Casselman	- Research Assistant	without salary

Resigna-  
tions(b) Resignations:Faculty of Arts:

J. G. Andison

- Associate Professor of French  
(salary \$4,700) June 30, 1950

A. F. C. Stevenson

- Professor of Mathematics  
(salary \$5,500) June 30, 1950Faculty of Medicine:

D. H. McCreath

- Technician in Anatomy (salary  
\$1,300) May 20, 1950

Mrs. R. D. Hawkins

- Assistant Professor (part time)  
Banting and Best Medical  
Research (salary \$3,144)  
June 30, 1950Medicine:

E. J. Trow

- Associate Professor (salary  
\$300) June 30, 1950

E. A. Broughton

- Associate (salary \$200)  
June 30, 1950

G. Bates

- Associate (salary \$200)  
June 30, 1950

H. B. Van Wyck

- Professor of Obstetrics and  
Gynaecology and Head of the  
Department (salary \$11,000)  
June 30, 1950

A. H. Veitch

- Associate Professor of Oto-  
Laryngology (salary \$250)  
June 30, 1950

H. W. Wookey

- Associate Professor of Surgery  
(salary \$300) June 30, 1950School of Social Work:

Miss L. Massoth

- Associate Professor (salary  
\$4,900) June 30, 1950School of Hygiene:

Mrs. N. Hornstein

- Research Fellow in Physiological  
Hygiene (salary \$1,620)  
July 31, 1950Institute of Industrial Relations:

Mrs. D. N. Hay

- Secretary (salary \$2,140)  
June 30, 1950Registrar's Office:

Miss F. E. Welch

- Clerk, Graduates' Register  
(salary \$1,320) May 31, 1950

Miss A. L. Armstrong

- Clerk, Graduates' Register  
(salary \$1,400) June 30, 1950

Miss D. G. Cullen

- Clerk (salary \$1,315)  
June 10, 1950University Health Service:

C. D. Gossage

- Director (salary \$6,500)  
June 30, 1950Hart House:

R. H. Perry

- Director, Educational Programme,  
(salary \$4,456) June 30, 1950Connaught Medical Research Laboratories:

L. E. Ranta

- Research Associate (salary  
\$2,800) July 31, 1950



University  
Extension  
Courses

(c) University Extension Courses:

Course in Pedagogy, Summer Session:

A. C. Lewis	\$400
C. C. Pitt	400
H. McGuire	500
F. W. Minkler	400
J. A. Long	400
W. Line	400
F. L. Barrett	400
H. E. Cavell	400
H. M. Fowler	400
W. B. MacMurray	400
R. D. Phillips	300
A. F. Skinner (including travelling expenses)	1000

Pass Course for Teachers, Summer Session:

J. W. Graham	- Art and Archaeology, la	480
Name to be supplied-	Art and Archaeology, la (Lantern Operator)	100
N. H. Morse	- Economics 2a - \$480 travelling expenses - 100	580
N. J. Endicott	- English la lb	480
E. Rhodes	- English 2a 2b	480
M. MacLure	- English 3a 3b - \$480 travelling expenses - 150	630
W. H. Magee	- English la lb (Reader)	150
Miss I.M. Balthazard	- French la	480
J. G. Andison	- French 3a	480
G. Taylor	- Geography 3a	480
Name to be supplied-	Geography 3a (Assistant)	240
G. B. Langford	- Geological Sciences 6	480
R. Carroll	- Geological Sciences 6 (Assistant)	150
H. N. Milnes	- German (Literature)	240
P. F. Veit	- German (Grammar and Composition)	240
G. C. Paterson	) History la	240
M. R. Powicke	)	240
G. Bennett	) History 2a	240
J. M. S. Careless	)	240
Sister M. St. John	) Latin	240
Sister M. Blandina	)	240
B. A. Griffith	- Applied Mathematics 3	480
Rev. E. J. Sullivan	- Philosophy 2a (M)	480
E. L. Fackenheim	- Philosophy 3c	480
D. S. Ainslie	- Physics lb	480
D. Brown	- Physics lb (Assistant)	210
G. D. Scott	- Second Year, Honour Physics	560
Dr. Elizabeth Cohen	- Second Year, Honour Physics (Assistant)	350
C. H. Haagen	- Psychology la	480
Name to be supplied -	Psychology la (Reader)	150
K. S. Bernhardt	- Psychology 2b	480
Name to be supplied -	Psychology 2b) Psychology 3a) Reader	150
J. D. Ketchum	- Psychology 3a	480
S. D. Clark	- Sociology 2a	480

University  
Extension  
Courses  
(Cont'd)

(c) University Extension Courses (Cont'd):

Management Conference Course:

R. W. Merry	)	\$1,000
E. D. McGarry	)	250
F. F. Gilmore	)	250
W. H. Newman	)	250
E. M. Barnet	)	350
S. G. Hennessey		1,200
P. T. R. Pugsley		100
L. T. Morgan		50
J. C. Sawatsky		50
B. Laskin		50
V. W. Bladen		100
E. A. Allcut		100
W. Line		50

Summer Session, Other Courses - Basic English:

R. Housego	250
N. C. Heard	210
L. L. Wilson	210
C. W. Perry	210
J. C. Gartley	210
Miss E. Gallagher	210
W. M. Ransberry	210
J. W. Allan	210
S. E. Stubbs	210
C. C. Varcoe	210

(approval was also given to a fee of \$5.00 per student for this course).

Course in Radiography:

W. C. Kruger	110
E. H. Shannon	125
J. D. Munn	105
Doctors Singleton, Hall and Ash	350
D. T. Burke	100
R. McCaw	300

University  
Extension  
Department  
Appoint-  
ments

(d) University Extension Department - Appointments:

Mrs. J. Harwood	- Clerk, from July 1, 1950	\$1,300 a year
L. A. Murray	- Assistant, Public Safety Course, from July 1, 1950	\$2,200 a year

Appropria-  
tions

(e) Additional appropriations and deductions in appropriations:

Physics:

An additional appropriation of \$1,500 for the salary of W. H. Watson, 1950-51

Institute of Business Administration:

An additional appropriation of \$3,500 for the salary of T. C. Graham, 1950-51

Registrar's Office: 1949-50

An additional appropriation of \$1,500 for "Convocation Supplies"; and a deduction of \$1,500 from "Printing"

An additional appropriation of \$1,500 for "Office Supplies"; and a deduction of \$1,500 from "Examination Supplies"

Ontario College of Education: 1949-50

An additional appropriation of \$1,200 for "Clerical Assistance"; and a deduction of \$1,200 from "Office Supplies, Guidance Materials, etc."

Registrar's Office: 1949-50

An additional appropriation of \$675 for "Agriculture Examiners' Supplies"; and a deduction of \$675 from "Salaries".



Appropriations  
(Cont'd)

(e) Additional appropriations and deductions in appropriations (Cont'd):

Miscellaneous:

An additional appropriation of \$150 for "Advertising, Announcements, etc.", Department of Publicity; and a deduction of \$150 from "Rural Tutorial Classes", Department of University Extension.

Statutes  
of Senate

(f) Statutes of Senate:

Numbers 2008 respecting the Courses of Study in the School of Social Work for the Session 1950-51

2027 respecting the Courses of Study in the Library School for the Session 1950-51

2030 respecting the Courses of Study in the Faculty of Dentistry for the Session 1950-51

2032 respecting the Courses of Study in the Institute of Child Study for the Session 1950-51

2035 respecting the Diploma in Physical and Occupational Therapy

Medical  
Convocation

The President informed the Board that the Medical Convocation would be held on Friday, June 16th, at 3 p.m., the last Convocation for the Session 1949-50, and that Dr. E. P. Scarlett would deliver the address.

Other recommendations of  
President

Other recommendations of the President were approved as follows:-

(a) That the following provision, to be found on page 28 of the Calendar of the School of Graduate Studies for 1950-51 -

"No person holding any fellowship of the value of \$500 or more is eligible for a remunerative sessional appointment"

be repealed, and that there be substituted therefor the following:

"No person holding any fellowship of the value of \$750 or more is eligible for a remunerative sessional appointment".

(b) That the sum of \$199.50 be paid to Mrs. A. F. Fenton, the widow of A. F. Fenton, who was a technician in the Faculty of Dentistry and who died on May 24th, 1950; being the equivalent of Mr. Fenton's salary for the month of June.

Ruling that no person holding any fellowship of \$750 or more is eligible for a remunerative sessional appointment

Payment to widow of A. F. Fenton

Budget of  
Department  
of Hospi-  
tal Admin-  
istration,  
School of  
Hygiene

- (c) Budget of the Department of Hospital Administration, School of Hygiene, for 1950-51 as follows, made up of \$10,000 from University funds, and a grant of \$3,900 from the W. K. Kellogg Foundation:-

From University Funds

Professor, Hospital Administration (part time) Harvey Agnew	\$2,000	
Associate Professor, Hospital Admin- istration (part time) Leonard O. Bradley	1,500	
Assistant Professor, Hospital Admin- istration, Miss Eugenie M. Stuart	4,100#	
Fellow, Hospital Administration (part time)	400	
Secretary, Miss Margaret Holmes	1,600#	
# Bonus	288	
	<u>\$9,888</u>	
Supplies	112	\$10,000

From W. K. Kellogg Foundation Grant

Visiting Lecturers	\$1,000	
Supervision of 2nd year candidates	750	
Attendance at Workshops	600	
	<u>\$2,350</u>	
Apparatus and equipment	962	
Supplies and printing	588	\$ 3,900
		<u>\$13,900</u>

Summer  
Course in  
Nursery  
Education,  
Institute  
of Child  
Study

- (d) The holding of a Summer Course in Nursery Education in the Institute of Child Study during the month of July, 1950, the fee for each student to be \$30; also conducting the Nursery School for demonstration purposes during July at a fee of \$10 for each child; the tentative budget, based on a prospective enrolment of 32 students and 25 children, being as follows:-

Receipts

Students (32) at \$30	\$ 960
Children (25) at \$10	250
	<u>\$ 1,210</u>
10% for Simcoe Hall	121
	<u>\$ 1,089</u>

Expenditures

<u>Salaries</u>	Director	\$125	
	N.S. Supervisor	125	
	N.S. Staff	250	
	Lecturers (40 x \$8)	320	
	Staff unassigned (for substitutions)	39	\$ 859
<u>Attendants</u>	Cleaning Women (5 wks. at \$15)	75	
	Floors Woman (5 wks. at \$3.50)	17.50	
	Unassigned	7.50	100
<u>Supplies</u>	Office	20	
	Nourishment	15	
	Household	25	
	Nursery School - equip- ment, repairs & supplies	70	130
			<u>\$ 1,089</u>



Budget of  
Dominion  
Government  
grant in  
School of  
Social  
Work

(e) Budget of the grant of the Dominion Department  
of National Health and Welfare to the School  
of Social Work for 1950-51 as follows:-

Salaries

Assistant Professor, part salary (to be appointed)	\$ 3,344
Assistant Professor, half time, formerly lecturer (Miss Boynton)	2,000
Lecturer (Miss Grotewohl)	3,400
Library and office assistance	800
Research project expenses	600
Salaries - Total	<u>\$10,144</u>

Maintenance

General expenses and contingencies	1,500
	<u>\$11,644</u>

Bursaries

	2,586
	<u>\$14,230</u>

Funds Available

Anticipated Grant, 1950-51	\$12,060
Balance, June 30, 1949	2,670
Total	<u>\$14,730</u>
Less \$500 estimated expenditure, 1949-50	500
Anticipated amount available, 1950-51	<u>\$14,230</u>

Legal  
Education  
Committee

In the absence of Mr. Borden,  
the President informed the Board that following a meeting  
of the Legal Education Committee of the Board a letter had  
been sent to Mr. C. F. H. Carson, K.C., Treasurer of the  
Law Society of Upper Canada, informing him of the policy  
and programme of the University in the School of Law, and  
asking for further recognition by the Law Society of the  
University's course leading to the degree of Bachelor of  
Laws. The President read the letter which had been sent  
to Mr. Carson and the latter's reply thereto, stating that  
their Special Committee would give full consideration to  
the University Committee's proposals after legal vacation.

Extension  
of certain  
appoint-  
ments in  
clinical  
departments  
in Medicine

In connection with the exten-  
sion for an additional year of certain appointments in  
clinical departments of the Faculty of Medicine, the fol-  
lowing resolution was passed giving effect to a further

Extension  
of certain  
appoint-  
ments in  
clinical  
departments  
in Medicine  
(Cont'd)

recommendation of the President for the re-appointment of Dr.  
V. F. Stock, Department of Medicine, and Dr. F. J. O'Leary,  
Department of Obstetrics and Gynaecology:-

RESOLVED THAT the following regulation relating to the  
retiring age of members of the teaching staff in certain  
clinical departments in the Faculty of Medicine, adopted  
by the Board of Governors on February 13th, 1947:

BE IT RESOLVED that any member of the teaching staffs  
of the Departments of Medicine, Surgery, Obstetrics  
and Gynaecology, Ophthalmology and Otolaryngology,  
in the Faculty of Medicine, appointed or promoted  
after the 31st day of December, 1948, shall retire  
from the University on attaining the age of sixty  
years

be amended by adding thereto the following:

WHEREAS Dr. F. J. O'Leary, a member of the teaching  
staff of the Department of Obstetrics and Gynaecology  
in the Faculty of Medicine, and Dr. V. F. Stock, a  
member of the teaching staff of the Department of  
Medicine in the Faculty of Medicine, have attained  
the age of sixty years,

AND WHEREAS Dr. F. J. O'Leary was appointed to the  
rank of Assistant Professor as from July 1st, 1947,  
and Dr. V. F. Stock was promoted to the rank of  
Associate as from July 1st, 1948,

AND WHEREAS it is desirable in the interests of the  
teaching of medical students and the care of pati-  
ents that certain younger men in the Department of  
Obstetrics and Gynaecology and the Department of  
Medicine should receive further experience and  
training under their direction,

BE IT RESOLVED that, notwithstanding the regulation  
of February 13th, 1947, hereinbefore recited, the  
appointments of Drs. O'Leary and Stock shall be re-  
newed for one additional year, that is, until June  
30th, 1951, and that in no way shall this action  
be considered as a precedent.

President  
authorized  
to deal  
with urgent  
matters  
during the  
Summer

In view of the possible ab-  
sence from the City of the Chairman and the Vice-Chairman  
during the Summer months -

It was moved by Mr. Fennell,  
Seconded by Mr. Kelly,  
And Resolved -

That the President be authorized to  
consult with any other member of the Board if he finds it  
necessary to recommend additional appointments or deal with  
urgent matters; and that the Comptroller and the Bursar be  
authorized to act upon such recommendations of the President,  
which are to be reported to the Board at its first meeting in  
October for confirmation.



Adminis-  
trative  
matters  
approved

Administrative matters were

approved as follows:-

Appoint-  
ments

(a) Appointments:

Chief Accountant's Office - from July 1, 1950:

<u>Accounts Payable Department:</u>			Yearly salary
Mrs. M. Bonner	- Assistant		\$1,636
Miss P. Johnston	) Clerks		1,556
Miss J. Redgrove	)		1,456
<u>Payroll and Pensions Department:</u>			
Mrs. F. Faibish	) Clerks		1,746
Miss B. Cameron	)		1,556
<u>Cashier's Department:</u>			
Mrs. D. K. Hall	- Assistant Cashier		1,456
<u>Fees Department:</u>			
Mrs. H. Dunn	) Clerks		1,456
Miss M. Lonergan	)		1,310
<u>General Accounting:</u>			
Mrs. M. Abbott	) Clerks		1,556
Miss E. Callow	)		1,556

Transfer  
in  
position

(b) Transfer:

Bursar's Office:

Miss M. McCrea	- Clerk (salary \$1,400) transferred to Registrar's Office as of July 1, 1950)
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Advance  
appro-  
priations

(c) Advance appropriations for 1950-51:

Physics:

"Apparatus"	\$3,000
"Laboratory and Workshop Supplies"	5,000

Central Power Plant:

"Repairs and Renewals"	2,000
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Health  
Service  
Estimates

(d) Estimates of the University Health Service for 1950-51, showing revenue of \$73,275 and expenditures of \$70,347., with a surplus of \$2,928.

Purchase of  
48-50 St.  
George St.  
confirmed

(e) Confirmation of the purchase of Nos. 48-50 St. George Street, part of proposed site for the School of Nursing Building, at a price of \$35,000

Sale to  
Ontario  
Government  
of lot in  
Forest area

(f) The sale to the Department of Lands and Forests of the Ontario Government, for the sum of \$600., Lot 4 of Concession "A" in the Township of Sherborne, which is owned by the University and forms part of the University Forest area, the University retaining a right-of-way.

Grant to  
Employees'  
Association

(g) A grant of \$75.00 to the University of Toronto Employees' Association for financial assistance towards the expenses of the Association's annual picnic at Centre Island.

Financial  
Statements

Financial Statements of the

University for the eleven months ended May 31st, 1950,  
were presented.

Accountable  
Warrants  
authorized

Upon motion of Mr. Vaughan,  
Seconded by Mr. Fennell,

Accountable Warrants were authorized as follows:-

July	-	\$700,000.00
August	-	\$600,000.00
September	-	\$700,000.00
October	-	\$950,000.00

Donations -

Donations were reported as

follows and were accepted with thanks and appreciation:-

From -

Mrs. Eva Young, the gift of the Library on Dramatic Art of her son, the late Roly Young.

The Sharpe Instrument Company and Mr. Hans Lundberg, the gift of a Boliden Gravimeter to the Geophysics Laboratory of the Department of Physics.

Ontario Council of Christian Education, an offer of 3 separate prizes of the value of \$200 each, beginning with the Session 1950-51, to be awarded to a graduate student proceeding to an advanced degree, preferably in the School of Social Work, who submits, as part of the requirements for the degree a research project dealing with some phase of the social problem incidental to the consumption of alcoholic beverages. The donor would reserve the right to publish in whole or in part any project in respect to which a prize was awarded, and the report, subject to any overriding rules of the University, would become the property of the donor.

National Cancer Institute of Canada:

Grants received:

\$2,733.78	as part of renewed support, amounting to \$5,600, for Project No. 31 - Best and Sellers
\$2,909.13	as renewed support for Project No. 36 - Duff
\$2,000.00	as part of renewed support, amounting to \$4,000, for Project No. 60 - Engelbert
\$7,482.06	as part of renewed support, amounting to \$15,000, for Projects Nos. 2 and 50 - Franks
\$1,904.57	as part of renewed support, amounting to \$4,060, for Project No. 12 - Ham
\$3,099.67	as renewed support for Project No. 14 - Manery and Wasteneys
\$2,645.69	as part of renewed support, amounting to \$5,850, for Project No. 20 - Wynne

The Mary Jane Felker Estate, the sum of \$13,500 received in connection with the bequest to the University for research work, this amount representing part of the residue.

Central Mortgage and Housing Corporation, the sum of \$9,000 received to cover their grant in the School of Social Work for Local Housing Survey Techniques.

Professor E. G. R. Ardagh, the sum of \$500 received as a further contribution to the capital of the Ardagh Prize Fund in Chemical Engineering.



Donations  
(Cont'd)

From -

Mr. George Putnam, the sum of \$100 received as the fourth prize won by the University of Toronto team in the William Lowell Putnam Mathematical Competition; the fund now totalling \$2,075.25, which is used to purchase mathematical books.

Various donors for the Institute of Industrial

Relations:

Paid - \$82,795.50

Promised - \$99,325.50

Approval  
of Ontario  
College of  
Education  
Estimates,  
1950-51

In approving of the Estimates of the Ontario College of Education for the year 1950-51, the Chairman informed the Board that the procedure in connection with the Estimates, which were prepared by the College, was to submit them to the Ontario Department of Education for approval before they were considered by the Board of Governors. The Chancellor stated that he saw no reason why the Ontario College of Education financial affairs should not be handled by the Department of Education when they regulate and control them, and explained further the unusual situation whereby courses of instruction at the Ontario Agricultural College and the Ontario Veterinary College were established by their own staffs, subject to the confirmation of the Senate, yet the conferring of degrees was done by the University of Toronto.

Staff members  
allowed to  
request that  
their salary  
be replaced  
by a salary  
and an ex-  
pense account

The Comptroller presented a recommendation that staff members at the University be allowed to request that their salary as included in their contract of employment be replaced by a salary and an expense account. He explained that persons employed on a salary basis are not allowed to deduct professional expenses for income tax purposes, and some three years ago a scheme was worked out between the National Conference of Canadian Universities and the Deputy Minister of National Revenue which would allow exemptions to be ob-

Staff members  
allowed to  
request that  
their salary  
be replaced  
by a salary  
and an ex-  
pense account  
(Cont'd)

tained by members of the staff for these professional expenses. This scheme is in force at Queen's, the University of Western Ontario and the University of British Columbia. A lengthy discussion took place, and -

Upon motion of the Chancellor,  
Seconded by the President,

authority was given for staff members to be allowed to request that their salary be replaced by a salary and an expense account; it being understood that pension benefits would not be affected by the ruling and that the amount for expenses would not exceed \$200.

Financing  
of the  
Charles H.  
Best In-  
stitute

In considering the matter of financing the Charles H. Best Institute, it was explained that in addition to the amount set aside for this building, together with donations paid or pledged, there was a balance needed of \$45,000 after the sum of \$100,000 was transferred from the Medical Research Best Fund. The Board agreed to provide this amount and gave authority for the construction of the building, including equipment, at a cost not exceeding \$1,725,000.00.

Equipment  
Inventory  
Control  
Department  
to be  
abandoned

The Comptroller reported that the Equipment Inventory Control Department had been set up in November, 1946, for the purpose of controlling inventories of equipment and apparatus in University buildings, and particularly to -

- (1) take a complete physical inventory of building contents;
- (2) arrive at a valuation of contents on a depreciated value basis arrived at in accordance with a specific formula;

but to date inventories had been completed for only 30-40% of the whole. However, information obtained during the life of this department will prove to be of considerable value, and the Board approved of the Comptroller's recommendation that in



Equipment  
Inventory  
Control  
Department  
(Cont'd)

the interests of economy this work be abandoned as of June 30th, 1950. For insurance purposes valuations will again have to be prepared by departments, this being the practice in force prior to 1946, although this work will now be simpler as buildings are insured for replacement values.

Resolution  
authoriz-  
ing parti-  
cipation  
of new  
administra-  
tive staff  
members in  
the Academic  
Pension and  
Group Life  
Insurance  
Plan

The following resolution was passed authorizing participation of new administrative staff members in the Academic Pension and Group Life Insurance Plan:-

WHEREAS this Board at a meeting held on May 25, 1950, approved of a recommendation of the Finance Committee that no new administrative staff members be allowed to join the Administrative Pension Plan,

BE IT AND IT IS HEREBY RESOLVED

THAT members of the full-time salaried administrative staff of the University whose appointment is dated after June 30th, 1950, or who have not yet qualified for membership in the administrative pension plan shall be members of the Academic Pension and Group Life Plan provided they are qualified under the following terms:

Male Staff Member

Each male administrative staff member will be eligible to join the plan on the earliest July 1st on which -

- (1) he has attained his twenty-fifth birthday;
- (2) his salary is at a rate of \$3,000 or more; or
- (3) his salary is at a rate in excess of \$1,200 but less than \$3,000 and he has completed one full year of service;

and he has not attained his sixty-fifth birthday.

Female Staff Member

Each female administrative staff member will be eligible to join the plan on the earliest July 1st on which -

- (1) she attains her twenty-fifth birthday;
- (2) her salary is at a rate in excess of \$1,200;
- (3) she has completed five full years of service;

and she has not attained her sixty-fifth birthday.

THAT in the case of female staff members who leave the employ of the University before they attain their thirtieth birthday their own contributions to the plan will be returned to them with interest.

In connection with the last paragraph of the resolution, as the Dominion Government does not make any refund of contributions made towards an annuity the initial pension earned by female staff members under the age of thirty will have to be purchased from the insurance companies.

Agreement  
with Build-  
ing Service  
Employees'  
Interna-  
tional  
Union,  
Local 204

The Comptroller informed the Board that following protracted negotiations which did not result in a settlement, the Building Service Employees' International Union, Local 204, had filed with the Ontario Minister of Labour a request for the appointment of a Conciliation Officer with a view to the completion of a collective bargaining agreement with the University. Following the appointment of such a Conciliation Officer by the Minister of Labour an agreement was drawn up with the Union covering cleaners, caretakers, groundsmen, etc. The Board approved of the signing of this agreement on their behalf, and as it provided for certain increases in rates of pay, effective March 11th, 1950, approval was given for an additional appropriation of \$14,437.59 to cover such increases for the year ending June 30th, 1950. The Board also approved of the Comptroller's recommendation that the salaries of the following persons be increased as shown in order to bring them in line with the general increase necessitated through the signing of the Union agreement:-

Increases  
in salary  
necessi-  
tated by  
signing  
of Union  
agreement

Superintendent's Department:

From July 1, 1950:

J. E. Moore	- Supervisor of Caretakers, from \$2,568 to \$2,768 a year
R. J. D'Arcy	- Chief Constable, from \$2,354 to \$2,539 a year
C. M. Scruby	- Constable, from \$2,300 to \$2,485 a year
L. Gumbrell	- Constable, from \$1,850 to \$2,150 a year
M. Robb	- Constable, from \$1,980 to \$2,280 a year
J. Orr	- Grounds Foreman, from \$2,300 to \$2,600 a year

Resolution  
expropri-  
ating  
properties  
for School  
of Nursing

The following resolution was passed covering the expropriation of the remaining properties required for the School of Nursing Building site - 52-58 St. George Street and 2-8 Russell Street:-



Resolution  
expropria-  
ting pro-  
perties for  
School of  
Nursing  
(Cont'd)

RESOLUTION

providing for the expropriation of real property herein described for the purposes of the University.

WHEREAS The Governors of the University of Toronto deem it necessary for the purposes of the University of Toronto to enter upon, take, use and expropriate the real property herein described;  
THEREFORE The Governors of the University of Toronto, in pursuance of the powers conferred upon and vested in it by The University of Toronto Act, 1947, and all other powers it thereunto enabling, enacts as follows:

The lands described as follows, namely:

ALL AND SINGULAR those certain parcels or tracts of land and premises situate, lying and being in the City of Toronto, in the County of York and Province of Ontario and being composed of -  
FIRSTLY:

The whole of Lots Numbers Three, Four, Five and Six on the West side of St. George Street according to a Plan filed in the Registry Division for the City of Toronto as Number 730, TOGETHER WITH a right-of-way to pass and repass in, along, over and upon the southerly thirteen inches (13") of the easterly sixty-one feet (61') of Lot Number 7, according to said Plan Number 730 and SUBJECT TO a right-of-way to the owner or owners for the time being of said Lot Number 7 to pass and repass in, along, over and upon the northerly two feet (2') of the easterly sixty-one feet (61') of the said Lot Number 6;

SECONDLY:

The whole of Lots Numbers Eleven, Twelve, Thirteen and Fourteen on the North side of Russell Street according to said Plan Number 730;

are hereby expropriated for the purposes of the University of Toronto.

Settlement  
of claim  
in John S.  
Chisholm  
Estate

The Comptroller reported that in connection with the John S. Chisholm Estate an offer had been received by Mr. E. J. Case, Executor, from Mr. Bert Henning, of the sum of \$2,000 in settlement of the Estate's claim against him, amounting to approximately \$2,800 including interest to date, in respect of a mortgage. In view of Mr. Henning's reduced circumstances, the Board approved of the acceptance of the sum of \$2,300 in full settlement.

Expendi-  
ture from  
Whitney  
Bequest  
for stand  
for bust  
of Sir  
Frederick  
Banting

Upon motion of the Chancellor,  
Seconded by Mr. Fennell,

authority was given for the expenditure of a further sum of  
\$400 from the Whitney Bequest to cover the cost of a suitable  
stand, designed by Professor Arthur, for the bust of Sir Fred-  
erick Banting.

Authority  
given for  
trading  
short term  
holdings  
in Trust  
Pool for  
longer  
term bonds

The Comptroller reported

that in accordance with the instructions of the Finance Commit-  
tee he had consulted the University's Investment Counsel, Mr.  
J. T. Bryden, on the advisability of some changes in the in-  
vestments in the Trust Pool portfolio. Acting on the recom-  
mendation of Mr. Bryden, which was concurred in by Mr. Gordon,  
Chairman of the Finance Committee, the Board approved of trad-  
ing short term holdings in the Trust Pool for longer term bonds.

Liability  
of Alumni  
Association  
to the  
University  
Press

The Comptroller informed the

Board of the liability of the Alumni Association to the Univer-  
sity Press in an amount of approximately \$11,000 for services  
rendered. This matter was deferred with a view to arriving at  
some solution later.

*Deferred  
p. 13.*

The meeting adjourned at 6 p. m.

Minutes confirmed.

*October 26<sup>th</sup> 1950*

*[Signature]*  
Chairman

*[Signature]*  
Secretary





Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on  
Thursday, October 26th, 1950, at 3:30 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Vaughan
The President	Mr. Bryce
Mr. Borden	Mr. Burns
Mr. Kelly	Dr. Tory
Mr. Urquhart	Mr. Clarke
Mr. Gordon	Hon. Dr. Bruce
Mr. Morrow	Dr. Johnson
Dr. Neilly	Mr. Matthews
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the previous  
meeting were presented and -

Upon motion of Mr. Bryce,  
Seconded by Mr. Borden,  
were confirmed.

Order-in-  
Council  
re-appoint-  
ing four  
Governors

There was presented a copy of  
an Order-in-Council approved by His Honour the Lieutenant-  
Governor, dated the 15th day of June, 1950, re-appointing the  
following Governors for a period of six years from June 20th,  
1949:-

Robert Alexander Bryce, Esq.  
Clement George McCullagh, Esq.  
Frederick Keenan Morrow, O.B.E.  
Norman Currie Urquhart, C.B.E.

Financial  
Statements  
and Audi-  
tor's Re-  
port to  
Chairman

Copies of the Auditor's Report  
to the Chairman of the Board for the year ended June 30, 1950,  
and Financial Statements for the same year were distributed at



Financial  
Statements  
and Audi-  
tor's Report  
to the  
Chairman  
(Cont'd)

the meeting. The Board approved of the Chairman's suggestion that should any member desire an explanation of any details in the report, consideration be given to the matter at the next meeting when the report and the Financial Statements would be presented for adoption.

Proposed  
amendment  
to the  
University  
Act re  
grant from  
Succession  
Duties  
revenue

At the request of the Chairman the President referred briefly to a meeting which he and the Comptroller had held with Dr. Althouse to discuss a permanent method of financing interest payments and a sinking fund for the University's debenture issue. It was reported that Dr. Althouse would discuss with the Minister of Education the possibility of amending Section 123 of the University Act so that the maximum grant payable from Succession Duty revenue could be increased from \$500,000.00 to \$1,000,000.00.

Copies of  
Estimates  
for 1950-51  
available

The Chairman stated that copies of the University Estimates for 1950-51, which were on the table, were available to any member wishing a copy.

Finance  
Committee  
Report  
No. 178

Finance Committee Report Number  
178 was presented as follows, and -

Upon motion of Mr. Gordon,  
Seconded by Mr. Kelly,

was approved:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, September 25th, 1950, at 2:30 p.m., at which the following were present:-

Mr. Walter Gordon  
(in the Chair)  
The President  
Mr. C. F. W. Burns  
Mr. N. C. Urquhart

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Finance  
Committee  
Report  
(Cont'd)

1. Financial Statements for the year ended June 30th, 1950

Your Committee considered in detail the draft Balance Sheet as of June 30th, 1950, and the statement of Income and Expenditure for the year ended on that date.

The Chairman brought to the attention of the Committee the fact that the last quinquennial valuations of the Administrative and Academic Pension Plans, which are administered by the University, disclosed actuarial deficits as of June 30th, 1949, of \$404,900 and \$63,500 respectively. It was pointed out that because of continued increase in salaries and wages the deficit disclosed in respect of the Administrative Pension Plan might well increase since pensions payable under the Plan are based on salaries earned during the last five years of service. It was the opinion of the Committee that some provision should be made for the actuarial deficit, and -

Upon motion of Mr. Urquhart,

Seconded by Mr. Burns,

your Committee recommends that a change be made in the Operating Account for the year under review and future years which would allow liquidation of this deficit before the next valuation in five years' time. An amendment to the draft statements was approved allowing for an additional pension charge of \$105,300.

Reference was again made to the fact that no specific arrangements had yet been made by the Government for the provision of a sinking fund for retirement of the University's debenture issue maturing on August 15, 1970, the principal of which amounts to \$7,500,000. The Provincial estimates for the current fiscal year provide for an increase of \$500,000 in the supplementary grant payable to the University, and a sum of \$387,500 received on August 15, 1950, was utilized to meet the half year's coupon interest due on that date, and the balance of \$275,000 was used to set up a sinking fund for the debenture issue, this sum being immediately invested. It is understood that a further sum of \$112,500 will be received under the grant on February 15, 1951, to cover interest payments due on that date. It was pointed out that no communication had been received from the Provincial Government which would indicate that the additional grant of \$500,000 should be utilized in this way, although it was evident from the method of payment that the grant was to be applied for debenture interest and sinking fund purposes. But it was also pointed out that the increase in the Provincial estimates for the current year will not be sufficient to cover the amount required by the University's budget (including the sinking fund). Funds provided in the Provincial estimates are \$1,358,468.00 below the University's budgeted deficit. Your Committee recommends that the matter of provision of funds for a sinking fund should again be taken up with the Premier in order that some satisfactory arrangement could be made to ensure that annual instalments will be available until maturity of the debenture issue.

The Chairman reminded the Committee that last year the University auditors had commented in their report on the fact that they had been delayed in completing their audit because of unsatisfactory features in the accounting procedures which prevented the Chief Accountant from balancing subsidiary ledgers with control accounts. He therefore wished to inform the Committee that accounting routines were now satisfactory and he wished to compliment the Comptroller and the Chief Accountant for the improvements which have allowed com-



Finance  
Committee  
Report  
(Cont'd)

pletion of the Annual Statements within a reasonable time for presentation to the Board at its first meeting after the summer recess.

Having considered these various points your Committee -

Upon motion of Mr. Burns,

Seconded by the President,  
recommends the draft Financial Statements, after amendment to include the additional pension charge, to the Board for approval.

2. Investment Recommendations re Trust Pool

In May of this year the Board of Governors approved of a proposal to trade holdings in the Trust Pool of short term Dominion of Canada bonds, valued at approximately \$1,500,000, for long term Ontario or Hydro-Electric Power Commission issues. This trade was completed by the Comptroller during the summer months and the old issues with an average yield of 2.36% have been replaced by Hydro issues with an average yield of 2.98% representing an increase in yield of .62%. The portfolio of the Trust Pool, even after this trade, still includes short term holdings of Ontario issues in an amount of approximately \$700,000 which mature at various dates before 1955, and the University's Investment Counsellor, Mr. J. T. Bryden, was asked to present his opinion on the advisability of making a further trade of these issues for long term Ontario's and Hydro's. A letter has been received from Mr. Bryden in which he recommends this trade, and your Committee recommends that authorization be given for this proposed trade.

3. Confirmation of Bond purchases and sales not previously approved

Upon motion of Mr. Urquhart,

Seconded by Mr. Burns,

your Committee recommends for confirmation the following bond purchases and sales not previously approved:-

(a) Bonds purchased for -

Trust Pool

\$175,000	3%	Ontario	due Apr. 1, 1965-67 @ \$100-1/8
		H.E.P.C.	
3,000	3%	do.	due Apr. 1, 1968-70 @ 100.25

Sinking Fund for Debenture Issue

\$150,000	3%	Ontario	
		H.E.P.C.	due June 15, 1973 @ 100
100,000	3%	do.	due Apr. 1, 1970 @ 100.25
22,000	3%	do.	due Apr. 1, 1968-70 @ 100.25

Trust Endowment

\$ 65,000	3%	Ontario	
		H.E.P.C.	due Apr. 1, 1968-70 @ 99-7/8
50,000	3%	do.	due Nov. 1, 1967-69 @ 99-7/8
50,000	2 3/4%	Province	
		of Ontario	due Nov. 15, 1965-69 @ 96-7/8

Banting Research Foundation - Capital Account

\$ 5,500	3%	Ontario	
		H.E.P.C.	due Apr. 1, 1968-70 @ 100.25

Hart House

\$ 35,000	3%	do.	due Apr. 1, 1968-70 @ 100.25
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General Endowment

\$ 38,000	3%	do.	due Nov. 1, 1967-69 @ 100-3/8
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Finance  
Committee  
Report  
(Cont'd)

(b) Bonds sold for -  
General Endowment

\$100,000 3%	Dominion of	
	Canada	due Oct. 1, 1959-63 @ \$102.375
60,000 3%	do.	due Sept. 1, 1961-66 @ 102.875
100,000 3%	Province of	
	Ontario	due Nov. 1, 1963-65 @ 100-5/8

Athletic Association

\$ 80,000 3%	Dominion of	
	Canada	due Oct. 31, 1959-63 @ 102.50
30,000 3%	do.	due Sept. 1, 1960-61 @ 102.125
10,000 3%	do.	due Mar. 1, 1952-54 @ 102.75
10,000 3%	do.	due Feb. 1, 1959-62 @ 102.125
8,000 3 1/4%	do.	due Feb. 1, 1948-52 @ 102.25
8,000 3%	do.	due June 1, 1957-60 @ 102.50
3,000 3%	do.	due Nov. 1, 1953-56 @ 102.95
2,000 3%	do.	due Jan. 1, 1956-59 @ 102.50

Archives Building

\$ 50,000 1 3/4%	Dominion of	
	Canada	due Nov. 1, 1950 @ 100

Ontario College of Education Building

\$ 50,000 1 3/4%	Dominion of	
	Canada	due Nov. 1, 1950 @ 100

Building Programme

\$125,000 1 3/4%	Dominion of	
	Canada	due Nov. 1, 1951 @ 100

4. Investment Purchase for Scholarship Fund - Royal Conservatory of Music

Your Committee recommends the purchase of the following investment for the Scholarship Fund of the Royal Conservatory of Music:

\$6,000 3%	Ontario
	H.E.P.C. Bonds due Apr. 1, 1968-70

5. Consideration of salary scales in relation to increased cost of living

At a meeting of the Finance Committee held last April when the annual estimates were considered, a recommendation was made that the prescribed formula for salaries, including the present cost of living bonus, be reviewed early this autumn. In this connection the Chairman gave his opinion that on account of the continued increase in the cost of living the time had now come for the Committee to submit a specific recommendation to the Board of Governors calling for adjustments to present salary scales applicable to staff members. It was agreed that the President would start at once to obtain information which would allow submission of proposals on this matter to the Board, and the Chairman suggested that this should be coupled with a recommendation for setting up flexible establishments for each academic department. The Chairman suggested further that any proposals made should include a recommendation as to how the cost of salary increases could be financed, and it was agreed a study should be made to ascertain what increases would have to be made in tuition fees to produce the additional income required.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

September 25th, 1950.



Press  
Committee  
Report  
No. 20

Report Number 20 of the Press

Committee was presented as follows, and -

Upon motion of Mr. Burns,  
Seconded by Dr. Tory,

was approved:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, September 29th, 1950, at 3 p.m., at which the following were present:-

The Hon. J. A. Hope	Mr. R. E. Spence,
(in the Chair)	Comptroller
The President	Mr. C. E. Higginbottom,
Mr. G. A. LaBine	Secretary
Mr. C. F. W. Burns	Mr. A. G. Rankin,
Mr. A. Kelly	Manager, Press

1. Financial Statements for the year ended June 30, 1950

Your Committee considered the Audited Financial Statements of the University Press for the year ended June 30th, 1950, showing a net profit on the year's operations amounting to \$5,514.00, compared with a net loss last year amounting to \$2,874.00. The Manager pointed out that the comparison with the previous year is even more favourable when recognition is given to the fact that the Bookstore discount policy reduced the earnings of the Bookstore by some \$21,000, and as the result of a new method of depreciating the publications' inventory \$8,800 was added to the reserve for these books, which was some \$4,250 in excess of the depreciation written in 1949.

Upon motion of Mr. Burns,  
Seconded by Mr. LaBine,  
your Committee recommends the Financial Statements to the Board for approval.

In considering this report your Committee discussed at length the question of subsidizing publications printed at the Press, and recommends -

Upon motion of Mr. LaBine,  
Seconded by Mr. Burns,  
that the Board reaffirm its previous policy that estimates for Scholarly Publications, including Periodicals, be not exceeded, and that the Manager of the Press be informed that care should be taken to emphasize this fact.

Your Committee also recommends to the Board that the Manager of the Press endeavour to impress upon the members of the staff the advantages of using the University Press for their Scholarly Publications.

2. Bookstore Discount Policy

As the financial statements for the previous year disclosed an operating loss at the Bookstore, it had been necessary to amend, after discussion with members of the Committee, the existing policy regarding sales of text books to students at a discount by reduc-

Press  
Committee  
Report  
(Cont'd)

ing the discount allowed from 10% to 5%.

Upon motion of Mr. LaBine,

Seconded by Mr. Burns,

this action was concurred in by the Committee with the request that the matter be brought up again for consideration at the time the estimates for next year are presented to the Committee, and is recommended to the Board for confirmation.

The Committee was informed that prior to this change in policy the Oxford University Press, The Macmillan Company of Canada Limited, and Thomas Nelson & Sons Limited, had renewed normal business relations with the Press, and deliveries were being obtained of all books ordered.

### 3. New Equipment

The Manager of the Press informed the Committee of the necessity of obtaining new linotype and monotype equipment at the Press, and stated that some of the present equipment had been used for many years and repairs to the same had been very costly for the past two or three years. Your Committee requested the Manager to obtain information as to what equipment would be most suitable for the Press and report to the Committee in this regard at a later date.

The Manager also informed the Committee of the necessity of acquiring cash registers in order to facilitate and control sales in the Bookstore under the new system which he had installed, and -

Upon motion of Mr. LaBine,

Seconded by Mr. Kelly,

your Committee recommends to the Board that authority be given for the purchase of two cash registers at a cost of \$2,150.00 each.

### 4. Letter from Mr. Roy Britnell

The President presented a letter he had received from Mr. Roy Britnell, who purported to write on behalf of certain Toronto bookstores, suggesting that the University return to the practice of limited discounts which he stated had prevailed some years ago, and the President was requested to discuss the matter with Mr. Britnell.

### 5. Meeting of American Association of University Presses

The Manager of the Press stated that he was very pleased to inform the Committee that the American Association of University Presses had accepted his invitation to hold its 1951 annual meeting in Toronto at the Royal York Hotel on June 17th, 18th and 19th, 1951.

### 6. Space Problem

Your Committee discussed at length the statement of the Manager of the Press that additional accommodation was needed for the operations of the Press, and recommends that the Board give consideration to the need for additional space.

### 7. Royal Bank of Canada

There was presented a letter from the Royal Bank of Canada requesting permission to distribute advertising matter at the Bookstore, and as many similar applications had previously been refused your Committee recommends that this request be declined.

All of which is respectfully submitted.

(Sgd) J. A. Hope,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

September 29th, 1950.



Report of  
Committee  
on Under-  
graduate  
Activities  
(Hart  
House)

Report Number 8 of the Committee

on Undergraduate Activities in connection with Hart House  
was presented as follows, and -

Upon motion of Mr. Bryce,  
Seconded by Mr. Matthews,

was approved:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meet-  
ing in the Board Room, Simcoe Hall, on Friday, October  
6th, 1950, at 4 p.m., in connection with Hart House, at  
which the following were present:-

Mr. R. A. Bryce  
(in the Chair)  
The President  
Mr. W. L. Gordon  
Mr. Beverley Matthews  
Mr. A. Kelly  
The Hon. J. A. Hope

From Hart House:  
Mr. N. Ignatieff, Warden  
Mr. W. R. Cowan,  
Comptroller

Mr. R. E. Spence, Comp-  
troller  
Mr. C. E. Higginbottom,  
Secretary

1. Report of previous meeting

The report of the meeting held on April  
25th, 1950, which had been submitted to and approved by  
the Board of Governors on April 27th, was presented and -

Upon motion of Mr. Gordon,  
Seconded by Mr. Matthews,

was confirmed.

2. Financial Statements for the year ended June 30, 1950

Your Committee considered the audited Fin-  
ancial Statements of Hart House for the year ended June  
30, 1950, showing operations as follows:-

Gross Revenue	\$601,981.05
Expenditure	578,591.76
Surplus	<u>\$ 23,389.29</u>

House operation, a surplus of	\$ 19,627.72
Food Service, a surplus of	<u>3,761.57</u>

In reviewing the Financial Statements your  
Committee discussed at length the price charged for  
meals, which had recently been increased to offset the  
increase in food costs.

Reference was also made to the item in the  
Auditor's Report regarding the Caledon property, acquir-  
ed during the year as a recreational centre, which was  
purchased for \$8,523.74, and which with the cost of re-  
pairs, installation of water system, wiring, etc.,  
amounted to \$14,952.34.

Upon motion of Mr. Matthews,

Seconded by Mr. Justice Hope,

your Committee recommends the Financial Statements to  
the Board for approval.

Report of  
Committee  
on Under-  
graduate  
Activities  
(Hart  
House)  
Cont'd

### 3. Increase in salary for Assistant to the Warden

Your Committee considered a request for an increase in salary for the Assistant to the Warden, and -

Upon motion of Mr. Kelly,

Seconded by Mr. Justice Hope, recommends that the salary of M. K. McLachlan, Assistant to the Warden, be increased from \$1,500 to \$1,800 a year, plus cost of living bonus, plus room and meals, effective from July 1, 1950.

### 4. Payment of Pension contribution on behalf of the Chaplain

In connection with the appointment of Rev. E. M. Nichols as Chaplain of Hart House for 1950-51, your Committee was informed that Mr. Nichols was in the United Church Pension Fund and not in a University pension fund, and it was suggested that the employer's contribution be paid by Hart House.

Upon motion of Mr. Matthews your Committee recommends that in the case of the Rev. E. M. Nichols, Chaplain of Hart House, the employer's portion of \$146.28 a year be paid into the United Church Pension Fund for the year 1950-51, and that this amount be charged, as in the case of his salary, to the Reserve Account of Hart House.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

October 6th, 1950.

Report of  
Committee  
on Under-  
graduate  
Activities  
(Athletic  
Association)

Report Number 9 of the Commit-

tee on Undergraduate Activities in connection with the Athletic Association was presented as follows, and -

Upon motion of Mr. Bryce,  
Seconded by Mr. Borden,

was approved:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, October 10th, 1950, at 4:30 p.m., in connection with the Athletic Association, at which the following were present:-

Mr. R. A. Bryce  
(in the Chair)

Mr. Beverley Matthews  
Mr. C. F. W. Burns

Professor T. R. Loudon,  
President, Athletic Associa-  
tion

Mr. J. P. Loosemore, Secretary,  
Athletic Association  
Mr. Warren Stevens,  
Director of Athletics

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary



Report of  
Committee  
on Under-  
graduate  
Activities  
(Athletic  
Association)  
Cont'd

1. Report of previous meeting

The report of the meeting held on May 1st, 1950, which had been submitted to and approved by the Board of Governors, subject to certain changes, on May 25th, was presented, and -

Upon motion of Mr. Burns,

Seconded by Mr. Matthews,  
was confirmed.

2. Financial Statements for the year ended June 30, 1950

Your Committee considered the Balance Sheet and Financial Statements of the Athletic Association for the year ended June 30th, 1950, which showed a net surplus of \$53,431.51 on the operations for the year.

Upon motion of Mr. Matthews,

Seconded by Mr. Burns,

these Financial Statements are recommended to the Board for approval. Your Committee commended the representatives from the Athletic Association on the splendid results of the year.

It was noted that the revenue from inter-collegiate sports, mainly football, almost covered the cost of the complete athletic programme, and -

Upon motion of Mr. Matthews,

Seconded by Mr. Burns,

the Committee reiterated its policy that the Athletic programme should be self supporting and that any surplus from rentals of facilities to outside organizations should be set aside as a reserve for future capital expenditures.

3. Knockdown Bleachers - Transfer of Ownership to Toronto Lawn Tennis Club

The Secretary of the Athletic Association informed the Committee that certain knockdown bleachers, which had been used prior to the erection of the new stand, were no longer needed, and that negotiations had been entered into with the Toronto Lawn Tennis Club for their use.

Upon motion of Mr. Matthews,

Seconded by Mr. Burns,

your Committee recommends that authority be given for the signing of an agreement over a 20 year period, whereby the Athletic Association would transfer to the Toronto Lawn Tennis Club ownership of the knockdown bleachers, which have accommodation for approximately 1,000 seats, in exchange for the privilege of holding University tournaments at the Club free of charge.

4. Honorarium to Professor T. R. Loudon

Upon motion of Mr. Matthews,

Seconded by Mr. Burns,

your Committee recommends that Professor T. R. Loudon, who had been retained as Consultant in connection with the construction of the new stand at the Stadium, be paid the sum of \$3,000 for services rendered and out-of-pocket expenses.

5. Honorarium to Mr. T. A. Reed

Your Committee recommends that Mr. T. A. Reed be commissioned to bring up to date the history of the Athletic Association as contained in his volume "The Blue and White", and that he be paid during 1950-51 the sum of \$1,000 for carrying out this work.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

October 10, 1950.

Number 257 was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, October 16th, 1950, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan  
(in the Chair)

The Chairman of the Board  
(Colonel Phillips)

The President  
The Chancellor

Hon. Dr. H. A. Bruce  
Mr. C. F. W. Burns

Mr. R. E. Spence,  
Comptroller

Mr. C. E. Higginbottom,  
Secretary

Mr. A. D. LePan,  
Superintendent

1. Report of previous meeting

The report of the meeting held on March 30th, 1950, which had been submitted to and approved by the Board of Governors on April 27th, was presented, and -

Upon motion of Colonel Phillips,

Seconded by Dr. Bruce,  
was confirmed.

2. Confirmation of action taken during the Summer

In connection with the construction work being carried on during the Summer in the Archives Building and the extension to the Ontario College of Education Building, it was necessary to provide for additional appropriations as follows:-

(a) Archives Building	-	\$1,411.71
(b) Extension to O.C.E. Building	-	\$ 967.43

Upon motion of Colonel Phillips,  
Seconded by Mr. Burns,

your Committee recommends this action to the Board for confirmation, together with the purchase of 366 Spadina Road for use as a branch of the Royal Conservatory of Music of Toronto at \$19,000. This purchase has been financed from funds available to the Conservatory.

3. Report on inspection work carried out by Reed, Shaw and McNaught

Your Committee was informed of inspection reports which had been prepared by Reed, Shaw & McNaught, Insurance Brokers, following their survey of the various University buildings. These reports have been acted upon and the inspectors report their approval of the action taken.

Upon motion of Colonel Phillips,

Seconded by Dr. Bruce,  
these reports were tabled.

4. Central Power Plant

(a) Your Committee recommends for confirmation the following action taken during the Summer in connection with the erection of the new Central Power Plant:-

1. Purchase of the remaining properties required for the site, viz:

3 Russell Street	-	\$10,500
9 Russell Street	-	\$ 9,700
17 Russell Street	-	\$ 9,500



Property  
Committee  
Report  
(Cont'd)

2. Orders placed following the receipt of tenders:-

John Inglis Co. Ltd. - Steam Generating  
Units & Appurtenances - \$301,312  
Purdy-Mansell Ltd. - Tunnel Piping -  
Medical Tee to  
Arena Tee - \$ 25,900  
Canadian General Electric Co. Ltd. -  
Central Power and Switching  
Equipment - \$ 27,924

3. Acceptance of the tender from Tepperman & Sons for payment to the University of \$300 for the wrecking of properties on the site.

(b) Your Committee was informed of the following additional tenders which had been called for, the last of which closes on October 27th:-

1. Power Centre and Control Centres
2. Structural Steel
3. Coal Handling Equipment

In order to expedite matters the Committee recommends -

Upon motion of Mr. Burns,  
Seconded by the Chancellor,  
that the Chairman of the Board, the Chairman of the Property Committee, and the President be given authority to act in these cases and in connection with any subsequent tenders.

(c) Your Committee considered three sketch plans of the front elevation of the building, and while showing preference for the design with large windows on the Russell Street side recommends that these plans be referred to Professor E. R. Arthur in order to obtain the opinion of the Planning Committee.

5. School of Nursing Building

(a) The Comptroller reported on the progress made in connection with the acquisition of St. George and Russell Streets properties required for the new School of Nursing building, and asked approval of a price range within which offers might be made to owners:-

St. George Street:

Nos. 52	-	\$14,000/\$15,000
54	-	12,500/ 13,000
56	-	11,500/ 12,000
58	-	13,500/ 14,000

Russell Street:

Nos. 2	-	\$10,500/\$11,000
4	-	10,500/ 11,000
6	-	10,000/ 10,500
8	-	7,500/ 8,000

Upon motion of Colonel Phillips,

Seconded by Dr. Bruce,  
your Committee recommends that these offers be made and if it is not possible to acquire any of the above properties at the prices suggested, the University proceed to arbitration.

The Committee also confirmed action taken in acquiring a tenant's lease at No. 48 St. George Street for \$325.

Property  
Committee  
Report  
(Cont'd)

(b) Your Committee considered the Architects' preliminary floor plan sketches for the new building and -  
Upon motion of the Chancellor,

Seconded by the President,  
recommends that these plans be approved subject to the consideration of the Planning Committee, with particular reference to the location of the court.

A list of materials - type and quality - were submitted by the Superintendent and approved.

#### 6. Charles H. Best Institute

(a) Your Committee considered the claim made by Dr. I. R. Smith for surrender of the lease held by him in respect of No. 116 College Street, amounting to \$40,000.00. The Comptroller explained that the question of compensation was complicated by the fact that for some years Dr. Smith had contravened a covenant of the lease which provided that the property could only be used as a dwelling house. Mr. Poucher of the National Trust Company valued the leasehold interest of Dr. Smith under normal circumstances at \$17,500 but if consideration was given to his breach of covenant compensation should be in a nominal amount of \$1,000. In view of the fact that the University had to a certain extent acquiesced in Dr. Smith's action in using the dwelling for doctors' offices, your Committee recommends -

Upon motion of Colonel Phillips,

Seconded by Dr. Bruce,  
that authority be given to offer Dr. Smith the sum of \$5,000 as an ex gratia payment in settlement of his claim.

(b) Your Committee was informed that because of rising costs the overall estimate for the Best Institute, including equipment, had risen to \$1,820,000, even after effecting savings by making changes in materials used. Dr. Best agreed to reduce his requirements for equipment by \$40,000., thereby reducing the cost to \$1,780,000, and asked that he be allowed to appropriate a further \$55,000 from his Medical Research Best Fund to finance the balance required.

Upon motion of Colonel Phillips,

Seconded by the Chancellor,  
your Committee recommends that these proposals be approved.

(c) The Committee considered the preliminary floor plan sketches of the proposed building and -

Upon motion of the Chancellor,

Seconded by Dr. Bruce,  
recommends that they be approved and that authority be given to proceed with working plans and specifications.

A list of materials - type and quality - were submitted by the Superintendent and approved.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

October 16th, 1950.

Plans of  
front  
elevation  
of Central  
Power  
Plant

The Chairman read a letter which had been received from Professor Arthur, Chairman of the Planning Committee, to which sketch plans of the front elevation of the Central Power Plant, covered in Clause 4 of the report, had been



Plans of  
front  
elevation  
of Central  
Power Plant  
(Cont'd)

referred. The Chairman requested an expression of opinion from the members of the Board regarding their choice of the plans submitted, and the majority favoured the design with large windows on the Russell Street side, which was approved.

Upon motion of Mr. Vaughan,  
Seconded by Dr. Bruce,

the Property Committee report was approved subject to the following change:-

Charles H.  
Best In-  
stitute

Clause 6 - Charles H. Best Institute

(a) The following words were deleted:-  
"In view of the fact that the University had to a certain extent acquiesced in Dr. Smith's action in using the dwelling for doctors' offices".

Annual Reports  
of Connaught  
Committee and  
Laboratories  
for 1949-50

There was presented the Annual Report of the Connaught Committee for the year ended March 31st, 1950, together with the Annual Report of the Director of the Connaught Medical Research Laboratories for the same year.

Upon motion of Dr. Tory,  
Seconded by Mr. Morrow,

these reports were approved, ratified and confirmed.

The former Chairman of the Connaught Committee, Dr. Neilly, commended Dr. Tory and his Committee on the able manner in which the affairs of the Laboratories had been administered during the year.

Appointment  
of Special  
Committee  
to consider  
retiring  
age for  
clinical  
members of  
Faculty of  
Medicine

There was reported the appointment by the Chairman of the Board of the following Special Committee to consider the matter relating to the age of retirement for clinical members of the teaching staff of the Faculty of Medicine:-

The Chairman of the Board  
(Chairman of Committee)  
The President  
Mr. Henry Borden

Mr. Norman Urquhart  
Dr. John Tory  
Mr. Arthur Kelly

Appoint-  
ment of  
Committees  
for 1950-  
1951

The Board considered a list  
showing proposed changes in some of the Committees for 1950-51,  
and -

Upon motion of Mr. Borden,  
Seconded by Dr. Neilly,

this list was approved as follows:-

COMMITTEES - 1950-51 SESSION

EXECUTIVE COMMITTEE

The Chairman of the Board	Mr. H. Borden
The President	Mr. C. F. W. Burns
	Rt. Hon. Vincent Massey
	Mr. O. D. Vaughan
	Mr. W. L. Gordon
	Dr. J. S. D. Tory
	Mr. A. Kelly

CONNAUGHT COMMITTEE

The Chairman of the Board	Dr. J. S. D. Tory
The President	(Chairman of Committee)
	Mr. F. K. Morrow
	(Vice-Chairman)
	Dr. C. G. McCullagh
	Mr. N. C. Urquhart
	Hon. H. A. Bruce
	Mr. W. A. Osbourne

INSULIN COMMITTEE

The Chairman of the Board	Mr. A. Kelly
The President	(Chairman of Committee)
	Dr. J. S. D. Tory
	(Vice-Chairman)
	Rt. Hon. Vincent Massey
	Mr. R. A. Bryce
	Mr. G. A. LaBine
	Mr. F. K. Morrow

ADMINISTRATIVE COMMITTEES

1. FINANCE

The Chairman of the Board	Mr. W. L. Gordon
The President	(Chairman of Committee)
The Chancellor	Mr. B. Matthews
	(Vice-Chairman)
	Mr. C. F. W. Burns
	Mr. W. A. Osbourne
	Mr. N. C. Urquhart



Appoint-  
ment of  
Committees  
for 1950-  
1951  
(Cont'd)

## 2. PROPERTY

The Chairman of the Board  
The President  
The Chancellor

Mr. O. D. Vaughan  
(Chairman of Commit-  
tee)  
Mr. J. S. Duncan  
(Vice-Chairman)  
Hon. H. A. Bruce  
Mr. A. Kelly  
Mr. C. F. W. Burns  
Mr. W. A. Osbourne  
Dr. H. J. Cody

## 3. PRESS

The Chairman of the Board  
The President  
The Chancellor

Hon. J. A. Hope  
(Chairman of Commit-  
tee)  
Mr. C. F. W. Burns  
(Vice-Chairman)  
Mr. H. Borden  
Mr. A. Kelly  
Dr. C. G. McCullagh  
Mr. W. L. Gordon  
Mr. G. A. LaBine

## 4. UNDERGRADUATE ACTIVITIES

The Chairman of the Board  
The President  
The Chancellor

Mr. R. A. Bryce  
(Chairman of Commit-  
tee)  
Mr. B. Matthews  
(Vice-Chairman)  
Hon. J. A. Hope  
Mr. A. Kelly  
Mr. C. F. W. Burns  
Mr. W. L. Gordon

## 5. UNIVERSITY COLLEGE

The Chairman of the Board  
The President  
The Chancellor (also  
Chairman of Committee)

Board Members  
Hon. J. A. Hope  
(Vice-Chairman)  
Mr. J. S. Duncan  
Dr. J. S. D. Tory  
Dr. H. J. Cody

The Principal of  
University College

U.C. Alumni and  
Alumnae Represen-  
tatives  
Hon. F. H. Barlow  
Dr. W. J. Deadman  
Mr. B. Sadowski  
Mrs. A. G. Walwyn  
Mrs. Brian S. McCool  
The President of  
U.C. Alumni, 1950-51

Appoint-  
ment of  
Committees  
for 1950-  
1951  
(Cont'd)

## SPECIAL COMMITTEES

### 1. COMMITTEE ON HONORARY DEGREES

The Chairman of the Board	Hon. H. A. Bruce
The President	Hon. J. A. Hope
The Chancellor	Mr. H. Borden
	Mr. A. Kelly
	Mr. B. Matthews
	Mr. W. A. Osbourne

### 2. ADVISORY COMMITTEE ON SCIENTIFIC RESEARCH

The Chairman of the Board (Convener) The President (Vice- Chairman of Committee)	<u>Board Members</u> Mr. J. S. Duncan Mr. O. D. Vaughan Mr. R. A. Bryce Mr. G. A. LaBine Dr. B. Neilly  <u>Faculty Members</u> Dean S. Beatty Professor W. H. Watson Professor H. J. C. Ireton (Secretary) Dean K. F. Tupper Professor R. R. McLaughlin Professor L. M. Pidgeon Professor A. R. Gordon Professor J. R. Dymond Professor G. H. Duff Dr. R. D. Defries Dean R. G. Ellis Professor D. Y. Solandt Dean J. W. B. Sisam Dean J. A. MacFarlane Professor G. R. Lord
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### 3. ADVISORY COMMITTEE ON PUBLICATIONS

The President (Chairman)	Principal W. R. Taylor
Professor A. R. Gordon	Professor G. W. Brown
Dean H. A. Innis	Dean H. Bennett
Professor Chester Martin	Professor A. S. P. Wood-
Professor E. H. Craigie	house
Professor G. deB. Robinson	Dr. W. S. Wallace
Dean K. F. Tupper	Dean C. A. Wright
Dean J. A. MacFarlane	Mr. A. G. Rankin

### 4. INSULIN ADVISORY COMMITTEE

Dr. C. H. Best	Dr. A. M. Fisher
Dr. W. R. Campbell	Mr. F. Lorne Hutchison
Dr. R. D. Defries	Mr. A. H. Lacey
Dr. R. F. Farquharson	

### 5. COMMITTEE APPOINTED UNDER AGREEMENT WITH T. EATON COMPANY RE EATON CHAIR IN MEDICINE

The Dean of the Faculty of Medicine (Chairman)	Mr. John David Eaton
The Head of the Department of Medicine	Mr. O. D. Vaughan
Dr. Duncan Graham	



Appoint-  
ment of  
Committees  
for 1950-  
1951  
(Cont'd)

#### 6. BOARD OF SYNDICS OF HART HOUSE THEATRE

The President	Professor E. A. Dale (Chairman)
The Comptroller of the University	Dr. C. T. Bissell
The Warden of Hart House	Brig. Eric Haldenby
The Comptroller of Hart House	Professor R. K. Hicks
	Mr. Edgar Stone
	Miss Agatha Leonard
	Mr. Lionel Massey
	Mrs. M. Woodside
	Mr. Duncan Green
	Mr. Victor Barnett

#### 7. McCHARLES PRIZE COMMITTEE - Special Committee of Award

Expert in Physics	- Professor W. H. Watson
Expert in Electricity	- Mr. W. P. Dobson
Expert in Mineralogy	- Mr. R. A. Bryce

Hon. Mr. Justice Laidlaw  
(Chairman)  
Mr. N. F. Parkinson  
Professor H. E. T. Haultain  
Lt.-Col. W. E. Phillips  
Mr. C. E. Higginbottom,  
Bursar (Secretary)

#### 8. COMMITTEE ON PLANNING

Professor E. R. Arthur  
(Chairman)  
Mr. A. S. Mathers  
Mr. A. P. C. Adamson  
Mr. J. A. Murray

#### 9. BOARD OF DIRECTORS OF THE ROYAL ONTARIO MUSEUM

The Chairman of the Board	Mr. Robert Fennell (Chairman)
The President	Mr. H. Borden
The Chancellor	Mr. W. H. Clarke
	Dr. Edward Johnson
	Dr. H. J. Cody

Dr. Sigmund Samuel  
Mrs. H. D. Warren  
Professor M. B. Baker  
(Queen's University)  
Dean F. Landon (Univer-  
sity of Western  
Ontario)

#### 10. BOARD OF DIRECTORS OF THE ROYAL CONSERVATORY OF MUSIC OF TORONTO

The Chairman of the Board	Dr. Edward Johnson (Chairman)
The President	Mr. J. S. Duncan (Vice-Chairman)
The Chancellor	Mr. W. H. Clarke
	Mr. H. H. Bishop
	Mr. W. E. Humphreys
	Mr. F. S. Chalmers
	Mr. Wilfred James

Appoint-  
ment of  
Committees  
for 1950-  
1951  
(Cont'd)

# OTHER COMMITTEES

## 1. FINANCE COMMITTEE OF THE UNIVERSITY OF TORONTO ATHLETIC ASSOCIATION

Board of Governors' Nomination:	Mr. R. A. Bryce
The President of the Athletic Association (ex-officio)	Professor T. R. Loudon
President's Nominations:	Dr. W. A. Dafoe
Mr. Warren A. Stevens	Professor W. L. Sagar
Mr. J. P. Loosemore	Director of Athletics and Physical Education - Men
	Financial Secretary, Athletic Association

## 2. HART HOUSE FINANCE COMMITTEE

Appointed by Board of Governors:  
Mr. B. Matthews  
Appointed by the President:  
Professor H. Wasteneys  
Appointed by Stewards of Hart House:  
Professor N. E. Sheppard (Chairman)  
Mr. T. C. Kinnear  
Professor S. G. Hennessey  
Others:  
The Warden (Vice-Chairman)  
Professor E. R. Arthur  
The Comptroller (Secretary)  
The Assistant Comptroller

## 3. UNIVERSITY OF TORONTO ENGINEERING ALUMNI SCHOLARSHIP COMMITTEE

Mr. M. W. Sparling (Chairman)	Dr. Otto Holden
Dean K. F. Tupper	Mr. M. B. Hastings
Mr. G. A. LaBine (representing the Board of Governors)	Mr. C. N. Danks
	Mr. R. J. Marshall

## 4. COMMITTEE TO ADMINISTER LOANS IN THE FACULTY OF APPLIED SCIENCE AND ENGINEERING

Professor W. C. Macdonald  
Professor I. W. Smith  
Professor W. J. T. Wright  
Mr. W. S. Wilson  
Mr. M. C. Stafford

For consideration of loans to be made from the Engineering Society Loan Fund:  
The President of the Engineering Society (ex-officio)

## 5. BANTING RESEARCH FOUNDATION (July 28, 1949 - 1952)

Dr. Sidney Smith  
Hon. J. A. Hope  
Mr. B. Matthews



Appoint-  
ment of  
Committees  
for 1950-  
1951  
(Cont'd)

6. TORONTO GENERAL HOSPITAL TRUSTEES (January 1949 - 1952)

The Chairman of the Board  
The President  
Dr. J. S. D. Tory  
Dr. B. Neilly  
Dr. C. G. McCullagh

7. TORONTO WESTERN HOSPITAL RELATIONS COMMITTEE

Lt.-Col. W. E. Phillips  
Dr. Sidney Smith  
Dr. J. S. D. Tory  
Hon. H. A. Bruce

8. ST. MICHAEL'S HOSPITAL RELATIONS COMMITTEE

Lt.-Col. W. E. Phillips  
Dr. Sidney Smith  
Dr. J. S. D. Tory  
Hon. H. A. Bruce

9. JOINT HOSPITAL RELATIONS COMMITTEE

The Chairman of the Board  
The President  
Dr. J. S. D. Tory  
Hon. H. A. Bruce

Illness of  
Dr. H. J.  
Cody

The Chairman reported with regret the illness of Dr. H. J. Cody, and the President was requested to express by letter the best wishes of the Board to Dr. Cody.

Letter from  
Chancellor  
as Chairman  
of Campaign  
Committee  
of the  
Varsity  
Appeal

The following letter was presented from the Chancellor, as Chairman of the Campaign Committee of the Varsity Appeal, and as he stated that there was no longer any need for this Committee it was disbanded upon motion of Mr. Bryce, with an expression of appreciation from the Board to the members for the splendid results of the campaign:-

"C. E. Higginbottom, Esq.,  
Bursar, University of Toronto,  
Toronto, Ontario.

October 10, 1950

Dear Mr. Higginbottom:-

I am writing to you as a member of the committee which was appointed by the Board of Governors of the University three years ago in connection with the financial campaign which was launched at that time on behalf of the University. The committee held its first meeting on May 19th, 1947. It was felt

Letter from  
Chancellor  
as Chairman  
of Campaign  
Committee  
of Varsity  
Appeal  
(Cont'd)

desirable to keep the committee in being not only during the intensive campaign but for some time after its conclusion. Although organized efforts to raise funds for the University remain a permanent obligation it now seems clear that there is no longer any need for the campaign committee and it will therefore not meet again. Before it is dissolved however I wish to send its members this report for their information.

You will recall that the objectives of the Varsity Appeal were to raise funds to provide additional facilities for the faculty and students of the University. As you know, these facilities are necessary for the maintenance and enhancement of academic standards and for the retention on, and the attraction to, the staff of outstanding teachers and research workers. The building projects outlined in the campaign literature were a University Library, a Men's Residence for University College, The Charles H. Best Institute for Medical Research, a Women's Building, a building for the Faculty of Arts and the War Memorial, which has recently been completed.

The University has had gratifying success in its efforts to find funds for its building programme. I am setting out hereunder a statement that shows the total amount in cash and pledges which include grants from the Provincial Government, and from the City of Toronto, accumulated funds allocated for special purposes and subscriptions to the Varsity Appeal together with the total amount that has been used in erecting and equipping certain buildings and the funds which are available for further construction.

Amount of cash and pledges - \$16,758,310

Cost of Building Programme to date - 6,633,457

Amount of cash and pledges still available for building - 10,124,853

Estimated cost of buildings to be erected: \$ 9,525,000

Central Power Plant	)
Charles H. Best Institute	)
Extension to Library	)
U. C. Men's Residence	)
Women's Building (Extension to Wymilwood)	)
Arts Building (Addition to Holwood)	)
School of Nursing	)
Archives Building	)
Ontario College of Education - Extension	)

Contingencies 599,853  
\$10,124,853

(These figures do not include any amount for the enlargement of the Varsity Stadium which has been financed by the Athletic Association)

It will be seen from the above figures that as a result of the Varsity Appeal it will be possible in the near future to proceed with the erection of the five buildings which were the principal objectives of the campaign.

May I express to you the warmest thanks of the University for your active co-operation in this important effort on its behalf.

Yours sincerely,

(Sgd) Vincent Massey  
Chairman, Campaign Committee"



Motion  
passed by  
U.C. Lit-  
erary &  
Athletic  
Society

Upon motion of the President  
the following letter from the University College Literary  
and Athletic Society was tabled:-

"The Board of Governors,  
University of Toronto,  
C/o Simcoe Hall,  
Toronto 5, Ontario.

Dear Sirs:-

Following is the motion passed by the  
Open Meeting of the University College Literary and  
Athletic Society of University College, October 10,  
1950, which is to be:

1. incorporated in a letter to:
  - (a) The Board of Governors of the University  
of Toronto
  - (b) The editor of 'The Varsity', to be printed  
as an open letter by that paper;
2. and which is to be delivered by the S.A.C. re-  
presentative of this Society to the next meet-  
ing of the S.A.C.

the motion reads as follows:

'The University College Literary and Athletic So-  
ciety of University College, in the University of Tor-  
onto, realizes the advisability of governmental inves-  
tigation into members of the teaching faculty of the  
University of Toronto as an anti-subversive measure,  
but this Society shall interpret the removal of any  
professor because of so-called 'communist leanings'  
as a breach of the democratic principles for which  
this Arts College stands, so long as the communist  
party in Canada retains official recognition.'

It was pointed out that this motion is  
an attempt to prevent occurrences similar to those  
in particular American Universities, and it should be  
regarded as a preventive measure.

Yours very truly,

(Sgd) David R. K. Rose,  
Interim Sec't

October 11, 1950

Letters of  
thanks for  
expressions  
of sympathy

Letters of thanks for expre-  
sions of sympathy were presented from -

1. The Rt. Hon. Vincent Massey on the death of Mrs.  
Massey
2. Mrs. Goldwin Howland on the death of Dr. Howland

Resolution  
of appreci-  
ation from  
Advisory  
Committee  
on Scienti-  
fic Research

A resolution was presented  
from the Advisory Committee on Scientific Research ex-  
pressing to the President and to the Board of Governors  
its appreciation of their interest in research in the  
University and of the grant of \$75,000 for the Session  
1950-51.

Record of  
attendance  
at Board  
Meetings,  
1949-50

There was presented a record  
of attendance at the meetings of the Board for the fiscal year  
ended June 30, 1950.

Leave  
granted  
to members  
absent  
from the  
previous  
meeting

Leave was granted to the fol-  
lowing members who were absent from the previous meeting:-

Mr. Borden  
Mr. Bryce  
Mr. Burns  
Dr. Cody  
Mr. Duncan  
Dr. Johnson

Mr. LaBine  
Dr. McCullagh  
Mr. Matthews  
Mr. Morrow  
Dr. Neilly  
Dr. Tory  
Mr. Urquhart

Confirma-  
tion of  
President's  
approval  
of matters  
during the  
Summer

The Board confirmed the Pre-  
sident's action in approving of the following matters during the  
Summer:-

(a) Appointments - Session 1950-51

Appoint-  
ments

Faculty of Arts:

Anthropology:

J. J. Bond	) Assistants	\$250
G. M. Paulin		250
E. S. Carpenter	- Assistant Professor,	
	from Oct. 1, 1950	3,500 a year

Botany:

Demonstrators:

Miss B. Maxwell	\$500	Miss E. Menzies	250
B. W. Dance	500	J. A. Ham	250
J. E. Bier		- Assistant Professor (part time) from July 1, 1950	\$375 a year

Chemistry:

A. R. Gordon	- Professor of Chemistry and Head of the Department, from July 1, 1950	\$8,200 a year
J. W. Parker	- Machinist, from Oct. 1, 1950	\$250 a month

Demonstrators:

D. E. Rivington	- Sept. 21 to May 21	\$800
Mrs. L. C. Gracie	- Sept. 20 to May 20	720
A. Balmer	- Sept. 20 to May 20	720
J. Robson	- Research Assistant, Aug. 1 1950 to July 31, 1951	without salary

A. S. Knowland

- Lecturer in English \$2,600

French:

P. Melese	- Visiting Professor	4,700
Miss J. L. Gillespie	- Instructor	2,000
Mrs. P. N. Joliat	) Teaching Fellows	1,000
Miss G. M. C. Jacquemin		1,000



Appoint-  
ments  
(Cont'd)

Geography:

G. A. Grobicki	- Special Lecturer, Easter Term 1951	\$400
S. Kling	)	2,500
B. Shindman	) Lecturers	2,500
Miss H. McDennan	- Secretary, Sept. 18 to June 30,	\$1,500 a year
R. C. Langman	)	\$600
M. K. McCutcheon	) Teaching	600
A. Kelly	) Fellows	600
H. A. Smith	)	420
J. R. Bousfield	) Assistants	120
F. B. Watts	)	120

Geological Sciences:

W. W. Moorhouse	-- Associate Professor from July 1, 1950	\$4,700 a year
F. W. Beales	- Special Lecturer	1,500
H. A. Gorrell	)	300
R. B. MacLeod	) Assistants	300

Italian, Spanish and Portuguese:

A. Heras	- Visiting Professor	5,000
K. L. Levy	)	2,100
T. B. Barclay	) Lecturers	2,000
M. W. Ukas	- Instructor	1,400

Mathematics:

J. A. Steketee	- Lecturer	2,800
Mrs. V. C. Collett	- Secretarial Assist- ant, Sept. 18 to May 18	\$50 a month

Philosophy:

F. S. Sparshott	- Lecturer	2,800
Miss A.M.El Baroudi	)	200
B. Morawetz	) Assistants	200
G. B. Payzant	)	200

Physics:

J. N. P. Hume	- Assistant Professor from July 1, 1950	\$3,600 a year
Miss U. Martius	- Fellow, July 1 to Jan. 31	\$1,500 a year
Miss R. Reiffenstein	- Clerical Assistant from Aug. 28, 1950	\$1,450 a year
D. V. Anderson	- Lecturer, Geo-Physics Oct. 1 to May 31	\$2,500
H. M. Love	- Lecturer	2,600

Demonstrators:

R. A. Aziz	\$700	K. Buckthought	700
F. T. Clifton	700	G. R. Hanes	700
S. M. Karim	700	A. C. Kerr	700
A. C. Kwei	700	L. W. Morley	700
Mrs. C.E.C. Morrison	750	R. E. MacDonald	700
Mrs. M. Rotenberg	800	J. V. Scott	700
L. P. Trudeau	700	K. C. Wu	700
J. A. C. Keefe	700	E. B. Manchee	700
A. K. Mousuf	700	R. A. Stasior	700
J. B. Prendergast	700		

Political Economy:

Associate Professors:

A. W. Currie	) from July 1, 1950
S. G. Hennessey	) without salary

Appoint-  
ments  
(Cont'd)

Political Economy (Cont'd):

J.R. Seeley	- Associate Professor	) without
R.A. Sim	- Assistant Professor	) salary
S. G. Murray	- Lecturer	without salary
R. W. Thompson	- Lecturer	\$2,100

Instructors:

W. E. Grasham	\$1,200	D. R. Pullman	\$1,100
S. Triantis	2,000	M. Brody	1,200

Assistants:

T. J. Ramakrishnan	\$300	H.H. Buckle	300
R. A. G. Farrell	300	W. D. Graham	300
W. A. Monaghan	300	K. J. Duncan	300

Psychology:

J. E. B. Ryan	- Laboratory Assistant,	
	Oct. 1 to May 31	\$50 a month
Miss E. M. Campbell	- Reader	\$100
J. Genyk-Berezowski	- Lecturer in Slavic	
	Studies	\$2,250

Zoology:

Mrs. E. Smith	- Secretarial Assistant,	
	Sept. 1 to June 30	\$1,500 a year
J. Dewar	- Technical Assistant	
	from Oct. 1, 1950	\$1,300 a year

Instructors:

J. B. Falls	) Sept. 20 to	\$1,200
Miss M. Smart	) May 19	1,200

Demonstrators, Sept. 20 to May 19:

C. D. Fowle	\$800	R. M. Spence	800
R. O. Standfield	800	F. T. Tomkins	800
J. L. Price	700	J. Fraser	600
A. H. Lawrie	600	E. H. McEwen	600
F. H. Schultz	600	J. C. Stevenson	600

Assistants, Sept. 20 to May 19:

R. C. Anderson	500	Miss M. Bowman	500
Mrs. A. Fowle	500	E. D. Lapworth	500
D. A. Munro	500	F. H. Rigler	500
R. W. Stark	500		

Miss K. B. Forgie

- Residence Nurse in University	
College, Sept. 18 to May 18,	
\$150 a month (with living	
valued at \$400 a year)	

Faculty of Medicine:

Anatomy:

Demonstrators, Sept. 15 to May 15:

R. D. Jeffs	\$950	G. F. Lewis	\$500
C. J. Sheusi	425	M. Shulman	500
Mrs. N. B. Allan	800	F. G. Richardson	180
K. Pudymaitis		- Technician, Oct. 16 to	
		June 30	\$150 a month

J. D. Duerr

R. Vineham

- Fellow in Biochemistry	\$900
- Laboratory Attendant in	
Experimental Research, Oct.	
1 to June 30	\$900 a year

Hygiene and Preventive Medicine:

J. E. Fahey	) Fellows, Sept. 15 to	\$1,100
S. I. Hnatko	) May 30	1,100
Mrs. E. Varkonyi	- Technical Assistant, Oct. 1	
	to Mar. 31	\$100 a month
Mrs. N. M. Balfour	- Research Fellow, Sept. 11	
	to Mar. 31	\$150 a month



Appoint-  
ments  
(Cont'd)

Banting and Best Medical Research:

- Miss A. Corrigan - Laboratory Assistant,  
Oct. 1 to June 30 \$1,450  
a year
- Miss A. M. McGregor ) Research Assistants \$135 a  
Oct. 1 to Mar. 31 month
- Miss J. Taylor ) \$125 a  
month
- H. Hausler - Research Assistant  
Oct. 1 to June 30 \$2,000  
a year

Medicine:

- Miss L. Dawson - Technician, June 1, 1950  
to Mar. 31, 1951 \$145  
a month
- B. Berris - Fellow \$1,500
- Miss M. C. Thomas - Technician, 1,550
- F. J. O'Leary - Associate Professor of  
Obstetrics & Gynaecology,  
from July 1, 1950 \$300  
a year

Ophthalmology:

- Miss M. Arstikaityte - Fellow \$1,400
- Miss C. Colgan - Technician, Sept. 1 to  
June 30 \$140 a month
- B. W. Fearon - Clinical Teacher in Oto-  
Laryngology without  
salary

Pathological Chemistry:

- Miss E. Busk - Technician from Aug. 15,  
1950 \$135 a month
- Miss I. Cameron - Technician, Sept. 1 to  
June 30 \$130 a month

Pathology and Bacteriology:

- Miss A. McArthur - Technical Assistant from  
July 1, 1950 \$1,260  
a year
- R. C. Ritchie - Demonstrator \$125
- G. H. Hawks - Lecturer, Sept. 1 to  
June 30 \$600 a year
- Miss R. M. Price - Associate from Sept. 1,  
1950 \$3,680 a year

Pharmacology:

- B. G. Grapes - Fellow, Sept. 15 to June  
30 \$125 a month
- A. O. C. Smith - Fellow, Oct. 1 to June  
30 \$300
- Mrs. J. Jefferies - Instructor in Physical and  
Occupational Therapy,  
Sept. 19 to June 30  
\$185 a month

Physiology:

- J. W. Scott - Lecturer in Physiology  
and Clinical Teacher in  
Surgery \$5,000
- S. Reichman - Fellow, Oct. 15 to May  
15 \$100 a month
- Miss J. Macpherson - Research Assistant, Sept.  
15 to May 15 \$100 a month
- W. G. Gardner - Research Assistant, Oct.  
1 to June 30 \$150 a month

Appoint-  
ments  
(Cont'd)

Psychiatry:

F. H. Davis

B. Eglitis

Surgery:

Miss B. Smith

S. Kling

J. A. Key

W. K. Kerr

K. J. R. Wightman

- Clinical Teacher, Oct. 1 to June 30 \$100 a year
- Senior Laboratory Assistant, Oct. 1 to June 30 \$2,400
- Secretary, Aug. 16 to June 30 \$125 a month
- Resident Fellow, July 1 to Dec. 31 \$75 a month
- Clinical Assistant, Sept. 1, 1950 to Aug. 31, 1951 without salary
- Fellow, Oct. 16 to June 30 without salary
- Assistant Professor in Medicine, and Assistant Professor in Therapeutics and Head of the Department from Oct. 1, 1950 - \$5,000 a year (Medicine), \$1,100 a year (Therapeutics)

Faculty of Applied Science and Engineering:

Aeronautical Engineering:

N. A. J. Blom	)	Instructors, Oct. 1	\$1,000
F. Hubbard	)	to Apr. 15	1,100
N. B. Tucker	)		1,100

Applied Physics:

Instructors, Sept. 15 to Apr. 30:			
J. R. Bird	\$400	A. C. Hamilton	675
F. M. Hill	1,000	R. F. Johnston	400
P. A. MacPherson	1,000	I. A. Morgulis	850
D. J. Salt	1,400		
F. Weinberg		- Instructor, Sept. 15 to Apr. 15	400

Chemical Engineering:

R. M. Butler	- Instructor, Jan. 1 to Apr. 30	\$250 a month
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Demonstrators:

E. J. Halbert	- Sept. 25 to Apr. 30	220 "	"
S. Zradowsky	- Sept. 1 to Dec. 31	110 "	"
J. H. Hansuld	)	110 "	"
Chih-Yeu Lu	)	110 "	"
P. S. Shadlesky	)		\$365
A. L. Stone	)	Sept. 20 to Dec. 15	365
D. E. Loudon	)		365
H. Grass	- Oct. 10 to Apr. 25	\$75 a month	
W. S. Karpinski	- Sept. 1 to Apr. 30	1,840	
T. H. Connor	- Machinist from July 1, 1950	\$2,500 a year	

Miss G. Simpson

- Secretary and Librarian, from Nov. 15, 1950 \$1,700 a year

Civil Engineering - Municipal & Structural:

V. R. Davies

- Instructor, Oct. 1 to Apr. 15 \$1,100

G. Ezra

- Mechanician, from Oct. 1, 1950 \$2,400 a year

K. G. Lopez

- Instructor in Civil Engineering - Surveying & Geodesy, Oct. 1 to Dec. 31 \$250 a month



Appoint-  
ments  
(Cont'd)

Electrical Engineering:

Demonstrators:

A. H. D. Haiblen	)		\$575
H. Flynn	)	Sept. 19 to Apr. 18	770
J. T. Kosabuski	)		700
T. R. Thompson	)		\$1,400
J. L. Corcoran	)		1,400
J. R. Waldron	)	Oct. 1 to Apr. 30	275
H. A. Cohen	)		290

Readers:

W. J. Surtees	)		400
W. V. Tilston	)	Sept. 19 to Apr. 18	400
J. W. L. Duncan	)		250
Mrs. R. Sangster	)	Oct. 1 to Apr. 30	400
Miss C. N. Eakins	-	Laboratory Attendant, Oct. 1 to Apr. 30	800

D. Shopswitz	)	Instructors,	1,900
M. Podgurny	)	Sept. 19 to Apr. 18	2,100

Engineering Drawing:

Instructors:

K. M. Collins	-	Sept. 22 to Apr. 22	2,000
W. D. McMurtry	-	Oct. 16 to Apr. 30	1,600
G. C. Collison	-	Sept. 15 to May 15	2,300
J. R. Anderson	-	Sept. 18 to Apr. 18	1,600
R. P. Hughes	-	Sept. 15 to Apr. 15	750
Pei-Tung Hsu	)		800
Ju-Pei Li	)	Sept. 15 to Dec. 20	800
R. G. Tress	-	Oct. 1 to Apr. 30	1,800
Miss E. M. Miller	-	Drafting Room Assistant, Sept. 15 to Apr. 30	675

Mechanical Engineering:

J. R. Cavanagh	-	Special Lecturer	60
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Demonstrators:

D. C. Robinson	)	Sept. 15 to Apr. 14	1,400
P. F. O'Rourke	)		1,500
A. D. Cummings	-	Sept. 25 to Apr. 24	1,400
T. Sipos	-	Sept. 27 to Apr. 26	1,400
W. Bates	-	Oct. 3 to Apr. 2	1,500
J. R. Mainprize	)		\$200 a month
J. R. Petrinec	)	Oct. 15 to May 14	50 " "
W. A. Moeser	)		50 " "
E. Matthews	)		50 " "
M. J. Kenn	)	Sept. 15 to Apr. 14	1,400
J. C. Junkin	)		\$200 a month
J. Drabchuk	-	Laboratory Attendant, from Aug. 1, 1950	\$1,700 a year

Instructors:

W. H. Carter	)		\$2,200
J. M. F. Vickers	)	Sept. 15 to Apr. 14	2,400

Metallurgical Engineering:

Demonstrators:

A. W. Bethune	)		350
B. Clark	)		350
G. G. Michaud	)	Oct. 2 to Mar. 30	350
R. G. Thornhill	)		350
K. L. Wauchope	)		350
W. C. Winegard	)		175

Mining Engineering:

Demonstrators:

J. W. E. Berridge	)		\$250 a month
E. E. G. Heaslip	)		250 " "
D. W. Mitchell	)	Sept. 18 to	250 " "
F. S. Dunn	)	Apr. 17	250 " "

Appoint-  
ments  
(Cont'd)

Mining Engineering (Cont'd):

L. T. Nicholls	) Demonstrators,	\$250 a month
G. H. Matheson	) Sept. 26 to Apr. 17	250 " "

Faculty of Household Science:

Food Chemistry:

Mrs. J. R. Butterfield	- Lecturer	\$3,000
Miss J. M. Vicary	- Demonstrator	1,100
Mrs. J. Harris	- Assistant	1,200
Miss Mary Ham	)	1,000
W. Powrie	) Instructors	300
Mrs. B. Laing	)	150
Miss A. Reeves	- Assistant	1,000

Ontario College of Education:

Library School:

Mrs. E. Daniher	- Lecturer	1,500
Miss C. G. Miller	)	180
R. Blackburn	) Instructors	350
W. D. McVie	- Assistant in Guidance,	
	Sept. 1 to June 30	1,000

Faculty of Forestry:

D. V. Love	- Assistant Professor and Secre-	
	tary to the Faculty from	
	Oct. 15, 1950	without addi-
		tional salary
M. M. Dixon	- Instructor	\$1,150

Faculty of Music:

Miss I. Johnson	- Secretarial Assistant,	1,320
S. D. Wolff	)	2,500
G. Ridout	) Lecturers	750
B. Duncan	)	225
S. Krawetz	) Assistants	275

School of Graduate Studies:

Visiting Professors:

C. R. Fay	- Political Economy, October	
	1950	\$1,000
G. Ryle	- Philosophy, January 1951	1,000
J. C. Strijland	- Physics, January and	
	February, 1951	1,500

Faculty of Dentistry:

J. R. Fletcher	- Assistant Professor from	
	July 1, 1950	\$3,000 a year
Demonstrators:		
Miss M. Currie	- Oct. 1 to June 30	\$360
R. G. Woolidge	- Sept. 1 to June 30	720
L. E. Riddolls	-	875
Miss L. E. Smith	- Dental Assistant, Sept. 1	
	to June 30	1,200
Dental Nurses:		
Miss D. M. Pringle	-	1,300
Mrs. A. Magee	-	1,280
Miss B. E. Bennett	- Oct. 1 to June 30	\$135 a month
Miss E. J. Martin	- Dental Radiology, Oct. 1	
	to June 30	\$120 a month
Miss P. Cassidy	- Technician, Oct. 1 to	
	June 30	\$140 a month
Miss E. I. Baker	- Stenographer in Orthodontics,	
	Oct. 1 to June 30	\$150 a month



Appoint-  
ments  
(Cont'd)

School of Law:

Sidney Smith ) Special without salary  
B. Grossberg ) Lecturers \$400

Demonstrators:

W. P. Rogers \$250 W. R. Allen \$50  
W. J. Anderson 50 R. E. Barnes 50  
P. W. Benson 50 D. A. Elliott 50  
J. S. Grant 50 W. G. Gray 50  
J. W. Goodchild 50 R. C. White 50  
E. L. Haines - Associate without salary  
C. L. Dubin ) Special Lecturers \$250  
A. E. M. Maloney ) 300  
V. E. Gray - Special Lecturer in  
Insurance Law 600

Associates:

H. S. Parkinson - Conveyancing 200  
W. A. G. Kelley - Company Law, without salary

Demonstrators:

J. R. Kimber - \$250  
L. W. Houlden - 250  
R. M. Sedgewick - 50  
R. W. Macaulay - 50  
B. Lamb - Library Assistant 100  
Miss J. McClennan - Secretary to the Dean and  
to the School of Law from  
Oct. 12, 1950 - no change  
in salary  
S. D. Thom - Associate in Taxation \$200

School of Architecture:

G. Hassig - Lecturer, Sept. 15 to Apr.  
15 \$300 a month  
W. Shulman - Instructor in Architecture,  
Sept. 15 to May 15 \$1,800

School of Physical and Health Education:

K. A. W. Wipper ) Associates in Physical  
J. R. Kennedy ) Education from July 1,  
J. G. Nick ) 1950 - without salary

School of Social Work:

Miss R. E. Choate - Associate Professor and  
Supervisor of Field Work  
from July 1, 1950 \$5,200  
a year  
Mrs. L. C. G. Machell - Assistant Professor in  
Social Work from  
July 1, 1950 \$4,144  
a year  
Mrs. S. Garridzen - Research Secretary and  
Librarian from Oct. 1,  
1950 \$2,400 a year  
Mrs. G. Hiller - Assistant Librarian from  
Oct. 1, 1950 \$1,900  
a year  
J. V. Machell - Research Associate, \$1,000

Field Supervisors:

Oct. 1 to May 31:

R. W. Bundy \$300 Miss H. DeMarch \$250  
Miss M. Collins-Williams 150 a month  
D. Critchley 300 J. Haddad \$300  
Miss F. Held 1,000 Miss M. Learoyd 150  
Miss B. Quiggan 300 Mrs. F. Warriner 1,000

Appoint-  
ments  
(Cont'd)

Miss J. Dorgan

- Field Supervisor, July 1 to June 30 \$3,000

Special Lecturers:

Miss E. M. R. Clarkson  
C. C. Gray  
L. Stewart

) 1950-51 600  
) 400  
- Michaelmas Term, 1950-51 150

School of Nursing:

Mrs. S. DeVernet  
Miss N. D. Fidler  
Miss L. M. McClung

- Librarian \$1,820  
- 700  
- Instructor in Nursing, Sept. 1 to June 30 \$175 a month

School of Hygiene:

Hospital Administration:  
L. O. Bradley

- Associate Professor (part time) from July 1, 1950 \$1,500 a year  
- Assistant Professor, from July 1, 1950 \$4,100 a year

Physiological Hygiene:

Laboratory Assistants:  
P. Rosen  
W. D. Coats  
Miss K. W. Baldwin

- Oct. 1 to Jan. 31 \$50 a month  
- Sept. 18 to Mar. 31 \$1,500 a year  
- Research Fellow, Sept. 15 to Marc. 31 \$1,650 a year

Public Health Administration:

C. E. A. Robinson  
Miss B. L. Moorhouse  
Miss M. Cahoon

- Associate (part time) from July 1, 1950 \$2,600 a year  
- Secretary, Sept. 16 to June 30 \$1,656 a year  
- Fellow, and Assistant in East York-Leaside Unit in Health Education, July 24 to June 30 \$3,000 a year

Public Health Nutrition:

Miss T. Milotek  
Miss M. J. Armstrong

- Laboratory Assistant, Sept. 1 to Mar. 31 \$1,200 a year  
- Research Fellow, Oct. 1 to Mar. 31 \$125 a month  
- Assistant Secretary of the School, Sept. 15 to June 30 \$1,050 a year

Mrs. J. M. Musson

Institute of Child Study:

Miss D. McKenzie

- Lecturer, Sept. 1 to June 30, \$160 a month

Miss C. Magder

- Secretary, Sept. 1 to June 30 \$1,700 a year

Mrs. D. Douglas

- Assistant, Sept. 18 to June 30 \$1,700 a year

Miss B. M. Talbot

- Assistant, Sept. 1 to June 30 \$600

Mrs. J. Partridge

- Research Assistant, Sept. 1 to June 30 \$1,400 a year

Institute of Business Administration:

Special Lecturers:

Without salary:

E. A. Allcut  
W. Line  
A. McIntyre  
F. Buck

B. Laskin  
W. C. Hood  
A. J. E. Child

H. J. Waisglass  
G. F. Bain

- \$750  
- 300



Appoint-  
ments  
(Cont'd)

Department of Athletics and Physical Education for  
Women:

Lecturers:

Miss H. De Jardine	- Oct. 1 to Apr. 30	\$550
Miss M. Tanner	)	300
Miss J. Klym	) Oct. 1 to Mar. 31	150
Mrs. E. Raymer	)	80
G. S. O'Brian	- Instructor without salary	
Miss J. Greig	- Pianist	1,000
Mrs. W. H. Sime	- Clerical Assistant, Oct. 1 to May 15	\$100 a month

Registrar's Office:

Miss C. Cowan	- Stenographer, from Oct. 1, 1950	\$1,366 a year
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Registrar's Office, University College:

Mrs. L. S. Dick	- Secretary, from Aug. 1, 1950	\$1,440 a year
Miss B. J. McMurray	- Secretary, from Oct. 2, 1950	\$120 a month

Office of the Superintendent of Buildings and Grounds:

A. Russell	- Executive Assistant Super- intendent, from Sept. 1, 1950	\$5,750 a year
G. D. Maxwell	- Assistant Superintendent in charge of Construction, from Nov. 15, 1950	\$6,000 a year

University Health Service:

Mrs. J. Byrnes	- Secretary in the Men's Division, from July 1, 1950	\$1,800 a year
D. McIntosh	- Staff Surgeon, 8 mos. from Sept. 15, 1950	\$1,500

Resigna-  
tions

(b) Resignations:

Faculty of Arts:

J. Sharp	- Professor of Italian, Spanish & Portuguese, (salary \$4,000) July 1, 1950
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L. Infeld	- Professor of Mathematics, (salary \$5,500) Aug. 31, 1950
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L. S. Russell	- Associate Professor of Palaeontology (salary \$4,600) Aug. 31, 1950
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Physics:

Miss N. Farah	- Clerical Assistant (salary \$1,450) Aug. 20, 1950
---------------	--

G. Ezra	- Assistant Mechanician, (salary \$1,800) Sept. 30, 1950
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S. Tomanek	- Technical Assistant in Zoology (salary \$1,300) Sept. 30, 1950
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J. W. Parker	- Machinist in Chemistry (sal- ary \$250 a month) Nov. 30, 1950
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Resigna-  
tions  
(Cont'd)

Faculty of Medicine:

- |   |   |                |
|---|---|----------------|
| L. Hughes                                 | - Laboratory Assistant in Experimen-<br>tal Research (salary \$1,200)                             | Sept. 30, 1950 |
| Miss E. J. Lindner                        | - Laboratory Assistant in Hygiene<br>and Preventive Medicine (salary<br>\$1,284)                  | Sept. 30, 1950 |
| <u>Banting and Best Medical Research:</u> |   |                |
| B. Mendel                                 | - Associate Professor (salary \$6,000)  | July 31, 1950  |
| D. K. Myers                               | - Research Assistant (salary \$1,400)   | Aug. 31, 1950  |
| R. B. Kerr                                | - Associate Professor in Medicine<br>and Head of Department of Thera-<br>peutics (salary \$5,300) | Aug. 31, 1950  |
| E. S. Goranson                            | - Assistant Professor in Physiology<br>(salary \$3,800)   | Dec. 31, 1950  |
| C. A. Rae                                 | - Associate in Oto-Laryngology<br>(salary \$250)  | June 30, 1950  |
| G. Chomyn                                 | - Museum Attendant in Pathology and<br>Bacteriology (salary \$1,200)                              | Sept. 30, 1950 |
| Mrs. M. K. Currie                         | - Secretarial Research Assistant<br>in Psychiatry (salary \$173.33 a<br>month)                    | Sept. 1, 1950  |
| Miss M. E. MacRae                         | - Secretary in Surgery (salary<br>\$1,800)  | Aug. 15, 1950  |

Faculty of Applied Science and Engineering:

- |                  |   |               |
|------------------|---|---------------|
| Miss E. Cottrell | - Secretary and Librarian in Chemic-<br>al Engineering (salary \$1,750)           | Nov. 15, 1950 |
| W. Wilkinson     | - Mechanician in Civil Engineering:<br>Municipal & Structural (salary<br>\$2,400) | Oct. 1, 1950  |

School of Nursing:

- |                    |   |               |
|--------------------|---|---------------|
| Miss H. M. Meadows | - Secretarial Assistant (salary<br>\$1,560) | July 31, 1950 |
|--------------------|---|---------------|

School of Hygiene:

Physiological Hygiene:

- |                               |                    |                |
|-------------------------------|--------------------|----------------|
| <u>Laboratory Assistants:</u> |                    |                |
| D. B. Meister                 | - (salary \$1,500) | Sept. 15, 1950 |
| C. Gould                      | - (salary \$1,500) | Oct. 6, 1950   |
| Miss M. Gibson                | - (salary \$1,320) | Oct. 13, 1950  |

Public Health Nutrition:

- |                   |   |                |
|-------------------|---|----------------|
| Mrs. D. Dungey    | - Laboratory Assistant (salary<br>\$1,320)              | Sept. 30, 1950 |
| Miss I. Hutchison | - Research Fellow (salary \$150 a<br>month)             | Sept. 30, 1950 |
| Miss B. Calvin    | - Assistant Secretary to the School<br>(salary \$2,006) | Sept. 15, 1950 |

Library:

- |               |                              |                |
|---------------|------------------------------|----------------|
| Mrs. M. Byrne | - Assistant (salary \$2,000) | Sept. 30, 1950 |
|---------------|------------------------------|----------------|

Office of the Registrar:

- |         |                          |               |
|---------|--------------------------|---------------|
| B. Wood | - Clerk (salary \$1,746) | Aug. 31, 1950 |
|---------|--------------------------|---------------|



Resigna-  
tions  
(Cont(d))

Office of the Superintendent of Buildings and  
Grounds:

J. E. Thom - Assistant Superintendent in  
charge of Construction  
(salary \$6,250)  
Nov. 15, 1950

University Health Service:

Mrs. M. J. Wadham - Secretary (salary \$1,680)  
June 30, 1950

Leaves  
of Absence

(c) Leaves of Absence:

R. S. Knox - Professor of English, Jan.  
1, to Aug. 31, 1951 with  
salary  
Miss D. K. Duff - Lecturer in Nursing, School  
of Nursing, Oct. 1 to  
May 31 - without salary

Appropria-  
tions

(d) Additional appropriations and deductions in appropria-  
tions (approved on motion of Mr. Borden):

For the Session 1949-50:

Pathology & Bacteriology:

An additional appropriation of \$300 for "Bacteriol-  
ogy Apparatus"; and a deduction of \$300 from  
"Pathology Clerical Assistance".

Surgery:

An additional appropriation of \$400 for "Laborat-  
ory Supplies"; and a deduction of \$200 from  
"Apparatus", and \$200 from "Laboratory Equip-  
ment".

Faculty of Applied Science and Engineering:

An additional appropriation of \$950 for "Alter-  
ations - Room 49, Mining Building"; and a deduc-  
tion of \$950 from "Mining Engineering Salaries".

Engineering Drawing:

An additional appropriation of \$12,000 for "Alter-  
ations"; and a deduction of \$12,000 from "Sal-  
aries".

Miscellaneous:

An additional appropriation of \$400 for "Mechanic-  
al Laboratory - Electrical Feeders"; and a deduc-  
tion of \$400 from "Contingencies".

Ontario College of Education:

An additional appropriation of \$15,000 for "Alter-  
ations - O.C.E. Building"; and a deduction of  
\$15,000 from "Accumulated Surplus - O.C.E."

School of Graduate Studies:

An additional appropriation of \$425.91 for "Calen-  
dar Fund"; and a deduction of \$425.91 from  
"Teaching Assistance".

School of Law:

An additional appropriation of \$320.17 for "Calen-  
dar Fund".

Library:

An additional appropriation of \$408.22 for "Books  
and Periodicals"; and a deduction of \$408.22  
from "Petty Cash, representing Fines, Replace-  
ments, etc."

Superintendent's Office:

An additional appropriation of \$2,100 for "Stores  
and Equipment".

Appropriations  
(Cont'd)

For the Session 1950-51:

Miscellaneous:

An additional appropriation of \$1,125 for "Botany - Salaries"; and a deduction of \$1,125 from "Mathematics - Salaries".

An additional appropriation of \$500 for "School of Nursing - Salaries"; and a deduction of \$500 from "Contingencies".

An additional appropriation of \$800 for "Biochemistry - Salaries"; and a deduction of \$800 from "Medical Post-graduate account".

Chemistry:

An additional appropriation of \$1,200 for "Salaries".

An additional appropriation of \$600 for "Supplies"; and a deduction of \$600 from "Apparatus".

Political Economy:

An additional appropriation of \$300 for "Salaries".

Obstetrics & Gynaecology:

An additional appropriation of \$300 for "Supplies"; and a deduction of \$300 from "Apparatus".

Physical and Occupational Therapy:

An additional appropriation of \$1,132.83 for "Salaries".

An additional appropriation of \$2,400 for "Supplies"; and a deduction of \$2,400 from "Income from craft fee".

Faculty of Household Science:

An additional appropriation of \$360 for "Apparatus - Food Chemistry".

Ontario College of Education:

An additional appropriation of \$1,800 for "Salaries"; and a deduction of \$1,800 from "Librarians who assist in practical work".

School of Law:

An additional appropriation of \$3,000 for "Salaries".

Protective Service:

An additional appropriation of \$3,780 for "Salaries".

An additional appropriation of \$950 for "Uniforms, etc."

Statutes  
of Senate

(e) Statutes of the Senate (confirmed on motion of Mr. Matthews):

Nos. 2009 - Institutional Management for the Session 1950-51

2010 - Certificate Course in Business (Evenings) for the Session 1950-51

2013 - Agriculture for the Session 1950-51

2014 - Veterinary Medicine for the Session 1950-51

2015 - School of Architecture for the Session 1950-51

2016 - Faculty of Music for the Session 1950-51

2018 - Faculty of Arts for the Session 1950-51

2024 - Ontario College of Education for the Session 1950-51

2025 - Faculty of Applied Science and Engineering for the Session 1950-51

2026 - School of Physical and Health Education for the Session 1950-51

2038 - School of Hygiene for the Session 1950-51

2041 - School of Nursing for the Session 1950-51

2046 - Royal Conservatory of Music of Toronto for the Session 1950-51

2047 - Agriculture for the Session 1950-51

2049 - Second Dental Year Prosthodontia Prize



University  
Extension  
Courses

(f) University Extension Courses:

Summer Session - Other Courses: Unemployment Insurance:

J. S. Morgan	-	\$600
Miss E. Ray Godfrey	-	460
Dr. Mary Salter	-	160
Industrial Relations	-	140
Vocational Guidance	-	60
Vocational Training	-	80
Others	-	100
Stenographic Assistance	-	105

(Approval also given for a fee of \$100 per student)

Summer Session - Pass Course for Teachers:

W. R. Kirk	- Reader in Psychology	\$150
Miss M. E. Roseborough	- do.	150

Evening Classes - Course in Geriatrics:

Miss O. Randall	- 1 lecture	\$15
	estimated expenses (U.S. funds)	- 75
Miss E. Dixon	- 1 lecture	15
S. Katz	- 1 "	15
I. Macdonald	- 1 "	15
W. G. Scott	- 1 "	15
A. W. Entwistle	- 1 "	15
A. B. Stokes	- 1 "	15
Trevor Owen	- 1 "	15
W. Goulding	- 1 "	15
J. Falconbridge	- 1 "	15
J. Morgan	- 1 "	15
A. Rose	- Discussion Leader,	
	10 lectures @ \$7.50	75

(Approval also given for a fee of \$5.00)

Certificate Course in Business (Evenings):

F. R. Crocombe	- Accounting II	\$300
F. N. Beard	- Accounting I	300
G. Bain	- Economics I	300
D. S. McGiverin	- Economics II	300
W. L. N. Somerville	- Mercantile Law I	300
L. Storey	- Secretarial Practice	300

Resignation of  
Prof. L.  
Infeld

The President explained the situation regarding the resignation of Professor L. Infeld as Professor of Mathematics, effective August 31st, 1950.

Conditions affecting  
Dr. H. M.  
Cassidy re possibility of  
his nomination as  
leader of  
Liberal  
Party

The President informed the Board of his discussions with Dr. H. M. Cassidy, Director of the School of Social Work, regarding the possibility of his nomination for the leadership of the Liberal Party in Ontario, to the effect that if Dr. Cassidy were elected leader he would resign from the staff of the University within a reasonable time thereafter, in order that he could transfer his duties to his successor and in no event later

than December 31st, 1950. If Dr. Cassidy were unsuccessful in obtaining the leadership he should continue on the staff of the University.

Convo-  
cation  
of Oct.  
27 and  
conferr-  
ing of  
honorary  
degrees

The Board was informed of the Convocation to be held on Friday, October 27th, 1950, at which the degree of Doctor of Laws (honoris causa) would be conferred on -

The Right Hon. Louis Stephen St. Laurent, K.C., B.A., LL.D.,  
Prime Minister of Canada

John Ewart Wallace Sterling, M.A., Ph. D.,  
President of Stanford University

Registra-  
tion  
figures

The President presented registra-  
tion figures for the Session 1950-51 showing a total of 12,509 to  
date as compared with 13,908 at the same time last year.

Recommen-  
dations  
of the  
President

Recommendations of the President  
were approved as follows:-

Appoint-  
ments to  
Faculty  
Councils,  
1950-51

(a) Appointments to the Faculty Councils for the Session 1950-51:

To the Council of the Faculty of Arts:

From the Faculty of Medicine:

Dean J. A. MacFarlane	Professor H. Wasteneys
Professor D. T. Fraser	Professor J. C. Watt
Professor R. E. Haist	Professor A. M. Wynne

From the Faculty of Applied Science and Engineering:

Professor R. E. Barrett	Professor W. B. Dunbar
Professor B. Chalmers	Professor I. W. Smith
Professor C. F. Morrison	

From the School of Law:

Dean C. A. Wright
Professor F. C. Auld
Professor B. Laskin

From the Faculty of Forestry:

Professor D. V. Love
----------------------

From the Faculty of Music:

Professor G. Loughlin
-----------------------

To the Council of the Faculty of Medicine:

Professor J. R. Dymond	) Department of Zoology
Professor W. H. T. Baillie	
Professor A. R. Gordon	) Department of Chemistry
Professor F. R. Lorrigan	
Professor W. H. Watson	) Department of Physics
Professor H. J. C. Ireton	
Professor E. A. Bott	- Department of Psychology
Professor F.C.A. Jeanneret	- Department of French
Professor R. S. Knox	- Department of English
Professor A.J.V. Lehmann	- Department of Botany
Professor G. G. Brown	- Department of Anthropology
Professor W. M. D. Long	- Department of Philosophy
Professor Barker Fairley	- Department of German
Professor D. C. Baillie	- Department of Mathematics
Professor J.M.S. Careless	- Department of History



Appoint-  
ments to  
Faculty  
Councils  
(Cont'd)

To the Council of the Faculty of Applied Science  
and Engineering:

Dean S. Beatty	)	Department of Mathemat-
Professor I. R. Pounder	)	ics
Professor W. H. Watson	)	Department of Physics
Professor H.J.C. Ireton	)	
Professor L. J. Rogers	)	Department of Chemistry
Professor F.E.W. Wetmore	)	
Professor G.B. Langford	)	Department of Geolog-
Professor A. MacLean	)	ical Sciences
Professor A. W. Currie	-	Department of Political Science

To the Council of the Faculty of Dentistry:

Professor P. H. Brieger	-	Art and Archaeology
Professor G. C. Butler	)	Biochemistry
Professor H. Wasteneys	)	
Professor J. Campbell	-	Physiology
Professor R.F. Farquharson	-	Medicine
Professor J.K.W. Ferguson	)	Pharmacology
Professor G. H. W. Lucas	)	
Professor A. R. Gordon	)	Chemistry
Professor J. J. Rae	)	
Professor J. N. P. Hume	)	Physics
Professor H.J.C. Ireton	)	
Professor R. M. Janes	-	Surgery
Professor F.C.A. Jeanneret	-	French
Professor R. R. Langford	-	Biology
Professor F.E.L. Priestley	-	English
Professor G.deB. Robinson	-	Mathematics
Professor J. C. Watt	-	Anatomy
Dr. D. W. Gullett	)	From Board of Direc-
Dr. S. J. Phillips	)	tors of Royal College
Dr. H. W. Reid	)	of Dental Surgeons

To the Council of the Faculty of Forestry:

Professor G. H. Duff	)	
Professor J. R. Dymond	)	Zoology
Professor R. R. McLaughlin	-	Chemical Engineering
Professor C. F. Morrison	-	Civil Engineering:
		Municipal & Structural
Professor W. M. Treadgold	-	Civil Engineering:
		Surveying & Geodesy

To the Council of the School of Graduate Studies:

President S. E. Smith	-	University of Toronto
Professor A. P. C. Adamson	-	School of Architecture
Professor E. A. Allcut	-	Department of Mechan-
		ical Engineering
Professor F. H. Anderson	-	Department of Philos-
		ophy
Professor C. A. Ashley	-	Department of Political
		Economy
Professor F. C. Ault	-	School of Law
Professor D. L. Bailey	-	Department of Botany
Professor W.H.T. Baillie	-	Department of Zoology
Miss W. G. Barnstead	-	School of Library
		Science, O.C.E.
Professor E. E. Barrett	-	Department of Mining
		Engineering
Professor F. E. Beamish	-	Department of Chemistry
Professor K.S. Bernhardt	-	Department of Psychol-
		ogy
Dean S. Beatty	-	Department of Mathem-
		atics

Appoint-  
ments to  
Faculty  
Councils  
(Cont'd)

To the Council of the School of Graduate Studies: (Cont'd)	
Mrs. S. H. Bensley	- Department of Anatomy
Professor C. H. Best	- Department of Physiology
Professor V. W. Bladen	- Institute of Business Adminis- tration
Rev. L. J. Bondy	- Department of Romance Languages, St. Michael's College
Professor E. A. Bott	- Department of Psychology
Professor W. Boyd	- Department of Pathology and Bacteriology
Professor A. Brady	- Department of Political Economy
Professor J.G.Breckenridge	- Department of Chemical Engin- ddring
Professor P. H. Brieger	- Department of Art & Archaeology
Miss J. B. Brodie	- Department of Household Science
Professor G. G. Brown	- Department of Anthropology
Professor G. C. Butler	- Department of Biochemistry
Professor H. M. Cassidy	- School of Social Work
Professor B. Chalmers	- Department of Metallurgical Engineering
Professor S. D. Clark	- Department of Political Economy
Professor E. H. Craigie	- Department of Zoology
Professor D. G. Creighton	- Department of History
Professor J.A.Dauphinee	- Department of Pathological Chemistry
Professor R. M. Dawson	- Department of Political Economy
Professor G. H. Duff	- Department of Botany
Professor J. R. Dymond	- Department of Zoology
Professor G. A. Elliott	- Department of Political Economy
Dean R. G. Ellis	- Faculty of Dentistry
Professor B. Fairley	- Department of German
Professor J.K.W.Ferguson	- Department of Pharmacology
Professor J. Finkelman	- School of Law
Professor J. Fisher	- Department of English, Victoria College
Professor D. T. Fraser	- Department of Hygiene and Pre- ventive Medicine
Professor M. A. Fritz	- Department of Geological Sciences
Professor F. E. J. Fry	- Department of Zoology
Professor E. Goggio	- Department of Italian, Spanish and Portuguese
Professor A. R. Gordon	- Department of Chemistry
Professor T. A. Goudge	- Department of Philosophy
Professor J. W. Graham	- Department of Art & Archaeology
Professor J. C. B. Grant	- Department of Anatomy
Professor P. H. Greey	- Department of Pathology and Bacteriology
Professor B. A. Griffith	- Department of Mathematics
Professor G. M. A. Grube	- Department of Classics, Trinity College
Professor R. E. Haist	- Department of Physiology
Professor S. G. Hennessey	- Institute of Business Administra- tion
Professor F. S. Hogg	- Department of Astronomy
Professor R. C. Hosie	- Faculty of Forestry
Dean H. A. Innis	- Department of Political Economy
Professor H.J.C. Ireton	- Department of Physics
Professor J. A. Irving	- Department of Philosophy, Victoria College
Professor H. S. Jackson	- Department of Botany



Appoint-  
ments to  
Faculty  
Councils  
(Cont'd)

To the Council of the School of Graduate Studies  
(Cont'd):

Professor K. B. Jackson	- Department of Applied Physics
Professor R. M. Janes	- Department of Surgery
Professor F.C.A. Jeanneret	- Department of French
Professor R. S. Knox	- Department of English
Professor D. J. LeRoy	- Department of Chemistry
Dean A. C. Lewis	- Ontario College of Education
Professor C. Lewis	- Department of Germanics - Trinity College
Professor W. Line	- Department of Psychology
Professor G. B. Langford	- Department of Geological Sciences
Professor H. A. Logan	- Department of Political Economy
Professor J. A. Long	- Ontario College of Education
Professor G. R. Lord	- Department of Mechanical Engineering
Professor T. R. Loudon	- Department of Aeronautical Engineering
Professor G.F. Loughlin	- Faculty of Music
Professor G. H. W. Lucas	- Department of Pharmacology
Professor E. W. McHenry	- Department of Public Health Nutrition
Professor T.F. McIlwraith	- Department of Anthropology
Professor R.R. McLaughlin	- Department of Chemical Engineering
Sir Ernest MacMillan	- Faculty of Music
Professor H. H. Madill	- School of Architecture
Professor Chester Martin	- Department of History
Professor T. J. Meek	- Department of Oriental Languages
Professor J. S. Morgan	- School of Social Work
Professor R. E. Moyers	- Faculty of Dentistry
Rev. J. T. Muckle	- Department of Classics, St. Michael's College
Professor C. R. Myers	- Department of Psychology
Professor M. T. Newby	- Department of Semitics, Trinity College
Professor T.F. Nicholson	- Department of Pathological Chemistry
Professor G. Norwood	- Department of Classics
Professor G.N. Patterson	- Department of Aeronautical Engineering
Professor A. C. Pegis	- Department of Philosophy, St. Michael's College
Professor C. E. Phillips	- Ontario College of Education
Professor L. M. Pidgeon	- Department of Metallurgical Engineering
Professor D. F. Putnam	- Department of Geography
Professor H.G. Robertson	- Department of Classics, Victoria College
Professor J. D. Robins	- Department of English, Victoria College

Appoint-  
ments to  
Faculty  
Councils  
(Cont'd)

To the Council of the School of Graduate Studies (Cont'd):

Professor G. deB. Robinson	- Department of Mathematics
Professor C. C. Shih	- Department of East Asiatic Studies
Professor L. K. Shook	- Department of English - St. Michael's College
Professor H. B. Sifton	- Department of Botany
Dean J. W. B. Sisam	- Faculty of Forestry
Professor E. A. Smith	- Department of Chemical Engineering
Professor V. G. Smith	- Department of Electrical Engineering
Professor D. Y. Solandt	- Department of Physiological Hygiene
Dr. M. Doreen Smith	- Department of Food Chemistry
Professor A. B. Stokes	- Department of Psychiatry
Professor J. A. Surerus	- Department of Germanics, Victoria College
Professor Griffith Taylor	- Department of Geography
Principal W. R. Taylor	- University College
Professor G. F. Tracy	- Department of Electrical Engineering
Dean K. F. Tupper	- Faculty of Applied Science and Engineering
Professor F. H. Underhill	- Department of History
Professor L. C. Walmsley	- Department of East Asiatic Studies
Professor H. Wasteneys	- Department of Biochemistry
Professor W. H. Watson	- Department of Physics
Professor W. J. Webber	- Department of Mathematics
Professor H. L. Welsh	- Department of Physics
Professor F. E. W. Wetmore	- Department of Chemistry
Professor J. Willis	- School of Law
Professor S. E. Wolfe	- Department of Mining Engineering
Professor A.S.P. Woodhouse	- Department of English
Dean C. A. Wright	- School of Law
Professor G. F. Wright	- Department of Chemistry
Professor A. M. Wynne	- Department of Biochemistry

Fees for  
Degree  
of Master  
of Com-  
merce

- (b) That candidates required by the Institute of Business Administration to spend two years to complete the requirements for the degree of Master of Commerce must pay the full scale of fees for each of the two years - that is \$172 - except for the examination and degree fees which are paid in the final year only.

Ruling of  
eligibility  
for remuner-  
ative posi-  
tion for  
holder of a  
fellowship

- (c) That no person holding any fellowship of the value of \$750 or more is eligible for a remunerative sessional appointment except with the explicit permission of the Executive Committee of the School of Graduate Studies; in no case shall the amount of time devoted to the appointment be more than four hours per week.
- (d) Budget of Graduate, Postgraduate and Continuation Courses in the Faculty of Dentistry for the Session 1950-51:-



Budget for  
Graduate,  
Postgraduate  
and Contin-  
uation  
Courses in  
Faculty of  
Dentistry

	<u>Receipts</u>	<u>Expendi- tures</u>
(a) Diploma Courses - Dental Public Health Dental Surgery and Anaesthesia Periodontics Orthodontics	\$ 3,080	\$ 5,790
(b) Postgraduate Courses - e.g. B.Sc.(Dent.)	325	200
(c) Continuation Courses	7,200	6,825
(d) Supplies, equipment for all courses		2,200
(e) Stenographer - full time - Mrs. Gunter		1,450
(f) Dental Nurse, chair- side (10 mos.)		1,300
	<u>\$10,605</u>	<u>\$17,765</u>

Estimated debit balance - \$7,160 (provided for  
by a balance of \$2,705.09 from the 1949-50  
Session, plus Kellogg Foundation 1950-51 con-  
tribution of \$4,454.91).

Budget for  
Evening  
Classes in  
Institute  
of Business  
Administra-  
tion

(e) Budget for the Evening Classes in the Institute of  
Business Administration for 1950-51:

	<u>Receipts</u>	<u>Expendi- tures</u>
Tuition fees	\$ 7,000	\$
Incidental fees	2,000	
Fees for lecturers		6,000
Business Administration - Library		500
Administration: Room rent	\$300	1,500
Advertising	200	
Printing and mailing of notices	200	
Evening library assistant	400	
Additional secre- tarial assistance	400	
	<u>\$ 9,000</u>	<u>\$ 8,000</u>

Budget for  
Defence Re-  
search Board  
Project in  
School of  
Social Work

(f) Budget of the Defence Research Board Research Pro-  
ject on Welfare Problems of the Armed Forces,  
School of Social Work:-

Director, Professor C. E. Hendry	\$ 1,378
Assistant Director, J. E. Laycock, 9 1/3 mos. at \$5,000 per annum	3,889
Research Assistants (one at \$275, 8 mos. and one @ \$250, 2 mos.)	2,700
Stenographic assistance (one at \$140, 9 mos. plus part-time service)	2,125
Travel	1,300
Office equipment and supplies	800
Scholarship (5% of total)	700
University overhead (5% of total)	700
Contingencies and incidentals	408
	<u>\$14,000</u>

Health Service fee to be paid by students in certain courses in School of Hygiene

- (g) That beginning with the Session 1950-51 and thereafter the University Health Service fee of \$6.00 will be paid by students enrolled in the following courses in the School of Hygiene, who will therefore be entitled to the benefits of that service:-

- (a) Diploma in Veterinary Public Health
- (b) Diploma in Hospital Administration
- (c) Certificate in Public Health

Adjustments in salaries in the Faculty of Dentistry

- (h) Adjustments in salaries in the Faculty of Dentistry as follows:-

Increases in salaries:

	Present salary	Recommended addition	Total
A. R. Fletcher	\$ 840	\$2,160	\$3,000
R. J. Godfrey	5,900	300	6,200
J. H. Johnson	5,900	300	6,200
C. C. Rous	3,600	200	3,800
W. R. Jackson	360	60	420
A. C. Robinson	360	360	720
H. Halderson	435	820	1,255
M. R. Culbert	590	450	1,040
S. J. Lesco	460	80	540
J. T. Crouch	405	735	1,140
W. K. Shultis	641	254	895

Adjustments in salaries:

	Present salary	Recommended deduction	Total
I. H. Ante	\$1,020	\$ 880	\$ 140
E. B. Hooks	600	60	540

Additional appointments:

Stenographer in Dean's Office	1,700)
cost of living bonus	144)
Part-time stenographer in Orthodontics	800

Adjustments in salaries in the School of Nursing

- (i) Adjustments in salaries in the School of Nursing as follows:-

	Present salary	Recommended addition	Total
Miss F. H. M. Emory	\$4,000	\$ 200	\$4,200
Miss M. B. Millman	3,500	100	3,600
Miss M. J. Wilson	3,100	500	3,600
(with living allowance deleted)			
Miss J. Watson	2,300	300	2,600
Miss D. K. Duff	2,600	300	2,900
Miss M. C. Masters	2,400	200	2,600
Miss M. Bird	2,145	155	2,300
Miss M. J. Greenslade	2,100	200	2,300
Miss N. Press	1,500	150	1,650

Funds to be made available from the Wallberg Fund

- (j) That the sum of \$15,500 be made available for the Session 1950-51 from the income from the Wallberg Fund, for the following special purposes:-



Funds to  
be made  
available  
from the  
Wallberg  
Fund  
(Cont'd)

- |  |      |                 |
|--|------|-----------------|
| (a) A year's leave of absence with salary, plus \$1,000 travelling and tuition costs, for one member of the staff not above the grade of Assistant Professor | - \$ | 5,000           |
| (b) Two Wallberg research fellowships, each of \$1,500   | -    | 3,000           |
| (c) Four Wallberg undergraduate scholarships, each of \$300  | -    | 1,200           |
| (d) Travelling expenses of teaching staff to attend technical or educational conferences   | -    | 4,000           |
| (e) Wallberg Lecture   | -    | 1,300           |
| (f) Special investigations and experiments in the field of engineering education   | -    | 1,000           |
|  |      | <u>\$15,500</u> |

Provision  
made for  
use of  
Varsity  
Stadium  
by City  
of Toronto

In connection with a request which the President had received from the City of Toronto for the use of Varsity Stadium for playing-ground purposes for children, the President informed the Board of the provision which had been made through Mr. Loosemore for limited accommodation for this purpose.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

The Men of the Trees, an offer to assist in any way possible if the University will establish a botanical garden or arboretum at Glendon Hall.

The Will of the late Dr. Thomas Cowling, a bequest consisting of his dental books, for the library of the Faculty of Dentistry.

The National Cancer Institute of Canada: Grants - Projects Nos. 88 & 89 - Franks - \$11,542.50 made, and \$5,771.25 received

Projects Nos. 96 - Parker - \$7,727.25 made, and \$3,863.62 received

90 - Ham - \$3,693.75 made, and \$1,846.87 received

92 - McHenry - \$3,450 made, and \$1,725.00 received

91 - Ireton - \$3,075 made & received

97 - Peters - \$2,250 " " "

98 - Sellers - \$1,350 " " "

94 - Mendel - \$1,200 " " "

The Will of the late Rt. Hon. William Lyon Mackenzie King, P.C., O.M., a bequest of \$15,000 to establish "The John King Scholarship" in memory of his father, of the value of the annual interest thereon, to be awarded annually for proficiency in English literature or in constitutional history.

Donations  
(Cont'd)

From -

Canadian Arthritis and Rheumatism Society: - Grants

Projects ASF 1-49 & ASG 1-50 - Ogryzlo - \$1,680 received for research work under the direction of Dr. Ogryzlo for the period July 1, 1950 to June 30, 1951

ASG 2-50 - Dauphinee - \$5,000 received for research work under the direction of Dr. Dauphinee for the period July 1, 1950 to June 30, 1951

Canadian Legion of the British Empire Service League to cover 13 scholarships awarded by the Legion, of the value of \$275 each.

Association of Children's Aid Societies of the Province of Ontario, an offer to donate \$2,000 to establish a scholarship to commemorate the Association's late Executive-Secretary, Nora-Frances Henderson; the scholarship to be of the value of the annual interest on the fund (in round figures) and to be awarded to the best "all round" student in the first year of the School of Social Work.

Mr. Gordon C. Leitch, the sum of \$500 received, representing one-half of a donation of \$1,000, to be applied to the salary of Dr. J. V. Machell in the School of Social Work.

The College of Physicians and Surgeons of Ontario, the sum of \$100 received, to be used to purchase books, pamphlets, etc., which may be recommended by the library committee of the Faculty of Medicine. A suitable book plate was also offered by the College, to be pasted in each journal or book.

The Canadian Foundation for Poliomyelitis, the sum of \$600 received, through the Canadian Physiotherapy Association, to be used for a Fellowship for Miss Jean Allen, Department of Physical and Occupational Therapy, for the Session 1950-51.

The Sir John Gibson Chapter, I.O.D.E., the sum of \$446 received as a bursary award for Mr. James Watt, a student in second year Medicine.

The Research Council of Ontario, the sum of \$4,820 received as a payment toward the general administrative costs which form a part of the research work being done under the grants from the Council. This amount approximates 10% of the \$43,500 provided by the Council for 1950-51 for research at the University.

The Canadian Automobile Chamber of Commerce, Inc., an offer to grant \$10,000 for the Session 1950-51 as an emergency measure to provide for the continuation of the Course in Public Safety, Department of University Extension; and, provided the course continues to function effectively, an offer to donate amounts of \$10,000 each as of July 1, 1951 and July 1, 1952. The donor requests that no publicity be given to these special grants.

(#) Lieut.-Col. W. E. Phillips, the sum of \$1,000 received for "The Nadine Phillips Fellowship" in the School of Graduate Studies for the Session 1950-51; the fellowship to be awarded in any branch of the mathematical, physical and biological sciences, pure or applied, to a student who must have demonstrated by one year's post-Bachelor research high ability in his chosen field. \$200 of the fellowship is to be used for expenses to support the Fellow's research in the department in which he is working.

The Canadian Oral Prophylactic Association, an offer to present to the University \$1,000 together with a completed die and gold medal, to be awarded in the Faculty of Dentistry to a student in his final year for the most outstanding interest and accomplishment in dental anaesthesia. Only the interest on the fund to be used.

The Manitoba Brewers' and Hotelmen's Welfare Fund, the sum of \$400 received as a bursary award to Mr. Thor Thorgrimsson, a graduate student, to assist him in continuing his studies.

(#) Note: The original letters stated \$250 but later changed to \$200.



Donations  
(Cont'd)

From -

The Will of the late Dr. William Goldie, the sum of \$110,000 received on account of the bequest of the residue of the Estate, to be used by the Department of Medicine to further the study of physical diagnosis and clinical investigation.

The Will of the late Mrs. Helen Shepard, \$36,000 Dominion of Canada bonds and \$625.94 cash received, being the balance payable to the University under the bequest for the Ann Shepard Memorial Scholarships.

The Will of the late Allan F. S. Robertson, the sum of \$6,000 received on account of a distribution in the Estate, to be used for scientific research in any of the sciences, or in mathematics, or in engineering, but preferably for research in the cause and cure of cancer, preferably, but not necessarily, in the laboratories of the University or the Banting Institute.

The Will of the late Allan F. S. Robertson, the sum of \$3,000 received on account of a distribution in the Estate, to be used for scholarships in the University of Toronto Schools for students intending to study Medicine at the University of Toronto.

The Robert Gould Research Foundation, Inc., the sum of \$4,000 received to continue research, under the direction of Dr. E. W. McHenry, of Abnormalities of Nutrition in Pregnancy.

The Canadian National Institute for the Blind, the sum of \$2,000 received to continue for 1950-51 the Fellowship in Ocular Genetics.

Canadian Industries Limited, the sum of \$1,250 received to continue their Fellowship for 1950-51.

Forestry Alumni Association and students of the Faculty, a \$500 Hydro-Electric Power Commission bond, to be added to the Forestry Memorial Scholarship Fund.

Mr. Fred Orpen, the sum of \$250 received to cover the Fred Orpen Award for 1949-50.

The Kiwanis Club of West Toronto, the sum of \$200 received to continue their bursary in the School of Social Work for 1950-51.

The Estate of Mary Jane Felker, five gold U.S.A. coins received, being part of the residue of the Estate, which were transferred to the Royal Ontario Museum of Archaeology to be added to the coin collection there.

It was decided that the residue of the Estate, bequeathed to the University for research work and represented by bonds to the nominal value of \$13,500, be used for the establishment of a research fellowship in the Institute of Business Administration of the value of \$2,400, both the income and the capital of the fund to be used, thus providing an award for six years.

University College Council, a recommendation that for the purpose of the retention by Miss Bernice Grafstein of a second Reuben Wells Leonard Scholarship that carries with it free tuition, Miss Grafstein be considered to have attained first-class honour standing in Biochemistry during the Session 1949-50. Miss Grafstein was granted in May, 1950, aegrotat standing; because of an explosion in the laboratory she suffered eye injuries which prevented her from writing her examinations. The Board approved of this recommendation.

Donations  
(Cont'd)

From -

The donors of the following scholarships and prizes, approval received to have them transferred from the Faculty of Arts to the School of Law:-

Langford Rowell Scholarship - Law  
Harold G. Fox Prizes  
Dent McCrea Scholarship  
Romaine K. Ross Prize

Various donors for the Institute of Business Administration:

Paid - \$86,845.50  
Promised - \$97,325.50

Documents  
approved  
for sig-  
nature -

Approval was given for the execu-

tion of the following documents:-

Banting  
Research  
Foundation

1. Declaration of Trust relating to the Banting Research Foundation, supplementary to those executed in June 1925 and January 1949.

Canadian  
Bank of  
Commerce

2. Agreement between the University and the Canadian Bank of Commerce in connection with their appointment as Registrar for the University debenture issue.

Confirma-  
tion of  
adminis-  
trative  
matters

Upon motion of Mr. Borden the fol-

lowing administrative matters, approved during the Summer, were con-  
firmed:-

(a) Appointments, etc:

Appoint-  
ments,  
etc.

Photographic Service:

Mrs. C. B. Thomas

- Assistant Photographer from Oct. 16, 1950 to May 30, 1951 \$1,000

G. Grieve

- Mechanic (part time) from July 1, 1950 \$400 a year

Promotions:

Superintendent's

Office:

Mrs. M. MacArthur

- Pay Clerk from Aug. 1, 1950, \$1,636 a year (plus bonus)

G. Murdoch

- Caretaker, Banting Institute, \$2,361 a year, from July 1, 1950

A. E. Chapman

- Caretaker, Biological Building from July 1, 1950, \$2,361 a year

Mrs. Ellen Pretty

- Postal Clerk, from Oct. 1, 1950 \$1,556 a year (plus bonus)

Photographic Service:

G. Carter

- Photographer from July 1, 1950, \$2,000 a year (plus bonus)

J. Kitting

- Assistant Photographer from July 1, 1950 - \$1,500 a year (plus bonus)

Increase in Salary:

Superintendent's Office:

A. Stilo

- Stores Clerk, from \$1,956 to \$2,076 a year (plus bonus) from July 1, 1950



Appoint-  
ments, etc.  
(Cont'd)

Transfer:

University Health Service:

Miss B. A. Blackey - Secretary, Women's Division, from Sept. 1, 1950, to May 31, 1951 at \$1,200 (transferred from Engineering Drawing)

Demotion:

Superintendent's Office:

H. C. Hatfield - Caretaker, Baldwin House, from July 1, 1950, at \$2,247 a year (formerly Caretaker, Banting Institute, at \$2,361)

Termination of  
Employment

(b) Termination of Employment:

Photographic Service:

P. A. Croydon - Photographer (salary \$2,200) June 30, 1950

Hart House Theatre:

F. Fice - Asst. Technical Director, (salary \$1,800) July 31, 1950

Increases in wage  
rates

(c) Increases in wage rates for the following:

Sheet Metal Workers:

10¢ an hour, effective July 1, 1950, plus an additional 5¢ an hour effective May 1, 1951

Electricians:

5¢ an hour, effective June 1, 1950, plus an additional 5¢ an hour effective July 1, 1950

Plumbers:

10¢ an hour, effective June 1, 1950

Carpenters:

15¢ an hour, effective May 1, 1950

Painters:

15¢ an hour, effective July 31, 1950, plus an additional 5¢ an hour effective May 1, 1951

Locksmith:

8¢ an hour for Mr. N. Reilly as of July 15, 1950

Leave of  
absence

(d) Leave of absence without pay to Mr. James Shepherd, Caretaker of the Medical and Anatomy Buildings, for the month of August, the University to pay its share of pension contribution.

Agreements  
re Insulin

(e) Agreements re Insulin with Dr. C. H. Best and Dr. J. B. Collip, terminating and replacing previous agreements.

Allocation  
of Insulin  
surpluses

(f) Allocation of surpluses, as resolved by the Insulin Committee, for the 8 month period to March 31st, 1949, and for the 12 month period to March 31st, 1950.

Additional  
appropriation

Approval was given for an additional appropriation of \$1,000 for the year 1950-51 to cover the expenses of the Canadian Bank of Commerce as registrar for the University debenture issue.

Financial  
Statements  
tabled -

Financial Statements were tabled

as follows:-

University

1. University Statements for the three months ended September 30, 1950.

Conservatory

2. Royal Conservatory of Music Statements for the year ended June 30, 1950.

Connaught  
Laboratories

3. Connaught Medical Research Laboratories revenue and expense account and balance sheet for the three months ended June 30, 1950.

Discontinu-  
ance of  
authority  
for Account-  
able War-  
rants

The Board approved of the discontinuance of authority for a monthly Accountable Warrant for operating expenses of the University.

Benefac-  
tions for  
1949-50

A list of benefactions for the year 1949-50 was presented.

Request  
from the  
Museum  
Board for  
addition-  
al appro-  
priations  
deferred

A communication was presented from the Royal Ontario Museum Board requesting additional appropriations of \$300 for "Administrative Salaries", and of \$725 for the "Salaries" appropriation of the Museum of Archaeology to cover salary increases. These matters were deferred for consideration until the return of Mr. Fennell, Chairman of the Museum Board.

*Indefad  
on B.*

The meeting adjourned at 5:30 p. m.

Minutes confirmed.

*November 23<sup>rd</sup> 1950*

*C. H. Hugginbotham*

Secretary

*M. H. H.*  
Acting Chairman

*for*





Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
November 23rd, 1950, at 4 p. m.

Present -

Dr. Neilly (in the Chair)  
The Chancellor  
The President  
Hon. Mr. Justice Hope  
Mr. Bryce  
Mr. Kelly  
Mr. Fennell  
Mr. Osbourne

Mr. Gordon  
Dr. Johnson  
Mr. Matthews  
Mr. LaBine  
Dr. Tory  
Mr. Clarke  
Hon. Dr. Bruce

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Dr. Neilly  
in the  
Chair

In the absence of the Chairman and

the Vice-Chairman -

It was moved by Mr. Bryce,  
Seconded by Mr. Osbourne,  
And Resolved -

that Dr. Neilly take the Chair.

Minutes  
confirmed

The minutes of the previous meeting

were presented and -

Upon motion of Mr. Gordon,  
Seconded by Mr. Justice Hope,

were confirmed.

Letter of  
gratitude  
from Dr.  
Cody

A communication from Dr. H. J. Cody

expressed his gratitude for the good wishes of the Board during  
his recent illness.



Financial  
Statements  
and Audi-  
tor's Report  
to Chairman  
tabled and  
accepted

The Financial Statements and the Auditor's Report to the Chairman for the year ended June 30, 1950, which had been held over from the previous meeting so that Board members would have an opportunity to study them in detail, were again placed before the meeting and -

It was moved by Mr. Justice Hope,  
Seconded by Mr. Bryce,  
And Resolved -

that the Financial Statements and Report be tabled and accepted.

Approval of  
agreement  
between the  
Conservatory  
and the Opera  
Festival  
Association  
of Toronto

The Chairman of the Board of the Royal Conservatory of Music, Dr. Johnson, explained at some length the purpose of the agreement which his Board proposed to enter into with the "Opera Festival Association of Toronto". He stated that because of the financial risks involved and the time that had to be given by Dr. Arnold Walter and other members of the staff, the Conservatory was not prepared to undertake, next winter, an opera festival at the Royal Alexandra Theatre similar to that which was successfully staged last season. When this decision became known to the public a group of Toronto citizens interested in opera undertook to stage such a festival which would be financed by a non-profit organization incorporated for this purpose, provided the Opera School is willing to cooperate in this venture to the extent of loaning its costumes and other stage effects and allowing its students to participate in the productions. The agreement presented to the Board provided official recognition of the detailed arrangements made between the Conservatory and the Association, and it was specifically pointed out that it terminated as of June 30th, 1951.

Agreement  
between  
Conserva-  
tory and  
Opera  
Festival  
Associa-  
tion of  
Toronto  
(Cont'd)

Upon motion of Mr. Justice Hope,  
Seconded by the Chancellor,

the Board approved of the proposed agreement, a copy of which is  
appended to these minutes, and commended the Conservatory Board  
for its efforts in completing these arrangements.

Copy of Agreement

"AGREEMENT made in duplicate this 28th day of November,  
1950.

B E T W E E N:

ROYAL CONSERVATORY OF MUSIC OF TORONTO,  
(hereinafter called the "Conservatory")  
OF THE FIRST PART;

- and -

OPERA FESTIVAL ASSOCIATION OF TORONTO,  
(hereinafter called the "Association")  
OF THE SECOND PART.

WHEREAS the Conservatory has an Opera School for the  
training of students.

AND WHEREAS the Association has been brought into being  
with objects, inter alia, as follows:

- (a) to promote and encourage Canadian musical talent;
- (b) to establish an outlet for the students of the Royal  
Conservatory of Music of Toronto and other per-  
sons interested in opera;
- (c) to establish a scholarship fund for students of the  
Royal Conservatory of Music of Toronto out of  
any profits of the Corporation;
- (d) to maintain any trusts which may be conducive to  
any of these objects and, in particular, to es-  
tablish, undertake, superintend and administer  
a fund for scholarships for the purpose of as-  
sisting persons from the said Royal Conservatory  
of Music of Toronto and others interested in  
opera in such manner as the Corporation may de-  
termine;
- (e) to advance cultural activities in the Dominion of  
Canada generally and more particularly in the  
City of Toronto; and
- (f) to cooperate with other organizations, whether in-  
corporated or not, which have objects similar  
in whole or in part to the objects of the Cor-  
poration;
- (g) to purchase, take on lease, hire or otherwise ac-  
quire and hold lands or buildings or any inter-  
est therein for the purpose of creating or ac-  
quiring facilities for operatic performance  
from time to time and to equip the same with the  
usual and necessary adjuncts;
- (h) to enter into any arrangements with any authorities,  
municipal, local or otherwise, that may seem con-  
ducive to the Corporation's objects or any of  
them and to obtain from such authority any rights,  
privileges, grants and/or concessions which the  
Corporation may think it desirable to obtain and  
to carry out, exercise and comply with any such  
arrangements, rights, privileges, grants and con-  
cessions;



Agreement  
between  
Conserva-  
tory and  
Opera  
Festival  
Associa-  
tion of  
Toronto  
(Cont'd)

(i) to do all such other things as are incident-  
al or conducive to the attainment of the  
above objects or any of them.

AND WHEREAS the Association has agreed to under-  
take to produce an Opera Festival in 1951.

NOW THEREFORE THIS INDENTURE WITNESSETH that in  
consideration of the premises and of the covenants of  
both parties hereto, the parties hereto for themselves,  
their successors and assigns respectively, mutually  
covenant and agree as follows:

1. The Conservatory will give its full whole-  
hearted support and cooperation to the Opera Festival  
of 1951; subject always to the maintenance of the  
standards and requirements of the internal operations  
of the Conservatory.

2. The Conservatory hereby gives permission to  
the Association to use the services of the Musical  
Director, Nicholas Goldschmidt, the Stage Director,  
Herman Geiger-Torel, and their assistants, George  
Crum, Andrew McMillan and John Coveart, to direct and  
prepare the Opera Festival of 1951 as they previously  
did for the Opera Festival of 1950.

3. The Conservatory agrees to and hereby gives  
permission to all Opera School students of the Conser-  
vatory to attend rehearsals as required for the pro-  
duction of the Opera Festival of 1951, as was done  
for the Opera Festival of 1950.

4. The Conservatory hereby gives permission to  
the Association to use the Opera School production-  
rehearsal-time and space for the preparation and pro-  
duction of the Opera Festival of 1951, as was done  
for the Opera Festival of 1950.

5. The Conservatory hereby agrees to loan scen-  
ery, costumes, properties and scores for such operas  
as may be decided upon free of charge.

6. The Conservatory agrees to assist in enlist-  
ing the full cooperation and active support of the  
Ladies' Concert and Opera Committee for the Opera  
Festival of 1951.

7. The Conservatory agrees to release all its  
guarantors for the festival the Conservatory had  
originally proposed to hold in 1951 so that the  
Association may approach them with a view to obtain-  
ing guarantees for the Opera Festival of 1951.

8. The Conservatory agrees to allow the use of  
its name in the publicity and advertising to be done  
in connection with the Opera Festival of 1951 to  
state that the Conservatory is cooperating in the  
production thereof; but no publicity or advertising  
in which the name of the Conservatory is used shall  
be used until the text has been submitted to the  
Conservatory and approved by it in writing.

9. The Association agrees to produce an Opera  
Festival during the month of February, 1951, of not  
more than four nor less than three operas with  
twelve performances, in total, as the Opera Festival  
of 1951.

10. The Association agrees that the Conservatory  
shall be fully consulted in the selection of the  
operas and the soloists therefor.

11. This agreement shall be binding upon the par-  
ties hereto, their executors and assigns from the  
24th day of November, 1950, to the 30th day of June,  
1951.

Agreement  
between  
Conserva-  
tory and  
Opera  
Festival  
Associa-  
tion of  
Toronto  
(Cont'd)

IN WITNESS WHEREOF the Parties hereto have hereunto  
set their corporate seals respectively under the hands of  
the duly authorized officers in that behalf.

SIGNED, SEALED AND  
DELIVERED

In the presence of:

) ROYAL CONSERVATORY OF MUSIC  
) OF TORONTO

) . . . . .

) . . . . .

) OPERA FESTIVAL ASSOCIATION OF  
) TORONTO

) . . . . .

) . . . . .

December  
meeting  
cancelled  
and dates  
set for  
two meet-  
ings in  
January

Consideration was given to the date  
of the next meeting of the Board. It was decided to dispense  
with the December meeting, but in order that consideration might  
be given as soon as possible to the report which the President  
is preparing in connection with adjustments to present salary  
scales applicable to staff members, and to the recommendations  
of the President and Comptroller with respect to the estimates  
for 1951-52, it was agreed to hold a meeting on Thursday, Janu-  
ary 4th, 1951, and the regular January meeting on the 25th, both  
meetings to be called for 4 p. m.

Leave  
granted  
to mem-  
bers  
absent  
from the  
previous  
meeting

Leave was granted to the following  
members of the Board who were absent from the previous meeting:-

The Chancellor  
Dr. Cody  
Mr. Duncan  
Mr. Fennell

Mr. Justice Hope  
Mr. LaBine  
Dr. McCullagh  
Mr. Osbourne

Appoint-  
ments

Upon motion of the President,  
Seconded by Mr. Bryce,

the following appointments recommended by the President were  
approved and ratified:-



Appoint-  
ments

For the Session 1950-51:

Faculty of Arts:Chemistry:

- R. G. Carter - Instrument Maker, from Nov. 26, 1950 \$3,000 a year
- R. Pyke - Microanalyst, from Nov. 1, 1950 \$1,680 a year

History:

- Mrs. M. Bassett - Reader \$500

Assistants:

- L. C. Clark - \$450 H. R. Kitney 450
- J. S. Moir - 450 G. A. Wilson 450
- J. H. Chung - Reader in Mathematics 250
- H. J. C. Ireton - Honorarium as Secretary of the Advisory Committee on Scientific Research for 1949-50 \$500
- B. E. Shore - Chairman of the Department of Slavic Studies without salary)
- W. L. Sanderson - Technician in Zoology from Dec. 1, 1950 \$1,450 a year

Faculty of Medicine:

- Mrs. N. B. Allan - Demonstrator in Anatomy, Sept. 15 to May 15 \$960
- E. S. Gruson - Fellow in Biochemistry, Nov. 1 to May 31 \$900

Medicine:

- J. C. Sinclair ) Clinical Teachers 400
- C. C. Gray ) 1,500

Obstetrics & Gynaecology:

- A. D. T. Purdy - Assistant Professor from Nov. 1, 1950 \$300 a year
- R. B. Meiklejohn - Associate from Nov. 1, 1950 \$250 a year
- H. Szymanski - Laboratory Attendant in Pathological Chemistry from Nov. 11, 1950 \$100 a month
- J. F. Methven - Fellow in Pharmacology, Nov. 1 to Apr. 30 \$300
- Miss D.C. Madgett - Demonstrator in Physical and Occupational Therapy \$960

Faculty of Applied Science and Engineering:

- F. L. Mooney - Instructor in Civil Engineering: Surveying & Geodesy, Sept. 18 to Dec. 17 \$75 a month

Mechanical Engineering:

- J. A. Golinski - Demonstrator, Nov. 1 to Apr. 30 \$150 a month
- E. McGowan - Laboratory Attendant, from Nov. 1, 1950 \$1,700 a year

Ontario College of Education:

- Miss M. K. Harvie ) Instructors \$300
- W. Line ) 300
- F. W. Minkler ) 300

Appoint-  
ments  
(Cont'd)

School of Social Work:

Mrs. M. Unan	) Stenographers	\$1,415 a year
Mrs. M. Edwards	) from Nov. 1, 1950	1,415 a year
A. Maloney	- Special Lecturer	without salary

School of Nursing:

Mrs. M. I. Snelgrove	) Secretarial	\$1,500 a year
	) Assistants, Nov. 1	
Miss E. Trimble	) to June 30	1,500 a year
E. C. Robertson	- Lecturer	\$225

School of Hygiene:

Physiological Hygiene:

K. MacMillan	) Laboratory Assistants, \$75 a month
M. Weisenberg	) Oct. 1 to Dec. 31 50 a month
Miss N. Evans	- Laboratory Assistant
	from Oct. 1, 1950 \$1,500 a year

Institute of Business Administration:

R. W. Keyes	- Instructor, Oct. 1 to May 31	\$750
J. W. Bennett	) Assistants, Nov. 1 to	200
N. E. Walker	) Apr. 30	200

University Library:

Miss M. Clemes	- Assistant from Oct. 1, 1950	\$1,800 a year
Miss J. Jarvis	- Secretary to the Librarian	
	from Nov. 23, 1950	\$2,600 a year

Office of the Registrar:

Clerks from Nov. 1, 1950 -	
Mrs. H. B. Rynard	- \$1,366 a year
Mrs. M. J. Rodgers	- 1,366 a year
Miss J. J. McCool	- 1,366 a year
Miss M. H. Rayfield	- 1,456 a year

Placement Service:

J. K. Bradford	- Director, from Jan. 1, 1951	\$5,850 a year
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Miscellaneous:

H. H. Madill	- Member of the Registration Board of the Ontario Association of Architects for 3 years from Jan. 1, 1951
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Appoint-  
ment of  
Professors  
Emeriti

Upon motion of the President the following were appointed Professors Emeriti from July 1, 1950, without salary:-

Faculty of Medicine:

H. B. Van Wyck	- Professor Emeritus of Obstetrics and Gynaecology
----------------	--

Faculty of Applied Science and Engineering:

J. R. Cockburn	- Professor Emeritus of Engineering Drawing
----------------	---

Other recommendations of the President were approved as follows:-



Resigna-  
tions(a) Resignations:  
Faculty of Arts:Physics:

H. W. Tonkin

- Lecture Assistant (salary  
\$2,400) Nov. 30, 1950

R. G. Carter

- Assistant Mechanician (salary  
\$2,200) Nov. 25, 1950Faculty of Medicine:

R. Vineham

- Laboratory Attendant in Exper-  
imental Research (salary  
\$900) Oct. 24, 1950

Miss E. Barr

- Secretary in Hygiene and Pre-  
ventive Medicine (salary  
\$1,900) Nov. 27, 1950

W. Lawrence

- Attendant in Pathological  
Chemistry (salary \$1,250)  
Oct. 31, 1950

A. B. LeMesurier

- Associate Professor of  
Surgery (salary \$300)  
Nov. 1, 1950Faculty of Dentistry:

Miss M. H. O'Neill

- Stenographer in Secretary's  
Office (salary \$1,525)  
Nov. 30, 1950School of Nursing:

Mrs. S. DuVernet

- Librarian (salary \$1,820)  
Nov. 7, 1950Institute of Business Administration:

Miss S. A. McDonagh

- Librarian (salary \$1,500)  
Nov. 30, 1950Leave of  
Absence(b) Leave of Absence:

H. G. Armstrong

- Associate in Surgery, from  
Oct. 20 to June 30 \$200University  
Extension  
Courses(c) University Extension Courses:Certificate Course in Business (Evenings):

F. R. Crocombe

- Accounting II \$300

F. N. Beard

- Accounting I 300

G. Bain

- Economics I 300

D. S. McGiverin

- Economics II 300

W.L.N. Somerville

- Mercantile Law I 300

L. Storey

- Secretarial Practice 300

Correspondence Courses: Pass Course for Teachers:

G. S. Vickers

) Art and Archaeology 2a

J. A. Baird

)

W. A. E. McBryde

- Chemistry

S. Triantis

- Economics 1a

Mrs. E. M. Hughes

- Economics 2a

R. H. Fleming

- Economics 3a

Mrs. A.J. Mallinson

- English 1a, 3a

Miss F. A. Smith

- English 2a

Miss I.G. Balthazard

- French 1a

D. M. Hayne

- French 2a

F. A. Hare

- French 3a

D. F. Putnam

- Geography 1a

H. Boeschenstein

- German

G. C. Paterson

)

H. I. Nelson

) History 1a

M. R. Powicke

)

University  
Extension  
Courses  
(Cont'd)

(c) University Extension Courses (Cont'd):

Correspondence Courses: Pass Course for Teachers (Cont'd):

J. M. S. Careless	)	History 3a	
G. M. Craig	)		
Sister M. St. John	)	Latin 2a	
Sister Blandina	)		
H. S. Heaps	-	Mathematics 1a, 1b	
J. C. S. Wernham	-	Philosophy 1c	
Rev. C. J. Lavery	)	Philosophy (St. Michael's)	
Rev. R. MacDonald	)		
K. S. Bernhardt	-	Psychology 1a, 2b	
T. J. Mallinson	-	Psychology 3a	
Miss J. R. Burnet	-	Sociology 3a	
Mrs. Lenore Lennox	-	Zoology	
(remuneration will be based on the number of students who enrol)			

Teachers' Classes: Pass Course for Teachers:

S. Triantis	-	Economics 1a	\$400
A. S. Knowland	-	English 1a, 1b	500
Miss J. L. Gillespie	-	French 1a	400
Griffith Taylor	)	Geography 1a	200
G. Tatham	)		400
W. C. Wonders	-	Geography 1a (Senior Demonstrator)	250
J. Spelt	-	do.	250
S. Kling	-	Geography 1a (Assistant Demonstrator)	150
B. Shindman	-	do.	150
H. I. Nelson	)		150
G. C. Paterson	)	History 1a	150
M. R. Powicke	)		150
H. S. Heaps	-	Mathematics 1a, 1b	400
J. C. S. Wernham	-	Philosophy 1c	400
W. R. Kirk	-	Psychology 1a	400
F. W. Burd	-	Psychology 1a (Reader)	150
J. Garner	-	Political Science 1a	200
J. A. Baird	)	Art and Archaeology 2a	200
G. S. Vickers	)		200
G. A. Knott	-	Art and Archaeology (lantern operator)	50
E. Rhodes	-	English 2a, 2b (lectures and essays)	500
G. N. Laidlaw	-	French 2a	400
R. G. N. Laidlaw	-	Psychology 2b	400
E. T. Alderdice	-	Psychology 2b (Reader)	150
R. H. Fleming	-	Economics 3a	400
R. L. McDougall	-	English 3a, 3b	400
J. M. S. Careless	)	History 3a	200
G. M. Craig	)		200
Rev. R. MacDonald	-	Philosophy 3i (St. Michael's)	400
R. N. Nicholson	-	Psychology 3a	400
E. M. Kliman	-	Psychology 3a (Reader)	150
Miss J. Burnet	-	Sociology 3a	400
J. J. Rae	-	Chemistry	400
Mrs. J. P. Gracie	-	Chemistry (Demonstrator)	200
R. Porter	-	Chemistry (stockroom)	75
Mrs. Lenora Lennox	-	Zoology	400
J. J. Graham	-	Zoology (senior assistant)	250
Miss M. Hunter	-	Zoology (junior assistant)	150
A. Prince	-	Zoology (laboratory attendant)	100
H. Boershenstein	-	German	400
Sister M. St. John	)		200
Sister M. Blandina	)	Latin	200



University  
Extension  
Courses  
(Cont'd)

Upper School and Commercial - Correspondence  
Courses: (Remuneration based on students enrolled)

Upper School:

A. G. Croal	- Physics, Chemistry, Botany and Zoology
A. D. Lockhart	- History
E. J. Collins	- Latin
N. L. Murch	- French and German
L. H. Newell	- English
P. A. Petrie	- Algebra and Geometry
J. R. Willis	- Trigonometry

Commercial:

A. P. Seggie	- Accountancy Practice, Business Law, Major Methods in Accountancy
D. A. Fisher	- Office Practice, Major Methods in Office Practice
H. Gray	- Accountancy Theory, Bookkeeping B
T. O. W. Fowler	- Business Arithmetic, Business Correspondence
C. R. Jarvis	- Penmanship
A. G. Steinberg	- Arithmetic of Investment, History of Commerce, Money and Banking, Theory of Economics
J. W. Fawcett	- Secretarial Practice, Shorthand Theory, Typewriting B
T. R. Foster	- Major Methods in Shorthand, Shorthand Practice

Course in Institutional Management:

A. E. Berry	- Sanitation	\$300
W. J. Feasby	- History I and II	900
R. C. Joyner	- Psychology I	600
H. MacIntyre	- English II	600
G. A. Martin	- Administration I and II	600
J. H. McGuinness	- Law I	300
W. R. Orwen	- English I	600
Miss R. Park	- Food I	600
L. C. Parkinson	- Administration I and II	600
J. H. Pepper	- Public Speaking	600
M. W. Rashkis	- Accounting I and II	1,800
D. L. G. Sampson	- Psychology II	600
R. A. Smith	- Forestry I and II	600
W. A. Stead	- Administration I and II	450
S. Triantis	- Economics I and II	1,200
D. M. Young	- Personnel, Administration II	300

Royal Ontario

Museum of Natural  
History

- Natural History	300
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Ryerson Institute  
of Technology

- Quantity Food Preparation, Interior Decoration, Mechanical Equipment	3,000
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Evening Classes - Academic:

S. G. Hennessey	) Accounting	300
F. N. Baird		300
T. B. Godfrey		300
Art Gallery of Toronto	- Appreciation of Art	150
J. F. Heard	- Astronomy	300

University  
Extension  
Courses  
(Cont'd)

Evening Classes - Academic (Cont'd):

J. M. Elson	- Authorship, Journalism	\$600
Miss M. E. G. Waddell	- Calculus	300
F. R. Crocombe	- Cost Accounting	300
B. Wilkinson	)	15
G. Bennett	) Current Events	45
G. M. Craig	)	15
G. W. Brown	)	15
H. I. Nelson	)	15
V. Moudry	)	15
R. Flenley	)	30
R. A. Spencer	)	30
J. B. Conacher	)	15
D. J. McDougall	)	30
D. G. Creighton	)	15
R. M. Saunders	)	15
A. Brady	)	15
E. W. McInnis	)	30
J. M. S. Careless	)	15
Miss E. Whitaker	- Development of Self Expression	300
G. N. Bramfitt	- Diction and Voice Development (2 classes)	600
K. F. M. Helleiner	- Economics	300
E. F. Kingston	)	300
G. S. Gulston	) English Composition	300
Mrs. S. DuVernet	- English Criticism and Appreciation	300
Miss B. Gemmill	- English Diction and Speech	300
Miss F. A. Smith	- English - The Modern Novel	300
Miss M. D. MacDonald	)	300
Mrs. M. Hurst	)	300
Miss I. Balthazard	) French	300
Miss G. M. Jacquemin	)	300
H. N. Milnes	- German	300
C. C. Love	- Great Books	300
F. G. Ewens	- Heating	300
W. D. Tucker	- Home Furnishing	300
J. F. Clark	- Home Gardening	150
D. L. Minshall	- do.	150
Miss A. Fleming	- Interior Decoration	300
Institute of Internal Auditors	- Internal Auditing	150
R. Gill	- Introduction to Play Production	300
J. A. R. Molinaro	- Italian	300
Mrs. M. Zieman	- Magazine Writing (2 classes)	600
J. R. Willis	- Mathematics	300
J. R. Cadwell	- Mercantile Law	300
Miss S. Hahn	- Metal Craft	300
F. J. Horwood	- Music Appreciation (2 classes)	600
Mrs. H. Tucker	- Oral Expression	300
M. Long	- Philosophy	300
C. H. Baker	)	300
M. F. Grapke	)	300
A. E. Cox	) Psychology	300
R. W. Ross	)	300
T. J. Mallinson	)	
W. G. Frisby	- Public Speaking, Private Secretaries	600



University  
Extension  
Courses  
(Cont'd)

Evening Classes - Academic: (Cont'd):

J. E. Laughlin	)		\$300
C. W. Leslie	)	Public Speaking	300
J. H. Pepper	)		300
W. H. Hogg	)	Radio Writing	300
P. F. Carscallen	)		10
G. N. Kulikovsky	-	Slavic - Russian	300
J. Berezowski	-	Slavic - Ukrainian, Polish	300
M. Burtiak	-	Slavic - Ukrainian	300
J. Cano	)	Spanish	300
T. L. C. Dawson	)		300
Mrs. F. A. Brook	-	Speech Arts	300
J. A. Long	-	Lectures for Jewish Teachers	15

(Authority given for payment of attendants at these classes at amounts to be determined later)

Evening Classes - Course in Classical Literature:

J. N. Emerson	-	Archaeology - Ontario before Champlain	\$150
Royal Ontario Museum of Archaeology	)		90
Mrs. S. Lundberg	)	Design in the	15
Mrs. B. C. Haworth	)	Decorative Arts	15
S. D. Steiner	)		15
G. Englesmith	)		15
K. E. Kidd	-	Mexican History	150
D. J. McDougall	)		30
F. H. Underhill	)		15
Miss E. Martin	)		15
E. Arthur	)	Nineteenth Century	30
G. Brett	)	England	45
F. S. Spendlove	)		60
Miss K. Coburn	)		30
S. J. Key	-	Nineteenth Century England (2 lectures) Classical Lecture (1 lecture)	45
G. Ridout	)		15
Miss J. Macpherson	)	Nineteenth Century	15
M. Long	)	England	15
R. M. Saunders	)		30
T. Owen	)		15
C. B. Macpherson	)		15
R. S. Knox	)		30
H. M. McLuhan	)	Classical Literature	15
P. A. G. Child	)		30
A. E. Barker	)		15
Miss L. Riese	)		45
R. D. C. Finch	)		15
K. MacLean	)		15
G. Edison	)		15
Business Courses:			
V. W. Bladen	)		100
E. A. Allcut	)		100
W. Line	)	Industrial Administra- tion	100
B. Laskin	)		100
W. A. McCallum	)		10
J. L. Dodington	)	Accident Prevention	10
J. Paterson	)		10
H. Mabson	)		10

University  
Extension  
Courses  
(Cont'd)

Business Courses (Cont'd):

E. G. Turner	)	\$ 10
K. S. Bernhardt	)	15
T. A. Lister	)	10
K. A. Burgess	)	10
E. C. V. Arnold	-	How to Invest your Money 300
C. E. Olive	)	150
J. Sawatsky	)	Industrial and Business 150
R. W. Keyes	)	Organization 150
E. Ballon	)	150
H. U. Ross	-	Production of Iron and Steel 300
T. H. G. Michael	)	150
D. G. W. McRae	)	60
C. Y. Hopkins	)	15
W. D. Sinclair	)	Paint Power 15
Mrs. R. D. Sunley	)	15
H. A. Nieboer	)	15
E. F. McGee	)	15
B. Chalmers	-	Physical Metallurgy and Laboratory Course 450
K. C. Cross	-	Public Relations 150
Mrs. W. D. Tucker	)	15
R. C. Charles	)	15
E. D. Lennie	)	15
H. J. Linney	)	Purchasing 15
F. C. Waghorne	)	15
D. C. Brownell	)	15
E. Clark	)	15
L. Tolson	)	15
R. J. D. Gillies	-	Quality Control by Statistical Methods 225
A. G. Phare	-	Advertising 300

Appropriations

(d) Additional appropriations and deductions in appropriations:

Chemical Engineering:

An additional appropriation of \$1,500 for "Supplies".

Ontario College of Education:

An additional appropriation of \$600 for "Medical Examinations"; and a deduction of \$600 from "Accumulated Balances".

Placement Service:

An additional appropriation of \$425 for "Salaries".

University Extension Courses:

An additional appropriation of \$655 for "Summer Session in Arts"; and a deduction of \$655 from "Summer Session - Other Courses".

An additional appropriation of \$8,000 for "Course in Institutional Management".

Miscellaneous:

An additional appropriation of \$900 for "Salaries - Mechanical Engineering"; and a deduction of \$900 from "Salaries - Mathematics".

An additional appropriation of \$500 from the Wallberg Fund to print the biography of Emil Andrew Wallberg by Dean Emeritus C. R. Young.



Statutes  
of Senate(e) Statutes of Senate:

- Nos. 2051 respecting the Canadian Oral Prophylactic Association Medal  
 2052 respecting the Mary Jane Felker Fellowship  
 2053 respecting the Ontario Council of Christian Education Scholarship  
 2054 respecting the Nadine Phillips Fellowship

Appoint-  
ments to  
Faculty  
Councils(f) Appointments to the Faculty Councils for the Session 1950-51:

To the Council of the Faculty of Arts:

From the Faculty of Household Science:

Miss J. B. Brodie

Dr. M. Doreen Smith

To the Council of the Faculty of Household Science:

From the Faculty of Arts:

Professor H. J. C. Ireton - Physics

Professor L. J. Rogers - Analytical Chemistry

Miss D. Forward - Botany

Dr. Norma Ford Walker - Zoology

From the Faculty of Medicine:

Professor B. F. Crocker - Biochemistry

Dr. W. G. B. Casselman - Banting and Best  
Department of  
Medical Research

Dr. F. O. Wishart - Hygiene and Pre-  
ventive Medicine

Registra-  
tion  
figures

The President presented registration figures showing a total to date for the Session 1950-51 of 12,550 as compared with 14,141 at the same time last year.

Communica-  
tion re-  
questing  
exemption  
of Chris-  
tian Sci-  
entists  
at Univer-  
sity from  
vaccination

The President read a letter received from Mr. F. W. Boorer of the Christian Science Committee on Publication for Ontario, requesting that reconsideration be given to the Board's regulations concerning vaccination as they apply to Christian Scientists attending the University of Toronto. After discussing this matter it was agreed that no change be made.

Use of  
Glendon  
Hall by  
Faculty  
of Forestry and  
Department of  
Botany  
during  
1950-51

Consideration was given to the use of the grounds at Glendon Hall by the Faculty of Forestry and the Department of Botany, and provision for additional appropriations for this purpose for the current year.

Upon motion of Mr. Osbourne,  
Seconded by Mr. Bryce,

approval was given to the President's recommendation for an additional appropriation of \$4,850 for the programme of the Faculty of Forestry and the Department of Botany at Glendon Hall. Authority was also given for the following additional appropriations:-

Wages	- \$1,200
Heat, Light and General Maintenance	- <u>\$1,800</u>
	\$3,000

making a total of \$7,850., it being understood that the use of this property by these departments would be on a tentative basis and that the Dean of the Faculty of Forestry and the Head of the Department of Botany be informed of these temporary arrangements.

Use of  
Glendon  
Hall  
referred  
to the  
Property  
Committee  
for a re-  
commenda-  
tion

The whole question of the cost of maintenance of the property was discussed, and -

It was moved by Mr. Fennell,  
Seconded by Mr. Bryce,  
And approved -

that the matter of the utility of the property be referred to the Property Committee with the request that it invite suggestions as to its use, and present a recommendation thereon together with an estimate of the expenses involved.

Application  
to be made  
to Rockefeller  
Foundation  
for extension  
of grant to  
School of  
Nursing

The President stated that in connection with the appropriation of \$300,000 voted by the Rockefeller Foundation towards the new School of Nursing, he had informed Dr. H. H. Smith of the Foundation that the University was planning to begin construction on April 1st, 1951. In his reply Dr. H. H. Smith stated that as it is not anticipated that the building will be completed before the end of 1951, the terminating date of their



Rockefeller  
Foundation  
Grant, School  
of Nursing  
(Cont'd)

appropriation, he would suggest that the University make a formal application for an extension of the grant early next year.

Matter of  
unveiling  
of bust of  
Sir Fred-  
erick  
Banting  
referred  
to the  
President

The President informed the Board that the bust of Sir Frederick Banting had been placed in the rotunda of Simcoe Hall, and the matter of a formal ceremony in connection with its unveiling was referred to the President for his consideration.

Duncan and  
John Gray  
Memorial  
Lecture

The President informed the Board that the Duncan and John Gray Memorial Lecture would be delivered by The Rt. Hon. Thibaudeau Rinfret, Chief Justice of Canada, on January 23rd, 1951.

Resolution  
passed in  
connection  
with the  
late Dr. M.  
A. Peacock

The following resolution was passed in connection with the late Dr. M. A. Peacock, Professor of Crystallography and Mineralogy in the Department of Geological Sciences, who had been a member of the staff of the University for 13 years:-

"WHEREAS the late Professor Martin Alfred Peacock after distinguished service as research scholar and teacher at the Universities of Glasgow, Heidelberg, Harvard, and British Columbia, joined the staff of the University of Toronto in 1930 as Associate Professor in the Department of Geological Sciences and was appointed Professor in 1942;

AND WHEREAS during the years he spent at this University he gave direction and inspiration to students who are now the leading teachers of Mineralogy throughout Canada;

AND WHEREAS, as an exemplary exponent of the principles and practice of scholarship he enriched his chosen field with many invaluable publications; he was acclaimed by his associates throughout the world as a leading crystallographer;

THEREFORE, BE IT RESOLVED that this Board gratefully records its appreciation of and gratitude for the services rendered by Professor Peacock to the University and to the world of science, and expresses to Mrs. Peacock and her family its deepest sympathy. In his passing the University has suffered a grievous loss."

Adminis-  
trative  
matters  
approved

Administrative matters were approved

as follows:-

Termina-  
tion of  
Employ-  
ment

(a) Termination of Employment:

Photographic Service:

Gilbert Grieve - Mechanician (\$400 a year salary)  
Oct. 31, 1950

Applied Physics:

Gilbert Grieve - Assistant Mechanician (\$1,000 a  
year salary) Oct. 31, 1950

Civil Engineering:

Surveying & Geodesy

Gilbert Grieve - Mechanician (\$550 a year salary)  
Oct. 31, 1950

Additional  
appropria-  
tion

(b) Additional appropriation:

Photographic Service:

"Apparatus"

-

\$376

Confirma-  
tion of an  
increase  
in hourly  
rate for  
Carpenters

The Board confirmed an increase of 5¢

in the hourly rate for Carpenters, effective November 13, 1950,  
which in the case of inside carpenters was in accordance with the  
agreement reached between the Union and the Builders' Exchange.  
Although the inside carpenters are not covered by this agreement  
it has been necessary to adjust their wages on such occasions as  
this in order to maintain the same differential.

Donations -

Donations were reported as follows

and were accepted with thanks and appreciation:-

From -

Mr. James Franceschini on behalf of The James Franceschini  
Foundation, the sum of \$5,000 received, representing the  
first instalment of a gift of \$25,000 which will be pay-  
able in five equal annual amounts. It is the desire of  
the donor that from the first payment an amount of \$2,500  
will be paid to the University Press to enable them to  
complete the publication of the Gallie Volume of Essays  
on Surgery; the remainder of the initial instalment and  
the following yearly instalments to be held in trust by  
the University to establish the nucleus of The William  
Edward Gallie Trust Fund. It is the further desire of  
the donor that the interest accruing from this fund shall  
be used from time to time to further graduate study in  
Surgery, the award of fellowships or grants from this fund  
to be on the recommendation of the Head of the Department  
of Surgery through the Faculty of Medicine.

Canadian Breweries Limited, the sum of \$500 received, and  
a similar amount of \$500 received from Mr. George M. Black,  
President of the Company, for furtherance of the research  
programme in the Faculty of Dentistry.



Donations  
(Cont'd)

From -

The Royal Trust Company, the sum of \$15,000 received in settlement of cash legacy under the Will of the late Rt. Hon. W. L. Mackenzie King to establish a scholarship fund in memory of his father, to be known as the "John King Scholarship", of the value of the annual interest thereon, and to be awarded annually for proficiency in English Literature or in Constitutional History.

The Executors of the Estate of the late Dr. Holmes, the sum of \$539.02 received on account of the bequest to be used in the promotion and advancement of dentistry in the Faculty of Dentistry.

The Executors of the Estate of the late Mary Jane Felker, a certificate received for 6,945 preferred shares of Standard Reliance Assets Limited in connection with the bequest for research work. Also several old watches, etc. which formed part of the residue of the Estate and which were turned over to the Ryerson Institute of Technology for instruction purposes in its Department of Horology.

Mr. Fred Orpen, the sum of \$250 received to cover the Fred Orpen Award for the Session 1950-51.

W. K. Kellogg Foundation, approval received to transfer \$600 from their loan fund in the School of Nursing in order that this money may be used for bursaries in the School.

The Executors of the Estate of the late Dr. John S. Chisholm, the sum of \$2,678.87 received, being a further payment on account of income for use by the Faculty of Medicine.

Academy of Dentistry, the sum of \$200 received to cover their Prize for the Sessions 1950-51 and 1951-52.

National Foundation for Infantile Paralysis Inc. (New York), an offer received to provide a grant of \$55,935.00 in aid of the research work of Dr. A. J. Rhodes in the Connaught Medical Research Laboratories.

National Trust Company Limited, the sum of \$5,456.60 received, being payment on account of income under the Estate of the late Dr. W. B. Boyd, to be paid to the Connaught Medical Research Laboratories to assist in research work.

Various donors for the Institute of Business Administration:-

Paid	-	\$86,995.50
Promised	-	\$97,325.50

Board  
members  
to be  
advised  
of im-  
portant  
donations  
made pre-  
vious to  
meetings

Dr. Neilly, the Acting Chairman,  
stated that in his opinion the members of the Board should be made familiar with important donations made previous to the Board meetings, and it was agreed that the Bursar shall circularize the members informing them of all major gifts.

Financial Statements for October presented; no decision reached by Government for provision of funds for sinking fund for debenture issue

Financial Statements for the month of October 1950 were presented. In this connection the Comptroller informed the Board that the first payment of \$275,000 in respect of the sinking fund to be set up for redemption of the debenture issue had been paid by the Provincial Government on August 15th, 1950, and this amount had immediately been invested. He stated that no decision had yet been reached by the Government in connection with the University's proposal that permanent arrangements be made for the provision of funds for future instalments required to maintain the sinking fund.

Additional appropriations for Royal Ontario Museum

The following additional appropriations, requested by the Royal Ontario Museum Board, were deferred for consideration at the last meeting until the return of Mr. Fennell:-

"Administrative Salaries"	- \$300
"Salaries - Archaeology"	- \$725

As it was explained that an additional amount would now be required, the Board -

Upon motion of Mr. Fennell,  
Seconded by Dr. Johnson,

approved of the following additional appropriations:-

"Administrative Salaries"	- \$300
"Salaries - Archaeology"	- \$965

Dinner at York Club and tour of Connaught Laboratories

The meeting adjourned at 5:45 p.m.

The members went to the York Club for dinner and afterwards made a tour of the Connaught Medical Research Laboratories.

*Indefinite*

Minutes confirmed.

January 4<sup>th</sup> 1951

*[Signature]*  
Chairman

*[Signature]*  
Secretary





Minutes of the Meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
January 4th, 1951, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Matthews
The President	Hon. Mr. Justice Hope
Hon. Dr. Cody	Mr. Burns
Hon. Dr. Bruce	Mr. Duncan
Mr. Borden	Mr. Vaughan
Dr. Neilly	Mr. Bryce
Mr. LaBine	Dr. Tory
Mr. Gordon	Mr. Kelly
Mr. Urquhart	Mr. Clarke
Mr. Morrow	Mr. Osbourne
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes  
Confirmed

The minutes of the last meeting were  
presented and -

Upon motion of Mr. Urquhart,  
Seconded by Dr. Tory,

were confirmed.

Press Com-  
mittee  
Report  
No. 21

Press Committee Report Number 21 was  
presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in  
the Board Room, Simcoe Hall, on Monday, December 18th, 1950,  
at 4 p.m., at which the following were present:-

The Hon. J. A. Hope	Mr. R. E. Spence,
(in the Chair)	Comptroller
The President	Mr. C. E. Higginbottom,
Mr. G. A. LaBine	Secretary
	Mr. A. G. Rankin,
	Manager, University Press



Press  
Committee  
Report  
(Cont'd)

1. Financial Statements for the five months ended November 30, 1950

Financial Statements for the five months ended November 30, 1950, were received by the Committee. The following summary of sales and net profits shows the comparison with the same period in 1949:-

	<u>1950</u>	<u>1949</u>
<u>SALES</u>		
Bookstore	\$169,180.00	\$217,441.00
Publishing	40,846.00	39,984.00
Printing	144,733.00	139,095.00
Addressograph	1,446.00	-
Total	<u>\$356,205.00</u>	<u>\$396,520.00</u>
<u>NET PROFITS</u>		
Bookstore	\$ 2,891.00	\$ 6,758.00
Publishing (Loss)	(11,334.00)	(7,598.00)
Printing	16,665.00	12,373.00
Addressograph (Loss)	(495.00)	-
Total	<u>\$ 7,727.00</u>	<u>\$ 11,533.00</u>

2. New Equipment

The Manager emphasized the need for new Monotype equipment, costing approximately \$20,000., and has suggested that arrangements be made through the University Superintendent for the installation of additional air compressor equipment at a cost of approximately \$1,200. After considering the matter your Committee recommends -

Upon motion of Mr. LaBine,  
Seconded by the President,  
that the Manager of the Press be authorized to purchase the following:-

2 15 x 17 Casters	\$11,050
2 90-EM. Style D. Keyboards	2,840
Auxiliary Items	2,014
8 Full Fonts of Matrices	2,200
9 Gate Molds	2,340
Total	<u>\$20,444</u>

and that authority be given for the installation of additional air compressor equipment costing approximately \$1,200.

As cash funds available to the Press are insufficient to finance this purchase, your Committee forwards a request to the Finance Committee, for consideration at its meeting on Tuesday, December 19th, that a loan of \$20,000 for 3 years @ 3% be made by the Board of Governors to the Press from General Endowment Fund.

3. Proposed Sale of Magazines and Papers at the Bookstore

Consideration was given to a recommendation of the Manager of the Press that the Bookstore instal a magazine rack for the sale of current issues of selected magazines and newspapers, a list of which he submitted at the meeting. Your Committee recommends approval of the Manager's suggestion, the list of magazines and papers to be approved by the President.

Press  
Committee  
Report  
(Cont'd)

4. Letter from Medical Society re Bookstore Discount

A letter was read from Mr. G. S. Cameron, President of the University Medical Society, requesting that the 10% discount on medical textbooks be restored. The Committee approved of Mr. Rankin's reply to this letter, in which he stated that the discount applicable to textbooks must be uniform in order to avoid any discrimination.

5. Promotion of Publications

The question of developing sales of the University of Toronto Press publications was considered and Mr. Rankin informed the Committee of interviews which he had had with S. J. Reginald Saunders & Company in this connection. He felt that a great deal would be gained by a more direct contact with the retailers on a consignment basis. He also suggested that in order to stimulate the sales of publications the present agency held by the Oxford University Press be offered to Cambridge University Press with respect to sales in the United Kingdom and abroad. Your Committee recommends this suggestion to the Board, and that the Manager of the Press be authorized to explore further the problem of marketing books in Canada.

6. Essays in Surgery presented to Dr. W. E. Gallie

Your Committee was informed in connection with the book 'Essays in Surgery', which had been printed by the University Press in honour of Dr. W. E. Gallie at a cost in the neighbourhood of \$10,000 for 1,000 copies, that a donation of \$2,500 had been received from Mr. James Franceschini on behalf of the Franceschini Foundation, earmarked as a contribution towards the underwriting of this volume. This donation, which was greatly appreciated by the Committee, will leave a deficit of approximately \$5,000 to be provided. The President stated that he would give consideration to the matter of approaching Mr. Franceschini with a view to obtaining a further donation of \$5,000 for this purpose.

7. Christmas Party for Staff

Upon motion of Mr. LaBine,

Seconded by the President,

the Committee approved of an expenditure of \$250 for a Christmas dinner to the employees of the Press, at which it is expected that there will be at least 135 present.

8. Proposed Sale of Addressograph Services

The Manager of the Press informed your Committee that in order to use more adequately the facilities of the Addressograph equipment an Educational Directory was being established, comprising the names of doctors, lawyers, engineers, chemists, members of the teaching profession, etc. While these lists will be extremely useful for sales promotion of publications, their use by the Press only would not justify their establishment. Mr. Rankin stated that it was intended that these lists be sold to other publishers, that is to say, for a fee, to address envelopes to these lists, and your Committee recommends this arrangement to the Board for approval.

All of which is respectfully submitted.

(Sgd) J. A. Hope,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

December 18th, 1950.



Press  
Committee  
Report  
(Cont'd)

Upon motion of Mr. Justice Hope,  
Seconded by Mr. Burns,

the foregoing report was adopted, subject to the interest rate on the loan to the Press for new equipment, referred to in Clause 2 of the report, which on the recommendation of the Finance Committee was changed from 3% to 4%.

Finance  
Committee  
Report  
No. 179

Finance Committee Report Number

179 was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a luncheon meeting in the Toronto Club on Tuesday, December 19th, 1950, at 1 p.m., at which the following were present:-

Mr. Walter Gordon  
(in the Chair)  
The Chairman of the Board  
(Colonel Phillips)  
The President  
Mr. Beverley Matthews  
Mr. W. A. Osbourne  
Mr. C. F. W. Burns  
Mr. N. C. Urquhart

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

1. Consideration of the University's Investment Policy

Following recent withdrawal of support of Canadian Government bond issues by the Bank of Canada resulting in a falling off in prices, the University Investment Counsellor was asked for his opinion as to whether the increased yields now obtainable from high grade securities would indicate that higher interest rates could be expected in the future. Mr. Bryden expressed the opinion that it was impossible to tell at the present time whether the desire to maintain higher interest rates as anti-inflationary measure would or would not overcome the necessity for low interest rates which would be desirable if the country were placed, at least, on a partial wartime economy. Under these circumstances Mr. Bryden recommended that we should not lengthen our present term of twenty year maturities and that where new money was concerned we should keep our investment in issues with a term of five to six years.

Your Committee authorized the Comptroller to invest \$50,000 on account of Trust Pool and \$55,000 on account of Trust Endowment in short term bonds maturing within one to six years depending on any further advice which might be obtained from Mr. Bryden. The Comptroller was also authorized to invest \$2,000 on account of the Sinking Fund for the Debenture Issue, in Ontario or Hydro bonds falling due approximately at the date of maturity of the University issue.

Finance  
Committee  
Report  
(Cont'd)

2. Confirmation of Bond Purchases not previously approved  
Your Committee recommends for confirmation the  
bond purchases not previously approved:-

Trust Pool

\$125,000	3%	Ontario	
		H.E.P.C.	due Nov. 1, 1967-69 @ \$100.00
75,000	3%	do.	due Apr. 1, 1968-70 @ 100.00
50,000	3%	Province of	
		Ontario	due Dec.15, 1968-70 @ 100.00

Capital Fund

\$800,000	1 $\frac{3}{4}$ %	Dominion of	
		Canada	due Nov. 1, 1952 @ 99.70

Special Provincial Government Grant for Medical Research  
(Best Institute)

\$300,000	1 $\frac{3}{4}$ %	Dominion of	
		Canada	due Nov. 1, 1952 @ 99.60

Banting Research Foundation

\$ 1,500	3%	Ontario	
		H.E.P.C.	due Jan.15, 1966-68 @ 99.75

Connaught Medical Research Laboratories

\$ 50,000	3%	Province of	
		Ontario	due Apr.15, 1962-65 @ 100.50
50,000	3%	do.	due Apr.15, 1962-65 @ 100.375

3. Investment Policy relating to Funds held in Trust for the Bant-  
ing Research Foundation

A letter was read from Mr. A. N. Mitchell, Chairman of the Banting Research Foundation, in which he asked that the Board might consider applying an investment policy to the Foundation funds which might vary from the policy laid down in respect of other University portfolios. He referred specifically to a suggestion that funds of the Foundation might be invested to advantage in Municipal issues. It was pointed out that the question of a different investment policy for the Foundation had been discussed by the Committee some years ago and it was again confirmed that there should be no change in the principle established at that time that the same investment policy should apply to all funds held in trust by the Board. It was recommended that Mr. Beverley Matthews and the Comptroller should explain to Mr. Mitchell the views of the Board on this matter and also inform him that the University's Investment Counsellor would be asked in the near future for recommendations as to the future investment policy of the University based on current conditions, and that the possibility therefore still existed that the policy might be changed to such an extent that it might conform to the views held by him.

4. Loan to University Press from General Endowment

At a meeting held on the previous day the Press Committee requested the Finance Committee to authorize a loan of \$20,000 to the University Press which would be repayable in three years, in order that it would be possible for them to purchase new monotype equipment which was urgently required as replacement for existing obsolete equipment. After considering the matter your Committee recommends -

Upon motion of Colonel Phillips,

Seconded by Mr. Osbourne,

that a loan of \$20,000 carrying interest at 4% be made from the University's General Endowment Fund, the amount to be repaid within three years.

5. Target Budget for 1951-52 and Proposals for Staff Salary

Increases

(a) Target Budget for 1951-52

A preliminary budget for 1951-52 submitted by the President and the Comptroller was considered in detail and



Finance  
Committee  
Report  
(Cont'd)

your Committee recommends the Board's acceptance of this budget, which calls for a supplementary grant from the Provincial Government of \$3,721,665. Detailed schedules relating to the budget are attached and the attention of the Board is drawn to the following items:-

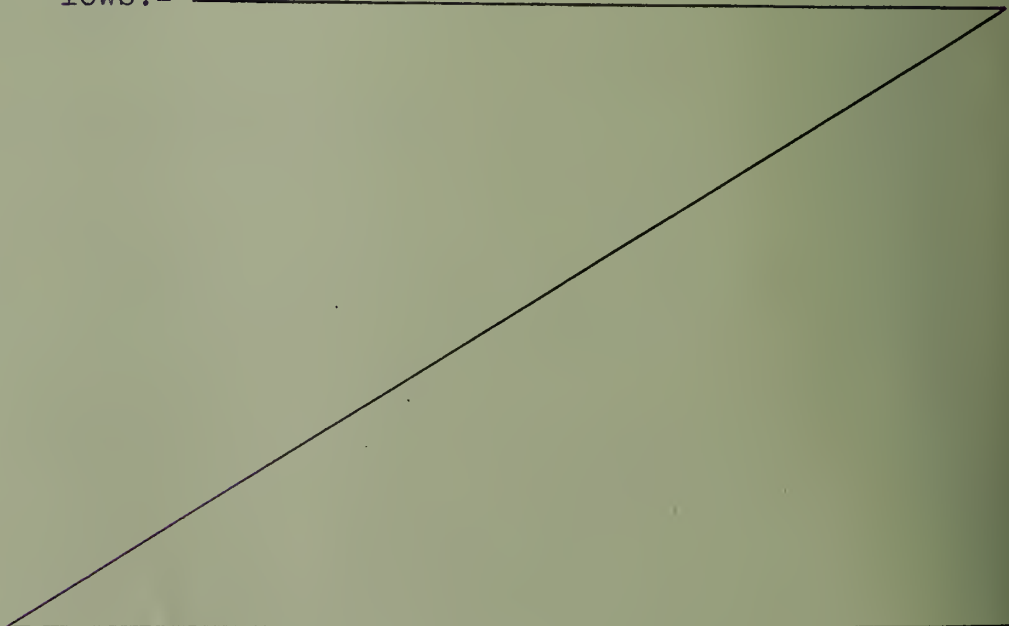
- (i) There are sound grounds for anticipating that for 1951-52 some form of financial assistance will be received by universities from the Federal Government. It is considered probable that a per capita grant will be made in respect of full-time students, and on the basis of a payment of \$50 per student it is estimated the University would receive a sum of \$400,000. The amount is therefore included in the budget.
- (ii) In view of declining revenues it is suggested that the Board should discuss the justification for the grant of \$40,000 to the Senior School of Music and the subsidy of \$11,000 towards the operation of Hart House Theatre.
- (iii) No provision is made in the budget for salary increases and this matter is referred to separately in these minutes.

The Committee again confirmed the principle that all operating departments, including residences, should be operated without loss or cost to the University, with the qualification that operating costs would not include insurance, interest on capital and depreciation.

(b) Staff Salary Increases

Following the decision of your Committee at previous meetings that present salary ranges should be reviewed, the following recommendations are made regarding increases in salary:-  
Teaching Staff

It is recommended that the cost of living bonus of \$144 be incorporated in the basic salary and that the present salary range applicable to the academic staff be revised as follows:-



	Salary Increase Proposed (Excl. of c. of l. Bonus of \$144)	Present Range	Proposed Range	Annual Increases
Heads of Departments and Professors of Distinction	\$556	\$6,000 and up	\$7,200 and up	-
Professors	\$556	\$5,500 to \$6,500	\$6,200 to \$7,200	\$200
Associate Professors	\$656	\$4,500 to \$5,500	\$5,300 to \$6,200	\$200
Assistant Professors	\$656	\$3,500 to \$4,500	\$4,300 to \$5,300	\$200
Lecturers	\$456	\$2,000 to \$3,500	\$2,600 to \$4,000	\$250

With the implementation of this salary schedule it is proposed that -

- (1) Annual increases be awarded up to the maximum salary in each class unless the Dean or Head of the School considers that such increase is not merited in a particular case.
- (d) Subject to individual exceptions, members of the teaching staff should not be appointed permanently until they have attained the rank of Associate Professor.

It is estimated that it will cost approximately \$260,000 to put the new salary schedules into force.



Finance  
Committee  
Report  
(Cont'd)

#### Non-Teaching Staff

It is also recommended that salary increases be granted to non-teaching members of academic departments and the administrative staff. In order to allow reasonable salary adjustments in these categories, it is estimated that a sum of approximately \$115,000 will be required.

The total cost of implementing these recommendations regarding staff salaries will therefore be about \$375,000, and it is proposed that the necessary funds be provided by a revision of the existing schedule of tuition fees.

Your Committee considers that if the proposed salary changes are put into effect the Board should insist that a flexible formula relating to both teaching and non-teaching establishments should be agreed upon. This should include some reasonable ratio between the four teaching ranks and should bear some direct relationship to the student population. The Committee recommends that the President be asked to submit a definite proposal in this connection before the proposed salary increases are actually implemented.

The Committee suggests that if these proposals are authorized by the Board they should be submitted to the Provincial Government for consideration before any announcement is made regarding the new salary scales and changes in fees. The Committee suggests also that the Government should be asked specifically whether the new salary rates should go into force on July 1st, 1951, or earlier, and whether they approve of the proposed increases in fees as a means of providing the additional revenue required.

#### 6. Sinking Fund for Debenture Issue

The Chairman reported to the Committee that the Minister of Education had approved of and recommended to the Prime Minister the proposal which had been made that \$500,000 be added to the University's statutory grant by amending section 123 of the University of Toronto Act so that provision would be made on a permanent basis for a sinking fund for retirement of the University's debenture issue on maturity and for the payment of annual interest. Colonel Phillips stated that he had discussed this matter with the Prime Minister in the last few days and that he was agreeable to the procedure desired by the University and by the Minister of Education.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

December 19th, 1950.

Finance  
Committee  
Report  
(Cont'd)

Upon motion of Mr. Gordon,  
Seconded by Mr. Osbourne,  
the foregoing report of the Finance Committee was adopted, subject to the following:-

Clause 5 - Target Budget for 1951-52 and Proposals for Staff Salary Increases

(b) Staff Salary Increases

Teaching Staff

Upon motion of Mr. Gordon,  
Seconded by Mr. Urquhart,  
approval was given to a change in the proposed salary range as set out in the report, and also that the annual increases as shown be changed to "Maximum Annual Increases", as follows:-

Salary Range for Teaching Staff	<u>Range</u>	<u>Maximum Annual Increases</u>
Heads of Departments and Professors of Distinction	\$7,200 and up	-
Professors	\$6,200 to \$7,200	\$200
Associate Professors	\$5,300 to \$6,200	\$200
Assistant Professors	\$4,300 to \$5,300	\$200
Lecturers	\$2,800 to \$4,300	\$250

Non-Teaching Staff

In order that adequate salary increases for the non-teaching staff could be provided for the Board approved -

Upon motion of Mr. Gordon,  
Seconded by Mr. Duncan,  
that an amount not exceeding \$225,000 be appropriated for this purpose.

Proposals  
for pro-  
viding  
funds for  
salary  
increases

It was the opinion of the Board that if Governmental grants will not be sufficient to meet the increases in salaries then it may be necessary to raise tuition fees. But tuition fees could not be increased to the extent required to finance all the proposed increases in salaries, and it was suggested that higher fees might only provide funds to cover salary adjustments for the teaching staff.

Chairman  
to inter-  
view the  
Prime  
Minister

The Chairman of the Board stated that he felt the Prime Minister was favourably disposed to the salary increases, and that he would present a memorandum to him in connection with these proposals.



Memorandum  
from the  
President,  
relating  
to flexible  
establish-  
ments for  
academic  
departments,  
deferred to  
next meeting  
for consid-  
eration

The President stated that in connection with the recommendation of the Finance Committee early in the Spring of 1950 that the prescribed formula for salaries, including the present cost of living bonus, be reviewed in the Fall, and that this be coupled with a recommendation for setting up flexible establishments for each academic department, he had prepared a memorandum relating to Departmental, Faculty, School or Institute "Establishments", and to permanency within the rank of Assistant Professor. This memorandum was deferred to the next meeting for consideration.

Property  
Committee  
Report  
No. 258

#### Property Committee Report

Number 258 was presented as follows, and -

Upon motion of Mr. Vaughan,  
Seconded by Dr. Tory,

was approved:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, December 20th, 1950, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan	Mr. R. E. Spence,
(in the Chair)	Comptroller
The Chairman of the Board	Mr. C. E. Higginbottom,
(Colonel Phillips)	Secretary
The President	Mr. A. D. LePan,
Hon. Dr. H. A. Bruce	Superintendent
Mr. C. F. W. Burns	
Mr. W. A. Osbourne	
Mr. Arthur Kelly	

#### 1. Report of previous meeting

The report of the meeting held on October 16th, which had been submitted to and approved by the Board of Governors, subject to certain changes, on October 26th, was presented and confirmed.

#### 2. School of Nursing Building

In connection with the new School of Nursing Building on St. George Street, for which the sum of \$600,000 has been made available, your Committee was informed that if the plans previously prepared were followed the cost would now be approximately \$638,000 due to increased costs, but that if the proposed auditorium were not included the building could be erected for approximately \$595,000.

Property  
Committee  
Report  
(Cont'd)

Upon motion of the President,

Seconded by Mr. Burns,  
your Committee recommends that authority be given for the Superintendent to obtain final plans and estimated cost of a building including the auditorium, and also without the auditorium, it being understood that the cost is not to exceed the amount of \$600,000 available for this building; and also that the Superintendent and the architect visit Schools of Nursing in the United States to examine the accommodation provided.

3. Progress report on Central Power Plant

The University Superintendent presented a progress report on the new Central Power Plant, together with details in connection with the steel and boiler requirements for this building. The Committee discussed the possibility of controls as a result of the present international situation, and upon motion of Colonel Phillips the Superintendent's report was tabled.

4. General consideration of Building Programme

Your Committee gave consideration to the building programme to date, and discussed the question of the application of funds which might be received to assist in the construction of a particular building, with special reference to the proposed University College Men's Residence and the extension to the Library. After a lengthy discussion your Committee recommends -

Upon motion of Mr. Kelly,

Seconded by Mr. Burns,

that in spite of the possibility of receipt of additional funds, the cost of the U.C. Men's Residence should not exceed the \$1,600,000 already allocated.

And the Committee also recommends -

Upon motion of Colonel Phillips,

Seconded by Mr. Burns,

that the allocation of funds for the addition to the University Library remain at \$1,500,000.

5. Acquisition of perpetual lease held by Dr. I. R. Smith re 116 College Street

Your Committee again considered the question of the perpetual lease held by Dr. I. R. Smith re 116 College Street, in the light of a letter written by the University Solicitor in 1927 in which it was stated that the University had not hitherto objected to the use of the premises as doctors' offices and probably would not do so in the future. Consideration was also given to the fact that at this time the University declined to delete from the lease on renewal the clause which restricted the use of the premises to a dwelling house. Mr. Kelly expressed the opinion that the fact the University refused to delete the restrictive clause from the lease strengthened its position that only nominal compensation was due to Dr. Smith for surrender of the lease and its position was in no way weakened by the comments made in the letter referred to above. Therefore -

Upon motion of Colonel Phillips,

Seconded by Mr. Burns,

the Committee recommends that no change be made in the sum of \$5,000 to be offered to Dr. Smith as an ex gratia payment in settlement of his claim.

6. Approval of site for proposed Trinity College Chapel

A letter was presented from the Bursar of Trinity College together with a plan of the location of the proposed new Chapel to be erected at the south-west corner of the College with the southern wall on the Hoskin Avenue street line, or immediately adjacent thereto.

Upon motion of Mr. Burns,

Seconded by the President,

your Committee recommends the plan for the approval of the Board.



Property  
Committee  
Report  
(Cont'd)

7. Consideration of plans submitted for proposed buildings

(a) 171 College Street - Drug Store

Your Committee was informed that Messrs. Krivy and Freed, to whom a frontage license was issued in 1948 for this property, had sold the premises to Mr. Harry Davidson, who agreed to erect the building and thereafter lease it for a long term to Messrs. Krivy and Freed.

Upon motion of Mr. Kelly,

Seconded by Mr. Burns,

(#)

your Committee recommends that a new license be issued in the name of Davidson, substituting this for the license previously issued to Messrs. Krivy and Freed; and that the plans submitted by Davidson for the erection of a drug store be approved, including the elevation.

(b) 18-20 College Street - Restaurant

Your Committee has considered the plans, including the elevation, for the building at 18-20 College Street, for which a frontage license has already been issued, and -

Upon motion of Mr. Osbourne,

Seconded by the President,

transmits these to the Board for approval.

8. Issuance of a frontage license to the Royal Canadian Institute in connection with 189-191 College Street

A letter was presented from the President of the Royal Canadian Institute, requesting that the University now issue the frontage license for their building at 189-191 College Street, which had been approved by the Board of Governors in 1945 but which was not issued at that time as the Institute, by reason of the Wartime Rental Control Act, could not obtain possession until the Fall of 1949. In this connection the Committee was informed that in order to obtain some revenue to assist in defraying the carrying charges of this property, the Institute is considering renting the second floor of the building, and that they have had an application from the Canadian Cancer Society to use this space for their offices.

Upon motion of the President,

Seconded by Mr. Osbourne,

your Committee recommends that a frontage license be now issued to the Institute, without fee, as previously approved, only so long as the second floor of the building is rented to the Canadian Cancer Society.

9. Letter from the Provincial Government regarding frontage license covering the Hospital for Sick Children

Your Committee was informed of the purchase by the Province of Ontario of the old buildings of the Hospital for Sick Children on College Street, and that the Province had enquired if the purchase of this property by it would affect the agreement for ingress and egress formerly issued to the Hospital, and if it would be necessary to have the agreement cancelled.

Upon motion of Colonel Phillips,

Seconded by Mr. Burns,

your Committee recommends that the Province be advised

(#) Note: License issued to Scarboro Investors Limited who purchased this property and in which Mr. Davidson has a controlling interest.

Property  
Committee  
Report  
(Cont'd)

of the University's policy in charging a frontage license at a rate of \$60.00 per foot frontage, but that in this case a new license would be issued, without fee, while the property is used for Government purposes.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

December 20th, 1950.

Use of  
Senate  
Chamber  
by Royal  
Commis-  
sion on  
Education

A letter was presented from Mr.

Justice Hope thanking the Chairman and the Board for placing the Senate Chamber at the disposal of the Royal Commission on Education for its meetings.

Letter  
written  
by Dr. J.  
Bartlet  
Brebner  
to "The  
Star" re  
alleged  
interview  
on uni-  
versity  
salaries

The Chairman presented a letter he had received from Dr. J. Bartlet Brebner, Professor in History at Columbia University and formerly a Lecturer in History at the University of Toronto from 1921 to 1925, enclosing copy of a letter he had written to "The Toronto Daily Star" denying certain statements attributed to him in connection with salaries at Canadian universities. The letter reads as follows:-

"The Editor,  
The Star,  
Toronto, Canada

Sir:-

I have just received from a friend in Toronto a long article from your paper, dated December 15th, the most prominent part of which pretends to represent an interview with me on that date. I now ask you to give equal prominence before your readers to this letter of denial as it stands.

A man, who gave his name as Harkness, telephoned me as from your offices, saying that there had been some discussion in Toronto of university salaries, and asking my opinion. I said that I knew little about them now, but that five years ago I had written a report on graduate studies in Canada in which I had said that salaries in Montreal and Toronto, twenty per cent below those in Boston, New York, and Chicago, would be roughly equivalent. When he asked whether I believed that to be true now, I said I thought so. I did not say, as I am reported to have said, 'Everything I said then about Canadian universities is still true today'. In fact, I can find no statement that I made to Mr. Harkness in the article. My part in it consists instead of scattered, incomplete, and usually incorrect extracts from a 90 page report written in July, 1945, most of which are made to appear to be comments made on December 15th, 1950. The general result is dangerously misleading.

I do not know what editorial purposes you wished to serve by this distortion, but, whatever they were, my right to



Letter  
written  
by Dr. J.  
Bartlet  
Brebner  
(Cont'd)

equal notice of this denial is unquestionable. The more serious matter of the possible injustices done to Canadian universities as they are today can best be dealt with by informed Canadians. I find it hard to believe that a reader of my booklet of 1945 - Scholarship for Canada - could doubt my faith in the Universities' immense services to your nation.

Faithfully,

Dec. 21, 1950.

(Sgd) J. Bartlet Brebner"

Expression  
of appre-  
ciation  
extended  
to Dr. Tory  
for dinner  
and tour  
of Connaught  
Laborator-  
ies

The Chairman expressed to Dr.

Tory the appreciation of the members of the Board for the dinner at the York Club and tour of the Connaught Medical Research Laboratories, following the meeting of November 23rd, when Dr. Defries, Director of the Laboratories, presented Dr. Balmer Neilly, former Chairman of the Connaught Committee, with a bound volume of the history of the Laboratories.

Leave to  
members  
absent  
from the  
previous  
meeting

Leave was granted to the fol-

lowing members of the Board who were absent from the previous meeting:-

The Chairman	Dr. McCullagh
Mr. Borden	Mr. Morrow
Mr. Burns	Mr. Urquhart
Dr. Cody	Mr. Vaughan
Mr. Duncan	

Confirma-  
tion of  
Chairman's  
authority  
to the  
President  
to deal  
with cer-  
tain mat-  
ters be-  
tween  
meetings

The Board confirmed the

Chairman's action in authorizing the President to deal with certain appointments, appropriations, etc. between the meetings of November 23rd and January 4th, and these are included in the following recommendations of the President which were approved by the Board:-

(a) Appointments - 1950-51:

Faculty of Arts:

Botany:

N. J. Whitney

- Instructor, Jan. 1 to  
May 31 \$1,558.75

F. S. Cook

- Assistant, Easter  
Term, 1951 \$125

Appoint-  
ments

Appoint-  
ments  
(Cont'd)

Faculty of Arts (Cont'd):

Physics:

Assistant Mechanics:

T. H. Davidson	- From Dec. 4, 1950	\$2,300 a year
F. W. Edwards	- From Jan. 1, 1951	2,500 " "
A. D. Brown	- Lecture Assistant, from Dec. 1, 1950	\$2,200 " "
Mrs. Norma F. Walker	- Associate Professor of Human Genetics in Zoology, from Jan. 1, 1951	\$4,600 a year

Faculty of Medicine:

J. W. Rogers	- Fellow in Obstetrics and Gynaecology, Jan. 1 to June 30	\$110 a month
P. H. Koziak	- Fellow in Pharmacology, Jan. 1 to June 30	\$300

Physical and Occupational Therapy:

Mrs. T. J. Mallinson	) Special Lecturers,	450
Miss M. Page	) Oct. 1 to May 31	450

Special Lecturers:

Medical and Surgical:

H. J. Barrie	\$150	E. H. Botterell	30
A. Hoyle Campbell	50	Norman Easton	20
Wallace Graham	50	T. G. Heaton	50
Dr. Mary Jackson	120	Albin Jousse	20
Ian Macdonald	90	D. P. Murnaghan	60
W. T. Mustard	40	W. A. Oille	50
W. Wong	60		
Miss R. Lewis	- Speech Therapy		150
F. J. Horwood	- Music Appreciation		300
Mrs. Nancy M. Pocock	- Jewelry		500
R. W. Keyes	- Accounting		250
J. F. Clark	)		40
A. H. Gray	)		70
P. Bone	) Horticulture		50
D. L. Minshall	)		70
E. A. Baker	- The Blind		10
A. G. Croal	- Physics		500
W. B. Gray	- Chemistry		500

Demonstrators (part time):

Mrs. Doris M. Allan	- Electro-Therapy	180
Miss L. Bartley	) O. T. Clinics	40
Miss M. Driver	)	50
Miss M. Fraser	)	30
Miss E. Jackes	)	80
Miss H. Ostoff	)	10
Miss M. MacTaggart	- Pool Therapy	60

Instructors:

Mrs. F. A. Brook	) Diction	150
Mrs. Helen Tucker	)	150

Surgery:

R. M. Wansbrough	- Associate Professor, from Nov. 1, 1950	\$300 a year
Miss B. Smith	- Secretary, from Jan. 1, 1951	\$140 a month
A. T. Jousse	- Clinical Teacher in Therapeutics, Nov. 23 to June 30	without salary
Miss J. Whitham	- Clerical Assistant in the Dean's Office, Jan. 1 to June 30	\$1,650 a year



Appoint-  
ments  
(Cont'd)

Faculty of Applied Science and Engineering:

- D. J. McConnell - Mechanician in Applied Physics, from Dec. 1, 1950 \$1,500 a year
- D. J. McConnell - Mechanician in Civil Engineering: Surveying and Geodesy, from Dec. 1, 1950 \$1,500 a year

Chemical Engineering:

- A. V. DeLaporte - Special Lecturer \$300
- J. G. Duncan - Special Demonstrator 150
- W. Hayman - Lecture Assistant and Technician, from Dec. 1, 1950 \$2,400 a year

Engineering Drawing:

- R. C. Hinde - Instructor, Jan. 1 to Apr. 30 \$920
- P. T. Hsu ) Instructors, Dec. 20 \$1,100
- J. P. Li ) to Apr. 30 1,100
- F. M. Shepherd - Machinist and Toolmaker in Mechanical Engineering, from Dec. 21, 1950 \$2,700 a year
- R. N. Parkinson - Instructor in Mining Engineering, Jan. 3 to Apr. 17 \$55 a month

School of Law:

- W. E. McLean - Special Lecturer \$600

School of Nursing:

- Miss J. Boyer - Librarian, Oct. 25 to June 30 \$1,800 a year
- Miss B. J. Mortimer - Secretarial Assistant, Jan. 1 to June 30 \$1,900 a year

Institute of Business Administration:

- Mrs. M. F. Jorgensen - Librarian, from Dec. 1, 1950 \$1,500 a year

University Library:

- Mrs. A. Sass-Kortsak - Assistant, Jan. 1 to June 30 \$1,800 a year

Office of the President:

- Mrs. F. Ireland - Stenographer, from Jan. 1, 1951 \$1,956 a year

Office of the Registrar:

- Mrs. W. J. Ring - Clerk, from Jan. 1, 1951 \$1,456 a year

Resigna-  
tions

(b) Resignations:

Faculty of Arts:

- Miss E. R. Dearden - Lecturer in Botany, (salary \$2,650) Jan. 15, 1951
- F. M. Shepherd - Assistant Mechanician in Physics (salary \$2,650) Dec. 20, 1950

Faculty of Medicine:

- H. Vanesche - Laboratory Assistant in Biochemistry (salary \$1,300) Dec. 31, 1950
- Miss A. Ruddy - Clerical Assistant in the Medical Office (salary \$1,500) Nov. 30, 1950

Resigna-  
tions  
(Cont'd)

<u>Faculty of Applied Science and Engineering:</u>		
L. T. Nicholls	- Demonstrator in Mining Engineer- ing (salary \$250 a month)	Dec. 31, 1950
<u>School of Nursing:</u>		
Miss D. J. Stacey	- Secretarial Assistant (salary \$1,900)	Dec. 31, 1950
<u>School of Hygiene:</u>		
K. Wesley	- Laboratory Assistant in Physiol- ogical Hygiene (salary \$1,320)	Dec. 2, 1950
<u>University Library:</u>		
Mrs. J. Elsley	- Assistant (salary \$2,400)	Dec. 31, 1950
<u>Office of the President:</u>		
Miss C. F. Fraser	- Stenographer (salary \$1,850)	Jan. 15, 1951
<u>Office of the Registrar:</u>		
Mrs. F. Ireland	- Stenographer (salary \$1,956)	Dec. 31, 1950

University  
Extension  
Courses(c) University Extension Courses:

<u>Evening Tutorial Classes:</u>		
E. L. Daniher	- Pedagogy	\$150
Business Courses:		
R. R. Swan	)	150
J. T. Tee	) Salesmanship	75
W. J. McCreight	- Cost Accounting	150
J. H. Chung	- Business Mathematics	150
L. V. Whiton	- Purchasing Agents	15
K. S. Bernhardt	- Public Relations	15
R. B. Morley	- Accident Prevention	10
F. A. Waghorne	- Purchasing	15
E. D. Wilson	)	15
W. M. V. Ash	) Canadian Mineral Industry	15
W. H. Brodie	)	10
Course in Institutional Management:		
D. L. G. Yule	)	100
D. J. Procunier	) Readers	100

Additional  
appropria-  
tions and  
deductions  
in appro-  
priations(d) Additional appropriations and deductions in appropriations:

<u>Chemical Engineering:</u>	
An additional appropriation of \$350 for "Salaries"; and a deduction of \$350 from "Laboratory Attendants".	
<u>Civil Engineering - Surveying &amp; Geodesy:</u>	
An additional appropriation of \$1,400 for "Apparatus".	
<u>Engineering Drawing:</u>	
An additional appropriation of \$300 for "Supplies"; and a deduction of \$300 from "Apparatus".	
<u>University Library:</u>	
An additional appropriation of \$1,000 for "Supplies"; and a deduction of \$1,000 from "Graduates' Deposits".	

Statutes  
of Senate(e) Statutes of Senate:

Numbers	2050 - respecting the Starr Medals
	2055 - respecting an amendment to Section 4 (2) of Statute Number 1844 respecting the School of Graduate Studies
	2057 - respecting the Nora-Frances Henderson Memorial Scholarship
	2058 - respecting certain amendments to the Calendar of the Faculty of Arts for the Session 1950-51.



Contribution  
to American  
Slavic & East  
European  
Review

Refresher  
Course in  
Faculty of  
Medicine

Extension  
Courses in  
School of  
Social Work

(f) That from the amount appropriated in the Estimates for 1950-51 of the Department of Slavic Studies for "Library", \$300 be contributed to the American Slavic and East European Review, New York City, N.Y.

(g) That there be held a Refresher Course in Ophthalmology and Oto-Laryngology, from Jan. 29 to Feb. 3, 1951.

(h) That the following Extension Courses be held in the School of Social Work:-

1. A Course in Advanced Case Work:  
This course shall be for 61 students and the registration fee shall be \$10. The dates of the course shall be from Oct. 12 to Dec. 14, 1950.
2. A Course in Political Science:  
This course shall be for 17 students and the registration fee shall be \$40. This course shall be for the duration of the academic year.
3. A Course in Industrial Care:  
This course shall be for 60 students, for whom the registration fee shall be \$3.00, and for 40 students, for whom the registration fee shall be \$1.00. This course shall be held Mar. 7, 8 and 9, 1951.

#### Budget

##### Estimated Expenditures

##### Lecturers' fees:

Miss S. Rhinewine (Advanced Case Work)	\$220	
J. Garner (Political Science)	400	
Instructors (Institutional Care)	115	\$ 735
Travel Expenses (Institutional Care and Kingston Workshop)		100
Stenographic and clerical assistance		100
Printing, supplies, postage, room rent, entertainment, etc.		240
		<u>\$1,175</u>

##### Estimated Revenue

Advanced Case Work (61 students @ \$10)	\$ 610
Political Science (17 " " 40)	680
Institutional Care Workshop (60 students @ \$3 and 40 @ \$1)	220
	<u>\$1,510</u>

Parent Edu-  
cation  
Course in  
Institute of  
Child Study

(i) That a Parent Education Course for Lay Leaders be held in the Institute of Child Study, the first year to commence on January 4, 1951, and the fee to be \$25 a session for each student.

Resolution  
passed in  
connection  
with Dr.  
F. S. Hogg

The following resolution was passed  
in connection with Dr. F. S. Hogg, Head of the Department of Astron-  
omy and Director of the David Dunlap Observatory, who died suddenly  
on January 1, 1951:-

WHEREAS the late Professor Frank Scott Hogg was for sixteen years a member of the Department of Astronomy, joining the staff in 1934 as a lecturer, and serving subsequently as Assistant Professor, Associate Professor, and from 1946 as Professor, Head of the Department, and Director of the Observatory;

AND WHEREAS at an early age he had achieved scholarly distinction and had been given positions of leadership and responsibility in his chosen field;

AND WHEREAS, within the University, he was an inspiring and gifted teacher and a colleague whose advice was sought and whose co-operation was freely and generously given; and, within his community, an active participant in civic affairs and a faithful servant of his church;

THEREFORE, BE IT RESOLVED that this Board gratefully records its appreciation of and gratitude for the services rendered by Professor Hogg to the University, to the community where he lived, and to the world of science. In his passing we have lost a gallant and devoted co-worker. To Mrs. Hogg and her family this Board extends its deepest sympathy.

Meeting in  
March to  
be held  
on March  
29th

Upon motion of Dr. Neilly,  
Seconded by Mr. Gordon,  
the Board approved of the President's request that the meeting in  
March be held on the fifth Thursday, March 29th.

Adminis-  
trative  
matters  
approved

Administrative matters were approv-  
ed as follows:-

(a) Appointment:

Appoint-  
ment

Superintendent's Office:  
Mrs. Grace L. Clayton

- Clerk in Sub-Post Office from  
Jan. 1, 1951 \$1,456 a year  
plus bonus

Promotion

(b) Promotion:

Superintendent's Office:  
Mrs. Ellen Pretty

- Acting Post Mistress, from Jan.  
1, 1951 \$1,856 a year  
plus bonus

Increases  
in salary

(c) Increases in Salary:

Superintendent's Office:  
R. L. Derbyshire

- Assistant, from \$3,700 to \$3,900  
a year, plus bonus, from Jan.  
1, 1951

W. B. Moore

- Assistant (Technical), from  
\$3,400 to \$3,650 a year, plus  
bonus, from Jan. 1, 1951



Increases  
in salary  
(Cont'd)

Superintendent's Office (Cont'd):

J. F. Westhead - Assistant, from \$3,200 to \$3,400 a year, plus bonus, from Jan. 1, 1951

D. W. Whalen - Mechanical Engineering Assistant, from \$2,650 to \$3,000 a year, plus bonus, from Jan. 1, 1951

Termination  
of  
Employment

(d) Termination of Employment:

Superintendent's Office:

E. G. Moogk - Assistant Superintendent, (salary \$4,900) Dec. 31, 1950

W. Whalen - Acting Post Master (salary \$2,326) Dec. 31, 1950

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

From -

Mr. G. Percival Best of Derbyshire, England, an offer to present to the University some books of Montaigne interest from his library, partly in his lifetime and partly by bequest; and also most of his library with a few exceptions such as gifts to the British Museum Library, relatives and friends.

Mr. G. G. Cosens, the sum of \$1,000 received as a donation to the Faculty of Forestry, in order that investigations may be carried on to secure more accurate scientific knowledge with regard to the production of seed, germination and growth of young seedlings.

Mr. J. P. Bickell, the sum of \$15,000 received for the purpose of enabling the Connaught Medical Research Laboratories to finance and carry forward the following research work:-  
(a) \$5,000 for "Evaluation of Anti-Coagulant Therapy in the Treatment of Coronary Thrombosis, Thrombo - Phlebitis and Pulmonary Embolism";  
(b) \$10,000 for "Laboratory and Clinical Studies of Fat Metabolism and its Relation to Disease".

The Executors of the Thomas Foster Estate, the sum of \$23,000 received, representing a further payment under the trust set up under the Will of the late Mr. Foster, to be used for cancer research.

The Executors of the Estate of the late Mary Jane Felker, notification that there was an additional certificate, No. 1459, for 4149 preferred shares of Standard Reliance Assets Limited, registered in the late Mrs. Felker's name; the sum of \$8,852.77 received, representing the balance payable by the Executors.

W. K. Kellogg Foundation, authorization received to continue to use the \$4,000 balance remaining in the Fellowship Fund after the first three years of assistance by the Foundation for the Course in Hospital Administration, School of Hygiene, for aid to students taking this course.

Donations  
(Cont'd)

From -

Nutrition Foundation Inc., an offer to renew the grant to Dr. Erich Baer, Banting and Best Department of Medical Research, entitled "Synthesis and Use of Complex Fats (phospholipids)", in the amount of \$3,500 annually for the years 1951, 1952 and 1953, the funds to be made available as of January 1st of each of these years.

Swift (Canadian) Foundation, an offer to donate a fellowship of \$1,500 in Nutrition Research, to be assigned through the Dean of the Faculty of Medicine to the Physician-in-Chief of the Hospital for Sick Children.

Canadian Industries Limited, an offer to renew their fellowship for the Session 1951-52 in the amount of \$1,250., \$1,000 for the Fellow and a \$250 grant to the University to be included to defray some of the expenses of research.

Canada Cycle & Motor Co. Ltd. and Canadian Acme Screw & Gear, Ltd., an offer to continue the T. A. Russell Memorial Research Fellowship for the Session 1951-52, in the amount of \$500 each.

Dr. A. E. MacDonald, the sum of \$1,000 received as a further contribution to the Eye Centre Fund; also a request received from Dr. MacDonald that the \$2,000 previously donated by him to the "Alexander E. MacDonald Library Fund - Ophthalmology" be amalgamated with donations to the Eye Centre Fund, making a total of \$4,300 for this fund, exclusive of interest. With the approval of Dr. A. J. Elliot, Head of the Department of Ophthalmology, Dr. MacDonald authorized payment of up to approximately 25% of this donation of \$1,000 for technical aids for graduate students in this department.

Mr. M. H. Epstein, the sum of \$1,000 received as a further contribution to the "Norma Epstein Foundation".

Mr. L. H. Posluns, the sum of \$100 received as his annual donation to the Posluns Brothers Scholarship in the Faculty of Medicine.

Mr. Sydney Hermant, the sum of \$100 received as a further donation to the "Sydney Hermant Loan Fund - University College".

Miss Elsie Watt, notification received that she has decided to close the Watt Bursary Fund, but that her decision will not affect the Watt Scholarship Fund which is now established in the School of Nursing.

Various donors for the Institute of Business Administration:

Paid - \$87,705.50

Promised - \$97,325.50

Financial  
Statements

Financial Statements were presented

for the five months ended November 30, 1950.

Grant for  
Employees'  
Christmas  
Party

The sum of \$100 was voted by the

Board to help defray the expenses of the Christmas Party held by the University of Toronto Employees' Association.

*Indefinite  
M.B.*

The meeting adjourned at 6:20 p. m.

Minutes confirmed.

January 25<sup>th</sup> 1951

*L. J. Pliner*  
Chairman

*E. J. Gignola*

Secretary.





Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
January 25th, 1951, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Dr. Johnson
The Chancellor	Hon. Dr. Bruce
The President	Mr. Duncan
Mr. Gordon	Mr. Bryce
Hon. Dr. Cody	Mr. Kelly
Dr. Neilly	Dr. McCullagh
Mr. Urquhart	Hon. Mr. Justice Hope
Mr. Osbourne	Mr. Clarke
Mr. Burns	Mr. Matthews
Dr. Tory	
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The Minutes of the previous meeting

were presented and -

Upon motion of Mr. Duncan,  
Seconded by Mr. Burns,

were confirmed.

Finance  
Committee  
Report  
No. 180

Finance Committee Report Number

180 was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in  
the Board Room, Simcoe Hall, on Tuesday, January 23rd, 1951,  
at 4 p.m., at which the following were present:-

Mr. Walter L. Gordon	Mr. R. E. Spence,
(in the Chair)	Comptroller
The President	Mr. C. E. Higginbottom,
Mr. N. C. Urquhart	Secretary
Mr. C. F. W. Burns	Mr. G. L. Court,
Mr. Beverley Matthews	Chief Accountant

1. Confirmation of Bond Purchases not previously approved

Upon motion of Mr. Urquhart,  
Seconded by Mr. Burns,

your Committee recommends for confirmation the bond purchases  
not previously approved:-



Finance  
Committee  
Report  
(Cont'd)

<u>Trust Endowment</u>			
\$100,000	3%	Dominion of Canada	due Nov.1,1953-56 @ \$101.65
25,000	3%	do.	due Nov.1,1953-56 @ 101.60
55,000	3%	do.	due Nov.1,1953-56 @ 101.70
<u>Trust Pool</u>			
\$ 50,000	3%	do.	due Nov.1,1953-56 @ 101.70
<u>Sinking Fund</u>			
\$ 4,000	3%	Ontario H.E.P.C.	due Apr.1,1968-70 @ 98.00

2. Purchase of Bonds on behalf of the Royal Conservatory of Music

Upon motion of Mr. Urquhart,  
Seconded by Mr. Burns,  
your Committee recommends the purchase of the following bonds on behalf of the Royal Conservatory of Music:-

\$ 2,000 3% Dominion of Canada due Nov.1,1953-56

3. Proposed New Pension Plan for Administrative Staff

Lengthy consideration was given to proposals for the establishment of a new Pension Plan for the Administrative Staff, with particular reference to the transfer of contributors from the present Administrative Pension Plan. Attached is a memorandum containing information regarding the proposals and outlining the conclusions reached.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

January 23, 1951.

The following action was taken  
in connection with the foregoing report:-

Clauses 1 and 2

Upon motion of Mr. Gordon,  
Seconded by Mr. Burns,  
the recommendations regarding investments were approved.

Clause 3 - Proposed New Pension Plan for Administrative Staff

The Chairman of the Finance Committee, Mr. Gordon, read the following memorandum, referred to in the report, containing proposals for the transfer of employees from the present pension plan:-

NON-ACADEMIC PENSION PLAN

1. At June 30, 1949, the actuarial deficit in the non-academic pension plan was estimated at \$400,000 assuming interest to be accumulated at 4% - which is much higher than the actual rate earned. If the actual earned rate of interest is taken, it is probable that the real deficit at the present time would be nearly \$1,250,000.

2. There are about 500 participants in the plan at the present time despite the fact that no new participants have been accepted since June 30, 1950.

Memorandum on the Non-academic Pension Plan, referred to in the Finance Committee Report (Cont'd)

If these people are granted salary increases at June 30, 1951, they will become entitled to increased pension benefits. This will increase substantially the present actuarial deficit. (Further increases in the future will have the same effect.)

3. This poses a most difficult problem for the Board. Are we justified in granting salary increases - to which the people concerned are obviously entitled - if by so doing the non-academic pension plan will become even more insolvent than it is at present? Unless the actuarial deficit is made good it will not be possible to pay everyone the pensions specified in the plan. And if the deficit is increased - as a result of the proposed salary increases - where can we expect to find the money to make the plan solvent?

4. One solution would be to require the participants under the present plan to transfer to a new plan - similar to the present academic pension and group life insurance plan - prior to receiving the proposed increase in salary.

Against this it must be recognized that these participants have certain contractual rights under the present plan and in some individual cases it may not be to their advantage to transfer to a new plan.

5. In view of the seriousness and complexity of this problem and of the questions of policy involved, the Members of the Finance Committee have hesitated to present a definite recommendation to the Board as to its solution. However, the following is one proposal which may serve as a basis for discussion -

(a) A new pension plan should be instituted for the non-academic staff, similar to the present academic pension and group life insurance plan except that:

(i) The University's contribution will not vest until completion of 10 years' participation in either the old or new plans; and

(ii) The waiting period before an employee can participate will be two years.

The reason for these differences is that there is a considerable turn-over among the non-academic members of the staff during the early years of their employment.

(b) Participants under the present non-academic pension plan should be requested to transfer to the new plan on June 30, 1951. They should be given the following reasons for this request:

(i) There is a very substantial deficit in the non-academic pension plan at the present time. In other words it is insolvent. This deficit would be increased very considerably as a result of the salary increases which are to become effective on July 1, 1951, and by any further increases which may be granted in the future. Unless the University can find the necessary funds to make up this deficit it will not be possible to pay all participants the full amount of the pensions to which they will be entitled. There can be no such uncertainty under the proposed new plan.

(ii) There is no logical reason for making a distinction insofar as pensions are concerned between the academic and the non-academic members of the staff of the University. The benefits available under the present academic pension plan are generous and include the provision of group life insurance. Similar benefits should be available to all members of the non-academic staff.



Memorandum on  
the Non-  
academic  
Pension  
Plan  
(Cont'd)

(iii) The present non-academic pension plan has never been approved by the Department of National Revenue. Such approval should be obtained in order to entitle the participants to continue to claim their contributions as deductions for income tax purposes. It is not believed that the Department will approve the plan in its present form.

(c) In order to make possible the proposed transfer to the new plan the University will appropriate from General Endowment and pay over to the Annuities Branch of the Department of Labour and/or to a life insurance company whatever funds may be required to make the new plan solvent at June 30, 1951. It is estimated that this will mean an expenditure of about \$625,000 or \$825,000 (see Note 1 below) if all the participants agree to transfer to the new plan. (In addition to this the funds accumulated in the present plan (\$1,600,000) will also be paid over to the Annuities Branch and/or a life insurance company.)

Notes:

1. The liability would be about \$200,000 less if the transfer was made on the basis of the average salary for the last five years instead of the actual salary as at June 30, 1951.

2. An alternative course would be to request permission from the Ontario Government to borrow \$625,000 or \$825,000 from the University's bankers to be paid off over 10 years; a special provision to be included in the budget for this purpose.

(d) The advantages and disadvantages of the proposed new plan will vary with each individual case. Speaking generally, however, they would appear to be about as follows:

Advantages

(i) The "pay as you go" feature which ensures participants that funds will be available to pay the pensions they expect to receive.

(ii) The group life feature.

(iii) The provision that the University's contribution vests after ten years' participation instead of only on retirement.

(iv) Normal retirement at age 65 regardless of numbers of years of service.

(v) Removal of the limitation on pensions to 50% of earnings.

(vi) Increased death benefits accrue after ten years' participation to single men and women by reason of the vesting provision.

(vii) The opportunity to leave the employ of the University at any time without loss of pension rights.

(viii) Receipt by the widow of death benefits without any qualification requiring her to have been married for ten years.

(ix) After completion of thirty years' service employee under present plan cannot increase proportion which his pension bears to his salary even though he continues to make contributions. Under new plan every year of contribution must increase pension.

Memorandum on  
the Non-academic  
Pension  
Plan  
(Cont'd)

#### Disadvantages

(i) Rate of contribution will be fixed at 5% for all participants. (This would be an advantage for certain participants of the present plan who are contributing over 5% but would be a serious disadvantage to those who are now contributing less than 5%.)

Note: This difficulty might be overcome by granting a special additional increase in salary equivalent to the increased contribution (on basis of present salary) which any individual would be required to make. It is estimated that the total cost of such special increases would be about \$15,000 per annum.

(ii) The annuity purchased by the widow's death benefit might be less than under the present plan. However, this might be offset by additional annuity which could be purchased by proceeds of group insurance.

(iii) As the pension under the present plan is based on the salary of the last five years of service, it provides a certain hedge against inflation.

(iv) Under the new plan funds would accumulate at 2% interest. The rate under the old plan is 4%.

(e) It may be to the best advantage of some individuals - because of personal circumstances - to continue under the present plan instead of transferring to the new plan even though this should mean that they would not receive the increase in salary on July 1, 1951, to which they would otherwise become entitled. This decision should be left to each individual concerned. But with the greatest regret - and because of the serious liability referred to in paragraph #1 - the Board would have to make it clear that it cannot grant salary increases to anyone who is unwilling to transfer to the new plan.

(f) It is estimated that the annual cost to the University of the above new plan would be about \$100,000 (on basis of present salaries) compared with about \$75,000 under the present plan (exclusive of whatever additional sum should be provided to make up the deficit).

6. It is recommended that a decision be reached in this very difficult matter before any announcement is made of the proposed increases in salary to the non-academic staff.

The following action was taken in connection with the foregoing report:-

1. Par. 5 (b) (i) -

The reference to the non-academic pension plan being insolvent was deleted.

2. Par. 5 (d) Disadvantages (iv) -

The words - "Under the new plan funds would accumulate at 2% interest. The rate under the old plan is 4%" were changed to read - "The individual's returnable contributions, before completion of ten years' participation, under the new plan would accumulate at 2% interest. The rate under the old plan is 4%."

3. Par. 5 (e) -

The proposed increases in salary should not be conditional upon the transfer of the individual from the original non-academic pension scheme to the proposed new plan.



Survey to be made to ascertain how many administrative members would be willing to transfer to proposed new Pension Plan

During the discussion the obligation to the members of the present Administrative Pension Plan was emphasized and -

Upon motion of Mr. Gordon,  
Seconded by Mr. Duncan,

it was decided that before consideration of any action to compel transfer from the Administrative Plan to the proposed new plan is taken, the President and the Comptroller should endeavour to make a survey in order to ascertain the number of those on the original non-academic scheme who would be willing to transfer voluntarily to the proposed new plan.

Memorandum re  
Staff  
Salary  
Increases

In connection with the consideration given at the last meeting to the target budget for 1951-52 and proposals for staff salary increases, the Chairman of the Finance Committee, Mr. Gordon, read the following memorandum:-

MEMORANDUM RE PROPOSAL FOR SALARY INCREASES

1. There are three classes of employees:
  - (a) Academic
  - (b) Non-academic and non-unionized
  - (c) Unionized
2. Increases are recommended for the first two categories, i.e., academic and non-academic and non-unionized.
3. The preliminary target budget for the University for the year ending June 30th, 1952 (on the basis of wage rates presently in effect for union labour) indicates a deficit to be covered by a supplementary grant from the Government of \$3,721,665. This is based on a student population of 10,462.
4. The deficit above referred to is approximately \$113,000 greater than the deficit for 1950-51 on an estimated diminution of 1,300 in the student population.
5. The preliminary target budget above referred to has taken into account a sum of \$400,000, being an estimate on the basis of \$50 per full time student as a grant from the Federal Government. To the extent that this is not received, the estimated deficit will be increased accordingly.

Memoran-  
dum re  
Staff  
Salary  
Increases  
(Cont'd)

6. The present range of salaries for the academic staff is as follows:-
 

H heads of Departments and	
Professors of Distinction	\$6,000 and up
Professors	\$5,500 to \$6,500
Associate Professors	\$4,500 to \$5,500
Assistant Professors	\$3,500 to \$4,500
Lecturers	\$2,000 to \$3,500
7. To the above should be added a cost of living bonus of \$144.
8. The recommended salary ranges are:
 

H heads of Departments and	
Professors of Distinction	\$7,200 and up
Professors	\$6,200 to \$7,200
Associate Professors	\$5,300 to \$6,200
Assistant Professors	\$4,300 to \$5,300
Lecturers	\$2,800 to \$4,300
9. The cost of living bonus now paid of \$144 per annum will be absorbed in the new recommended ranges and maximum annual increases are recommended of \$200 in the case of Professors and Associate Professors and Assistant Professors, and \$250 in the case of lecturers.
10. It is recommended that the non-teaching, non-unionized employees be increased by an amount of 8% on present salary after absorbing the cost of living bonus of \$144 in basic salary, and that we justify salary adjustments to be made for merit or promotion in the usual course.  
It is recommended that these salary increases be made effective as of January 1st, 1951.  
It is further recommended that tuition fees at the University be increased by an amount approximately equivalent to 20% of existing fees, effective July 1, 1951.
11. The financial impact of these recommendations would be approximately as follows:
 

(a) Increases to academic staff	- \$345,000 per annum
(b) Increases to non-academic staff	- \$140,000 per annum
Total	- \$485,000 per annum
12. By increasing the tuition fees approximately 20%, additional revenue on the basis of an estimated 10,462 students would be approximately \$275,000 per annum.  
Exclusive of the period from January 1st, 1951, to June 30th, 1951, this would mean an increase in the estimated deficit for the fiscal year 1951-52 to be covered by a supplementary grant of approximately \$210,000.
13. If the increases are made effective January 1st, 1951, no recovery can be had from tuition fees for the balance of the present academic year, and the additional financial burden up to June 30th, 1951, would be approximately \$240,000.
14. It is most important that a very substantial portion of the increase in salaries to academic staff be recovered from an increase in tuition fees if for no other reason than the fact that Trinity College, St. Michael's College and Victoria College are at present considerably below the 1946 salary level established at the University. By increasing tuition fees, these colleges would get the benefit and would, presumably, thereby be enabled to adjust their academic salaries.



Arrange-  
ments for  
announce-  
ment of  
salary  
increases  
and in-  
creases  
in Fees

Upon motion of Mr. Gordon,  
Seconded by Mr. Duncan,

the recommendations contained in the foregoing memorandum were adopted. Mr. Gordon informed the Board, however, that the Prime Minister and the Minister of Education, while approving of the salary increases, stated that the Government could not provide a grant to enable the increases to become effective on January 1st, 1951, and that the Government would prefer that no announcement of an increase in fees be made until May, 1951. The President said that he was desirous of informing the staff of the salary increases as soon as possible, and it was agreed that this should be done some time late on Saturday, January 27th, and to make the public announcement for the morning newspapers of Monday, January 29th.

Letter  
from Uni-  
versity  
College  
Literary  
& Athletic  
Society re  
salaries  
of the  
teaching  
staff

The Chairman informed the Board that a letter had been received from the University College Literary and Athletic Society as follows:-

University College Literary and Athletic  
Society  
University of Toronto

"Board of Governors

Dear Sirs:-

The following resolution was passed by the University College Literary and Athletic Society at an Open Meeting on December 6, 1950:

WHEREAS: The teaching Staff of the University is so grossly underpaid that they are unable to adequately provide for themselves and their families, and the best scholars are therefore being deterred from the academic profession; and in further consideration of their relative worth to society,

BE IT THEREFORE RESOLVED THAT: The University should increase the salaries of the teaching staff to a point commensurate with their position in, and worth to society, even at the expense of student luxuries.

MOVED BY (Sgd) J. M. Robson

SECONDED BY (Sgd) K. P. Watson"

This letter was tabled.

Letter of  
appreci-  
ation  
from the  
Royal  
Canadian  
Institute

A letter was presented from the  
Royal Canadian Institute expressing appreciation for granting a  
frontage license without fee, and for the interest which the  
Board has shown in the work of the Institute.

Leave  
granted  
to members  
absent  
from the  
previous  
meeting

Leave was granted to the follow-  
ing members who were absent from the previous meeting:-

The Chancellor  
Mr. Fennell  
Dr. Johnson  
Dr. McCullagh

Recommen-  
dations  
of the  
President

Recommendations of the President  
were approved as follows:-

Appoint-  
ments

(a) Appointments - 1950-51:

Faculty of Arts:

Astronomy:

J. F. Heard - Associate Professor of Astronomy  
and Acting Head of the Department  
and Acting Director of the David  
Dunlap Observatory, from Jan. 1,  
1951 \$5,100 a year

Mrs. H. S. Hogg - Assistant Professor and Research  
Associate from Jan. 1, 1951  
\$3,500 a year

R. L. Baglow - Lecturer, Jan. 1 to June 30,  
1951 \$2,650 a year

W. R. Hossack - Reader, Easter Term, 1951 \$60

East Asiatic Studies:

Mrs. D. Y. Suto - Assistant, Feb. 1 to May 31,  
1951 \$55 a month

Mrs. M. M. Shih - Librarian (part time), Feb. 1 to  
May 31 \$68.75 a month

E. J. Brooker - Assistant in Geological Sciences,  
Easter Term, 1951 \$250

Zoology:

Assistants:

Miss P. James	\$300	A. McCombie	\$225
A. Brooks	200	A. Butler	200
J. J. Graham	200	P. Pointing	200
Miss L. Rao	200	M. Shepard	200
I. Barrett	150	L. Dickie	150
Miss A. Eisen	150	W. H. Fell	150
Miss A. McGregor	150	A. J. Warwick	150
Miss A. Oaks	125	Miss B. Gill	100
Miss M. Hunter	100	D. A. Munro	100
J. C. Stevenson	100	G. R. Underwood	100
Miss T. Jensen	80		

Faculty of Medicine:

Miss J. Hampson - Special Lecturer in Occupational  
Therapy, Oct. 1 to May 31 \$600

J. C. Laidlaw - Demonstrator in Pathological  
Chemistry, 1950-51 \$250

G. Chomyn - Attendant in Pathology, from  
Jan. 1, 1951 \$1,200 a year



Appoint-  
ments  
(Cont'd)

Faculty of Medicine (Cont'd):

- D. W. Clarke - Lecturer and Research Associate in Physiology, Jan. 1 to June 30 \$300 a month
- Psychiatry:
- J. D. Armstrong ) Clinical Teachers, \$100 a year  
R. G. S. Arthurs ) Jan. 1 to June 30 100 a year  
J. G. Hall ) 100 a year  
S. J. Holmes ) 100 a year  
D. C. Ross - Fellow, Jan. 1 to June 30 \$100 a month

Faculty of Applied Science and Engineering:

- A. P. Coccotas - Instructor in Chemical Engineering, Jan. 1 to Feb. 28 \$170 a month
- Engineering Drawing:
- W. A. Skirrow - Instructor, Jan. 8 to Apr. 8 \$100 a month  
F. L. Mooney - Instructor, Jan. 15 to Apr. 15 \$75 a month

School of Graduate Studies:

- P. Melese - Visiting Professor of French Easter Term, 1951 \$1,000

Faculty of Dentistry:

- Miss L. E. Smith - Stenographer in the Secretary's Office, Feb. 1 to June 30 \$123 a month  
Mrs. N. H. Ash - Dental Assistant, Feb. 1 to June 30 \$120 a month

School of Hygiene:

- Miss T. Milotek - Laboratory Assistant in Public Health, Jan. 1 to Mar. 31 \$105 a month

Resigna-  
tions

(b) Resignations:

- Mrs. R. Wu - Librarian (part time) in East Asiatic Studies (salary \$68.75 a month) Feb. 1, 1951  
T. H. Davidson - Assistant Mechanician in Physics (salary \$2,300) Jan. 6, 1951

Faculty of Medicine:

- Miss M. Allan - Technician in Anatomy (salary \$1,500) Jan. 31, 1951  
W. C. Kruger - Associate in Radiology (salary \$200) Dec. 31, 1950

Ontario College of Education:

- Miss L. Robinson - Assistant in the Library School (salary \$1,760) Dec. 31, 1950

Faculty of Dentistry:

- Mrs. A. Magee - Dental Nurse (salary \$1,280) Jan. 31, 1951

Leaves of  
Absence

(c) Leaves of Absence:

Faculty of Arts:

- Miss E. V. Eastcott - Lecturer in Chemistry, Jan. 19 to Mar. 31 with salary

Ontario College of Education:

- Miss K. M. Hobday - Lecturer in Educational Research, Nov. 1 to Mar. 31 with salary

University  
Extension  
Courses(d) University Extension Courses:Teachers' Classes:

W. Line	- Psychology 2b	\$48
K. S. Bernhardt	- Psychology 2b	175
Correspondence Course - Certified Public Accountants Association:		

An additional appropriation of \$2,000

## Appropriations

(e) Additional Appropriations and deductions in appropriations:Geological Sciences:

An additional appropriation of \$250 for "Supplies"; and a deduction of \$150 from "Microscopes" and \$100 from "Specimens".

University Library:

An additional appropriation of \$300 for "Additional Assistance"; and a deduction of \$300 from "Salaries".

Registrar's Office:Additional appropriations -

"Clerical Assistance"	-	\$2,200
"Office Supplies"	-	400
"Convocation Expenses"	-	3,800
		<u>\$6,400</u>

Deductions in appropriations -

"Salaries"	-	\$5,000
"Printing"	-	400
"Registrar's Examination Supplies"	-	1,000
		<u>\$6,400</u>

Statutes  
of Senate(f) Statutes of Senate:

Numbers 2056 respecting the degree of Doctor Juris  
2059 respecting certain amendments to the Calendar of the School of Graduate Studies for the Session 1950-51

President's  
Annual  
Report for  
1949-50

The President presented his Annual Report for the year 1949-50 upon the academic work of the University. Dr. Cody commended the President on the informative material contained in the report.

Report  
from the  
Advisory  
Committee  
on Scientific  
Research

The President also presented a report from the Advisory Committee on Scientific Research containing reports made by those who received grants in aid of research for 1949-50 through the Committee.

Mental  
Health  
Training  
& Research  
Budget -  
1951-52

The combined Mental Health Training and Research Budget for 1951-52 was presented by the President. This budget was approved as follows, and it was agreed that it be transmitted to the Provincial Government:-



COMBINED MENTAL HEALTH TRAINING AND RESEARCH BUDGET  
April 1, 1951 - March 31, 1952

	<u>3 months</u>	<u>9 months</u>	<u>Total Training</u>	<u>Research</u>	<u>Grand Total 1951-52</u>	<u>Grand Total 1950-51</u>
Psychiatry	\$20,500	\$ 77,025	\$ 97,525	\$47,770	\$145,295	\$124,625
Psychology	11,566	39,195	50,761	8,900	59,661	83,000
Social Work	7,375	28,040	35,415	11,960	47,375	45,230
Nursing	8,540	28,100	36,640		36,640	34,315
Pathology	1,200	3,600	4,800		4,800	6,050
Medicine	3,225	13,860	17,085		17,085	13,300
Paediatrics	1,960		1,960	4,800	6,760	16,340
Child Study				6,750	6,750	5,100
Business Administration				10,000	10,000	5,000
	<u>\$54,366</u>	<u>\$189,820</u>	<u>\$244,186</u>	<u>\$90,180</u>	<u>\$334,366</u>	<u>\$332,960</u>

President's  
memorandum  
on academ-  
ic estab-  
lishments  
and the  
rank of  
Assistant  
Professor

In connection with the matter of  
academic establishment which was deferred from the last meeting,  
the Board approved of the following memorandum presented by the  
President relating to Departmental, Faculty, School or Institute  
"Establishments", and to the rank of Assistant Professor:-

A - Establishments

In 1950-51 there are in the employment of the Board  
of Governors 449 Deans, Heads of Departments, Professors,  
Associate Professors, Assistant Professors and Lecturers.

Deans, Heads of Departments and Professors	124
Associate Professors	80
Assistant Professors	107
Lecturers	138
	<u>449</u>

Using 40 as a factor these figures for the four categories  
show the following distribution:

Deans, Heads, Professors	Associate Professors	Assistant Professors	Lecturers	Total
<u>3.1</u>	<u>2</u>	<u>2.67</u>	<u>3.45</u>	<u>11.22</u>

The best comparable break-down that we could get from any  
other university of high standing is from Yale University:

Professors	Associate Professors	Assistant Professors	Lecturers	Total
<u>3</u>	<u>2</u>	<u>3</u>	<u>3</u>	<u>13</u>

I propose the following over-all "establishment":

Deans, Heads, Professors	Associate Professors	Assistant Professors	Lecturers	Total
<u>3</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>12</u>

There should be flexibility in this "establishment"  
when certain departments are considered. For example, there  
are at present in the Department of History - the strongest  
"History School" in Canada and one of the strongest on the  
continent - 7 Professors, 2 Associate Professors, 1 Assistant  
Professor and 8 Lecturers - totalling 18. That situation of  
long standing cannot be changed forthwith. There should not  
be any further promotion in that Department to a full Pro-  
fessorship until a proportion more in keeping with the pro-  
posed over-all "establishment" is attained. On the other  
hand, it would be difficult to provide for the "establishment"  
in certain departments with a total of 3 or 4 staff members  
of the grade of lecturers and upwards. In one department -  
East Asiatic Studies - the highest rank is Associate Profes-  
sor.

There are faculties and schools in which there are  
no departments, as, for example, Forestry, Law, Architecture  
and Nursing. Yet the programmes of these teaching divisions  
are composed of specialized studies in various fields, many  
of which require first-class or outstanding men or women. The  
setting up of an over-all "establishment" should enable the  
Finance Committee and the Board to exercise control of expen-  
ditures on account of academic salaries by requiring, from  
time to time, information and explanations about the adher-  
ence to the over-all "establishment".



President's  
memorandum  
on academ-  
ic estab-  
lishments  
and rank  
of Assist-  
ant  
Professor  
(Cont'd)

In respect of the relation of the number of Deans, Heads, Professors, Associate Professors, Assistant Professors and Lecturers to the number of students, it would be exceedingly difficult and indeed unrealistic to establish a fixed ratio. The number of students in particular courses may have little direct bearing on the number of senior teachers needed for them. One professor who is an expert in some branch of learning may be required to lecture to a class of ten students, or even to a class of 200 students, depending on the nature of the instruction. It should, however, be pointed out that for seminar work, for small sections in language courses or for laboratory courses, the number of students determines, particularly at the lower levels, the number of staff, including instructors and demonstrators. The methods or types of instruction, however, vary from year to year in many fields.

B - Rank of Assistant Professor

This rank has always been considered in the University of Toronto as "permanent", that is on a continuous, rather than an annual, basis. By virtue of the present "floor" for an Assistant Professorship, i.e. \$3,500, it has been necessary to appoint men with little, if any, full-time teaching experience to this "permanent" rank. We could not have attracted them in the rising market for less than \$3,500. My academic administrative colleagues concur in my proposal that hereafter we should endeavour to appoint persons to the rank of Assistant Professor for a definite period of two, three or four years. Any of these Assistant Professors who demonstrate their capacity and ability during the probationary period for a university post may then be given a "permanent" appointment in the rank of Assistant Professor or higher. It should be kept in mind, however, that it might be possible in some cases only to attract from outside the University or to promote within the University a person who insists on "permanent" rank and of whose capacity and ability there is no question.

Atkinson  
Charitable  
Foundation  
Bursaries

The President informed the Board that he had received a letter from The Atkinson Charitable Foundation as follows:-

"Dr. Sidney Smith,  
President, University of Toronto,  
Toronto, Ontario.

80 King St. West,  
Toronto, 1

Dear Dr. Smith:-

The attached cheque for \$4,000 is for student bursaries during the term which opens in the Fall of 1951. We ask your co-operation in using this amount as a 'test-run' which may assist us in forming a more definite policy in this field by means of actual demonstration.

Our Trustees respectfully suggest the following conditions which we will presume are accepted unless alternative suggestions are received and agreed upon within a reasonable time:-

Atkinson  
Charitable  
Foundation  
Bursaries  
(Cont'd)

- (1) Bursaries to be awarded to students on the basis of merit and need; academic sincerity and future promise of the candidate to be as much a factor as shortage of funds.
- (2) Recipients must be residents of Ontario.
- (3) The amount available to be divided more or less equally between candidates for entrance and students already in courses to help set a relative value on these two fields.
- (4) The deciding body shall be the committee or council already deciding this function in your institution.
- (5) The amounts should range roughly from \$300 to \$500 with reasonable latitude either way in the discretion of the selecting group.
- (6) Faculty or course shall be at the discretion of the selecting group except that the Foundation expresses the hope, not in any sense binding upon the selecting body, that one bursary might be made available for a student in Theology, regardless of denomination and where such a course is an established part of the curriculum.
- (7) There is no objection by the Foundation to mention this grant in the calendar or prospectus so long as its experimental nature is noted. Nor is mention of it required.
- (8) The Foundation to assist a study of value both to itself and the institutions concerned, requests a special measure of observation of the group which benefits under this grant and also requests the following reports for its guidance:
  - (a) A list of the recipients at the time of selection with full details as to age, home and school background, aims, amounts and reasons for selection.
  - (b) An interim report on each recipient at the end of the first term and if possible before January 1, 1952.
  - (c) A final and fully detailed report after the first year with candid opinions of responsible officers on the individuals and their future outlook, the relative value of the entrance and 'in-class' assistance as it may be demonstrated and such other information as may seem helpful.
- (9) The Foundation in all grants reserves the right to publish by general release to all Ontario newspapers its actions and such results as may be obtained. In such matters as bursaries no recognizable names, home addresses or other identifying material would be used.

Will you be kind enough to have the proper officer acknowledge the cheque with amount and purpose noted, within the next few days?

Sincerely yours,

(Sgd) Alex. C. Givens,  
Executive Administrator"

December 21, 1950.

The President read to the Board

his proposed reply to this letter to the effect that -

- (a) The donation of \$4,000 for student bursaries was appreciated and accepted by the Board, and the Senate would establish a committee for the selection of candidates for bursaries.



Atkinson  
Charitable  
Foundation  
Bursaries  
(Cont'd)

- (b) As already informed, the University of Toronto by reason of explicit limitations in its Charter does not offer instruction in, or grant degrees in, Theology, and consequently is not in a position to award any bursary to a student in Theology.
- (c) We can understand why the Foundation reserves the right to publish by general release to all Ontario newspapers its actions. We also would crave the opportunity to make known the offer of the Foundation. But we would be concerned about any publicity relating to the attainments of the students who receive assistance from this fund and whose identity could be easily ascertained, as it is not the policy of the Senate to publish the academic achievements of any group of bursary holders.

Necessity  
for in-  
creasing  
number of  
Graduate  
Fellowships

The President informed the Board of the desirability and necessity for increasing the number of Graduate Fellowships in the University, and suggested that he prepare a letter for distribution to possible donors. The Board gave its enthusiastic approval to this suggestion.

Resolution  
of Joint  
Committee  
regarding  
the Chan-  
cellorship

The President presented the following letter from the Registrar transmitting a resolution of the Joint Committee regarding the Chancellorship:-

"The Bursar,  
Secretary, Board of Governors,  
University of Toronto.

Dear Mr. Bursar:-

On January 5th, 1951, a meeting was held of the Joint Committee representing the Board of Governors, the Senate and the Alumni Association, established to give consideration to the recommendation of the Senate that the Chancellor be elected by the graduates of the University.

The Committee reviewed the procedures respecting the appointment of the Chancellor, effective during the period 1906 to 1947, from 1947 to the present, and as proposed in the current Senate recommendation. There was full discussion of the basic principles involved, and it was unanimously resolved -

'THAT this Committee approves the principle that the Chancellor be elected by the graduates of the University; that the Committee is not prepared at the present time to urge a change in the University of Toronto Act; and that the Committee adjourn to meet again at the call of the Chair.'

Yours very truly,

(Sgd) J. C. Evans,

January 11, 1951.

Secretary, Joint Committee"

Letter  
from  
Prime  
Minister  
Frost re  
retire-  
ment of  
debenture  
issue,  
etc.

In connection with the suggestion previously made that application be made to the Provincial Government for an amendment to Section 123 of the University Act by increasing the grant from succession duties from \$500,000 to \$1,000,000, in order that funds would be assured for payments of annual interest and creation of a sinking fund for retirement of the University's debenture issue, the Chairman read the following letter from the Hon. Leslie M. Frost, Prime Minister:-

O N T A R I O

Office of  
The Prime Minister & President of the Council

Toronto 2, Ontario  
January 17, 1951.

"Dear Colonel Phillips:-

I have your letter of January 5, 1951, and note your concern as to the adequacy of existing provisions for retiring the \$7,500,000 debentures issued by the University of Toronto as of the 15th day of August, 1949.

Your suggestion that Section 123 of the University of Toronto Act of 1947 be amended, increasing the grant from succession duties to \$1,000,000 per annum, has received careful consideration and in reply it should be stated that the policy of this Government, wherever possible, is to secure the approval of the legislature for all expenditures. Your proposal to amend the University of Toronto Act and make statutory the amounts required to pay the interest charges on the debentures and to provide a sinking fund is, for the reasons just stated, unacceptable.

May I stress the fact that the debentures have been guaranteed as to principal and interest by the Province of Ontario. This guarantee appears on each and every debenture making up the issue. A sinking fund has been established under the supervision of your Comptroller and the necessary funds for building up the sinking fund will be made available by vote of the legislature and will be paid by the Treasury Department of Ontario at the rate of \$275,000 per annum.

In addition to the guarantee given by the Province, the obligation is recognized and acknowledged as binding upon the Province of Ontario and for the purpose of reassuring you on this point I am writing this letter as Treasurer of the Province of Ontario.

With cordial regards, believe me,  
Yours sincerely,

(Sgd) Leslie M. Frost

Colonel W. E. Phillips,  
Chairman,  
The Board of Governors,  
University of Toronto,  
Toronto, 5."



Donations -

Donations were reported as

follows and were accepted with thanks and appreciation:-

From -

The Executors of the Estate of the late William Turner McEachern, notice of a bequest of the residue of the estate, after the death of his wife and after payment of a bequest to the Salvation Army, for medical research in Ontario in diseases such as diabetes, cancer and arthritis, and in such other diseases as shall be for the general benefit of mankind as the Governors may from time to time determine. The donor expressed the desire that the University use the fund as follows:-

- (a) 50% to further the work of medical research carried on by the Banting and Best Department of Medical Research;
- (b) 25% to further the work of medical research carried on by the Connaught Medical Research Laboratories;
- (c) 25% for fellowships to encourage medical research by university post-graduates in the Province of Ontario and financially assisting post-graduates in such research in the Province of Ontario and to encourage university graduates from universities within the Province of Ontario to remain in Canada and adopt medical research as a career.

Central Mortgage and Housing Corporation, the sum of \$7,200 received for use by the Committee on Town and Regional Planning for Research.

Geo. W. Crothers Limited, an offer received to establish a scholarship for several years in the Faculty of Applied Science and Engineering, the first award to be made in 1951-52. The scholarship is to be of the value of \$250 and is to be awarded to students enrolled in the third or fourth years of the Faculty, academic achievement, financial need and extra-curricular activities to be taken into consideration.

The Ontario Chapter of the American Society for Metals, an offer received to donate an annual prize of \$50, the first award to be made in April or May, 1951. The prize is to be awarded to students of the graduating class in the Department of Metallurgical Engineering, to be chosen by the Department, primarily on the basis of a thesis on either physical or extractive metallurgy.

F. H. Deacon & Company, the sum of \$250 received for a scholarship in the Department of Political Economy, the terms of the award to be submitted later for approval.

Donations  
(Cont'd)

From -

Mr. Robert R. Swan, an offer received to set aside the \$270 which he has never accepted for his work as Instructor in the evening class in Salesmanship, to assist a student or students in Commerce & Finance in need of financial assistance. It is proposed that the fund be used at the discretion of a committee consisting of the President, the Head of the Department of Political Economy and the Director of the Department of University Extension.

The following donors for the purchase of new books in the Medical Library:-

British Drug Houses (Canada) Ltd.	-	\$100.00
E. B. Shuttleworth Chemical Co. Ltd.	-	100.00
Canadian Breweries Limited	-	50.00
		<u>\$250.00</u>

Nutrition Foundation, Inc., the sum of \$5,000 (U.S. funds) received, being the second payment of the grant to Dr. C. H. Best, entitled "The physiological lipotropic factors - choline, betaine, methionine and inositol".

Nutrition Foundation, Inc., the sum of \$3,500 (U.S. funds) received, being the first payment of the renewed grant to Dr. Erich Baer, entitled "Synthesis and use of Complex fats (phospholipids)".

The James Franceschini Foundation, the sum of \$5,000 received, being the second instalment of the Foundation's grant to the William Edward Gallie Trust Fund; and \$1,000 received from an anonymous donor to supplement the interest on the fund which, owing to the conditions of the gift, will be small for several years. It is the donor's hope that the first award may be made in Dr. Gallie's lifetime.

Mr. Percy Hermant, an offer received to renew his Fellowships in the Department of Ophthalmology for the Session 1951-52, in the same amount, i.e. \$3,500.

The Executors of the Estate of the late Dr. John S. Chisholm, the sum of \$1,788.40 received on account of income, for the Chisholm Memorial Fund.

Swift (Canadian) Foundation, the sum of \$1,500 received for their fellowship in Nutrition Research. It is the wish of the donor's committee that the award be assigned through Dr. Alan Brown to Dr. J. F. McCreary.

Dr. J. A. Sullivan, the sum of \$1,200 received to be added to the fund for Audiometric and Otological Research.

Department of National Defence, the sum of \$589.20 received, being the war service gratuity of the late F/O John Fraser Gray, who bequeathed his estate to the University for the John Fraser Gray Scholarship.

Mr. Robert A. Bryce, the sum of \$250 received to cover the award of the U.T.S. Engineering Scholarship in the present session.

Ontario Forest Industries Association, the sum of \$250 received to cover their scholarship for the Session 1951-52.

An anonymous donor, the sum of \$200 received to continue the Mary Keenan Award for the Session 1951-52.

An anonymous donor, the sum of \$50 received to continue the Urwick Prize in Commerce & Finance, and the Urwick Prize in Political Science & Economics, for the Session 1951-52.



Donations  
(Cont'd)

From -

The Minister of Switzerland in Canada, Dr. Victor Nef, an offer received to renew for the Session 1951-52 the prize for students who have won distinction in the study of the French language. Dr. Nef also offered to provide prizes for students who distinguish themselves in the study of the other two official languages of Switzerland, viz: German and Italian.

Hobbs Glass Limited, notification received of a change in the value of their scholarships in Architecture from one of \$200 and one of \$100, to one of \$150 and one of \$100, the conditions of award to remain the same.

The anonymous donor of the \$5,000 which established the William Goldie Prize and William Goldie Fund for Clinical Research, suggestions, received through Dr. Duncan Graham, for the future use of the fund as follows, in view of the bequest under Dr. Goldie's Will:

(1) \$125 from the income to be used for a prize, as at present;

(2) \$100 from the income to be used for traveling expenses, as at present.

To provide in perpetuity for the above the donor intends to increase his original gift of \$5,000 to \$7,500. It is suggested that the two titles be changed to - "The William Goldie Prize and Travel Bonus Fund"; and that the fund received under Dr. Goldie's Will be entitled - "The William Goldie Endowment for Clinical Research".

A. E. Wicks Limited, the sum of \$200 received, being the second of five annual donations of similar amount to be used for research on regeneration of spruce and other pulpwood species, in the Faculty of Forestry.

Various donors for the Institute of Business Administration:

Paid	-	\$88,505.50
Promised	-	\$97,000.50

Administration matters were

approved as follows:-

Additional appropriations:  
(a) Debenture Issue  
(b) University Library

(a) An additional appropriation of \$2,535.00 to cover legal fees in connection with the Debenture Issue.

(b) That the amount received as fines by the University Library be made available automatically as an additional appropriation in the Library's account for "Supplies". Also that income obtained as charges for replacement of lost books be allowed as an additional appropriation to the account for "Books and Periodicals".

Increase in wage rates for Asbestos Workers

(c) An increase in wage rates for Asbestos Workers from \$1.55 to \$1.70 per hour, retroactive to September 1, 1950, and from \$1.70 to \$1.75 an hour, retroactive to November 1, 1950. Also an additional appropriation of \$127.20 to cover this increase.

Fees re  
degree  
of Bach-  
elor of  
Science  
in Phar-  
macy

The Board confirmed the following  
fees payable in connection with the four-year course leading to  
the degree of Bachelor of Science in Pharmacy:-

	<u>1st</u> <u>Year</u>	<u>2nd</u> <u>Year</u>	<u>3rd</u> <u>Year</u>	<u>4th</u> <u>Year</u>
<u>Men</u>				
Registration	\$ 5.00	-	-	-
Laboratory Deposit	10.00	\$10.00	-	-
Examination	10.00	10.00	\$10.00	\$10.00
Hart House	12.00	12.00	12.00	12.00
Library Fee	5.00	5.00	-	-
Athletics and Physical Education	3.00	3.00	3.00	3.00
Students' Administrative Council	5.00	5.00	5.00	5.00
Athletic Association	3.00	3.00	3.00	3.00
Health Service	6.00	6.00	6.00	6.00
Degree				10.00
	<u>\$59.00</u>	<u>\$54.00</u>	<u>\$39.00</u>	<u>\$49.00</u>
<u>Women</u>				
Registration	\$ 5.00	-	-	-
Laboratory Deposit	10.00	\$10.00	-	-
Examination	10.00	10.00	\$10.00	\$10.00
Library Fee	5.00	5.00	-	-
Athletics and Physical Education	3.00	-	-	-
Students' Administrative Council	5.00	5.00	5.00	5.00
Athletic Association	3.00	3.00	3.00	3.00
Health Service	6.00	6.00	6.00	6.00
Degree				10.00
	<u>\$47.00</u>	<u>\$39.00</u>	<u>\$24.00</u>	<u>\$34.00</u>

Applica-  
tion from  
Canada  
Life Staff  
Associa-  
tion for  
use of  
Aura Lee  
Grounds

A letter was presented from the  
Canada Life Assurance Company Staff Association, making applica-  
tion for the use of the Aura Lee Grounds for tennis and baseball  
for the season of 1951. Approval was given to this application  
but in view of increasing overhead expenses the rental was fixed  
at \$1,000 instead of \$800 paid by the Company for the last two  
seasons.

Financial  
Statements

Financial Statements for the six  
months ended December 31st, 1950, were presented.



Approval  
of the  
waiving  
of passing  
accounts  
in the  
Dr. Wm.  
Goldie  
Estate

In a letter from the National Trust Company Limited, Executors of the Estate of the late Dr. William Goldie, they stated that the normal procedure in connection with the accounts of the Estate was to take them before a Judge of the Surrogate Court for passing, but that should the Board of Governors agree to waiving the passing and approving of their accounts and compensation, a release could be drawn by the Estate Solicitor to this effect. The Governors consented to this latter procedure in this case, involving accounts for the period January 8th, 1950, to October 8th, 1950.

*Indorsed  
12.12.50*

The meeting adjourned at 6:35 p. m.

Minutes confirmed.

*February 22<sup>nd</sup> 1951*

*Robt. A. Bryce*

Acting Chairman

*E. H. Higginbotham*

Secretary

*11*

Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
February 22nd, 1951, at 4 p. m.

Present -

Mr. R. A. Bryce  
(in the Chair)  
The President  
Dr. Johnson  
Mr. Osbourne  
Mr. Burns

Mr. Gordon  
Mr. Kelly  
Dr. Tory  
  
Mr. R. E. Spence  
Comptroller  
Mr. C. E. Higginbottom  
Secretary

Mr. Bryce  
in the  
Chair

In the absence of the Chairman and

the Vice-Chairman, it was resolved -

Upon motion of the President,  
Seconded by Mr. Gordon,

that Mr. Bryce take the Chair.

Minutes  
confirmed

The Minutes of the previous meeting

were presented and -

Upon motion of Mr. Osbourne,  
Seconded by Dr. Johnson,

were confirmed.

Messages  
from sev-  
eral of  
the mem-  
bers who  
were not  
able to  
attend  
meeting

The President conveyed to the meet-

ing the regrets of the following members who were unable to attend:-

The Chancellor  
Dr. Bruce  
Dr. Cody

Messages were also reported from

the following members who were unable to be present, mostly due  
to illness:-

The Chairman  
Mr. Matthews  
Mr. Morrow  
Mr. Fennell  
Mr. Vaughan

Mr. LaBine  
Mr. Clarke  
Mr. Borden  
Dr. Neilly  
Dr. McCullagh



Formal  
unveil-  
ing of  
bust of  
Sir Fred-  
erick  
Banting

There was reported the formal unveiling of the bust of Sir Frederick Banting on the anniversary of his death, February 21st, and the Banting Lecture by Professor F. D. W. Lukens of the George S. Cox Medical Research Institute, Philadelphia. Mr. Gordon and Dr. Tory both commented on the splendid manner in which the President had conducted the very impressive ceremony.

Leave  
granted  
to mem-  
bers  
absent  
from  
previous  
meeting

Leave was granted to the following members who were absent from the previous meeting:-

Mr. Borden  
Mr. Fennell  
Mr. LaBine  
Mr. Morrow  
Mr. Vaughan

Recommen-  
dations  
of the  
President

Recommendations of the President were approved as follows:-

Appoint-  
ments

(a) Appointments - 1950-51:

Faculty of Arts:

- |               |   |                |
|---------------|---|----------------|
| G. S. Vickers | - Assistant Professor in Art and Archaeology from Mar. 1, 1951                                    | \$3,900 a year |
| P. A. Peach   | - Lecturer in Geological Sciences, Jan. 1 to May 31, at the rate of \$2,500 for the academic year |                |

Faculty of Medicine:

- |                |   |               |
|----------------|---|---------------|
| Miss L. Lehman | - Laboratory Assistant in Hygiene & Preventive Medicine from Jan. 1, 1951 | \$107 a month |
| S. Rogers      | - Fellow in Medicine  | \$1,500       |
| E. B. Johnson  | - Senior Technician in Physiology, Feb. 1 to June 30                      | \$165 a month |

Surgery:

- |              |   |                |
|--------------|---|----------------|
| J. F. Murray | - Resident Fellow, Jan. 1 to June 30    | \$75 a month   |
| D. R. Wilson | - Travelling Fellow, Jan. 1 to June 30  | \$200 a month  |
| D. Blue      | - Clinical Assistant, Jan. 1 to June 30 | without salary |

Faculty of Household Science:

- |              |  |       |
|--------------|--|-------|
| J. R. Beaton | - Instructor in Food Chemistry, Easter Term 1951 | \$200 |
|--------------|--|-------|

Faculty of Dentistry:

- |                |                                       |               |
|----------------|---------------------------------------|---------------|
| Miss D. MacRae | - Dental Assistant, Feb. 1 to June 30 | \$108 a month |
|----------------|---------------------------------------|---------------|

Resigna-  
tions(b) Resignations:Faculty of Arts:

Mrs. I. Fuller

- Technical Assistant in Botany  
(salary \$1,334) Feb. 24, 1951Faculty of Medicine:

J. H. Royce

- Senior Technician in Physiology  
(salary \$2,300) Jan. 31, 1951Faculty of Applied Science and Engineering:

B. D. Bayly

- Professor of Electrical Engineer-  
ing (salary \$2,750)  
Mar. 1, 1951School of Hygiene:

J. Grimaldi

- Laboratory Assistant in Physiol-  
ogical Hygiene (salary \$1,500)  
Jan. 31, 1951Leave of  
Absence(c) Leave of Absence:Faculty of Arts:

P. H. Brieger

- Professor of Art and Archaeology  
and Head of the Department,  
from Mar. 1, 1951, to June 30,  
1951, without salary, the Uni-  
versity to keep up its contri-  
butions to the pension fundUniversity  
Extension  
Courses(d) University Extension Courses:Business Courses:

Mrs. W. D. Tucker

) \$15

G. C. Harrap

) 15

W. R. Stadelman

) 30

J. A. Summers

) Purchasing 30

R. J. D. Gillies

) 30

C. M. Ricketts

) 15

G. F. Bain

) 30

R. R. Swan

) Salesmanship 120

J. T. Tee

) 60

K. C. Cross

) Public Relations 150

Miss N. Dane

) 75

J. A. Green

- Metallurgy Laboratory 75

Evening Classes:

J. N. Emerson

- Anthropology 150

G. W. Brown

) 10

G. Bennett

) Current Events 10

H. I. Nelson

) 10

Leo Smith

- Classical Literature 15

T. E. Mackey

) 15

F. W. Beatty

) 15

D. McConney

) 15

A. F. Coventry

) Outdoor Living 15

C. R. Blackstock

) 15

A. H. Lawrie

) 30

V. B. Meen

) 15

Ellsworth Jaeger

- Outdoor Living -

Lecture - \$15

Travelling Exp. - 25 40

J. A. Hall

) Outdoor Living 15

Miss M. Govan

) 40

Royal Ontario Museum

- Glass in Europe

(afternoon course) 90

F. S. Spendlove

- Glass in Europe

(evening course) 90



University  
Extension  
Courses  
(Cont'd)

Course in Institutional Management:

D. J. Caswell	- Lectures in Administration	- \$40	
	Travelling Expenses	- 40	\$80
Miss E. J. Cowan	)		40
V. F. Mason	)		80
Judge W. T. Robb	) Administration		20
M. Wallace	)		60

Appropriations

(e) Additional appropriations and deductions in appropriations:

Surgery:

An additional appropriation of \$900 for "Salaries" and an additional appropriation of \$500 for "Laboratory Supplies"; and a deduction of \$1,400 from "Apparatus and Equipment".

Miscellaneous Expenses:

An additional appropriation of \$1,000 for "Receptions to Societies, University Visitors, etc."

An additional appropriation of \$610 for "President's Annual Report".

Statutes  
of Senate

(f) Statutes of Senate:

Numbers	2061 - respecting the H. S. Robertson Prize
	2062 - respecting the F. H. Deacon Scholarship
	2063 - respecting the Urwick Bursaries
	2064 - respecting the William Goldie Prize and Travel Bonus Fund
	2065 - respecting the Ontario Chapter, American Society for Metals Prize
	2073 - respecting the Angus MacMurchy Gold Medal
	2074 - respecting the Dent McCrea Scholarship
	2075 - respecting the Langford Rowell Scholarship
	2079 - respecting the Course of Instruction in Institutional Management for the Session 1951-1952

Other recommendations of the

President were approved as follows:-

Registration in  
First Pre-medical  
Year

(a) That registration in the First Premedical Year of the Faculty of Medicine for the Session 1951-1952 be offered to approximately 125 students; provided, however, that registration in the First Medical Year for the Session 1953-1954 shall be approximately 150 students.

Department  
of Chemistry in  
Relation  
to Hygiene  
& Sanitation

(b) That in the School of Hygiene the teaching of sanitation be transferred to the Department of Chemistry in Relation to Hygiene, and that the title of the Department be changed to "The Department of Chemistry in Relation to Hygiene and Sanitation".

Regula-  
tions  
respec-  
ting  
Physical  
Education  
programme

The following regulations recommended by the President in connection with the Physical Education programme were approved:-

1. Any student who is admitted to the University of Toronto upon proof of not less than two years' successful work at an approved university shall be excused from the required Physical Education programme of this University.

2. Any student who is, at the opening of any session, thirty years of age or older, shall be excused from the required Physical Education programme.

The above students, however, will be required to pay the fee in the years in which the fee is compulsory.

Applica-  
tion by  
Victoria  
University  
to Provin-  
cial  
Legislature  
for a change  
in their  
Act of 1944

The President reported that he had been informed by Dr. A. B. B. Moore, President of Victoria University, that application had been made by Victoria University to the Provincial Legislature to have the Victoria University Act, 1944, re-enacted with certain amendments respecting the management of the said University. Mr. R. N. Starr, K.C., Solicitor for Victoria, had pointed out that the amendment in the proposed new Bill which might cause some difficulty was the one relating to exemption from taxation, particularly in respect of the property on Bloor Street purchased from the University in 1949. Victoria University would like to enjoy the same privileges that were enjoyed by the University in respect of that land, as well as the privileges which are now enjoyed by the University in respect of other lands owned by the University. Mr. Starr felt that this particular amendment would be strongly opposed by the City of Toronto even though it would only affect the City's assessment to a slight degree as most of the buildings owned by Victoria University were exempt under the Assessment Act, and the few that remained were leased or occupied by servants of the University. The proposed new Bill had been referred to the



Applica-  
tion by  
Victoria  
University  
for a  
change in  
their Act  
of 1944  
(Cont'd)

University Solicitor, Mr. Hamilton Cassels, K.C., who stated that he thought there might be possible conflict as to the disciplinary powers of the Caput (U. of T.) and the Caput (Victoria), as the section dealing with this matter was not entirely consistent with the provisions of the University Act. He stated that he had consulted with Mr. Starr, who had agreed that Victoria would be quite willing to revise section 16 of the Bill so that it would be consonant with the provisions of the University of Toronto Act, 1947. It had been suggested that Mr. Cassels might appear when the section of the Bill relating to taxation was brought up but it was later agreed that it would be more desirable for him not to do so.

University  
College  
Alumni,  
Alumnae  
Giving  
Fund

The President reported that he had received a letter from Dr. D. L. Selby, President of the University of Toronto Alumni Association, requesting that he obtain from the Board of Governors of the University approval of a suggestion that the University should receive all contributions and issue official receipts for contributions to a "University College Alumni, Alumnae Giving Fund", the immediate purpose of which is to provide chairs in West Hall, which the Alumni hopes will be converted into a place suitable for the most dignified of college functions. The family of the late Professor G. Oswald Smith, former Registrar of University College and Professor of Latin, have made provision for certain furnishings, and a further purpose of the fund is to supply additional entrance scholarships for University College and additional bursaries.

Upon motion of Mr. Osbourne,  
Seconded by Dr. Tory,

the Board authorized that such contributions be received

University  
College  
Alumni,  
Alumnae  
Giving  
Fund  
(Cont'd)

by the University and credited to the "University College Alumni, Alumnae Giving Fund", and that any disbursements from the fund should first be approved by the executive of the University College Alumni Association. The President of the Alumni Association and the Secretary-Treasurer would be the officials who would have authority to requisition on the fund for the above purposes.

Consulta-  
tion  
Practice,  
Faculty  
of Den-  
tistry  
members

The following proposals relating to the permission of full-time teachers in a clinical field in the Faculty of Dentistry to engage in consultation practice were adopted on motion duly seconded by the Board of Governors:-

1. That the time devoted to this type of practice should be such that it would be secondary to teaching and research within the Faculty of Dentistry.
2. That the time allotted to practice must be confined to two half-days during the week, if full-time status on the staff is to be retained, and that those entering into such an arrangement accept the principle that the Dean of the Faculty of Dentistry shall exercise control over the time factor.
3. That the type of practice engaged in be limited to "consultation" practice and that for this purpose "referred" is synonymous with "consultation". In further explanation, "referred" is interpreted as relating to patients who are referred by members of the dental profession.
4. That the patients accepted under this arrangement be seen only in the private office in which the "consultation practice" is conducted, and not in the dental building of the University of Toronto.
5. That the free Graduate Consultation Service established and conducted essentially by mail in the Faculty of Dentistry for the benefit of members of the profession, must not be interfered with by individual members of the staff participating under the provisions of this arrangement. The Faculty may review the Graduate Consultation Service and make announcements regarding it from time to time, if they deem it advisable.
6. That providing full-time members of the staff who elect to participate in a "consultation practice" accept and adhere to these conditions, they shall be retained on a full-time appointment in the University, but if they do not accept the measures for control set out above they shall be re-classified as part-time members of the staff and they will then be subject to the salary schedule and other conditions pertaining to that classification.



Letters  
of appre-  
ciation  
respecing  
salary  
increases

The President stated that letters had been received from the following individual members of the staff, Faculty Councils, etc., expressing appreciation of the salary increases approved at the last meeting of the Board, to become effective at July 1, 1951:-

Letters from Councils, etc.

1. Committee Representing the Teaching Staff
2. University College Council
3. Department of Italian, Spanish and Portuguese
4. Department of Civil Engineering: Municipal and Structural
5. School of Physical and Health Education - Women Staff Members
6. School of Social Work
7. School of Hygiene
8. Library
9. Registrar's Office
10. Council of the School of Physical and Health Education

Letters from Individuals

1. Professor D. S. Ainslie
2. Professor H. J. Barrie
3. Professor V. W. Bladen
4. Professor J. R. Dymond
5. Professor H. J. C. Ireton
6. Professor H. S. Jackson
7. Professor G. F. Loughlin
8. Professor W. S. McCullough
9. Professor T. F. McIlwraith
10. Professor T. J. Meek
11. Professor J. W. Melson
12. Professor John Morgan
13. Professor I. R. Pounder
14. Professor W. G. Raymore
15. Professor Gilbert Robinson
16. Professor J. C. Watt
17. Professor J. T. Wilson
18. Miss M. T. Wishart
19. Professor A. S. P. Woodhouse
20. Professor R. S. Woollatt
21. Mr. Austin Wright

David Boyle  
Memorial  
Archaeolog-  
ical Lec-  
tureship

The President informed the Board that he had requested Professor T. F. McIlwraith, Department of Anthropology, to discuss with a committee, convened for the purpose, suitable arrangements for the "David Boyle Memorial Archaeological Lectureship", founded under a bequest from the late Arthur S. Hamilton. It was the donor's intention that this would amount to \$5,000 but the actual pro rata share due to the University amount-

David Boyle  
Memorial  
Archaeolog-  
ical Lec-  
tureship  
(Cont'd)

ed to \$3,305.30 (U.S. funds), which was received in 1947. The Board approved of the following recommendations submitted by the President:-

- (a) That an anthropologist, preferably one who has specialized in archaeology, be invited to visit the University of Toronto in alternate years, to give a public lecture and to spend several days visiting with the staff and the senior students.
- (b) That the visitor be invited to come during October at the time of the weekend archaeological dig.
- (c) That payment for such a visit of three or four days should be \$150.00, this sum to include the visitor's expenses.
- (d) That the first guest speaker be invited to come during October, 1951.
- (e) That Professor McIlwraith, Mr. Kidd and Mr. Emerson be responsible for the selection of the speaker.

An appro-  
priation  
of \$1,500  
voted to  
engender  
public  
support  
in the  
matter of  
a grant  
from the  
Federal  
Govern-  
ment to  
Canadian  
Univer-  
sities

In connection with representations which have been made to the Dominion Government for grants to Canadian Universities, the President stated that he had been informed that any assistance of this nature would have to come before the Government as a supplementary grant. The various Universities had considered, and some had already set aside funds for, the preparation of material in an effort to engender public support in the matter, and the Board authorized an appropriation not to exceed \$1,500 for this purpose.

Administrative matters were approved as follows:-

Appoint-  
ment

- (a) Appointment:  
  - Hart House Theatre:  
    - Douglas Henderson - Assistant Technical Director  
from Jan. 1, 1951, \$1,680 a year

Termina-  
tion of  
employment

- (b) Termination of Employment:  
  - Superintendent:  
    - V. G. Breen - Guard, Royal Ontario Museum  
(salary \$2,246.40) Feb. 14, 1951



Financial  
Statements

Financial Statements were

presented as follows:-

- (a) University of Toronto - For the month ended January 31, 1951
- (b) Connaught Medical Research Laboratories - Revenue and Expense Account for the 9 month period ended Dec. 31, 1950, and balance sheet as at that date.

## Donations -

Donations were reported as

follows and were accepted with thanks and appreciation:-

From -

Imperial Oil Limited, the sum of \$300 received as a donation to the Department of Geological Sciences to defray the expenses of visiting lecturers, such as travelling, hotel, local entertainment, lecture room and projectionist.

The family of the late Professor G. Oswald Smith, former Registrar of University College and Professor of Latin, to purchase a lectern and table in his memory for University College, the sum of \$410.00

Spruce Falls Power and Paper Company Limited, the sum of \$3,000 received to cover the first year of a four year programme, commencing 1951-52, as follows:-

1. The Arthur Hays Sulzberger Fellowship in Applied Science to be continued at \$1,000.
2. Four undergraduate scholarships to be provided in Applied Science, of the value of \$250 each, two to be awarded on the results of the final examinations of second year students, to be held during their third year, and two to be awarded on the results of the final examinations of third year students, to be held during their fourth year. These awards are to be known as the Egerton S. Noble and Charles H. Sage Scholarships, respectively.
3. Four undergraduate scholarships to be provided in Forestry, of the value of \$250 each, to be awarded in the same way as above, and to be known as the Robert W. Lyons and Cola G. Parker Scholarships, respectively.

International Nickel Company of Canada, Limited, an offer received to continue their scholarship of \$500 for 1951-52.

Imperial Oil Limited, an offer received to continue the R. V. LeSueur Fellowship of \$500 for 1951-52

Toronto Lodge No. 836, B'Nai B'Rith, an offer received to continue their scholarships, 2 of \$125 each in University College, and 1 of \$100 in Medicine, for 1951-52

Miss Elsie Watt, the sum of \$312.50 received as the second of four instalments of similar amount for the scholarship in the School of Nursing donated by her.

Donations  
(Cont'd)

From -

Anaconda American Brass Limited, an offer received to continue their scholarship of \$300 for 1951-52

Rexall Drug Company Limited, the sum of \$100 received to be added to the Medical Library Fund

Mr. George L. Gray, the sum of \$100 received to cover the honorarium for the 1951-52 Duncan and John Gray Memorial Lecture in History. Previously the honorarium has been \$90 but the donor has offered to provide \$100 for this purpose in the future

W. K. Kellogg Foundation, approval received to consolidating the balances remaining in the fellowship account of their grant for the Course in Hospital Administration, School of Hygiene, amounting to \$4,000., and in the Loan and Scholarship Funds, School of Hygiene, donated by the Foundation in 1942, amounting to \$5,500., making a total of \$9,500, and to establishing the following:-

- |                                |                   |
|--------------------------------|-------------------|
| 1. Permanent Loan Fund         | - \$5,000.00      |
| 2. Bursary and Fellowship Fund | - 4,500.00        |
|                                | <u>\$9,500.00</u> |

for the use of all students in the School of Hygiene.

Bloor District Business Men, Inc., the sum of \$200 received as a further donation to their award

Various donors for the Institute of Business Administration:-

Paid - \$88,855.50

Promised - \$97,000.50

Formal  
Judgment  
of the  
Court in  
the George  
Herbert  
Allen  
Estate

The Comptroller reported the formal

judgment of the Court in connection with the George Herbert Allen Estate, to the effect that the one-tenth share of the residue of the Estate bequeathed to "The Cancer Research Foundation of the University of Toronto" be paid to The Ontario Cancer Treatment and Research Foundation, and by it paid, from time to time as may be agreed between the Foundation and the University, to the University of Toronto for the purposes of cancer research.

Authority  
for pay-  
ment from  
Helen  
Shepard  
Bequest  
for in-  
scription  
on monu-  
ment

Approval was given to a request from

Mr. J. D. Hicks, a nephew of the late Mrs. Helen Shepard, that the University pay the costs of inscribing her name and the date of her death, etc., on her monument in Mount Pleasant Cemetery, which would amount to \$44.00, from the residue of her estate, which was left to the University and amounted to \$86,625.94.



Authority  
to dispense  
with the  
audit of  
accounts in  
the Mary  
Jane Felker  
Estate

There was reported the receipt of the sum of \$543.61 from the Executors of the Mary Jane Felker Estate, representing the distribution of 4.9¢ per share on 11,094 shares of Standard Reliance Assets Limited. In connection with this Estate the Board authorized the signing of a release dispensing with the audit of the accounts, which, according to the University Solicitor, Mr. Hamilton Cassels, K.C., were satisfactory.

*Indorsed  
m.B.*

The meeting adjourned at 5:20 p. m.

Minutes confirmed.

*March 29<sup>th</sup> 1951*

*H. B. Quinn*  
Chairman

*C. H. Gignier*

Secretary

14







Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
March 29th, 1951, at 4 p. m.

Present -

The Chairman (Colonel Phillips)  
The President  
Mr. Borden  
Dr. Neilly  
Mr. LaBine  
Mr. Morrow

Dr. Johnson  
Hon. Mr. Justice Hope  
Dr. Tory  
Mr. Matthews  
Mr. Burns

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Minutes  
confirmed;  
reading  
of the  
minutes  
dispensed  
with

The minutes of the last meeting  
were presented. Dr. Neilly moved that the minutes of the last  
meeting be approved. Mr. Matthews asked the mover to add to his  
motion that the reading of the minutes be dispensed with, and  
consent having been given he seconded the motion. The minutes  
were thereupon confirmed.

Notice of  
motion  
presented  
by Dr.  
Neilly

Dr. Neilly then presented the fol-  
lowing notice of motion:-

I hereby give notice that at the next meeting of the  
Board of Governors I will move that the present method  
of dealing with the minutes be discontinued, and that  
a new method be adopted that among other things will  
provide intelligent and legally acceptable approval.

Termination  
of Adminis-  
trative  
Pension  
Plan

At the Board meeting held on Janu-  
ary 25th, 1951, it was decided that a new pension plan for admin-  
istrative employees would be introduced as of June 30th next,



Termination  
of Adminis-  
trative  
Pension Plan  
and transfer  
of partici-  
pants therein  
to a revised  
plan

and that the President and Comptroller would attempt to persuade members of the existing plan to transfer thereto. The Chairman, in again bringing this matter to the Board, reported that he had received a letter from Mr. J. G. Coburn, representative of the group of insurance companies who would underwrite the new plan, in which the opinion was expressed very strongly that a transfer to the new plan could not be successfully accomplished on a voluntary basis. The Comptroller stated that because the ultimate benefit from any pension plan for each individual depended on conditions at the time of retirement, he did not think that either the President or he could advise any employee that it was in his interest to move to the new plan. He expressed the opinion, however, that the majority of the members of the present plan would in due course find that definite benefits attached to the new plan.

The Board was also informed that a legal opinion had been obtained from the University Solicitor, Mr. Hamilton Cassels, K.C., to the effect that necessary powers were vested in them to discontinue or to revise the present pension plan by virtue of the provisions of Clause (e) of Section 31 of the University of Toronto Act 1947.

It was moved by Mr. Borden,  
Seconded by Mr. Matthews,  
And Resolved -

That having regard to the information given to this Board with regard to the financial situation respecting the Administrative Pension Plan, the Board hereby determines that said plan shall terminate on June 30, 1951, upon which date the participants therein shall be enrolled in a revised plan, being a modification of the Academic Pension Plan, and their interest in the

Administra-  
tive Pension  
Plan  
(Cont'd)

old plan being transferred thereto; and that the Chairman, President, Chairman of the Finance Committee, Dr. Tory and the Comptroller, be appointed a Committee of this Board to meet with a representative group of participants under the Administrative Pension Plan, if considered desirable by such Committee, and/or to draft and settle such letters or circulars as may be desirable or necessary under the circumstances.

Leave  
granted to  
members  
absent  
from pre-  
vious  
meeting

Leave was granted to the following members who were absent from the previous meeting:-

The Chairman	Mr. Justice Hope
The Chancellor	Mr. LaBine
Mr. Borden	Dr. McCullagh
Dr. Bruce	Mr. Matthews
Mr. Clarke	Mr. Morrow
Dr. Cody	Dr. Neilly
Mr. Duncan	Mr. Urquhart
Mr. Fennell	Mr. Vaughan

Recommen-  
dations  
of the  
President

Recommendations of the President

were approved as follows:-

(a) Appointments - 1950-51:

Appoint-  
ments

Faculty of Arts:

F. C. A. Jeanneret	- Acting Principal of University College, Feb. 27 to June 30, 1951 \$500
J. A. Jacobs	- Associate Professor of Mathematics, from July 1, 1951 \$5,600 a year
A. Robinson	- Associate Professor of Mathematics, from July 1, 1951 \$5,600 a year
T. J. Meek	- Acting Head of the Department of Oriental Languages, Feb. 27 to June 30, 1951 - without additional salary

Faculty of Medicine:

J. D. Hamilton	- Professor of Pathology and Head of the Department, from July 1, 1951 - \$10,500 a year with \$500 travelling expenses a year
Miss M. Moloney	- Clerical Assistant in the Dean's Office, Apr. 1 to June 30, 1951 \$1,656 a year

University Extension:

Miss F. E. Moore	- Stenographer (part time) from Apr. 1, 1951 \$1,300 a year (cancelling previous appointment - not on Pension Plan as over age)
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## Resignations

(b) Resignations:Faculty of Arts:

Miss A. E. McKay

- Secretary to the Dean of the Faculty of Arts (salary \$2,300) May 7, 1951

Faculty of Dentistry:

Miss S. G. Nott

- Dental Nurse (salary \$1,200) Mar. 17, 1951

## Leave of Absence

(c) Leave of Absence:University Extension:

Dr. W. J. Dunlop

- Director, April, May and June, 1951, with salary

## University Extension Courses

(d) University Extension Courses:Business Courses:

L. M. Pidgeon

- 1 lecture \$15.00

H. C. Rickaby

- 1 " 15.00

J. Convey

- 1 lecture - \$15

Travelling

expenses - 35 50.00

G. E. Willey

- 1 lecture 15.00

D. F. Hewitt

- 1 " 15.00

J. D. Weir

- 1 " 15.00

B. R. MacKay

- 1 " 15.00

R. Maybank

- 1 " 15.00

F. Willcox

- 1 " 15.00

V. C. Wansbrough

- 1 " 15.00

G.C. Butler

- 80.00

M. W. Lister

- 160.00

W. H. Watson

- 160.00

H. U. Ross

- Production of Iron and Steel 15.00

Course in Institutional Management:

W. R. Orwen

- English 50.00

R. A. Smith

- Forestry 100.00

Evening Classes:

E. L. Daniher

- Course for Jewish Teachers (2 lectures) 30.00

S. L. Thompson

- Outdoor Living (1 lecture) 15.00

H. I. Nelson

- Current Events (1 extra lecture) 15.00

J. W. P. Carter

- Municipal Affairs (10 lectures) 150.00

Course in Radiography:

D. S. Ainslie

- Physics 175.00

Miss E. J. Allin

- Physics 200.00

H. J. Barrie

- Pathology (15 hours) 150.00

F. C. Monkhouse

- Physiology (15 hours) 150.00

## Resolution in connection with Dr. W. J. Dunlop

In connection with the fore-

going recommendation for leave of absence for Dr. W. J.

Dunlop, Director of the Department of University Extension,

Resolution  
in connec-  
tion with  
Dr. W. J.  
Dunlop  
(Cont'd)

reference was made by Dr. Neilly to the splendid work done by  
Dr. Dunlop, and -

It was moved by Dr. Neilly,  
Seconded by Mr. LaBine,

THAT WHEREAS Dr. W. J. Dunlop will retire from the staff of the University on June 30th, 1951;  
AND WHEREAS leave of absence with salary has been granted to him by the Board of Governors from April 1st to June 30th, 1951;  
BE IT RESOLVED that the Board of Governors formally record its appreciation of, and gratitude for, the outstanding contribution that Dr. Dunlop has made to the welfare and progress of the University. Appointed in 1910 to the staff of the University of Toronto Schools, he has served the University of Toronto with distinction and acclaim for four decades. When he assumed in 1920 the new position of Director of University Extension, extra-mural programmes existed only as a vague concept in a few minds. It was his task to sharpen and delineate that concept and to translate it into a programme of action. This task he accomplished with signal success, by imaginative and bold, yet wise, planning and by powers always genially exercised for dissuasion or persuasion as the occasion demanded. He has been, and he is today, a pioneer on the frontiers of adult education. In thus clearing new ground for the University of Toronto, he exemplified for other institutions of higher learning new ways of serving their respective constituencies. Never content to rest on past attainments, he scaled new heights of achievement by reason of a unique sensitiveness to the ever-changing needs of the people. Always receptive to the new, he was never dazzled by the novel. Throughout Ontario and indeed across the nation, he has been in very truth for the University an ambassador extraordinary and plenipotentiary.  
BE IT FURTHER RESOLVED that the Board express to Dr. Dunlop their warmest wishes for many years of happiness, which he will find, as in the past, in creative labours for his fellow-men.

Other re-  
commenda-  
tions of  
President

Other recommendations of the

President were approved as follows:-

(a) Additional appropriations and deductions in appropriations:

Geological Sciences:

An additional appropriation of \$700 for "Equipment and Apparatus"; and a deduction of \$700 from "Salaries".

Physics:

An additional appropriation of \$361.50 for "Apparatus".  
Banting and Best Department of Medical Research:

Medical Research Best Fund:

An additional appropriation of \$1,500 for "Supplies"; and a deduction of \$1,500 from "Apparatus".

Faculty of Medicine:

An additional appropriation of \$500 for "Office Supplies - Dean's Office"; and a deduction of \$500 from "Postgraduate Courses".

Appropri-  
ations



Appropriations  
(Cont'd)

(a) Additional appropriations and deductions in appropriations (Cont'd):

Faculty of Medicine (Cont'd):

An additional appropriation of \$1,200 for an account for "Laboratory Supplies and Equipment" (special project) in Bacteriology; and a deduction of \$600 from "Postgraduate Courses", and \$600 from "Salaries - Anatomy".

Ontario College of Education:

An additional appropriation of \$450 for "Books, Periodicals, etc."; and a deduction of \$450 from "General Supplies for Classroom Use".

Vocational Guidance:

An additional appropriation of \$10,000 for "Guidance Materials".

An additional appropriation of \$1,000 for "Clerical Assistance".

University Extension:

An additional appropriation of \$2,000 for "Clerical Assistance"; and a deduction of \$2,000 from "Salaries".

Statutes  
of Senate

(b) Statutes of Senate:

- Numbers 2066 - respecting the G. H. Armstrong Scholarship in Canadian History
- 2083 - respecting the Geo. W. Crothers Limited Scholarship
- 2084 - respecting the Hobbs Glass Limited Scholarships in Architecture
- 2085 - respecting an amendment to Section 4 (2) of Statute Number 1844 respecting the School of Graduate Studies
- 2088 - respecting the Romaine K. Ross Prize

Registration  
in  
Faculty of  
Dentistry

(c) That for the Session 1951-52 registration in the Faculty of Dentistry be offered to approximately 70 students in the First Predental Year.

(d) That for the Session 1951-52 registration in the Faculty of Dentistry be offered to approximately 80 students in the First Dental Year.

Advanced  
Course in  
Faculty of  
Medicine

(e) That an Advanced Graduate Course be given in Medicine, Surgery, and Obstetrics and Gynaecology, from September 4th to October 19th, 1951, the fee for which shall be \$200 - the numbers limited to 25 in each section of the course and a minimum of 10 in each section required.

Extension  
Course in  
School of  
Social  
Work

(f) That there be held the following Extension Course in the School of Social Work:-

"A Course in Principles of Case Work"

This course shall be for sixty-one students and the registration fee shall be \$10.00. The dates of the course shall be from February 7th to April 11th, 1951, and the statement of estimated expenditure and revenue is as follows:-

Estimated Expenditure:

Miss E. R. Godfrey - Lecturer's fees	\$200	
Room Rent	22	\$222

Estimated Revenue:

61 students at \$10.00	\$610
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Payment to  
Mrs. Taylor  
of salary  
of late  
Principal  
Taylor

(g) That the salary which would have been paid to the late Principal W. R. Taylor be paid to his widow for the months of March, April, May and June, this amount to include both his salary in the Department of Oriental Languages and his salary in the office of the Principal of University College (\$2,833.32).

Resolution  
in connec-  
tion with  
the late  
Principal  
Taylor

The Board passed the following resolution in connection with the late Principal W. R. Taylor of University College, whose untimely death occurred on February 24th, 1951:-

WHEREAS the sterling qualities of the late Principal William Robert Taylor were wrought into the very fabric of the University and of University College during his distinguished career, as Professor and Head of the Department of Oriental Languages for thirty-six years, and as Principal of University College since 1945;

AND WHEREAS he was a creative statesman in the world of scholarship and teaching, moulding in this University a strong and vital Department of Oriental Languages, extending, by his own research, the boundaries of human knowledge, and touching the lives of generations of students with the deep and thoughtful fervour of his learning and the eloquence of the spoken word;

AND WHEREAS as Principal of University College he laboured unceasingly and devotedly for the College that he loved and knew so well, and has left in the gratitude of staff, students and alumni an enduring monument to his memory;

AND WHEREAS his knowledge and wisdom were given not alone to College and University but to church and community -- knowledge and wisdom made doubly strong by the comfort, love and inspiration that were to be found in his home;

THEREFORE BE IT RESOLVED that this Board gratefully records its deep appreciation of the signal services rendered by Principal Taylor. In his passing we have suffered a grievous loss. We are comforted by the thought that the years to come will bear increasing witness to the indestructibility of his spirit and influence.

BE IT FURTHER RESOLVED that this testimony of our sorrow be included in the minutes of the Board of Governors, and that a copy be sent as an expression of our heartfelt sympathy to Mrs. Taylor and the members of her family.

Resolution  
relating  
to age of  
retirement  
for clinic-  
al staff  
members of  
Faculty of  
Medicine

Pursuant to the report to the Board at its meeting on October 26th, 1950, of the appointment of a Special Committee to consider the matter relating to the age of retirement for clinical members of the teaching staff of the Faculty of Medicine, the President presented a recommenda-



Resolution  
relating  
to age of  
retirement  
for clinic-  
al staff  
members of  
Faculty of  
Medicine  
(Cont'd)

tion in this matter.

Upon motion of Mr. Borden,  
Seconded by Dr. Neilly,

it was unanimously agreed, having regard to the fact that this matter was before the Board when it appointed the Special Committee, and that the Special Committee has now reported to the Board, to waive notice of motion (By-Law 4, Sec. 15) for consideration of this recommendation, which is as follows:-

It was moved by the President,  
Seconded by Mr. Borden, and

RESOLVED that the following regulation relating to the retiring age of members of the teaching staffs in certain clinical departments in the Faculty of Medicine, adopted by the Board of Governors on February 13th, 1947 -

"BE IT RESOLVED that any member of the teaching staffs of the Departments of Medicine, Surgery, Obstetrics and Gynaecology, Ophthalmology and Otolaryngology in the Faculty of Medicine, appointed or promoted after the 31st day of December, 1946, shall retire from the University on attaining the age of sixty years" be repealed, and that there be substituted for it the following:-

"BE IT RESOLVED that any member of the teaching staffs of the clinical departments of the Faculty of Medicine, which at the present time are Medicine, Surgery, Obstetrics and Gynaecology, Ophthalmology, Otolaryngology, Paediatrics, Therapeutics and Anaesthesia, appointed or promoted after the 31st day of December, 1946, shall retire from the departmental staff concerned on the thirtieth of June of the fiscal year in which he attains the age of sixty years. Provided, however, that any member of the aforesaid teaching staffs who holds the rank of Associate Professor or Professor may under exceptional circumstances be retained on a year to year basis until the thirtieth of June of the fiscal year in which he attains the age of sixty-two years. The special circumstances making any extension beyond the age of sixty necessary or advisable shall be clearly set forth by the Head of the department concerned and the recommendation for such extension shall have the approval of the Dean of the Faculty of Medicine, of the President of the University, and of the appropriate Joint Hospital Relations Committee."

The President informed the Board that honorary degrees would be conferred upon the

Honorary  
degrees  
to be  
conferred  
at Convo-  
cation on  
June 8th

following persons at the Convocation to be held on Friday, June  
8th, 1951:-

Doctor of Laws (honoris causa)  
W. T. Brown, M.A., LL.D.

Lawren Harris  
R. A. Laidlaw

C. R. Sanderson, M.A., B.Sc.

Doctor of Science (honoris causa)  
W. P. Thompson, M.A., Ph.D.,  
D.Sc., F.R.S.C.

Doctor of Letters (honoris causa)  
Gratien Gelinas

- President Emeritus of  
Victoria University
- Artist and Painter
- President, Board of the  
Hospital for Sick  
Children
- Chief Librarian, Toronto  
Public Libraries
- President, University  
of Saskatchewan
- Playwright

Report from  
Committee  
for Research  
in the Human-  
ities and  
Social  
Sciences

The President presented progress  
reports from members of the staff who received Grants-in-Aid  
from the Committee for Research in the Humanities and Social  
Sciences during the academic session of 1949-50, and suggested  
that the members take home a copy of the reports to acquaint  
themselves with the activities of the research workers.

Resolution  
in connec-  
tion with  
the late  
Mrs. H. D.  
L. Gordon

The following resolution was  
passed in connection with the late Mrs. H. D. L. Gordon, mother  
of Mr. Walter L. Gordon, a member of the Board and Chairman of  
the Finance Committee:-

BE IT RESOLVED that the Board of Governors  
express to Mr. Walter L. Gordon its sympathy on the  
passing of his mother. With some knowledge of what  
her love and support have meant to him, the members  
of the Board express the hope that the memory of her  
life of selfless service to her family will assuage  
his grief.

Administra-  
tive mat-  
ters  
approved

Administrative matters were ap-  
proved as follows:-

Appropri-  
ations

- (a) Additional appropriations and deductions in appropriations:  
Women's Residences:  
An additional appropriation of \$706.50 for "Whitney  
Hall - Furnishings"; and a deduction of \$706.50  
from "Residence Reserve Fund".



Appropriations  
(Cont'd)

(a) Additional appropriations and deductions in appropriations (Cont'd):

Miscellaneous:

An additional appropriation of \$615 for Chemical Engineering "Apparatus"; and a deduction of \$615 from "Contingencies".

Payment  
of Hart  
House fee

(b) The Hart House fee of \$12.00 to be made obligatory for male members of the School of Social Work proceeding to the degree of Bachelor of Social Work.

Increases  
in wage  
rates

(c) Increases in wage rates as follows:-

Plumbers and Pipe Fitters:	)	
From \$1.85 to \$2.00 per hour	)	effective
Foreman:	)	Apr. 1, 1951
From \$2.00 to \$2.25 per hour	)	
Pipe Coverers:		
From \$1.75 to \$1.80 per hour, effective		
Mar. 5, 1951		

Union  
Agreement

(d) Agreement with the International Union of Operating Engineers, Local 796, effective from Feb. 24, 1951.

Donations -

Donations were reported as

follows and were accepted with thanks and appreciation:-

From -

The Rockefeller Foundation, an offer of \$7,500 received to enable the University to grant Professor S. D. Clark, Department of Political Economy, leave of absence for 1951-52, the grant to be available for the period ending September 30, 1952.

Various donors the sum of \$2,316.00 received to establish the Frank S. Hogg Memorial Scholarship in memory of the late Dr. Frank S. Hogg, Director of the David Dunlap Observatory and Head of the Department of Astronomy; the scholarship to be awarded to a student in the School of Graduate Studies pursuing postgraduate studies in astronomy, the details of the terms of award to be settled once the size of the Fund is ascertained.

Babcock-Wilcox and Goldie-McCulloch Ltd., an offer received of \$1,500 for the Session 1951-52 for a research Fellowship in connection with a subject relating to Mechanical Engineering.

Household Science Alumnae Association, the sum of \$500 received to establish a prize in honour of Dr. Clara C. Benson, to be awarded to the student in the 4th year who ranks first in the courses in Food Chemistry. The prize is to be of the value of \$50 per year so long as the original gift, or additional sums which may be added to the fund, may permit.

Executors of the Estate of the late William Goldie the sum of \$29,197.73 received, being the final cash distribution in the Estate. Shares in various stock companies also received.

Donations -  
(Cont'd)

From -

The National Foundation for Infantile Paralysis, Inc., the sum of \$3,380 (U.S. funds) received to cover 90% of the cost of conducting the grant of \$55,935 made to Dr. A. J. Rhodes of the Connaught Medical Research Laboratories.

S. S. Kresge Company, Limited, the sum of \$1,200 received to cover their Fellowship payable in 1951-52. Notice given by the Company that due to changing economic conditions they will not undertake to continue the award after 1952-53, although it is not their intention to actually discontinue the award after that date.

Ladies' Auxiliary, Academy of Dentistry, the sum of \$784.65 received for further support of the programme in the Faculty of Dentistry to provide treatment services for needy children with serious dental abnormalities.

Famous Players' Canadian Corporation Limited, the sum of \$500 received to cover their scholarship in Medicine for 1951-52.

Massey-Harris Company, Limited, the sum of \$500 received to continue the two scholarships in the Faculty of Applied Science and Engineering for 1951-52.

Mrs. Hugh Gall, the sum of \$300 received to continue the Hugh Gall Award, which was established five years ago by the Class of 1910, S.P.S., for three years, 1951-52, 1952-53 and 1953-54, in the amount of \$100 for each year, the citation in connection with this award to be as follows:-

"The Hugh Gall Award, of the annual value of One Hundred Dollars, the gift of the Graduate Class of 1910, 'to commemorate a deceased classmate who was a splendid type of student, a loyal friend, and nationally outstanding in athletic achievement during his undergraduate career', was established in 1946 for a five-year period and, through the generosity of Mrs. Hugh Gall, extended for a further three-year period."

The Committee for the W. L. Mackenzie King Fellowship, the sum of \$268.97 received, to bring the amount of the award for 1950-51 to \$500, and to provide the amount required to bring the award for 1951-52 up to the value of \$500.

Mr. R. A. Bryce, an offer received to continue the U.T.S. Engineering Scholarship for the Session 1951-52, of the value of \$250.

Trustees of the Tell El-Amarna Letters, the sum of \$209.28 received to bring the amount of the Dr. Mercer Scholarship in Near Oriental Research for 1950-51 up to the value of \$500. An offer received from the Trustees to provide an award of \$500 for the Session 1951-52.

Alumni Association of the School of Social Work, an offer received to continue their scholarship of \$200 for the Session 1951-52.

College of Physicians and Surgeons of Ontario, the sum of \$100 received to be used to purchase medical books, pamphlets, etc. that may be recommended by the Library Committee of the Faculty of Medicine for the Medical Library.

Phi Delta Epsilon Medical Fraternity, the sum of \$100 received to continue their Bursary during the Session 1951-52.



Donations -  
(Cont'd)

From -

American Society for Metals, Ontario Chapter, the sum of \$50 received to cover the first award of their Prize in Metallurgical Engineering.

B'nai B'rith, Toronto Lodge No. 836, the sum of \$350 received to cover their scholarships for the Session 1951-52.

Mr. Harold G. Fox, K.C., the sum of \$50 received to continue the Harold G. Fox Prizes in Law for the Session 1951-52.

Dr. Alexander E. MacDonald, the sum of \$25 received as a further gift towards the Eye Centre Fund.

Association of Professional Engineers, an offer received to provide an additional award of \$50 in the second year of the Faculty of Applied Science and Engineering for the Session 1950-51 of the Association's scholarships, making a total of 9 available, 3 in each of the 1st, 2nd and 3rd years of the value of \$100, \$75 and \$50.

Mrs. Kaspar Fraser, a notification received that the donation of \$50 formerly given by her late husband towards the Cornelius Arthur Masten Fellowship would not be continued, and consequently this Fellowship in the School of Law will henceforth be of the value of \$150 instead of \$200 per annum.

Various donors for the Institute of Business Administration:-

Paid	-	\$90,890.50
Promised	-	\$96,750.50

Establishment of scholarships, etc. under the bequest of the late Mrs. Helen Shepard

In connection with a recommendation received from the University College Council concerning the establishment of scholarships, prizes and a yearly gold medal under the bequest of the late Mrs. Helen Shepard, the Board approved of the President's request that this matter be held over to the April meeting in order to give him an opportunity to discuss the proposals with the Acting Principal, Professor Jeanneret.

Financial Statements

Financial Statements of the University for the month of February, 1951, were presented.

Connaught Laboratories Estimates

A statement of estimated revenue and expense of the Connaught Medical Research Laboratories for the fiscal year beginning 1st April, 1951, was tabled.

Settle-  
ment of  
balance  
owing on  
Loan  
Funds  
by late  
Dr. H. D.  
Marritt

A letter was presented from the Chartered Trust Company in connection with the balance owing on loans obtained from three Loan Funds by the late Dr. H. D. Marritt, who graduated in Medicine in 1927 and who met accidental death on December 10th, 1950. The total amount owing at the present time is \$792.84 on the following three funds:-

	<u>Original Loan</u>	<u>Principal Owing</u>	<u>Interest Owing</u>
War Memorial Loan Fund	\$ 225.00	-	\$ 82.33
Alumni Loan Fund	400.00	\$17.77	299.21
Fees Loan Fund	425.00	77.45	316.08
	<u>\$1,050.00</u>	<u>\$95.22</u>	<u>\$697.62</u>
			95.22
Total amount owing		-	<u>\$792.84</u>

Mr. Noble, Chairman of the Finance Committee of the Alumni Association, suggests a settlement of the loans for \$500.00, out of which the principal owing of \$95.22 would be paid, and the balance of the \$500.00 would be divided between the three funds pro rata as to the original amount of the loan in full settlement of the interest owing. This arrangement was approved by the Board.

Proposal  
in connec-  
tion with  
amount to  
be set  
aside for  
bursaries  
from in-  
crease in  
tuition  
fees re-  
ferred to  
President

In connection with the recommendation regarding an increase in University tuition fees, the President suggested that consideration be given not only to the amount to be set aside for bursaries from the proposed increase, but also the question of supplementing the amount payable under existing scholarships in view of the decreasing interest earnings on the same. This matter was referred to the President for a review of the whole situation and to bring in a recommendation in this connection.

*Indefinite  
M.B.*

The meeting adjourned at 6:45 p. m.

Minutes confirmed.

*April 26<sup>th</sup> 1951*

*[Signature]*

Secretary

*[Signature]*  
Chairman

14





Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on  
Thursday, April 26th, 1951, at 4 p. m.

Present -

The Chairman (Colonel Phillips	Hon. Mr. Justice Hope
The President	Hon. Dr. Bruce
Mr. Fennell	Dr. Tory
Mr. Urquhart	Dr. Johnson
Mr. Kelly	Mr. Gordon
Mr. Bryce	Dr. Neilly
Mr. LaBine	Mr. Matthews
Mr. Vaughan	Mr. Duncan
Mr. Burns	
	Mr. R. E. Spence,
	Comptroller
	Mr. C. E. Higginbottom,
	Secretary

Motion for  
adoption  
of minutes

IT WAS MOVED that the minutes  
of the previous meeting be adopted.

The Chairman enquired whether

Dr. Bruce  
questioned  
regulation  
concerning  
age of re-  
tirement  
for clinical  
members of  
teaching  
staff in  
Faculty of  
Medicine

there were any questions arising out of the minutes of the pre-  
vious meeting and Dr. Bruce stated that he wished that section  
of the minutes read which related to the resolution in connec-  
tion with the age of retirement for clinical members of the  
teaching staff of the Faculty of Medicine.

The Secretary then read the min-  
utes dealing with this matter, whereupon Dr. Bruce stated that  
in his opinion, based upon his wide experience as a member of  
the medical profession and of the Faculty of Medicine and from  
his knowledge of hospitals, the best work of men in any branch  
\* of the profession is done between the ages of 30 and 50, and  
that the effect of the resolution would be to deny younger men  
the opportunity of performing their best work because the older  
members of the staff would be continued too long in service and

\* - This minute changed - see page 2, May 17th, 1951.



Dr. Bruce questioned regulation concerning age of retirement for clinical members of teaching staff in Faculty of Medicine (Cont'd)

the promotion of the younger men would thereby be delayed.

Replying to Dr. Bruce the Chairman stated that he had considered, rightly or wrongly, that the subject matter of the resolution was at this stage more an administrative concern than a professional one, and that the committee which had been appointed by the Board had had the benefit of two lengthy discussions with Dean MacFarlane, Dr. Janes, Dr. Ray Farquharson and Dr. Cannell, and they themselves stated that they had discussed the issues involved over a wide range of the younger members of their own profession. Indeed there seemed to be unanimity of opinion between the faculty members concerned, the members of the committee and Dr. Bruce that retirement at the age of 60 was highly desirable, and the net effect of the resolution was to provide a simpler and more direct method of dealing with exceptional cases of which the Board had recently had several examples.

The Chairman felt that the Board must always give serious consideration to the views of the head of the Faculty of Medicine, Dean MacFarlane, who strongly urged the adoption of the principles set out in the resolution. The resolution should not be taken as indicating that there would be any significant number of exceptions to the retiring age of 60; indeed it was framed in a much narrower sense and the only new matter related to the method of dealing with exceptional cases.

The fact that under the terms of this resolution the approval of the President must be obtained seemed a practical guarantee that exceptional cases would be kept to the minimum if not actually reduced.

The Chairman urged Dr. Bruce to agree that the application of the resolution be given a trial and undertook that if there were any great number of exceptional cases put forward the whole matter would be looked at again.

Dr. Bruce stated that he nevertheless protested against this decision and requested that his objection be recorded in the minutes as not being in the best interests of the Faculty of Medicine.

Motion by  
Dr. Neilly  
that pre-  
sent method  
of dealing  
with min-  
utes be  
discontin-  
ued

In accordance with a notice of motion given  
by Dr. Neilly at the last meeting -

IT WAS MOVED BY DR. NEILLY,  
                    SECONDED BY MR. URQUHART,  
THAT THE PRESENT METHOD OF DEALING WITH THE MINUTES BE DIS-  
CONTINUED AND THAT A NEW METHOD BE ADOPTED THAT AMONG OTHER  
THINGS WILL PROVIDE INTELLIGENT AND LEGALLY ACCEPTABLE AP-  
PROVAL.

Dr. Neilly stated that in his opinion Board members could not possibly be sufficiently informed as to the contents of the minutes under the present procedure to permit them to give their approval of the minutes, and emphasized the difficulty which might well arise if members of the Board were questioned as to their knowledge of the contents of the minutes and of the decisions of the Board.

The Chairman stated that, as far as he understood, the procedure which had been followed for the last three years was strictly in accordance with the terms of the by-laws, a précis of the minutes having been provided for each Governor, and that apparently up to the present it had had the approval of the Governors and this was the first time that any question of this procedure had been raised. The Chairman further pointed out that the minutes in some cases ran to as many as 40 pages and that it was obviously not practical to read the minutes in extenso, but that the matter was in the hands of the meeting and any decision the Governors in their wisdom made could be made effective even if it involved an amendment to the by-laws.

Dr. Tory pointed out that under the by-laws Section IV, Clauses 16 and 18, seem to cover the whole scope  
\* of the question raised by Dr. Neilly. Dr. Tory suggested that  
under Clause 16 it really made little difference whether the

\* - This minute changed - see page 1, May 17th, 1951.



Motion by  
Dr. Neilly  
that pre-  
sent method  
of dealing  
with the  
minutes be  
discontin-  
ued  
(Cont'd)

Governors agreed to the adoption of the minutes or not.

After considerable further discus-  
sion it was agreed that as a matter of administrative practice  
the précis of the minutes should be circulated as soon as prac-  
ticable after the meeting and not, as is the present practice,  
immediately before the following meeting. This would give the  
Governors time to study the précis and would put them in a po-  
sition to ask any questions about which they were particularly  
concerned, and it was further agreed that with such a précis  
there would be circulated a copy of all formal resolutions  
adopted at the meeting.

The Chairman expressed some doubt as  
to the nature of the motion insofar as it was largely negative,  
but nevertheless on being put to the meeting the motion was  
lost.

Report No.  
10 of the  
Committee  
on Under-  
graduate  
Activities

Report Number 10 of the Committee on  
Undergraduate Activities (Athletic Association) was presented  
as follows, and -

Upon motion of Mr. Bryce,  
Seconded by Mr. Kelly,  
And unanimously carried,  
the report was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting  
in the Board Room, Simcoe Hall, on Thursday, April 12, 1951,  
at 4 p.m., in connection with the Athletic Association, at  
which the following were present:-

Mr. R. A. Bryce  
(in the Chair)  
The President  
Mr. C. F. W. Burns  
Mr. Arthur Kelly

Professor T. R. Loudon,  
President, Athletic  
Association  
Mr. J. P. Loosemore,  
Secretary, Athletic  
Association  
Mr. Warren Stevens,  
Director of Athletics

Mr. R. E. Spence,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Report of  
Committee  
on Under-  
graduate  
Activities  
(Cont'd)

1. Report of previous meeting

The report of the meeting held on October 10, 1950, which had been submitted to and approved by the Board of Governors on October 26th, was presented, and -

Upon motion of Mr. Burns,

Seconded by Mr. Kelly,  
was confirmed.

2. Estimates of the Athletic Association for 1951-52

Your Committee has carefully considered the Estimates of the Athletic Association for the year 1951-52, and -

Upon motion of Mr. Burns,

Seconded by Mr. Kelly,  
recommends these to the Finance Committee for its consideration and approval before submission to the Board.

It is further recommended that in addition to the increases in salary included in the Estimates, the salaries of the following members of the staff of the Athletic Association be increased for 1951-52 as set out:-

W. A. Stevens	- from \$6,500 to \$6,750 a year
J. P. Loosemore	- from \$5,644 to \$6,100 a year
H. E. Griffiths	- from \$4,744 to \$5,000 a year

3. Report on Final Cost of New Stadium

The following report was presented showing details of the final cost of the addition to Varsity Stadium, totalling \$644,522.33:-

VARSITY STADIUM - CONSTRUCTION ACCOUNT

ESTIMATED AS AT MARCH 31, 1951

Payments

Invoices rendered by Chief Accountant to date			\$565,811.76
Outstanding Accounts:			
Hardy Construction Co., holdback	\$ 62,910.57		
Proctor, Redfern & Laughlin, balance due re fee (approx.)	9,400.00		
University Superinten- dent, administration charge (approx.)	6,400.00	78,710.57	<u>\$644,522.33</u>

Method of Financing Construction

Paid from Athletic Asso- ciation Reserves		\$206,522.33	
Paid from first year's operations (1951 season)		60,000.00	
Loan from Board of Gover- nors:			
Loan made to date	\$300,000.00		
Loan still required (estimated)	78,000.00	378,000.00	<u>\$644,522.33</u>

4. Approval of Expenditures from Reserve Account

Your Committee recommends -

Upon motion of Mr. Kelly,

Seconded by Mr. Burns,

that approval be given to expenditures from Reserve Account, as incorporated in the 1951-52 Estimates and shown in the following statement:-



Report of  
Committee  
on Under-  
graduate  
Activities  
(Cont'd)

UNIVERSITY OF TORONTO ATHLETIC ASSOCIATION

STATEMENT OF RESERVE ACCOUNT

JUNE 30, 1951

and

EXPENDITURES PROPOSED IN 1951-52 ESTIMATES

Cash on Hand		\$ 4,300.00
Estimated Surplus, 1950-51		<u>15,900.00</u>
	Estimated Balance	20,200.00

Proposed Expenditures incorporated in  
1951-52 Estimates:

Stadium:

Track drainage and resurfacing	\$13,300.00	
New lavatories	9,000.00	
Waterproofing old bleachers (portion)	7,000.00	
Garbage shed	2,000.00	
Replacement of fence	850.00	\$32,150.00

Arena:

New stage (replace- ment)	1,600.00	<u>33,750.00</u>
------------------------------	----------	------------------

Balance required, to be transfer- red from 1951-52 operations	<u>\$13,550.00</u>
--	--------------------

5. School of Graduate Studies: Athletic Fee

Your Committee gave consideration to the imposition of a compulsory Athletic Fee upon those members of the School of Graduate Studies who were in full attendance at lectures and proceeding to a recognized graduate degree. Your Committee recommends that the Athletic Fee be not imposed on such graduate students.

6. Contribution towards the Cost of a Field Covering

Mr. Bryce informed the Committee that the Canadian Rugby Union had decided to purchase a tarpaulin primarily for field protection prior to the Grey Cup final, at present played at Varsity Stadium, and was of the opinion that it would promote excellent public relations if the Athletic Association made a contribution towards the cost of the field covering, the ownership to remain vested in the Canadian Rugby Union. At the last meeting of the Finance Committee of the Athletic Association a motion was passed that certain members of the Committee be authorized to discuss with the Rugby Union officials a contribution up to \$3,000.00. Your Committee recommends that the University of Toronto Athletic Association make a contribution up to \$3,000.00 for this purpose, such payment to be a first charge against the 1951 Grey Cup rental.

7. Review of Departments connected with Athletics and Physical Education

The Committee considered the relationship between the Athletic Association, the School of Physical and Health Education, and the Department of Athletics and Physical Education - Men, and the responsibilities in connection with the same, and recommends that the President consult with Professor Loudon before the Estimates for 1952-53 are prepared.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

April 12, 1951.

Report No.  
181 of the  
Finance  
Committee

Report Number 181 of the Finance Commit-

tee was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, April 20, 1951, at 4 p.m., at which the following were present:-

Mr. Walter L. Gordon  
(in the Chair)

Mr. R. E. Spence,  
Comptroller

The Chairman of the Board  
(Colonel Phillips)

Mr. C. E. Higginbottom,  
Secretary

The President

Mr. N. C. Urquhart

Mr. C. F. W. Burns

1. Confirmation of Bond Purchases not previously approved

Upon motion of Mr. Urquhart,

Seconded by Mr. Burns,

your Committee recommends for confirmation the bond purchases not previously approved:-

For Banting Research Foundation - Kate E. Taylor Fund:

\$20,000 3% Province of Ontario due Apr. 15, 1962-65 @ \$98.50

2. Report on Preferred and Common Stocks received from the Estate of Dr. William Goldie

Your Committee was informed that, included in the assets of the Dr. William Goldie Estate which were turned over to the University as residuary legatee, were the following preferred and common stocks:-

1,250 shares Bayview Red Lake Gold Mines Ltd., \$1 p.v.

Cap. stock

30 " Combined Enterprises Ltd., 5% Cum.Red. \$100  
p.v. Pref. stock

2,000 " Garrymac Gold Mines Ltd., \$1. p.v. Cap. stock

2,000 " Miles-Martin Kirkland Mines Ltd., \$1 p.v.

Cap. stock

25 " Porto Rico Power Co. Ltd., 7% Cum. \$100 p.v.

Pref. stock

100 " Quality Steels (Canada) Ltd., n.p.v. Cap. stock

A report had been received from the National Trust Company Limited regarding these securities to the effect that there was no market for them, but as a dividend had recently been received on the Combined Enterprises Limited Preferred stock, your Committee recommends -

Upon motion of Mr. Urquhart,

Seconded by Colonel Phillips,

that an effort be made to sell this security.

3. Estimates for the year 1951-52

The following Estimates for the year 1951-52 were presented:-

(a) Ontario College of Education

Your Committee records the receipt of the Estimates of the Ontario College of Education following their approval by the Minister of Education of the Province of Ontario, and recommends to the Board of Governors that authority be given for the expenditures set out.

(b) Athletic Association

Your Committee considered Report Number 10 of the Committee on Undergraduate Activities, included in which were the Estimates of the University of Toronto Athletic Association, and -

Upon motion of the President,

Seconded by Colonel Phillips,



Report of  
Finance  
Committee  
(Cont'd)

your Committee concurs in the recommendation of the Committee on Undergraduate Activities that these estimates be approved.

(c) University Health Service

Your Committee considered the Estimates of the University Health Service, showing an estimated deficit of \$3,419.00 on the year's operations, and

Upon motion of Colonel Phillips,

Seconded by Mr. Urquhart,

your Committee recommends approval of the same, without any increase in the Health Service fee.

(d) Royal Conservatory of Music

In transmitting the Estimates of the Royal Conservatory of Music to the Board of Governors for approval your Committee recommends -

Upon motion of Mr. Burns,

Seconded by the President,

your Committee recommends that the Conservatory Board and staff be commended for presenting such a favourable budget for 1951-52.

(e) Students' Administrative Council

Your Committee records the receipt of the Estimates of the Students' Administrative Council, which include references to the various student activities and show an estimated surplus on the year's operations.

4. University Estimates for 1951-52

Your Committee considered at length the Estimates of the University for the financial year ending June 30th, 1952, and discussed certain items which had previously been questioned. The Chairman submitted a reconciliation of the supplementary grant of \$4,407,494.00 required from the Provincial Government, with the deficit shown in the target budget approved by the Board in January, as set out hereunder. He explained that if due allowance were made for certain costs relating to the approved change in the Administrative Pension Plan, now included but not anticipated at the time of preparation of the target budget, a saving of approximately \$25,500 had been effected.

Reconciliation of Target Budget with Final Budget

Deficit per Target Budget		\$3,721,665
Estimated cost of salary increases	\$485,000	
Less Estimated Net Amount available from increases in fees (after allowing for increased bursaries)	275,000	210,000
		\$3,931,665
Elimination of Grant expected from Federal Government - not now expected		400,000
Amount of probable deficit as reported to Provincial Government by President Smith and Messrs. Borden and Gordon		\$4,331,665
Add Estimated Cost of meeting wage demands from Unions -		
Stationary Engineers	\$ 8,600	
Building Service Employees	54,000	62,600
<u>Amended Target Budget</u>		<u>\$4,394,265</u>
<u>Actual Deficit per Final Budget</u>		<u>\$4,407,494</u>

Report of  
Finance  
Committee  
(Cont'd)

As the actual cost of transferring members of the Administrative Pension Plan to a new plan could not be calculated by the actuaries for some weeks, it was recommended that submission of the Estimates to the Minister of Education be withheld until it was certain that a sufficient amount had been included therein for amortization of this cost over a ten year period. This may increase the amount of the above deficit by perhaps \$50,000.

Your Committee wishes to point out that the Photographic Service is to be discontinued and is not provided for in the budget for 1951-52. There are no unusual items which the Committee believes should be reported upon specifically this year. The attention of the members of the Board is drawn to the schedule of Miscellaneous Expenses - which contains substantially the same items as last year.

5. Tuition Fees proposed for 1951-52

In accordance with the decision of the Board of Governors that tuition fees be adjusted, your Committee recommends increases in tuition fees for 1951-52, as per the attached schedule, which it is estimated will provide approximately \$350,000 additional revenue. From this amount \$50,000 has been allocated to the Bursary Fund, leaving a net increase in revenue of \$300,000, which is \$25,000 higher than the provisional Estimates made in January.

6. Investments

Your Committee requests approval of a recommendation from the Comptroller that in order to improve the yield on investments held on account of Trust Endowment \$234,000 - 3% Dominion of Canada Bonds, due March 1st, 1952/54 be exchanged for bonds of the new 3½% Ontario Hydro-Electric Power Commission issue, due May 1, 1966, at a price of 99½ to yield 3.54%.

7. Borrowing from Canadian Bank of Commerce

Your Committee also recommends that the Comptroller be authorized to consult with the Canadian Bank of Commerce regarding the question of obtaining a loan to finance the establishment of the new Administrative Pension Plan.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

April 20, 1951.

It was moved by Mr. Gordon,  
Seconded by Dr. Tory,  
And unanimously carried,

that the foregoing report be adopted with the exception of the item relating to the proposed increases in tuition fees, Clause 5, which was deferred until the next meeting for a decision.

Letters  
of thanks  
presented

Letters of thanks were presented from -

- (a) Mr. Walter Gordon for resolution in connection with the death of his mother.
- (b) Mrs. W. R. Taylor for resolution in connection with the late Principal Taylor of University College.
- (c) Mr. W. S. Kirkpatrick for being selected for the McCharles Prize for 1950, which was presented to him by Mr. R. A. Bryce at the Annual Dinner of the Canadian Institute of Mining and Metallurgy in Quebec on April 10th.



Leave  
granted  
to mem-  
bers  
absent  
from the  
previous  
meeting

On motion duly made, seconded and  
unanimously carried, leave was granted to the members of the  
Board who were absent from the previous meeting, as follows:-

The Chancellor	Mr. Gordon
Dr. Bruce	Mr. Kelly
Mr. Bryce	Dr. McCullagh
Mr. Clarke	Mr. Osbourne
Dr. Cody	Mr. Urquhart
Mr. Duncan	Mr. Vaughan
Mr. Fennell	

Recommen-  
dations  
of the  
President

Recommendations of the President were  
presented as follows, and on motion duly made, seconded and  
unanimously carried, were adopted:-

Appoint-  
ments

(a) Appointments

Faculty of Arts:

K. R. Atkins	- Associate Professor of Physics from July 1, 1951	\$5,500 a year
T. Geiger	- Visiting Professor of Political Economy, July 1, 1951 to June 30, 1952	\$6,200

Ontario College of Education - from July 1, 1951:

Clerks:

Mrs. A. Black	-	\$2,150 a year
Miss J. Constable	-	2,150 " "
Miss D. Martin	-	1,900 " "
Miss O. Woundy	-	1,900 " "
E. L. Daniher	- Professor of Methods in Geography and History	\$6,250 a year
C. E. Phillips	- Professor of Education and Super- visor of Graduate Students	\$6,250 a year
J. P. Wilkinson	- Assistant Librarian	\$3,000 " "
Miss B. Bassam	- Associate Professor of Library Science and Director of the Library School	\$5,700 a year

Faculty of Dentistry:

Miss J. Miller	- Nurse in Surgery, Apr. 1 to June 30, 1951	\$128 a month
R. M. Grainger	- Research Fellow, Apr. 1 to June 30, 1951	\$200 a month

School of Hygiene:

Physiological Hygiene:

Laboratory Assistants:

G. S. Jest	) April 1, 1951 to	\$1,740 a year
D. F. Stapells	) March 31, 1952	1,740 " "
A. Bajorinas	) April 16 to	1,440 " "
W. D. Coats	) Sept. 15, 1951	1,500 " "

Research Fellows:

J. B. Gallagher	- Apr. 1, 1951 to Mar. 31, 1952	1,700 " "
Miss K. W. Baldwin	- Apr. 1 to June 30, 1951	1,650 " "

Public Health Nutrition:

Research Fellows:

Miss F.I. Smith	) Apr. 1, 1951 to	1,800 " "
Mrs. J. Cavan	) Mar. 31, 1952	2,000 " "
Miss M. J. Armstrong	)	1,700 " "
E. F. Caldwell	- Research Fellow, June 1, 1951 to Mar. 31, 1952	\$150 a month
J. R. Beaton	- Associate, Apr. 1, 1951 to Mar. 31, 1952	\$2,100 a year

Appoint-  
ments  
(Cont'd)

(a) Appointments (Cont'd):

University Library:

Miss A. Leonard

- Head of the Order Department from  
Apr. 1, 1951 \$2,600 a year

Mrs. M. Galt

- Assistant, from Apr. 2, 1951  
\$1,800 a year

Resigna-  
tions

(b) Resignations:

Faculty of Arts:

B. Legg

- Assistant Mechanician in Physics  
(salary \$2,200) Apr.30, 1951

Faculty of Medicine:

A. Leslie

- Animal Room Attendant in Biochemis-  
try (salary \$1,600) Apr.14, 1951

Registrar's Office:

Miss B. F. Ruck

- Stenographer (salary \$1,556)  
Apr.30, 1951

Leaves of  
Absence

(c) Leaves of Absence: -(The University to pay its portion of the  
pension contribution in each case)

C. T. Bissell

- Assistant to the President; Associ-  
ate Professor of English; Dean of  
Residence in University College,  
May 1 to Sept. 1, 1951 with salary

History:

D. G. Creighton

) Professors of History, July 1, 1951  
) to June 30, 1952 -

E. W. McInnis

) half salary

R. F. McRae

- Assistant Professor in Philosophy,  
July 1, 1951 to June 30, 1952 -  
half salary

Political Economy:

A. Brady

- Professor, July 1, 1951 to June 30,  
1952 - half salary

S. D. Clark

- Associate Professor, July 1, 1951 to  
June 30, 1952 - without salary

R. M. Dawson

- Professor, July 1, 1951 to June 30,  
1952 - without salary and with no  
pension contribution by the Univer-  
sity

J. D. Ketchum

- Professor of Psychology, July 1, 1951  
to June 30, 1952 - half salary

R. H. Blackburn

- Assistant Librarian, University  
Librarian, May 15, 1951 to Dec. 14,  
1951 - with salary

University  
Extension  
Courses

(d) University Extension Courses:

Changes in Appropriations:

Additional Appropriations:

Teachers' Classes

-

\$2,500.00

Business Courses

-

2,000.00

Evening Tutorial Classes

-

500.00

\$5,000.00

Deduction in Appropriation:

Management Conference

-

\$5,000.00

Additional Appropriation:

Course in Radiography

-

\$ 500.00

Deduction in Appropriation:

Management Conference

-

\$ 500.00

Course in Radiography:

Dr. Elizabeth Cohen

- Physics

\$112.50

S. M. Karim

- "

112.50

D. Burke

- Anatomy & Radiology

375.00

D. Wollen

- Anatomy

150.00

J. Clarke

- Attendant, 10 classes

in Anatomy (evenings)

40.00



University  
Extension  
Courses  
(Cont'd)

(d) University Extension Courses (Cont'd):

Course in Radiography (Cont'd):

R. McCaw	)	\$270
Dr. Elizabeth Stewart	)	30
A. C. Singleton	)	260
J. M. Dunsmore	)	85
L. R. Harnick	)	85
C. L. Ash	)	90
E. R. Harrigan	)	30
L. Goldberg	)	30
J. D. Munn	)	75

Statutes  
of Senate

(e) Statutes of Senate:

Numbers 2089 - respecting the Cominco Research Fellowship  
2090 - respecting the Clara C. Benson Prize  
2091 - respecting the Massey-Harris Company Limited Scholarships

Appropriations

(f) Additional appropriations and deductions in appropriations:

Pathological Chemistry:

An additional appropriation of \$300 for "Supplies";  
and a deduction of \$300 from "Apparatus".

Engineering Drawing:

An additional appropriation of \$860 for "Apparatus";  
and a deduction of \$860 from "Salaries".

Athletics & Physical Education - Women:

An additional appropriation of \$200 for "Equipment";  
and a deduction of \$200 from "Pianists and Teaching Assistants".

An additional appropriation of \$225 for "Supplies";  
and a deduction of \$225 from "Lecturers and Assistants".

Other recommendations  
of the  
President

Other recommendations of the President were presented as follows, and on motion duly made, seconded and unanimously carried, were adopted:-

Appointment  
of Prof.  
Jeanneret  
as Principal  
of University  
College

(a) That F. C. A. Jeanneret be appointed Principal of University College, and Professor of French and Head of the Department; his salary from July 1, 1951, to be \$1,500 a year as Principal, and \$7,900 a year as Professor of French and Head of the Department; it being understood that Professor Jeanneret will retire from the Principalship on June 30, 1956.

Division of  
Department  
of Pathology  
& Bacteriology

(b) That as from July 1, 1951, the Department of Pathology and Bacteriology in the Faculty of Medicine be divided, and that there be established the Department of Pathology and the Department of Bacteriology.

Extension  
Course in  
School of  
Social Work

(c) That there be held the following Extension Course in the School of Social Work:

A Course on Social Insurance and Employment Office Administration

This course to be for senior officials of the Unemployment Insurance Commission and to be held from May 21 to June 29, 1951. The Unemployment Insurance Commission has received authorization to pay the University a flat sum of \$3,500 for this course.

Offer of  
\$500,000  
from Dr.  
Samuel  
for new  
Library  
Building

The President read to the Board the following letter which he had addressed to Dr. Sigmund Samuel under date of April 3rd, 1951, in connection with the latter's offer to contribute to the University of Toronto the sum of \$500,000 to be used in the erection of the new Library Building:-

"Sigmund Samuel, Esq., LL.D.,  
Samuel, Son and Company, Limited,  
468 King Street West,  
Toronto, Ontario.

Dear Dr. Samuel:-

Pursuant to the promise that I gave to you in my office yesterday afternoon, I am setting forth hereunder the views of Colonel Phillips and myself with respect to your munificent offer.

He and I will be prepared to recommend to the Board of Governors that, by way of signaling your generosity, and for the purpose of reminding successive generations of students of your handsome investment in Canadian youth, the new Library Building be designated as 'The Sigmund Samuel Library', and that your name be inscribed on the building in a prominent place, if you undertake to contribute to the University the sum of \$500,000 to be used in the erecting of the new Library Building, this sum to be paid through Samuel, Son and Company, Limited, as follows: \$100,000 in 1951, and \$100,000 in each of the years 1952, 1953, 1954 and 1955, or sooner if that be possible for your Company or you. In the event of your death, any unpaid balance of the \$500,000 will be paid pursuant to your undertaking to the University from your estate. The University would undertake to erect the new Library Building as soon as practicable.

I find it difficult to express adequately my sense of pleasure, appreciation and gratitude with respect to the prospect of this splendid donation. The gratitude is enhanced as we call to mind your many generous benefactions to the Museum and the University over the past years.

Yours faithfully,

(Sgd) Sidney Smith  
President"

April 3, 1951

On motion duly made, seconded, and unanimously carried, the Board accepted this magnificent donation with an expression of its pleasure and appreciation. It was understood that an agreement would be prepared in this connection.

Rockefeller  
Foundation  
Grant  
for the  
School of  
Nursing

The President reported that Dr. Bruce Wilson, the representative of the Rockefeller Foundation, International Health Division, in Canada, had informed him that the officers of the Division propose to recommend to the Executive Committee of the Foundation in September of 1951 that the grant of \$300,000 for the School of Nursing Building be renewed for two years, provided the University is then proceeding with its plan for the new building.



Borden  
Papers

In connection with the acceptance by the Board of the offer of Mr. Henry Borden to present to the University certain papers, records, correspondence, etc., bequeathed to him under the Will of his uncle, the late Rt. Hon. Sir Robert L. Borden, the President informed the Board that he had received two letters from Mr. Wm. Kaye Lamb, Dominion Archivist, dated March 8th and March 30th. Mr. Lamb expressed the hope that the Borden papers might eventually find a permanent home in the Dominion Archives and that he had discussed with Professor Chester Martin the possibility of microfilming the collection at some suitable place, and the writing of an adequate biography of Sir Robert. The Dominion Archives would undertake to microfilm the collection on the understanding that the original papers would go to the Dominion Archives after a biography of Sir Robert is written, and the film then to the University of Toronto. The Public Archives and the University will always have equal access to the original papers and to the film or films of the papers. The President stated that Mr. Henry Borden was agreeable to these arrangements, and on motion duly made, seconded and unanimously carried, they were approved by the Board.

Date of  
next meet-  
ing of the  
Board

As the next meeting of the Board would normally fall on May 24th, it was agreed that the meeting would be held on Thursday, May 17th.

Administra-  
tive matters  
approved -

Administrative matters were presented as follows, and on motion duly made, seconded and unanimously carried, were approved:-

Resigna-  
tions

(a) Resignations:

Superintendent's Department:

E. Elsie	- Assistant, Construction Division (salary \$4,200 a year) Feb. 24, 1951
W. B. Moore	- Assistant (Technical) (salary \$3,650 a year) May 31, 1951
L. F. Waterhouse	- Guard, Royal Ontario Museum (salary \$2,246) May 4, 1951

Appropriations

(b) Additional appropriations and deductions in appropriations:

Royal Ontario Museum:

An additional appropriation of \$2,000 for "Snack Bar, Food and Cigarette Purchases".

Superintendent's Department:

An additional appropriation of \$1,000 for "Post Office Salaries"; and a deduction of \$1,000 from "Post Office Wages".

University Health Service:

An additional appropriation of \$2,500 for "Athletic Injury Care".

An additional appropriation of \$500 for "Alterations, Repairs and Decorations"; and a deduction of \$500 from "Rebates to Colleges".

U.C. Women's Residences and Union:

An additional appropriation of \$800 for "Kitchen Equipment"; and a deduction of \$800 from "Furnishings".

Increases in Wage Rates

(c) Increases in wage rates, effective as of May 1, 1951:

Tinsmiths	from \$1.85 to \$1.95 an hour
Asbestos Workers	from \$1.80 to \$1.85 an hour
Painters	from \$1.50 to \$1.65 an hour

Financial Statements

Financial Statements of the University for

the month of March, 1951, were presented.

Donations -

Donations were reported as follows, and on

motion duly made, seconded and unanimously carried, were gratefully accepted:-

From -

The family of the late Principal W. R. Taylor, an offer received to donate his books and periodicals to the University Library.  
The Defence Research Board, an offer received to provide a grant of \$30,500 to build a new subsonic wind tunnel in the Department of Aeronautical Engineering. Recommendation by the President that Professor T. R. Loudon be authorized to make expenditures against this grant.

The Ontario Department of Education, a report received that the sum of \$3,000 is included in the Estimates of the Department for 1951-52 for Archaeological Research, which is to be carried on at the University.

Cook Clothing Co. Ltd., an offer received of a Fellowship of the annual value of \$500., to be known as the "Warren K. Cook Fellowship in Industrial Relations", and to be held by a student in the School of Graduate Studies working for the degree of M.A., M.Com., or Ph.D., and specially concerned with the problems of industrial relations. The award is to be given with due consideration not only to scholastic ability but also to financial position.

British American Oil Company Limited, the sum of \$300 received as a donation to the Department of Geological Sciences to defray the expenses of distinguished lecturers sent under the auspices of the American Association of Petroleum Geologists.

Turnbull Elevator Co. Ltd., the sum of \$250 received for a scholarship to be awarded to the student in the first year of the School of Architecture who obtains the highest aggregate honour standing in the subjects of the first year. Notification given that it is the donor's intention to continue the award on an annual basis, but that funds will have to be voted for it every year.



Donations  
(Cont'd)

From -

The Nisei Students' Club, the sum of \$75 received to cover a Prize of \$25, to be available during the next three years, the first award to be offered in 1951. Any Nisei student enrolled in the first year of any full time course is to be eligible and the Prize is to be awarded to that First Year Nisei student whose academic record gives greatest promise of success.

The Circulo Hispanico, an offer received to donate four annual prizes of the value of \$10 each to students enrolled in Spanish language courses at the University who obtain the highest standing in the year's final examinations.

The Association of Private Secretaries, the sum of \$25 received to provide a prize, to be known as the "Dr. W. J. Dunlop Prize", for a worthy student in any year of any course in University College, the selection to be made by the Registrar of University College.

The Senior Panhellenic Association, the sum of \$50 received for an award for a student in Art and Archaeology, the details of the scholarship to be settled later by the Council of University College.

The National Cancer Institute of Canada, the following sums received:- (for the fiscal year 1951-52)

\$2,000, being one-half of the grant of \$4,000 to Dr. C. J. Bardawill

\$1,900, being one-half of the grant of \$3,800 to Dr. C. G. Stewart

\$1,800, being one-half of the grant of \$3,600 to Dr. A. E. W. Gray

The Robert Gould Research Foundation Inc., an offer received to provide \$4,800 for the continuation of their grant to Dr. E. W. McHenry for study of "Abnormalities of Nutrition in Pregnancy". The funds need not be expended during the calendar year 1951 but may be used until the amount has been exhausted.

Various donors, a further \$1,168 received for the "Frank S. Hogg Memorial Scholarship Fund", bringing the total to date to \$3,484.00.

The Liquor Control Board of Ontario, the sum of \$1,000 received to cover awards to students in the School of Social Work who are studying some phases of the problem of Alcoholism as a partial credit for their Master of Social Work degree.

Mr. George L. Gray, the sum of \$632.57 received, which it is estimated will bring the capital of the "Duncan and John Gray Memorial Lectureship Fund in History" up to \$4,000 at June 30, 1951, and requests received from the donor that -

1. The capital of the fund should remain fixed at \$4,000.
2. The yearly honorarium should be \$100.
3. Any surplus after the yearly honorarium of \$100 is paid to be transferred to the John Fraser Gray Scholarship Fund, such surplus occurring if no lecture were held in a given year, or if the honorarium were turned back by the lecturer, or from interest in excess of the \$100 required for the honorarium.

Donations  
(Cont'd)

From -

Mr. George L. Gray, requests received as follows in connection with the "John Fraser Gray Scholarship":-

1. That \$125 be withdrawn from the fund each year to pay for the annual scholarship.
2. That this practice continue until the capital of the fund reaches \$5,000.
3. That when the capital sum of \$5,000 has been reached the annual value of the award no longer be \$125, but instead the interest yielded by the capital sum each year.

Dr. W. Cecil Leggett, the sum of \$500 received as a gift towards the research programme in the Faculty of Dentistry.  
The Public Speaking Association, the sum of \$50 received to maintain the bursary given by it each year in University College.

University College French Club, the sum of \$10 received to be added to the Alfreda Cole Memorial Prize.

Kennecott Copper Corporation, an offer received to extend their scholarship for a three-year period, 1951-52 and 1953-54 inclusive, and to increase the amount of the award from \$750 to \$1,000., the scholarship to be in the Department of Mining Engineering.

University College Council, a recommendation received concerning the establishment of 11 scholarships and 2 prizes, totalling \$2,425 per annum, and a yearly Gold Medal, from the Ann Shepard Memorial Scholarships Fund.

The Executors of the Estate of the late Rosetta Alberta Harrison, a notification received of a bequest of \$1,000 under her Will for the foundation of a loan fund to assist in gaining an education annually to needy Protestant Canadian women in University College; and one-third of the residue of the Estate is bequeathed to the University of Toronto for use in education in the best discretion of the Board of Governors.

McPhar Engineering Company of Canada Limited, an offer received to donate equipment, of the approximate value of \$1,920, for use in the Geophysical Laboratory of the Department of Physics.

Various donors for the Institute of Business Administration:

Paid	-	\$92,575.50
Promised	-	\$96,750.50

Acquisition  
of lease  
of 116  
College  
Street

In connection with the decision of the

Board that the sum of \$5,000 be offered to Dr. I. R. Smith as an ex gratia payment in settlement of his claim for expropriation of his lease of 116 College Street, the Comptroller reported that it had not been possible to make a settlement for this amount. Under these circumstances, on motion duly made, seconded and unanimously carried, the Comptroller was authorized to continue negotiations for the acquisition of the lease at a sum of \$15,000., and if necessary up to a maximum of \$20,000. The original offer was based on the premise



Acquisition of  
lease of  
No. 116  
College  
Street  
(Cont'd)

that only a nominal sum was due to Dr. Smith because there had been a breach of certain covenants of the lease, but legal opinion has since been obtained from two sources to the effect that, by reason of the University's acquiescence in this breach over the years, this point could not be put forward successfully as an argument for reducing the compensation payable.

*Indented  
m.B.*

The meeting adjourned at 6:15 p. m.

Minutes confirmed.

*May 17<sup>th</sup> 1951*

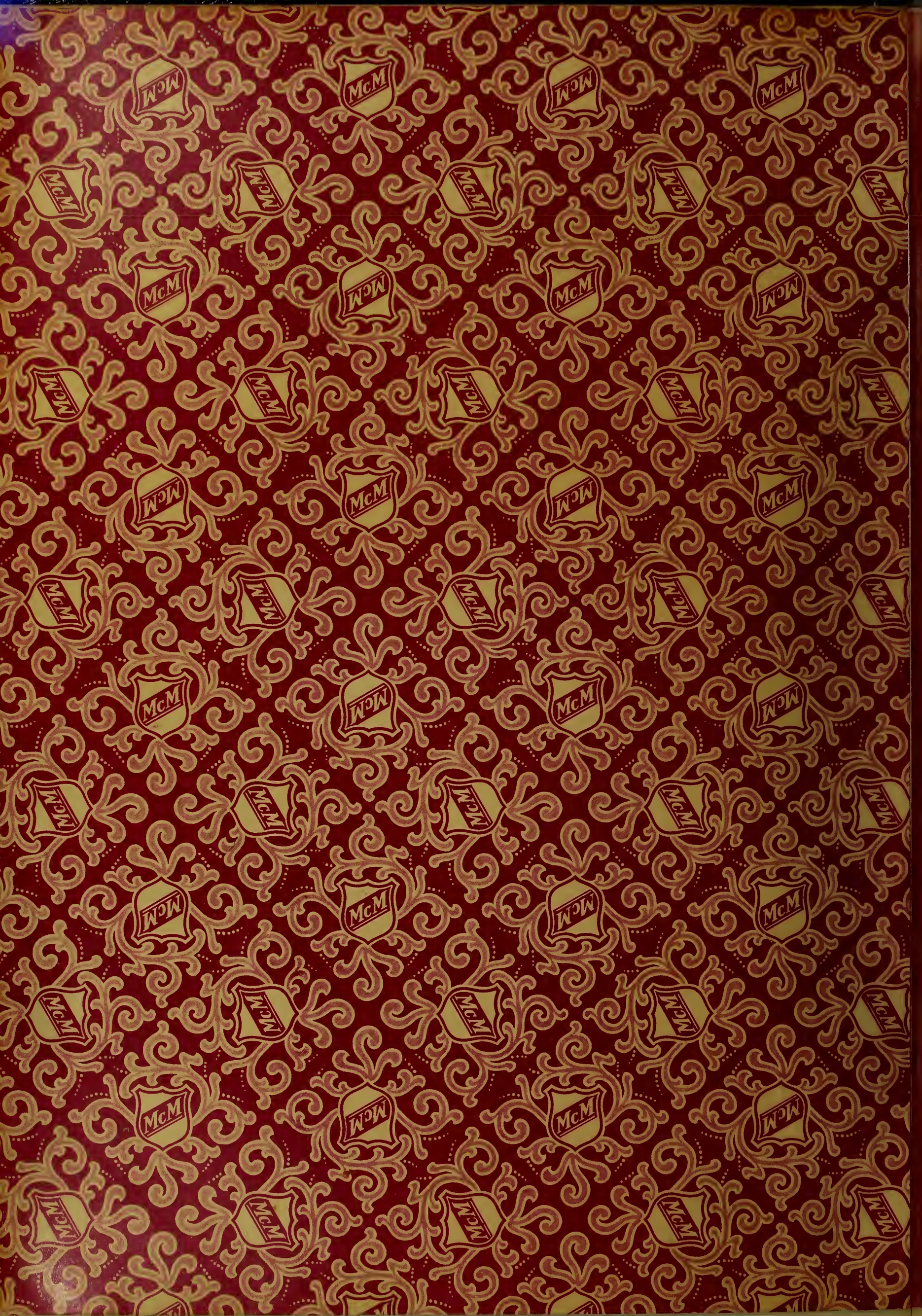
*R. J. Quinn*  
Chairman

*R. J. Quinn*

Secretary









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